



Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:

- | | | | | | | | |
|---|--|--|--|---|--|---|--|
| 1. | 2. | 3. | 4. | 5. | 6. | 7. | 8. |
| Commit to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision. | Share strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels. | Accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement. | Collaborative relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting end achieving district goals. | Data savvy. Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement. | Align and sustain resources, such a professional development, to meet district goals. | Lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust. | Take part in team development and training to build shared knowledge, values and commitments for their improvement efforts. |



CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees
Cascade Public Schools Conference Room #123
321 Central Avenue West, Cascade MT 59421
December 20, 2022 at 6:00 p.m.

Agenda

<https://zoom.us/j/95075657618?pwd=NzJPUk9iOEFuL280YXV2UmxOLzczUT09>

Meeting ID: 950 7565 7618

Passcode: 531hp6

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Informational (I)

- A. Letter of Resignation – Pam Weigand (Paraprofessional)
- B. Letter of Resignation – Amy Castellanos (XCELL! Aide)

Staff Reports (I)

- A. Jen Ward, FFA Advisor
- B. Michelle Price, K-12 Principal
- C. Sonja Mazaira, Activities Director
- D. Levi Collins, Superintendent
- E. Karsen Floerchinger, Business Manager

Board Report (I)

- A. Board Evaluation
- B. Board Training Hours

New Business (A)

- A. Consideration of Recommendation for Coach, Brenden Hensley
- B. Consideration of Recommendation for Advisor, Armando Romero
- C. Consideration of Recommendation for Paraprofessional, Michelle Fuller
- D. Consideration of Recommendation for Purchase of Type E Bus
- E. Consideration of Recommendation to Renew Multidistrict Agreement, District 3 (Elementary)
- F. Consideration of Recommendation to Renew Multidistrict Agreement, District B (High School)
- G. Consideration of Handbook Revisions, Coaches, Sponsors, Advisors, Activities/Athletics & Student Activities/Athletic Handbook – 8th Grade Participation Policy
- H. Consent Agenda
 - a. Minutes of Regular Board Meeting, November 15, 2022

- b. Business Claims
- c. Student Activity Account
- d. Sub List

Executive Sessions

- A. Student Issue
- B. Superintendent Quarterly Evaluation

Board Meeting Evaluation (I)

- A. Complete the evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – January 12, 202
- B. Upcoming Events

Adjournment (A)

7:30

REGULAR MONTHLY MEETING

Informational

A. Letter of Resignation – Pamela Wiegand (Paraprofessional)

December 4, 2022

Dear Michelle,

This letter is to inform you of my decision to retire from Cascade School the end of December, 2022.

It has been such a good experience working with excellent staff here. You have been professional, and kind in every way. I will miss working here as a Para, and in the future, should my personal circumstances change, I would be delighted to return to your employment.

In addition, I would like to request to continue my dental insurance under Cobra, if that would be allowable.

Thank you!

Blessings,

Pamela Wiegand

B. Letter of Resignation – Amy Castellanos (XCELL! Aide)

Mr. Levi Collins, Mrs. Michelle Price
Superintendent/ Principal
Cascade Public Schools
321 Central Ave. W- P.O.Box 529
Cascade, Mt. 59421

To both Mr. Collins and Mrs. Price,

Please receive this as my letter of resignation from my position as Xcell assistant and Sub effective December 8, 2022. I am leaving this employment for the following reasons: Will be opening a Daycare in Cascade beginning December 12, 2022. I want to thank you both for allowing me to work in such a wonderful school district; it has been a pleasure to work for Cascade Public Schools and to serve the students here.

Thank you,

Amanda Castellanos-Romero (Mrs. Amy)

Staff Reports (Appendix A)

- A. Jen Ward, FFA Advisor
- B. Michelle Price, Elementary Principal
- C. Sonja Mazaira, Activities Director – *Appendix A, Section I (pg. 3)*
- D. Levi Collins, Superintendent – *Appendix A, Section II (pg. 9)*
- E. Karsen Floerchinger, Business Manager – *Appendix A, Section III (pg. 10)*

Board Report (Appendix B)

- A. Board Evaluation – *Appendix B, Section I (pg. 21)*
- B. Board Training Hours – *Appendix B, Section II (pg. 28)*

New Business (A) (Appendix C)

A. Consideration of Recommendation for Coach, Brenden Hensely

Category: Personnel

Presented by: Sonja Mazaira

Facts to Consider:

Brenden Hensley – HS Wrestling 2nd Assistant

Superintendent Recommendation: Hire the coaches as listed for SY2022-2023.

Sample Motion: I move to hire the coaches as listed for SY2022-2023.

B. Consideration of Recommendation for Advisors, Armando Romero

Category: Personnel

Presented by: Sonja Mazaira

Facts to Consider:

Armando Romero - Concessions

Superintendent Recommendation: Hire the advisors as listed for SY2022-2023.

Sample Motion: I move to hire the advisors as listed for SY2022-2023.

C. Consideration of Recommendation for Paraprofessional, Michelle Fuller

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Michelle has been working as a substitute teacher at the school. Administration would like to offer her a contract to work part-time as a paraprofessional.

