



# CASCADE PUBLIC SCHOOLS

Organizational Meeting of the Cascade Board of Trustees  
Cascade Public Schools Conference Room #123  
321 Central Avenue West, Cascade MT 59421  
**May 16, 2023 following Regular Meeting**

---

## Agenda

<https://zoom.us/j/95075657618?pwd=NzJPUk9iOEFuL280YXV2UmxOLzczUT09>

Meeting ID: 950 7565 7618

Passcode: 531hp6

### Call to Order

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

### Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

## ORGANIZATIONAL MEETING

### Organizational Business (A)

- A. Appoint District Clerk
- B. Canvass Election Results
- C. Certificates of Elections and Oath of Office for New Trustees
- D. Nominate and select Board Chair
- E. Nominate and select Vice Chair
- F. Procedures and Expectations
- G. Create and/or appoint Committees
  - a. Facilities
  - b. Finance
  - c. Policy
  - d. Negotiations
  - e. Transportation
  - f. Technology

### Adjournment (A)

## **ORGANIZATIONAL MEETING**

### **Organizational Business (A)**

- A. **Appoint District Clerk**  
**Category:** Board of Trustees  
**Attachments:** None  
**Facts to Consider:** The District Clerk is to be appointed to serve from year-to-year as per policy 1120.  
**Superintendent Recommendation:** Appoint Karsen Floerchinger as District Clerk of the Cascade Board of Trustees.  
**Sample Motion:** I move to appoint Karsen Floerchinger as District Clerk of the Cascade Board of Trustees.
- B. **Canvass Election Results – District 3 & B**  
**Category:** Board of Trustees  
**Presented by:** Karsen Floerchinger  
**Facts to Consider:** Under 20-3-313, MCA, if the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees may cancel the election. They must then give notice that a trustee election will not be held. The trustee election may not be declared by acclamation until all candidate filing deadlines have passed.  
**Sample Motion:** I move to approve the results of the election by acclamation.
- C. **Canvass Election Results – District 3**  
**Category:** Board of Trustees  
**Presented by:** Karsen Floerchinger  
**Facts to Consider:** Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper the will give notice to the largest number of people in the district.  
**Sample Motion:** I move to approve the results of the election for Districts 3.
- D. **Canvass Election Results – District B**  
**Category:** Board of Trustees  
**Presented by:** Karsen Floerchinger  
**Facts to Consider:** Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper the will give notice to the largest number of people in the district.  
**Sample Motion:** I move to approve the results of the election for Districts B.
- E. **Certificates of Elections and Oath of Office for New Trustees**  
**Category:** Board of Trustees  
**Facts to Consider:** Chris Wilson and Rick Cummings were elected to District 3 & B by acclamation.
- F. **Nominate and Select Board Chair**  
**Category:** Board of Trustees  
**Facts to Consider:** As per Board Policy 1120, the Board shall elect from among its members a chairperson to serve a one-year term. If your current Board Chairperson does not continue to serve as an officer, a replacement shall be elected. It is at this time that we call for nominations for Chairperson to serve during the ensuing year and the selection of a Chair. The new or returning Chair immediately assumes the office.
- G. **Nominate and Select Vice Chair**  
**Category:** Board of Trustees  
**Facts to Consider:** Policy 1120 continues by directing the Board to call for nominations for and the election of Vice Chairperson to serve during the ensuing year.
- H. **Procedures and Expectations (I)**  
**Category:** Board of Trustees  
**Facts to Consider:** Per Board Policy and MTSBA, procedures and expectations should be reviewed on an annual basis. A newly constituted board will work with the administration and clerk to discuss meeting attendance, board packets, meeting minutes, resources to assist trustees and any other questions about service terms. MTSBA is available to assist boards with in-district orientation training to improve board governance, facilitate discussions about expectations and

protocols, and assist boards with strategic planning goals. New board members will attend new board member orientation and MTSBA trainings to receive education in board member role and governance as a board entity.

I. **Create and/or Appoint Committees**

**Category:** Board of Trustees

**Attachments:** None

**Facts to Consider:** Once the business of the oaths of office, nominations, selections and appointments are completed to organize the 2023-2024 Board of Trustees, members are asked to consider what committees would be necessary or useful for the coming school year at the organizational meeting. Policy 1130 states that the Board Chairperson shall appoint trustees to serve on such committees; however, if a member is interested in contributing and being part of a particular committee, he or she is urged to sign on to a committee by choice. Members should note that trustees serving on committees shall be limited to fewer than one-half (1/2) of the Board; therefore, no more than three members may serve on a committee. The superintendent serves on each of the standing committees. District personnel whose job description involves serving on a committee are provided below. The committees for the 2022-2023 and respective members are provided. The Board should decide if these committees and their members should remain in place for 2023-2024.

