# CASCADE SCHOOL DISTRICT 3 \& $B$ <br> Meeting of the Board of Trustees 



December 20, 2022 Regular Board Meeting

# Staff Reports 

Section I - Activities Director
Section II - Superintendent
Section III - Business Manger/Clerk

## SECTION I: ACTIVITIES DIRECTOR

Board Report for December 20, 2022
Activities

FFA
Our FFA team has been competing well and has placed in competitions on individual and team events.
Mrs. Ward will report on FFA activities

## BPA

The first BPA competition will be in January for the regional event. We have one student who has gone through our media room and brought it back to life. Due to his effort we have two groups competing in BPA in podcast and media production.

Winter Sports
Our Badger wrestling invitational went smoothly. We had 217 total wrestlers with a separate boys and girls bracket. As with every year, our community really steps up to help out where needed to help make this event a success.

We kicked off the basketball season with the Tip-off last weekend. Thanks to Bryan Smith our shot clocks were up and running for the tournament.

There was talk about having Cascade move back to the Northern Division for football but this was voted down on the MHSA level and the Southcentral division will stay as is with the addition of Manhattan Christian and the possibility of some changes in co-ops.

The annual MHSA meeting will take place January 16. There are a few items to be voted on by the member schools. (attached document)

1. Proposal to add a Private School Multiplier Dues By-Law
2. Proposal to Amend Cooperative Sponsorship of Activities
3. Proposal to Appoint a Committee to Study Boys and Girls Lacrosse
4. Proposal to Appoint a Committee to Study Esports as a MHSA Activity ---

## MONTANA HIGH SCHOOL ASSOCIATION 2023 ANNUAL MEETING

Monday, January 16, 2023
Holiday Inn Missoula Downtown
Missoula`, Montana

## PROPOSALS

1. Proposal to add a Private School Multiplier Dues By-Law------------------------------------------------1

Presented by: Lima High School
2. Proposal to Amend Cooperative Sponsorship of Activities --------------------------------------------1-2

Presented by: North Toole County - (Sunburst)
3. Proposal to Appoint a Committee to Study Boys and Girls Lacrosse ---------------------------------3

Presented by: Missoula Hellgate High School
4. Proposal to Appoint a Committee to Study Esports as a MHSA Activity ------------------------------3-4

Presented by: Missoula Hellgate High School

## 1. PROPOSAL TO ADD A PRIVATE SCHOOL MULTIPLIER BY-LAW, ARTICLE X, ATHLETIC CLASSIFICATION AND DISTRICTING

Proposal: (Include all deletions as well as additions. List by article, section and page numbers. Lima High School proposes to add a private school multiplier to By-Law, Article X, Athletic Classification and Districting. Member schools that are considered private under OPI's definition or non-public schools shall use a 1.5 multiplier of enrollment when determining enrollment numbers for classification and districting.

Rationale: According to NFHS there are 21 states that use either a mulitplier or competitive balancing formula for private schools. Many of the private MHSA member schools are located in relatively urban (by Montana standards of urban) areas of Montana providing a more competitive enrollment/recruiting/selection process. An example of the need for this can be found in Class C. Between 2015 and fall 2022 one private/nonpublic school has won $33.3 \%$ of all the state championships for Volleyball, Basketball, Golf, Track and Field and Cross Country combined. This can, in part, be attributed to the enrollment/recruiting/selection process for private schools. Some private schools across Montana choose to play up a classification for the competition. This proposed multiplier does not impact their ability to continue to play up a classification as allowed under the current By-Law, Article X.

Fiscal Note: (if any) The only fiscal note would be the different travel times for teams. This could be more or less than the current situation based on the location of the private school.

## 2. PROPOSAL TO AMEND COOPERATIVE SPONSORSHIP OF ACTIVITIES

## Proposal:

Section (35)

## Add D

D. Cooperative sponsorship of any activity by two or more-member schools are permitted in one of the following categories:

1. Combined Cooperative Program: Students from more than one school combine to compete as one team. The combined teams' classification is determined by combined enrollments of the member schools involved. This program applies to football, volleyball, soccer, basketball, softball and baseball.

If the combined enrollments of the schools involved in a combined cooperative program exceeds the minimum number of the next higher classification the combined cooperative team will compete at that higher classification in that activity.

## 2. Collective Cooperative Program: Students from more than one school share resources,

 but must compete as representatives of their home school at district, divisional and state competition. School classification remains the same for the individual students. This program applies to cross country, wrestling, swimming, golf, tennis, track, debate and speech.The following sections the language remains the same, but has been relettered.
$E$. To be eligible to participate in MHSA sanctioned activities schools must have an enrollment at or below the maximum classification enrollment. New applications must be filed with MHSA by February 1st of each year. The enrollment count will meet or exceed this number for two consecutive years in order to be mandated that the cooperative contract will no longer be allowed.

Reletter from here down because of additions:
F. To be eligible to participate in six-player football, schools must be Class $C$ and have a high school enrollment at or below 65 students. No football cooperative contracts may exceed an enrollment of 65 students when two or more participating member schools are combined (Exception - See Article X Section (2) 2.2). New applications must be filed with MHSA by November 15th of each year. The enrollment count will meet or exceed this number for two consecutive years in order to be mandated to switch to eight-player football.
G. Application forms and a list of details that describe district to district issues affecting cooperative sponsorship will be made available by the MHSA to school districts upon request. The activity fees payment as outlined in Article I Section (2) 2.1 must be paid upon approval of the co-op.
H. Refunds will be made, upon request, up to the date of the first allowable contest of the activity.
I. Cooperative implementation of an activity by two or more member schools will be considered under the following conditions:

1. Schools are to be located in the same geographic area and combined enrollments will be used as a guideline.
2. Making activities available for students that would not be available in their home school if cooperative contracting did not occur.
3. The school board of the participating member schools must jointly make the application to the MHSA Executive Board.
4. A resolution from each school board stating the purpose for sponsoring a joint activity must be submitted to the MHSA office in a timely manner.
5. Decisions on all applications will be determined by the Executive Director subject to appeal to the MHSA Executive Board.
6. A school may not enter into any cooperative sponsorship whereby students are sent to two or more schools in the same activity.
7. When schools from two different classifications co-op, they will compete in the higher classification of that activity.
8. When the intent is not to improve a particular school's win-loss record.
9. All other related procedures not specifically controlled or directed by the MHSA will be the responsibility of the schools named on the cooperative contract.
10. Both schools must be in compliance with the Ridgeway Settlement Agreement, specifically in terms of the number of sports offerings for each gender.
11. The co-op may be terminated by the MHSA Executive Board.

## Rationale:

There are currently no standards or guideance for MHSA Schools to follow when deciding how and when to Co-op sports programs. This would eliminate unnecessary Co-ops for individal sports (Collective Cooperative Program) in the postseason.

## 3. PROPOSAL TO APPOINT A COMMITTEE TO STUDY BOYS AND GIRLS LACROSSE

## Proposal:

TO APPOINT A COMMITTEE TO STUDY BOYS AND GIRLS LACROSSE AS A MHSA SPORT
Missoula County Public Schools proposes the following in accordance with the Rules and Regulations, Section (24) Policy, page 25 of the current MHSA Handbook:

Section (24) POLICY ON INTERSCHOOL ACTIVITIES
When any group which sponsors a high school activity requests consideration by the MHSA which may lead to direct supervision and control of this activity, or when the MHSA feels any activity is presenting a problem serious enough to merit study, then the MHSA, at its annual meeting, should authorize the Executive Board to appoint a special committee to thoroughly study each activity and to present its recommendations concerning this activity at the next annual meeting of the Association for consideration and approval or adoption by the Association.
That the MHSA authorize the Executive Board to appoint a special committee to study Boys and Girls Lacrosse as a MHSA sanctioned sport. Recommendations will be presented at the 2024 MHSA Annual Meeting.