Superintendent Recommendation: Hire Michelle Fuller as paraprofessional for SY2022-2023.

Sample Motion: I move to hire Michelle Fuller as paraprofessional for SY2022-2023.

D. Consideration of Recommendation for Purchase of Type E Bus

Category: Transportation

Presented by: Levi Collins/Wiley Aker

Attachments: Type E Bus Information – *Appendix C, Section I (pg. 30)*

Facts to Consider: The Board authorized the District to purchase a Type E bus to replace the 2015 Dodge Caravan. A 2021 Ford Expedition Max has been purchased and added to the fleet for the price of \$73,922. The Transportation department sees a need for another Type E bus to run routes. Under Montana Laws 20-10-101 and 20-10-102, School districts may use a "Type E" vehicle that is approved to transport students to and from school. This vehicle is required to meet very stringent safety standards to qualify for a Transportation reimbursement. Due to the current shortage of qualified bus drivers, our increasing need for transporting students, and flexibility in addressing transportation needs during the current pandemic, the District completed a study as required by MCA 20-10-148 to determine the cost effectiveness analysis required for transporting students, which will be completed before purchase. The vehicle may also be used for staff transportation, as well as transportation for athletics & activities. Several districts in the area have purchased their Type E buses through Van Motors in Conrad and have ranged in price from \$30K-\$80K, depending on year, model, and add-ons that are required by MCA. Type E Buses may be purchased with Bus Depreciation funds and depreciated, just like yellow school buses. We currently have a Bus Depreciation budget of \$609K.

Superintendent Recommendation: Approve the purchase of a Type E Bus, pending cost analysis.

Sample Motion: I move to approve the purchase of a Type E Bus, pending cost analysis.

E. Consideration of Recommendation to Renew Multidistrict Agreement, District 3 (Elementary)

Category: Finance

Presented by: Karsen Floerchinger

Attachments: 3-year Multidistrict Data Recap, Multidistrict Agreement – *Appendix C, Section II (pg. 32)*

Facts to Consider: Under Policy 1007FE, the District is permitted to enter into an agreement with another District, which allows for the transfer of funds for the purpose of shared costs and expenses outlined in a Multidistrict Agreement. Cascade District 3 entered into a Multidistrict Agreement with Cascade District B in December 2016, and renewed the agreement in December 2019. Per 20-3-363, MCA, a Multidistrict Agreement may not extend beyond a 3-year term. Once the term has expired, both Districts must approve the renewal for up to a 3-year term.

Superintendent Recommendation: Approve the renewal of the Multidistrict Agreement for a 3-year term.

Sample Motion: I move to approve the recommendation to renew the Multidistrict Agreement with Cascade District B for a 3-year term.

F. Consideration of Recommendation to Renew Multidistrict Agreement, District B (High School)

Category: Finance

Presented by: Karsen Floerchinger

Attachments: 3-year Multidistrict Data Recap, Multidistrict Agreement – *Appendix C, Section II (pg. 32)*

Facts to Consider: Under Policy 1007FE, the District is permitted to enter into an agreement with another District, which allows for the transfer of funds for the purpose of shared costs and expenses outlined in a Multidistrict Agreement. Cascade District 3 entered into a Multidistrict Agreement with Cascade District B in December 2016, and renewed the agreement in December 2019. Per 20-3-363, MCA, a Multidistrict Agreement may not extend beyond a 3-year term. Once the term has expired, both Districts must approve the renewal for up to a 3-year term.

Superintendent Recommendation: Approve the renewal of the Multidistrict Agreement for a 3-year term.

Sample Motion: I move to approve the recommendation to renew the Multidistrict Agreement with Cascade District 3 for a 3-year term.

G. Consideration of Handbook Revisions, Coaches, Sponsors, Advisors, Activities/Athletics & Student Activities/Athletic Handbook – 8th Grade Participation Policy

Category: Policy

Presented by: Levi Collins

Attachments: Current 8th Grade Participation Policy – *Appendix C, Section III (pg. 37)*

Facts to Consider: It has been requested to review and possibly amend the District's 8th Grade Participation Policy as written in the Coaches, Sponsors, Advisors, Activities/Athletics Handbook and Student Activities/Athletic Handbook.

Sample Motion: I move to review the current 8th Grade Participation Policy.

H. Consent Agenda (Appendix D)

A. Minutes of Regular Board Meeting, November 18, 2022 – *Appendix D, Section I (pg. 39)*

B. Business Claims – *Appendix D, Section II (pg. 43)*

C. Student Activity Account – *Appendix D, Section III (pg. 60)*

D. Sub List – *Appendix C, Section IV (pg. 61)*

Executive Sessions

A. Student Issue

B. Superintendent Quarterly Evaluation

Board Meeting Evaluation (I)

A. Complete evaluation and turn into Mr. Collins

Announcements (I)

A. Regular School Board Meeting, January 17, 2023

B. Upcoming Trainings:

a. Accommodating Individuals with Disabilities Training – January 10, 17, 27th

Adjournment (A)