**Cascade School District Board Committees 2022-2023**

- a. **Facilities:** John Rumney, Chris Wilson, Iain McGregor
- b. **Finance:** John Rumney, Rick Cummings, Mark McKamey
- c. **Policy:** John Rumney, Ruth Mortag, Mark McKamey
- d. **Negotiations:** Ruth Mortag, Iain McGregor, Rick Cummings
- e. **Transportation:** Chris Wilson, Iain McGregor, Mark McKamey
- f. **Technology:** Ruth Mortag, Chris Wilson, Rick Cummings

## NOTICE OF TRUSTEE ELECTION CANCELLATION

WHEREAS, the number of candidates filing a Declaration of Intent and Oath of Candidacy for the open trustee position on the Cascade School Board of Trustees, District No. 3&B, Cascade County, State of Montana is equal to or less than the number of positions to be elected, the trustee election is not necessary.

THEREFORE, the necessary 30 day notice is hereby given that the Cascade School District No. 3&B, Cascade County, State of Montana, Trustee Election is cancelled.

DATED this 31st day of March, 2023

District Clerk: Karsen Floerchinger

Signature: \_\_\_\_\_

**TALLY SHEET – PROPOSITION**

Proposition: CASCADE ELEMENTARY DISTRICT 3 BUILDING RESERVE LEVY

Total Votes Cast: 516

<u>FOR Proposition</u>	<u>No. of Votes Cast</u>  <b>230</b>
------------------------	--

<u>AGAINST Proposition</u>	<u>No. of Votes Cast</u>  <b>286</b>
----------------------------	--

<u>REJECTED Ballots</u>	<u>No. of Rejected Ballots</u>  <b>0</b>
-------------------------	--

We, the judges of the school election, hereby verify that the above tally is true and correct to the best of our knowledge.

Election Judge: Cindy McKamey

Election Judge Signature: \_\_\_\_\_

Election Judge: Amy Eisenzimer

Election Judge Signature: \_\_\_\_\_

Election Judge: Karissa Floerchinger

Election Judge Signature: \_\_\_\_\_

District Clerk: Karsen Floerchinger

District Clerk Signature: \_\_\_\_\_

Subscribed and sworn to this 2nd day of May, 2023.

# ELECTION RETURN FORM

Unofficial count of ballots for School District No. 3, Cascade County, MT for the election held on May 2nd, 2023.

Vote for Levy/Proposition:

Levy/Proposition	Votes For	Votes Against
Building Reserve Levy	230	286

Number of Registered Voters: 1522

Number of Ballots Cast: 516

Election Judges:

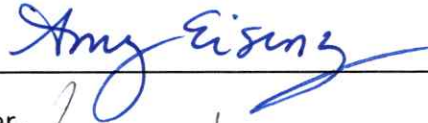
Election Judge: Cindy McKamey

Election Judge Signature: \_\_\_\_\_



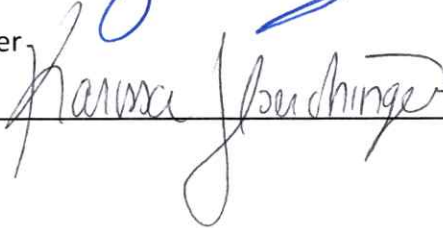
Election Judge: Amy Eisenzimer

Election Judge Signature: \_\_\_\_\_



Election Judge: Karissa Floerchinger

Election Judge Signature: \_\_\_\_\_



**TALLY SHEET – PROPOSITION**

Proposition: CASCADE HIGH SCHOOL DISTRICT B BUILDING RESERVE LEVY

Total Votes Cast: 713

<u>FOR Proposition</u>	<u>No. of Votes Cast</u>  <b>335</b>
------------------------	--

<u>AGAINST Proposition</u>	<u>No. of Votes Cast</u>  <b>378</b>
----------------------------	--

<u>REJECTED Ballots</u>	<u>No. of Rejected Ballots</u>  <b>0</b>
-------------------------	--

We, the judges of the school election, hereby verify that the above tally is true and correct to the best of our knowledge.

Election Judge: Cindy McKamey

Election Judge Signature: \_\_\_\_\_

Election Judge: Amy Eisenzimer

Election Judge Signature: \_\_\_\_\_

Election Judge: Karissa Floerchinger

Election Judge Signature: \_\_\_\_\_

District Clerk: Karsen Floerchinger

District Clerk Signature: \_\_\_\_\_

Subscribed and sworn to this 2nd day of May, 2023.

# ELECTION RETURN FORM

Unofficial count of ballots for School District No. B, Cascade County, MT for the election held on May 2nd, 2023.

Vote for Levy/Proposition:

Levy/Proposition	Votes For	Votes Against
Building Reserve Levy	335	378

Number of Registered Voters: 2056

Number of Ballots Cast: 713

Election Judges:

Election Judge: Cindy McKamey

Election Judge Signature: \_\_\_\_\_



Election Judge: Amy Eisenzimer

Election Judge Signature: \_\_\_\_\_



Election Judge: Karissa Floerchinger

Election Judge Signature: \_\_\_\_\_