## Rationale:

Lacrosse is one of the fastest growing sports in the United States. A study conducted by the Sports \& Fitness Industry Association (SFIA) showed a dramatic increase in participation from 2012-2017, with continued increases headed into the pandemic in 2020. Lacrosse is currently sanctioned by high school associations in 25 states, with the most recent additions in Ohio, Illinois and Utah. Lacrosse is supported by the NFHS, which has reported an increase in high school sanctioning of $24 \%$ for Boys Lacrosse and 28.3\% for Girls Lacrosse from 2012-2017. The NCAA has seen a similar increase in sanctioned programs, $25.8 \%$ increase for Men's Lacrosse and $32.5 \%$ for Women's Lacrosse, during the same time period. The University of Montana and Montana State University both have lacrosse teams in the MCLA (Men's Collegiate Lacrosse Association) as well as the WCLA (Women's Collegiate Lacrosse Associates). The University of Montana men's team played for the National Championship in May 2022 in Round Rock, TX. MCLA teams are student-run club programs; WCLA teams are also student-run club programs, but the WCLA league is under the umbrella of the national governing body, USA Lacrosse.
We are experiencing the same growth in Montana. Currently every AA city has a lacrosse club providing opportunities for youth and high school participants. Sanctioning lacrosse at the high school level would support a continued national effort to grow the game of lacrosse.

## 4. PROPOSAL TO APPOINT A COMMITTEE TO STUDY ESPORTS AS A MHSA ACTIVITY

## Proposal:

Missoula County Public Schools proposes the following in accordance with the Rules and Regulations, Section (24) Policy, page 25 of the current MHSA Handbook:

Section (24) POLICY ON INTERSCHOOL ACTIVITIES
When any group which sponsors a high school activity requests consideration by the MHSA which may lead to direct supervision and control of this activity, or when the MHSA feels any activity is presenting a problem serious enough to merit study, then the MHSA, at its annual meeting, should authorize the Executive Board to appoint a special committee to thoroughly study each activity and to present its recommendations concerning this activity at the next annual meeting of the Association for consideration and approval or adoption by the Association.
That the MHSA authorize the Executive Board to appoint a special committee to study eSports as a MHSA sanctioned sport. Recommendations will be presented
at the 2024 MHSA Annual Meeting.

## Rationale:

Esports is one of the fastest growing after school programs and activities in the United States. In the past four years, esports has experienced tremendous growth and is now ranked in the top 20 sports in terms of student participation as reported by the NFHS. Esports is officially sanctioned by 20 state associations, including Colorado (CHSAA), and Mississippi (MHSAA), which allows for widespread adoption in those states. Esports is uniquely positioned for after school programs and activities and reaches students who aren't engaged with traditional extracurriculars. According to a study done by PlayVS, a national K-12 esports provider, $45 \%$ of participating students reported that this is their first after school activity or sport. Upwards of 70 percent of esport coaches see improvement in socialization, communication, and leadership skills. For one esports provider, Montana has had 13 schools participate in the current school year, and compete against 600 other high school teams within their timezone. Schools such as Boise State University and New Mexico State offer scholarships for students to compete under a collegiate banner. With the gaming industry surpassing 200 billion dollars, exposing students to esports can help them explore careers in engineering, marketing, game design, and audio engineering.
Montana has experienced growth in esports, with schools building lasting programs for years to come. Sanctioning esports at the high school level would allow for exponential growth, providing opportunities for students that aren't typically engaged by traditional extracurriculars. Fiscal

## SECTION II: SUPERINTENDENT

## Superintendent's Report to the Board for December

Board Members,

We had the opportunity to attend a safety and security conference in Helena last week. This conference was attended by in person by Rick Cummings and myself. Michelle attended virtual sessions. I emailed you links to view the videos if you are interested in the content of those sessions. The main topic was digital safety and security.

We have started our winter sports. Girls' and Boys' Basketball as well as wrestling have begun and we have had a successful start to our season so far. Our large weekend wrestling tournament was a success and we wish all of our student athletes' success as they continue to grow throughout the season.

We continue to use our virtual nurse consistently. During these last few weeks, the virtual nurse has been in use almost constantly and staff and students who utilize this service have been please. I feel it also removes some medical responsibility from the district as we are no longer asked to make medical decisions. We have created a diagnostic room as well as a sick room in case the areas are needed to isolate sick students.

Wiley found a used Ford Excursion with 15K miles on it. After much searching, we felt we purchased the best deal available at the time. We had to travel to Billings to pick up the vehicle as there were not any vehicles available locally. Wiley is of the opinion that we need to use the expedition daily or almost daily for a bus route. We will need to consider the purchase of an additional vehicle that can be used for multiple purposes instead of sole use as a route bus.

Teachers are currently enjoying the technology that was recently purchased. While it has yet to be fully integrated into our network, much of the process is complete and teachers have been using the items for them. It is likely we will need to create some trainings in order for the teachers to fully utilize the products we have purchased.

We are continuing to look for new and qualified applicants for the custodial staff as well as other possible options as we continue to be understaffed in that area. We have hired some new staff who are proving their worth but we still need some more help in that area.

I recently met with a company called STEMForged out of Idaho. They are company who specializes in coding and Esports. Esports is rapidly growing in popularity as you might have noticed from the MHSA proposal. STEMForged is working with me to receive a large grant so we can offer Esports as a club and possible future MHSA activity at our school. I think this is a great opportunity to get kids involved in coding, content creation as well as building proper competition in ESports in a rapidly growing market. This also has the potential to reach students who might not normally participate in traditional activities.

With Badger Pride,

Levi Collins

SECTION III: BUSINESS MANAGER/CLERK

| PRIOR YEARS |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CASCADE PUBLIC SCHOOLS <br> Statement of Expenditure - Budget vs. Actual Report <br> For the Accounting Period: November 2018, 2019, 2020, 2021 |  |  |  |  |  |  |  |  |  |  |
| Month | Year | Fund |  | Committed <br> Current Month | $\mathrm{Cc}$ | Commited YTD | Original <br> Appropriation | Current <br> Appropriation | Available <br> Appropriation | \% <br> Committed |
| Nov | 2021 | 101 | General | \$107,086.15 | \$ | 389,826.05 | \$1,430,304.03 | \$1,430,304.03 | \$1,040,477.98 | 27\% |
| Nov | 2021 | 201 | General | \$ 81,032.00 | \$ | 296,447.99 | \$1,017,084.98 | \$1,017,084.98 | \$ 720,636.99 | 29\% |
| Nov | 2020 | 101 | General | \$ 51,091.42 | \$ | 401,851.51 | \$1,445,690.00 | \$1,445,690.00 | \$1,043,838.49 | 28\% |
| Nov | 2020 | 201 | General | \$ 18,684.45 | \$ | 271,289.10 | \$1,014,350.00 | \$1,014,350.00 | \$ 743,060.90 | 27\% |
| Nov | 2019 | 101 | General | \$189,411.60 | \$ | 472,248.57 | \$1,415,556.00 | \$1,415,556.00 | \$ 943,307.43 | 33\% |
| Nov | 2019 | 201 | General | \$148,862.96 | \$ | 353,756.92 | \$ 989,292.00 | \$ 989,292.00 | \$ 635,535.08 | 36\% |
| Nov | 2018 | 101 | General | \$198,295.00 | \$ | 441,119.15 | \$1,339,509.00 | \$1,339,509.00 | \$ 898,389.85 | 33\% |
| Nov | 2018 | 201 | General | \$159,581.75 | \$ | 365,130.78 | \$1,022,939.00 | \$1,022,939.00 | \$ 657,808.22 | 36\% |
|  |  |  |  |  |  |  |  |  | 4 YR AVERAGE | 31\% |
| CURRENT YEAR |  |  |  |  |  |  |  |  |  |  |
| CASCADE PUBLIC SCHOOLS <br> Statement of Expenditure - Budget vs. Actual Report <br> For the Accounting Period: November 2022 |  |  |  |  |  |  |  |  |  |  |
| Month | Year | Fund |  | Committed Current Month | $\mathrm{Cc}$ | Commited YTD | Original <br> Appropriation | Current <br> Appropriation | Available <br> Appropriation | \% Committed |
| Nov | 2022 | 101 | General | \$ 15,270.70 | \$ | 445,807.03 | \$1,467,139.00 | \$1,467,139.00 | \$1,021,331.97 | 30\% |
| Nov | 2022 | 201 | General | \$ 10, 861.35 | \$ | 328,991.48 | \$1,030,278.00 | \$1,030,278.00 | \$ 701,286.52 | 32\% |
| Grand Total: |  |  |  | \$ 26,132.05 | \$ | 774,798.51 | \$2,497,417.00 | \$2,497,417.00 | \$1,722,618.49 | 31\% |

Fall Student Count For ANB Summary By District October 3, 2022 Enrollment

County:
07 Cascade
School Year:
2022-2023
District:
0101 Cascade Elem
Budget Unit:
E1 M1

## SCHOOLS IN THIS DISTRICT

0158
Cascade School
1661
Cascade 6-8

## TOTAL STUDENT COUNT FOR ANB BY GRADE - DISTRICT

| Grade | Fall 2022 <br> Students | Fall 2021 <br> Students | Fall 2020 Students |
| :---: | :---: | :---: | :---: |
| Kindergarten Full E1 | 42 | 31 | 24 |
| 1st Grade E1 | 22 | 12 | 12 |
| 2nd Grade E1 | 13 | 17 | 23 |
| 3rd Grade E1 | 28 | 24 | 13 |
| 4th Grade E1 | 28 | 12 | 24 |
| 5th Grade E1 | 13 | 25 | 15 |
| 6th Grade E1 | 26 | 19 | 27 |
| E1 Total | 172 | 140 | 138 |
| 7th Grade M1 | 20 | 26 | 27 |
| 8th Grade M1 | 29 | 23 | 23 |
| M1 Total | 49 | 49 | 50 |
| District Total: | 221 | 189 | 188 |

## PART-TIME STUDENTS - DISTRICT



Students who turned 19 on or before September 10, 2022 are not included in part-time students counted for ANB, unless the student meets the requirements for inclusion as stated in 20-9-311 (7)(c).

* Used to calculate FY2023-2024 budget limits

Montana Automated Education Financial and Information Reporting System

# Fall Student Count For ANB Summary By District October 3, 2022 Enrollment 

| County: | 07 Cascade | School Year: | 2022-2023 |
| :--- | :--- | :--- | :--- |
| District: | $\mathbf{0 1 0 2}$ Cascade H S | Budget Unit: | H1 |

## SCHOOLS IN THIS DISTRICT

0157 Cascade High School

TOTAL STUDENT COUNT FOR ANB BY GRADE - DISTRICT

| Grade | Fall Students | Fall 2021 <br> Students | Fall 2020 <br> Students |
| :---: | :---: | :---: | :---: |
| 9th Grade H1 | 27 | 25 | 22 |
| 10th Grade H1 | 27 | 19 | 27 |
| 11th Grade H1 | 24 | 26 | 17 |
| 12th Grade H1 | 23 | 14 | 26 |
| H1 Total | 101 | 84 | 92 |
| District Total: | 101 | 84 | 92 |

## Student Achievement Gap

American Indian Students Counted For The FY2024 American Indian
Achievement Gap Payment

* Used to calculate FY2023-2024 budget limits

Montana Automated Education Financial and Information Reporting System

## SCHOOL ELECTION CALENDAR 2023

| Days From Election | Deadlines | Event <br> (Special Instances Identified in Green) | MCA <br> Citation |
| :---: | :---: | :---: | :---: |
| No earlier than 145 days, or later than 40 days before | Thursday, December 8 through Thursday, March 23 | Trustee candidates file for election. A Declaration of Intent and Oath of Candidacy must be filed with district clerk (regardless of who is running the election). NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS THE CANDIDATE MEETS THIS DEADLINE. <br> Candidate should be registered to vote at the time the Oath is filed. | $\begin{aligned} & \underline{13-10-201} \\ & 20-3-305 \end{aligned}$ |
| At least 70 days before | Tuesday, February 21 | Trustees call for an election. The trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) whether the election will be by mail or poll; 4) the voting locations and boundaries for each location, if there are multiple locations within a district (if changed from a previous school election the new locations must be specifically noted); and 5) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot (not less than 30 days before the election). The resolution must be delivered to the county election administrator within 3 days of passage, but it need NOT be posted. The trustees must also appoint three election judges per precinct. <br> - Bond Elections are subject to additional requirements (see 20-9-422, MCA). <br> - Request for a mail ballot election must be sent from trustees to the election administrator. Exception: Even if no request is received, the election administrator could decide to request a mail ballot election. | $\begin{aligned} & \underline{13-19-202} \\ & \underline{13-19-203} \\ & \underline{20-9-422} \\ & \underline{20-20-201} \\ & \underline{20-20-203} \end{aligned}$ |
| At least 67 days before (within 3 days of passage of the election resolution) | Friday, February 24 | Last day to file resolutions for school election with county election administrator. To assist with the provisions of late registration, include the name and best contact number for the district's election administrator with the resolution. | $\begin{gathered} \underline{20-20-} \\ 201(2)(a) \end{gathered}$ |
| At least 60 days before | Friday, <br> March 3 | Election administrator sends mail ballot election plan/timetable/sample instructions to the Secretary of State's Office so that it is received by this deadline (e.g., fax, mail, or e-mail to SOS office (not post marked)). One plan must be submitted for each election. As soon as the plan (and any amendments are approved), forward a copy of the mail ballot plan to the county election administrator. Link to instructions: <br> Mail Ballot Plan Timetable and Instructions | 13-19-205 |
| 4 weeks preceding the close of regular registration | Monday, March 6 | Notice of close of regular registration. The county election administrator publishes the notice of close of regular registration for school districts at least 3 times in the 4 weeks preceding the close of regular registration. Contact the county election administrator to coordinate that publication. | 13-2-301 |
| Not later than 5 pm the day before ballot certification | Thursday, <br> March 30 <br> (by 5 p.m.) | Last day trustee candidates may withdraw from the election. Any candidate that has already filed for election, but wishes to withdraw their name, may do so by sending a statement of withdrawal to the election administrator. | $\begin{gathered} \frac{20-3-}{305(3)(a)} \\ \hline \end{gathered}$ |
| Not later than 5 pm the day before ballot certification | Thursday, March 30 (by 5 p.m.) | Deadline for write-in candidate for a trustee position on a school board to file Declaration of Intent (must be filed with the district clerk, regardless of who is running the election). | $\begin{gathered} \underline{20-3-} \\ 305(2)(b) \end{gathered}$ |
| No later than the 30th day before | Friday, March 31 | Deadline to notify election judges of appointment. | 13-4-101 |


| Days From Election | Deadlines | Event <br> (Special Instances Identified in Green) | MCA <br> Citation |
| :---: | :---: | :---: | :---: |
| Not less than 30 days before | Friday, March 31 | Election administrator certifies ballot. The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. <br> Trustees must pass a resolution stating exact levy amounts by this date for the clerk to certify the ballot. This resolution must include the durational limit, if any, on the levy. | $\begin{aligned} & \underline{20-20-401} \\ & \underline{15-10-425} \end{aligned}$ |
| Not less than 30 days before | Friday, March 31 | Election by Acclamation and Cancellation of Election - Notice. If the number of candidates filing a nomination petition or filing a declaration of intent to be a writein candidate is equal to or less than the number of open trustee positions to be elected, the trustees may cancel the election. They must then give notice that a trustee election will not be held. The trustee election may not be declared by acclamation until all candidate filing deadlines have passed. Send a copy to the county election administrator to aid with the provisions of late registration. <br> **A trustee election held in single-member or trustee nominating district is considered a separate trustee election for declaring the election by acclamation. | 20-3-313 |
| 30 days before any election | Monday, April 3 | Close of regular voter registration. Registration forms postmarked by this date and received within 3 days are accepted for regular registration. Late registration must be completed at the county election office. | 13-2-301 |
| Not more than 30 days before | Monday, April 3 | Contact your county election administrator for the absentee ballot list. | $\begin{aligned} & \underline{13-13-212} \\ & \underline{20-20-312} \\ & \hline \end{aligned}$ |
| Not more than 30 days before | Monday, April 3 | Performance Testing and Certification of Voting System. The election administrator must publicly test and certify that the system is performing properly. | 13-17-212 |
| $\begin{aligned} & \text { Day after Close } \\ & \text { of Regular } \\ & \text { Registration } \\ & \hline \end{aligned}$ | Tuesday, April 4 | Start of Late Registration. Late voter registration starts and continues through election day. Late registration must be completed at the office of the county election administrator. | 13-2-304 |
| Not less than 10 days, or more than 40 days before | Thursday <br> March 23 <br> Through <br> Saturday, <br> April 22 | Notice of election is posted. The election notice must be published in a newspaper of general circulation in the district, if available, posted in at least three public places in the district AND posted on the district's website for the 10 days prior to the election, if the district has an active website. Notice using any other recognized media may be used to supplement the posting. The notice must include: 1) the date and voting locations for the election; 2) voting location hours; 3) each proposition to be considered by the electorate; 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions; 5) where and how absentee ballots may be obtained; and 6) where and how late registrants may obtain a ballot on election day. <br> - If the polling place has changed from the previous school election, that change must be referred to in the notice. <br> - If more than one proposition will be considered in the same district, each proposition must be set apart and identified, or placed in separate notices. | 20-20-204 |
| At least 20 days before | Wednesday, April 12 | Absentee ballots available. The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. <br> - The ballot (with stubs removed); <br> - Instructions for voting and returning the ballot; <br> - A secrecy envelope, free of marks that would identify the voter; and <br> - A self-addressed, return envelope with affirmation printed on the back. | $\begin{aligned} & \underline{13-13-214} \\ & 20-20-401 \end{aligned}$ |
| Not before the $20^{\text {th }}$ day nor later than the $15^{\text {th }}$ day | Wednesday, <br> April 12 <br> through <br> Monday, <br> April 17 | Mail ballots mailed. If mail ballot election is used, all ballots must be mailed on the same day (the day noted in the district's mail ballot plan), except that if an inactive elector reactivates after the ballots are mailed, the elector should be provided with or mailed a ballot. If the elector reactivates after noon on the day before election day, the elector must come in on election day to receive a ballot. | 13-19-207 |


| Days From Election | Deadlines | Event <br> (Special Instances Identified in Green) | MCA <br> Citation |
| :---: | :---: | :---: | :---: |
| Not more than 10 days or less than 2 days before | Saturday, <br> April 22 <br> through <br> Sunday, <br> April 30 | Absentee/Mail Ballot Counting Notice. Districts must publish in a newspaper of general circulation in the county a notice indicating the method that will be used for counting absentee/mail ballots and the place and time that the absentee/mail ballots will be counted on election day. If the district publishes their notice of election on the $\mathbf{1 0}^{\text {th }}$ day prior to the election, in a newspaper of general circulation in the county, this information may be included in that notice. | 13-15-105 |
| Not more than 10 days or less than 2 days before | Saturday, <br> April 22 <br> through <br> Sunday, <br> April 30 | Polling Location Accessibility Notice. Districts must publish in a newspaper of general circulation in the county a statement of the location of the polling places and whether each location is accessible or inaccessible. This notice may be combined with the notice above, and with the notice of election if the notice is published on the $\mathbf{1 0}^{\text {th }}$ day prior to the election. | $\begin{aligned} & \underline{13-3-105} \\ & 13-3-207 \\ & \hline \end{aligned}$ |
| Not more than 10 days or less than 2 days before | Saturday, <br> April 22 <br> through <br> Sunday, <br> April 30 | Publication of Information Concerning Voting Systems. Districts shall broadcast on radio or television or publish in a newspaper of general circulation in the county a diagram showing the voting system to be used by voters and a sample ballot (newspaper only), a statement of location of where the voting system to be used is on public display, and instructions on how to vote. This notice may be combined with the notices above, and with the notice of election if the notice is published on the $\mathbf{1 0}^{\text {th }}$ day prior to the election. | 13-17-203 |
| Day before <br> (by Noon) | Monday, <br> May 1 | Deadline for absentee ballot requests. Voters who wish to vote absentee may request an absentee ballot in writing or in person until noon the day before the election. | $\begin{aligned} & \frac{13-13-211}{13-13-214} \end{aligned}$ |
| Day before | Monday, May 1 | Deliver certified copy of the lists of registered electors. Before the day of election, the county election administrator shall deliver a certified copy of the lists of registered electors for each voting location to the district. The district shall deliver them to the election judges prior to the opening of a voting location. | 20-20-313 |
| Election Day | Tuesday, May 2 | ELECTION DAY. The election administrator must prepare the polling places, printed ballots, ensure election judges are present, and conduct a fair and unbiased election. <br> Notify election judges of the names of write-in candidates |  |
| No sooner than $3 p m$ on the $6^{\text {th }}$ day after the election | Monday, May 8 | The first date that provisional ballots may be counted. Following the election, unresolved provisional ballots are sealed. These ballots may not be opened until after 3 pm on the $6^{\text {th }}$ day after election. The election judges convene, and a determination is made as to whether the ballots are counted. If there are provisional ballots in a school election, the canvass may not occur until after all provisional ballots are resolved. | 13-15-107 |
| Following receipt of the tally sheets from all polls and within 25 days after the election | By Friday, May 26 | Trustees canvass the votes, issue certificates of election, and publish results. Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. If the election was called by acclamation the trustees should still canvass results and issues certificates of election at this time. | $\underline{\underline{20-20-415}}$ |


| Days From Election | Deadlines | Event <br> (Special Instances Identified in Green) | MCA <br> Citation |
| :---: | :---: | :---: | :---: |
| Within 5 days after the official canvass | Monday, May 8 through Wednesday, May 31 | Deadline for filing a petition for recount. When a question submitted to a vote of the people is decided by a margin not exceeding $1 / 4$ of $1 \%$ of the total votes cast for and against the question, a petition for recount must be filed within 5 days after the official canvass. | 13-16-201 |
| Within 5 days of receipt of notice from the election administrator | Monday, May 8 through Monday, June 5 | Deadline for convening the School Recount Board. When a tie vote has been certified to the election administrator or conditions have been met for filing a recount petition, the board shall convene at its usual meeting place to perform a recount. The recount must be completed within 5 days of receipt of official canvass or recount petition. | $\begin{aligned} & \hline \underline{13-16-204} \\ & \underline{20-20-420} \\ & \hline \end{aligned}$ |
| Within 25 days of election | By Friday, <br> May 26 | Deadline for trustees to hold organizational meeting to elect chair and appoint clerk. | 20-3-321 |
| June 1 | Thursday, June 1 | Deadline for trustees to request county election administrator to conduct school elections for next year. The school district clerk/election administrator is designated the election administrator for school elections. However, the trustees of any district may request the county election administrator to become the election administrator for school elections. The request must be made by a resolution of the board of trustees. If the county accepts, then the county must perform all the duties the school clerk would have. The school district must assume all costs of the election. | 20-20-417 |
| Within 15 days after receipt of certificate of election | By Friday, June 9 | Candidate completes and files Oath of Office with the County Superintendent. <br> *Newly elected trustees may not be seated until the oath is filed. The issuance and the oath may be administered at the organizational meeting but must be completed within 15 days of issuance. <br> **In the event of a recount, the deadline for a candidate to complete and file the oath is 15 days from receipt of the certificate of election. | $\begin{aligned} & \underline{20-3-307} \\ & \underline{20-1-202} \\ & \underline{1-6-101} \end{aligned}$ |

## NOTE:

On September 30, 2022, the MT Supreme Court ruled that the last of the four bills from the 2021 Legislative Session were unconstitutional and not to be enforced. As of now, there are no changes to late registration, issuance of a ballot to an underage elector, voter identification requirements, or prohibitions on ballot collection. As new legislation is introduced in the 2023 Legislative Session the OPI will update the election calendar to reflect any changes that may impact the May school election.

1-1-307, MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.

If the deadline, as read in statute, is phrased "not later than..." the deadline does not move to a later date but an earlier one.

## Additional References:

Sample forms can be found at this address: School Finance Election Webpage
Election Manual: School Election Handbook

## MT Secretary of State's Office: Secretary of State's Election Webpage

NOTE: Candidates for trustee positions in (1) a first-class district located in a county with populations of 15,000 or more, OR (2) a county high school district with an enrollment of 2,000 or more are required to file a C-1-A Statement of Candidate within 5 days of becoming a candidate. For reporting dates and instructions contact the Montana Commissioner of Political Practices at: Commissioner of Political Practices Webpage.

## DECLARATION OF INTENT AND OATH OF CANDIDACY FOR TRUSTEE CANDIDATES

To the School District Clerk of School District No. 3 \& B, Cascade County, State of Montana:
Filing for the office of School District Trustee: For a 3-year term at the Annual Regular School District Election to be held on the 2nd day of May, 2023.

Candidate Name (Print, as it should appear on the ballot):

Mailing address: $\qquad$
City and State: $\qquad$ Zip Code: $\qquad$
Residence address: $\qquad$
City and State: $\qquad$ Zip Code: $\qquad$
Contact Phone: $\qquad$ Email Address: $\qquad$

I hereby affirm that I possess, or will possess, within the constitutional and statutory deadlines, the qualifications prescribed by the Constitution and law of the United States and the State of Montana. DATED this $\qquad$ day of $\qquad$ 20 $\qquad$

## (Signature of Candidate)

Candidate must sign and acknowledge this Declaration of Intent before a Notary Public, if mailed, or before the Election Administrator or Deputy, if delivered in person.

State of Montana, County of $\qquad$
Signed and sworn to before me this $\qquad$ day of $\qquad$ 20 $\qquad$ by $\qquad$

## Signature of Notary or Public Official

Printed name of Notary or Public Official
Notary Public for the State of Montana (include stamp/seal)
Residing at: $\qquad$
My Commission Expires: $\qquad$ 20 $\qquad$

## DECLARATION OF INTENT AND OATH OF CANDIDACY FOR TRUSTEE CANDIDATES

Candidate Name (Print): $\qquad$
This Declaration of Intent for a trustee position must be submitted to the school district clerk no later than 40 days before the election. 20-3-305, MCA

Pursuant to 13-37-206, MCA, all candidates for trustee positions in first-class districts located in counties with populations of 15,000 or more OR in county high school districts having student enrollments of 2,000 or more must report their campaign finance activities to the Montana Commissioner of Political Practices. Current forms are available at: Link to the MT Political Practices webpage

## Please return this form to:

District Clerk: Karsen Floerchinger
District: Cascade School District 3 \& B
Address: P.O. Box 529, 321 Central Ave W, Cascade, MT 59421
Fax: (406) 468-2212
Email: karsen.floerchinger@cascade.k12.mt.us

This form must be filed with the district clerk by 4:00 pm on March 23, 2023. NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS THE CANDIDATE MEETS THIS DEADLINE. 13-10-201 MCA; 20-3-305 MCA

# APPENDIX B 

# Board Report 

Section I - Board Evaluation
Section II - Board Training Hours

## Board Meeting Evaluation

3 responses
11/15/2022 Board Meeting
3 responses

Nov 2022
153

## Focus

We conducted the meeting with an emphasis on outward vision, rather $\square$ than internal preoccupation?

## 3 responses



## Comment

1 response

Go Cats!

We focused our thinking at a strategic level?
3 responses


## Comment

1 response

## Go Cats!

We focused on the future, rather than the past or the present?
Copy
3 responses


## Comment

1 response

Go Cats!

## Respect

We made collective rather than individual decisions?
3 responses


## Comment

1 response

## Go Cats!

We encouraged diversity of viewpoints?
Copy
3 responses


## Comment

1 response

Go Griz! Just checking if you're paying attention! Go Cats!

We were sensitive to our stakeholder's needs?
3 responses


## Comment

1 response

## Go Cats!

We gave adequate emphasis to the ethics of each issue?
Copy
3 responses


## Comment

1 response

Go Cats!

## Information

We had the right information to make wise decisions?
3 responses


## Comment

1 response

## Go Cats!

We acknowledged those times when we lacked information or knowledge and made plans to get what we needed?

3 responses


## Comment

1 response

Go Cats!

We used the presence of staff appropriately?
3 responses


## Comment

1 response

## Go Cats!

## Agenda

The agenda was structured in a way that enhanced our ability to focus strategically?

3 responses


## Comment

1 response

## Go Cats!

We spent the right amount of time on most issues?
3 responses


## Comment

1 response

Lastly...go Cats!

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## Google Forms

Cascade Board Hours 2022-2023


# New Business 

Section I - Type E Bus Information
Section II - Multidistrict Data Recap \& Agreement Section III $-8^{\text {th }}$ Grade Participation Policy

As of July $1^{\text {st }}, 2017$, schools are allowed to purchase a Type E vehicle as defined by 20-10-101, MCA. The following general vehicle requirements, recommended guidelines, and operational guidelines apply only to type E school buses.

## GENERAL VEHICLE REQUIREMENTS

These requirements apply only to school bus type E.

1. The school bus must be purchased on or after July $1,2017$.
2. Before a type E school bus is purchased, the school is required to complete a cost analysis of a traditional type A - D school bus versus the type E school bus before acquiring this bus type. This cost analysis must be on file for review.
3. The vehicle purchased must meet the Five Star National Highway Traffic Safety Administration (NHTSA) rating, please visit NHTSA.
4. The vehicle does not have to be new assuming all the conditions listed in MCA and the School Bus Standards are met.
5. The manufacturer's rated capacity of this vehicle, which shall be determined only by the original equipment manufacturer (OEM) on the date of manufacture, shall not exceed ten persons including the driver.
6. The vehicle is required to have a backup alarm.
7. The capacity rating may not be changed or modified.
8. Alteration of this vehicle, following manufacture by the OEM, is prohibited, with the exception of a backup alarm. This includes, but is not limited to, the addition or removal of seats, ramps, wheelchair securement devices and power lifts.
9. Wheelchair accessible type E school buses must be manufactured to transport wheelchairs and have a Five Star NHTSA rating.
10. The only alteration exception allowed is when OEM options or other manufacturer's accessories not in violation of these standards are installed by the original manufacturer.
11. The vehicle shall not carry more passengers than there are seat belts as installed by the manufacturer.
12. The vehicle shall not be painted the color known as national school bus glossy yellow.
13. The vehicle shall not be equipped with a stop arm or flashing warning signal lamps.
14. The vehicle must have four doors.
15. The vehicle must meet structural integrity as determined by the school Board of Trustees.
16. Trailer hitches are allowed on Type E vehicles in accordance with the manufacturer's rated towing capacity. When the vehicle is used as a Type E school bus, students are not allowed to be transported in the vehicle when the vehicle is being used to tow.
17. The vehicle is required to have a back-up camera and event data recorder (EDR) device if newly purchased.
18. Any window tinting must comply with state laws.
19. Any storage systems must be properly tied down.

## RECOMMENDED GUIDELINES

The following guidelines are recommended procedures for type E school buses only.

1. Review vehicle before purchase and have proof vehicle is accident free by a vendor who uses National Motor vehicle title information system. This recommendation is in place for school district staff ensure there is no structural damage to the vehicle due to an accident.
2. It is highly recommended to purchase a vehicle that is white.
3. It is highly recommended to purchase a vehicle with the following features: automatic crash notification system, pedestrian auto braking system, forward collision warning system, lane departure warning system, and blind spot detection.

The following requirements apply to type E school buses only.

1. This vehicle must load and unload students off the traveled portion of the roadway and students shall not load or unload the vehicle using the door facing traffic. Students shall not walk around the front or rear of the vehicle or open the vehicle's driver side rear passenger door to load or unload.
2. Prohibited bus stops should follow the same restrictions as list in PROHIBITED SCHOOL BUS STOPS.
3. The vehicle, while transporting students to and from school, shall display three signs, one sign visible to the rear and one sign on each side of the vehicle, with the words "SCHOOL BUS." The sign shall be national school bus glossy yellow with reflective black letters and a minimum of 4 inches high and does not have to be on the same line vertically. The sign shall be a type that can be removed, dismounted, or covered when the vehicle is not transporting pupils to and from school.
4. Compliance with all Montana laws regarding vehicle seatbelt and restraint is required.
5. This vehicle type E will not stop at railroads as this will create more confusion to the general public.
6. It is highly recommended all type E school buses have staff trained on how to install child restraint system by a safety seat certified technician. Technicians available across the state can be found at NHTSA Child Passenger Seat Inspections found at NHTSA Car Seats.
7. All driver requirements apply to school bus drivers of the type E school bus with the exception of requiring a Commercial Driver's License (CDL) with endorsements. A standard Montana driver's license is acceptable. All other rules, including drug and alcohol testing, apply. See BUS DRIVER

## SECTION II: MULTIDISTRICT AGREEMENT DATA

Yearly Transfers to 282


Yearly Expenditures from 282


| Detailed Balance Sheet |  | Debit |  | Credit |
| :---: | :---: | :---: | :---: | :---: |
| 7/19 | Investments | \$ | 2,504.26 |  |
| 9/19 | John Deere 320G Skid Steer |  | \$ | 39,260.00 |
| 3/20 | Track Roll Out Runway |  | \$ | 5,189.12 |
| 5/20 | Payroll |  | \$ | 13,921.35 |
| 6/20 | Interlocal Transfer |  | 1,295.85 |  |
| 6/20 | Payroll |  | \$ | 18.64 |
| 8/20 | Track Schematics |  | \$ | 6,249.64 |
| 11/20 | Track Geotechnical Work |  | \$ | 2,670.00 |
| 11/20 | Track/Wellness Center Tech Work |  | \$ | 3,480.00 |
| 6/21 | Interlocal Transfer | \$ | 6,404.08 |  |
| 6/21 | Interest | \$ | 784.76 |  |
| 6/21 | Q2 Dues |  | \$ | 699.47 |
| 7/21 | High Jump Pit Package |  | \$ | 7,710.00 |
| 7/21 | Pole Vault Pit |  | \$ | 293.01 |
| 8/21 | Bus Sale | \$ | 6,000.00 |  |
| 8/21 | Frontline Sub Tracker |  | \$ | 9,141.41 |
| 8/21 | Rowing Machines (2) |  | \$ | 1,800.00 |
| 8/21 | Concept 2 Skier (2) |  | \$ | 1,900.00 |
| 8/21 | Assult Airbike (2) |  | \$ | 1,498.00 |
| 10/21 | Weight Room Supplies |  | \$ | 3,691.85 |
| 10/21 | Indala Key Fob |  | \$ | 939.00 |
| 11/21 | District House Loan |  | \$ | 27,161.24 |
| 6/22 | Interlocal Transfer |  | 9,601.34 |  |
| 6/22 | Lockers |  | \$ | 7,767.00 |
| 6/22 | Interest | \$ | 2,153.74 |  |
|  | Total | \$ | 858,744.03 | \$133,389.73 |

## Multidistrict Agreement

## Cascade School District $\mathbf{3}$ \& Cascade School District B

This Multidistrict Agreement (hereinafter "Agreement") is entered into this $20^{\text {th }}$ day of December, 2022 by and between Cascade School District 3 \& Cascade School District B (collectively hereinafter " Participating District" or "Participating Districts").

WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or more school districts may enter into an Multidistrict Agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the Participating Districts and to provide for the joint funding and operation and maintenance of all Participating Districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an Agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all Participating Districts;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each Participating District of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund of the Participating Districts,except as limited/prohibited law as follows:

1. transfers to the interlocal cooperative fund from each Participating District's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund;
2. transfers from the retirement fund, the debt service fund or the compensated absence liability fund are prohibited; and
3. transfers may not be made with funds restricted by federal law unless such transfer is in compliance with any restrictions or conditions imposed by federal law.

WHEREAS, in accordance with section 20-9-703, MCA, Cascade School District B_shall be designated as the prime agency. All other Participating Districts shall be designated as cooperating agencies;

WHEREAS, expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative for the purpose of all day-to-day operations, activities, and undertakings of the Districts to include but not limited to safety, curriculum, maintenance and operations, transportation, bus depreciation, food
services, construction, insurance, tuition, salaries, and technology.
2. To create an interlocal cooperative fund for the purpose of transferring funds from the Participating Districts for the purpose(s) stated herein;
3. The Cascade Public School Distrit B is designated as the prime agency and as such shall establish a nonbudgeted interlocal cooperative fund for the purpose of the financial administration of this Multidistrict Agreement.
4. All other Participating Districts are designated as the cooperating agencies and in accordance with section 20-9-704, shall transfer its financial support under this Agreement to the prime agency by district warrant.
5. Any and all amounts transferred into the interlocal cooperative fund by any Participating District may come from: (a) the respective district's general fund in an amount not to exceed the direct state aid in support of the respective school district's general fund; or (b) any other budgeted fund of a participating district, except that funds cannot be transferred from the retirement fund or the debt service fund; or (c) any nonbudgeted fund of a Participating District, except that funds cannot be transferred from the compensated absence liability fund.
6. Transfers may not be made with funds restricted by federal law unless the transfer is in compliant with any restrictions or conditions imposed by federal law.
7. Any and all amounts transferred into the interlocal cooperative fund by each Participating District must be for the purpose stated herein as mutually agreed upon between the Participating Districts in accordance with the terms of this Agreement.
8. The term of this Agreement shall be from December 31, 2022 to December 31, 2025.* This Agreement may be extended by mutual approval of each Participating District. However, the term of the Agreement may not extend beyond 3 years. Any remaining fund balance in the interlocal cooperative fund at year end may be carried over to the subsequent fiscal year.
9. The terms of this Agreement may be changed upon mutual written approval of the Participating Districts.
10. Each Participating District shall agree how the funds shall be disbursed during the current fiscal year by establishing a budget or guidelines. The prime agency shall adhere to this Agreement. The Participating Districts will be provided with a monthly accounting summary of expenditures from the prime agency.
11. The multidistrict cooperative may be dissolved upon mutual consent of all Participating Districts in writing upon 30 days written notice to all Participating Districts. In addition, any Participating District may terminate its participation in
the multi-district cooperative upon 30 days written notice to all Participating Districts. In the event that the multidistrict cooperative is dissolved in its entirety or any Participating District terminates its participation in the multidistrict cooperative, the provisions of Paragraph 12 below shall apply.
12. Upon termination of this Agreement by one or all Participating Districts, the funds of the district or districts that no longer desire to participate in this multidistrict cooperative shall be returned to such District(s) on a pro rata share of the current funds held by the prime agency after all outstanding financial obligations have been paid with said funds to revert back to the original fund(s) from which the money was transferred as a result of said District(s) participation in the multidistrict cooperative.
13. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this $20^{\text {th }}$ day of December, 2022.

| Board Chair  <br> Superintendent  <br> Attest:  <br>   <br> Clerk  <br> * Note  <br> Nate: The term of the agreement may be for a period of up to 3 years.  |
| :--- | :--- |

# II. Student/Season Rules, Regulations \& Requirements ELIGIBILITY FOR PARTICIPATION REQUIREMENTS 

## Academic Eligibility

The District eligibility rules apply to all extracurricular (athletics) and co-curricular (clubs, organizations, Science Fair, Pep/Cheer, band, choir, etc.) activities. Students not meeting District eligibility requirements are allowed to participate in practice. Ineligible students will not participate in any activity or contest representing the District or any co-curricular activity taking place outside class time. Students in co-curricular activities are not allowed to participate in an activity that takes place outside the regularly scheduled class time.

The District will follow the eligibility rules as set forth by the Montana High School Association which reads as follows:

1. MHSA Requirement: A student must be enrolled and have received a passing grade in at least twenty (20) periods of prepared class work or its equivalent in the last previous semester in which the student was in attendance. Failure to meet this requirement will result in one (1) semester of ineligibility. Middle school students will be required to receive a passing grade in ten (10) periods of prepared work per week. Nonpublic or home school students who meet the requirements of 20-5-109 can participate in MHSA member school extra-curricular activities. Refer to MHSA handbook for full stipulations and requirements.
2. Students who are enrolled in the $8^{\text {th }}$ grade may be eligible to participate in high school sports (excluding football) if and only if the varsity team cannot be successfully filled with the number of high school students participating in the sport. Coaches must file a petition with the Activities Director in order for their request to bring $8^{\text {th }}$ grade students up to fill the team. The Activities Director will approve or deny the request. Upon approval, the request will be sent to the Superintendent for final approval.
3. Academically ineligible participants will be expected to practice, but will not be allowed to participate in games, meets, or performances or travel with the team or group. Students who are ineligible to participate in activities due to inadequate grades, as outlined, will not be allowed to sit with the team at competitions or events.
4. Weekly "F" Policy: A student must be receiving a passing grade in ALL classes. Eligibility for passing will be determined weekly beginning on the third week of each quarter. The Activities Director will send out an Activity Eligibility Report every Tuesday during the season. This report will show all participants with a failing grade in any classes. If their name appears on the list, in any class, they will be ineligible for participation in any activities until they have a passing grade. It is the student's responsibility to notify the principal during regular school hours of their improved grade. The improved grade will be verified by the principal before the student can participate. Students and parents should continually monitor "Infinite Campus" so they are aware of what their student athletes' grades are in each class. Students involved in High School or Middle School activities who fail a class at the end of the quarter will be ineligible for 16 school days and must make arrangements with their teacher for extra help.
5. Transfer Rule: A student of any grade level who changes school districts, except upon a corresponding change of residence of parent or legal guardian shall be ineligible to compete on a varsity team for a period of half the school year. (See MHSA Official Handbook for waiver requirements)

## Activity Fee

The activity fee must be paid prior to any participation by students. The Activity Fee will be waived for those qualifying for SNAP/TANF.

## Age Rule - MHSA

Section (7) AGE RULE

# Consent Agenda 

Section I - Meeting Minutes
Section II - Business Claims
Section III - Student Activity Account
Section VI - Sub List

## Regular Meeting

DRAFT
Cascade School District 3B
Board of Trustees
November 15, 2022-6:00 pm

## Board Members Present

| High School Board | Elementary Board |
| :--- | :--- |
| John Rumney - Chair | John Rumney - Chair |
| lain McGregor - Vice Chair | lain McGregor - Vice Chair |
| Ruth Mortag | Ruth Mortag |
| Rick Cummings | Rick Cummings |
| Mark McKamey |  |

Not Presented: Chris Wilson

Others Present: Levi Collins, Karsen Floerchinger,Sonja Mazaira, Jen Ward, Dave Nelson, Sue Nelson, Kendra Lane.

John Rumney - Board Chair, called the Board of Trustees meeting to order at 6:03 pm. The Board said the Pledge of Allegiance. Mr. Rumney asked for public comment on non-agenda items. There was no public comment.

## Informational

A. 2022 MTSBA Golden Gavel Award
B. 2022 MTSBA Marvin Heintz Award, John Rumney
C. Letter of Resignation - Eric Dirk, HS Football Coach
D. Letter of Resignation - Jake Boettger, Custodian

## Staff Reports

A. Sonja Mazaira
a. FFA - Ag Expo, fruit basket sales
b. All Star Band
c. Fall sports concluded - all sports made it to postseason competitions
d. Winter Sports starting on Nov 17th
e. Badger Invite, Tip Off Tourney
f. Scoreboards in production
g. NHS induction
h. Pep club pep rally for winter sports
B. Jen Ward, FFA Advisor
a. Ag Expo-Bozeman
b. MSU Providence welding program
c. Levi Collins, Superintendent
a. MCEL Conference
b. Virtual nurse - been getting a lot of use
c. Staff hardware - purchased \& has arrived. Schoolhouse IT is working on getting them installed.
d. Updating website
e. Looking for custodial staff - marketing with MREA
f. Hired 3 new substitutes.
g. Veterans Day program
D. Karsen Floerchinger, Business Manager
a. General Funds are at $22 \%$ expended, compared to the 4 -year average of $21 \%$ for the month of October.

## Board Report

A. Board Evaluation
B. Board Training Hours

## New Business

A. FY2024 MTSBA Dues Revenue Estimate

Rick Cummings moved, seconded by lain McGregor to approve the FY2024 MTSBA Dues Revenue Estimate.
Passed unanimously.
B. Consideration of Recommendation of Coaches

Mark McKamey moved, seconded by Ruth Mortag to hire the coaches as listed for SY2022-2023.
The coaches included Aron Alatorre for HS Boys Basketball Assistant Coach and Erin Legel as HS Girls Basketball Assistant Volunteer.
Passed unanimously.
C. Consideration of Recommendation for Bus Driver, Cyros Strickland

Rick Cummings moved, seconded by lain McGregor to approve the recommendation to hire
Cyros Strickland as bus driver for SY2022-2023, pending background check and eligibility requirements.
Passed unanimously.
D. Consideration of Recommendation for Paraprofessional, Paige Dickinson

Ruth Mortag moved, seconded by lain Mcgregor to approve the recommendation to hire Paige Dickinson as paraprofessional for SY2022-2023.
Passed unanimously.
E. Resolution to Decommission Obsolete Property
lain McGregor moved, seconded by Mark McKamey to approve the resolution to decommission obsolete property.
Mortag inquired about setting a minimum bid price - the minimum bid will be set at $\$ 1700$.
Passed unanimously.
F. Consideration of Recommendation for Purchase of Type E Bus
lain Mcgregor moved, seconded by Rick Cummings to approve the purchase of a Type E Bus, pending cost analysis.
Administration explained that a Type E bus can be used for route reimbursements, may be purchased from the bus depreciation funds, and can be levied for depreciation. The insurance payout from the 2015 dodge caravan will be used to help purchase the vehicle.
Passed unanimously.
G. Required Policy Updates \& Revisions
lain McGregor moved, seconded by Mark McKamey to approve and adopt the required policies, as listed.

Updated policies included 3210 - Equal Educational Opportunity, Nondiscrimination and Sex Equity, 3225 - Sexual Harassment.
Passed unanimously.
H. Consent Agenda (Appendix D)
a. Minutes of Regular Board Meeting, September 20, 2022
b. Business Claims
c. Student Activity Account
d. Individual Transportation Contract
e. Sub List

Rick Cummings moved, seconded by Mark McKamey to approve the consent agenda.
Passed unanimously.

## Board Meeting Evaluation (I)

A. Complete evaluation and turn into Mr. Collins.

## Announcements (I)

A. Regular School Board Meeting, December 20, 2022
B. Upcoming Trainings
a. School Safety, Security \& Innovations Symposium - December 6-7th
b. Accommodating Individuals with Disabilities Training - January 10, 17, 27th

## Adjournment (A)

At 6:45 pm lain McGregor moved, seconded by Rick Cummings to adjourn. Passed unanimously.

Date Signed $\qquad$
For additional details on items presented in the minutes of the meeting, please see coinciding board agenda found on Cascade Public Schools' webpage:
www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html

| 12/16/22 | CASCADE PUBLIC SCHOOLS |  |  |  | Page: 1 of 17 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 11:39:00 |  | Claim Details |  |  | Report ID: AP100 |  |  |
| For the Accounting Period: 11/22 |  |  |  |  |  |  |  |
| * ... Over spent expenditure |  |  |  |  |  |  |  |
| Claim Warrant | Vendor \#/Name |  |  |  |  |  |  |
| --- ------- | ---- |  | Acct/Source/ |  |  |  |  |
| Line \# | Invoice \#/Inv Date/Description | Line Amount |  | Fund Org | Prog-Func | Obj | Proj |


| 8069 | 12466 S | 1809 MUST | 1,556.00 |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 3 |  | NOV22 11/01/22 Nov Retiree Insurance - CM |  | 778.00* | 289 | 100-1000 | 260 | 89 |
| 4 |  | NOV22 11/01/22 Nov Reitree Insurance - LC |  | 38.00* | 289 | 100-1000 | 260 | 89 |
| 5 |  | NOV22 11/01/22 Nov Retiree Insurance - RM |  | 740.00* | 289 | 100-1000 | 260 | 89 |
| 8070 | 12467S | 1861 THRIVE PASS | 46.00 |  |  |  |  |  |
| 1 |  | P9736 09/08/22 Dist Ins Share |  | 46.00 | 101 | 100-1000 | 260 |  |
| 8071 | 12469 S | 1157 BUG DOCTOR | 326.00 |  |  |  |  |  |
| 1 |  | 7961 10/04/22 Pest Control |  | 81.50 | 101 | 100-2600 | 340 |  |
| 2 |  | 7961 10/04/22 Pest Control |  | 81.50 | 201 | 100-2600 | 340 |  |
| 3 |  | 8041 11/01/22 Pest Control |  | 81.50 | 101 | 100-2600 | 340 |  |
| 4 |  | 8041 11/01/22 Pest Control |  | 81.50 | 201 | 100-2600 | 340 |  |
| 8072 | 12472S | 1772 CENTURY LINK | 1,656.31 |  |  |  |  |  |
| 1 |  | 612882403 10/20/22 Internet - Nov 22 |  | 447.20 | 128 | 100-2580 | 530 |  |
| 2 |  | 612882403 10/20/22 Internet - Nov 22 |  | 1,209.11 | 228 | 100-2580 | 530 |  |
| 8073 | 12470S | 3101 CASCADE COUNTY TREASURER | 1,865.00 |  |  |  |  |  |
| 1 |  | 2022 Cascade Co Tax - House |  | 60.00 | 101 | 100-2600 | 810 |  |
| 2 |  | 2022 Cascade Co Tax - House |  | 60.00* | 201 | 100-2600 | 810 |  |
| 3 |  | 2022 Cascade Co Tax - Dist 3C |  | 810.00 | 101 | 100-2600 | 810 |  |
| 4 |  | 2022 Cascade Co Tax - Dist 3C |  | 810.00* | 201 | 100-2600 | 810 |  |
| 5 |  | 2022 Cascade Co Tax - Dist 84 |  | 62.50 | 101 | 100-2600 | 810 |  |
| 6 |  | 2022 Cascade Co Tax - Dist 84 |  | 62.50* | 201 | 100-2600 | 810 |  |
| 8074 | 12471S | 407 CENTURY LINK | 0.20 |  |  |  |  |  |
| 1 |  | 616375704 11/01/22 Long Distance - Nov 22 |  | 0.07 | 101 | 100-2580 | 531 |  |
| 2 |  | 616375704 11/01/22 Long Distance - Nov 22 |  | 0.04 | 110 | 100-2580 | 531 |  |
| 3 |  | 616375704 11/01/22 Long Distance - Nov 22 |  | 0.05 | 201 | 100-2580 | 531 |  |
| 4 |  | 616375704 11/01/22 Long Distance - Nov 22 |  | 0.04 | 210 | 100-2580 | 531 |  |
| 8075 | 12473S | 3987 CULLIGAN | 154.50 |  |  |  |  |  |
| 1 |  | 10/31/22 Water Services |  | 71.07 | 101 | 100-2600 | 452 |  |
| 2 |  | 10/31/22 Water Services |  | 83.43 | 201 | 100-2600 | 452 |  |


| 12/16/22 | CASCADE PUBLIC SCHOOLS |  |  |  | Page: 2 of 17 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 11:39:00 | Claim Details |  |  |  | Report ID: AP100 |  |  |
| * ... Over spent expenditure For the Accounting Period: 11/22 |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| Claim Warrant | Vendor \#/Name |  |  |  |  |  |  |
| ------ ------- | --------- |  |  |  | Acct/Source/ |  |  |
| Line \# | Invoice \#/Inv Date/Description | Line Amount | PO \# | Fund Org | Prog-Func | Obj | Proj |



* ... Over spent expenditure

| Claim | Warrant | Vendor \#/Name | Amount |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  | Acct/Source |  |  |
| Line \# |  | Invoice \#/Inv Date/Description | Line | Amount | PO \# | Fund | Org | Prog-Func | Obj | Proj |
| 7 |  | 711756619 10/12/22 Wet Floor Sign |  | 31.36 |  | 101 |  | 100-2600 | 610 |  |
| 8 |  | 711756619 10/12/22 Wet Floor Sign |  | 30.14 |  | 201 |  | 100-2600 | 610 |  |
| 9 |  | 713068443 10/20/22 Gym Floor |  | 185.10 |  | 101 |  | 100-2600 | 610 |  |
| 10 |  | 713068443 10/20/22 Gym Floor |  | 177.85 |  | 201 |  | 100-2600 | 610 |  |
| 11 |  | 714563772 10/28/22 Electrical Supplies |  | 117.24 |  | 101 |  | 100-2600 | 610 |  |
| 12 |  | 714563772 10/28/22 Electrical Supplies |  | 112.64 |  | 201 |  | 100-2600 | 610 |  |
| 8083 | 12480 S | 2386 HOBART SALES \& SERVICE | 444.25 |  |  |  |  |  |  |  |
| 1 |  | ZC158776 10/17/22 Dishwasher Maintenance |  | 222.13 |  | 101 |  | 100-2600 | 440 |  |
| 2 |  | ZC158776 10/17/22 Dishwasher Maintenance |  | 222.12 |  | 201 |  | 100-2600 | 440 |  |
| 8084 | 12482 S | 1844 K.L. SMITH CONSULTING, LLC | 1,052.23 |  |  |  |  |  |  |  |
| 1 |  | 2022-030 09/29/22 22-23 ERate/ECF Forms |  | 526.12* |  | 101 |  | 100-2580 | 330 |  |
| 2 |  | 2022-030 09/29/22 22-23 ERate/ECF Forms |  | 526.11* |  | 201 |  | 100-2580 | 330 |  |
| 8085 | 12483S | 3233 KEN'S REFRIGERATION | 272.50 |  |  |  |  |  |  |  |
| 1 |  | 26163 11/03/22 Kitchen Maintenance |  | 136.25 |  | 101 |  | 100-2600 | 440 |  |
| 2 |  | 26163 11/03/22 Kitchen Maintenance |  | 136.25 |  | 201 |  | 100-2600 | 440 |  |
| 8086 | 12484 S | 1054 MASBO | 100.00 |  |  |  |  |  |  |  |
| 1 |  | 11158 10/30/22 Budget Workshop - KF |  | 50.00 |  | 101 |  | 100-2500 | 582 |  |
| 2 |  | 11158 10/30/22 Budget Workshop - KF |  | 50.00 |  | 201 |  | 100-2500 | 582 |  |
| 8087 | 12485S | 48 MEADOW GOLD GREAT FALLS | 2,882.28 |  |  |  |  |  |  |  |
| 1 |  | 460011159 10/04/22 Dairy |  | 222.45 |  | 112 | 157 | 910-3100 | 630 | 26 |
| 2 |  | 460011159 10/04/22 Dairy |  | 345.17* |  | 112 | 158 | 910-3100 | 630 | 26 |
| 3 |  | 460011159 10/04/22 Dairy |  | 199.43* |  | 112 | 661 | 910-3100 | 630 | 26 |
| 4 |  | 10741560 10/11/22 Dairy |  | 16.10 |  | 112 | 157 | 910-3100 | 630 | 26 |
| 5 |  | 10741560 10/11/22 Dairy |  | 24.98* |  | 112 | 158 | 910-3100 | 630 | 26 |
| 6 |  | 10741560 10/11/22 Dairy |  | 14.43* |  | 112 | 661 | 910-3100 | 630 | 26 |
| 7 |  | 460011710 10/11/22 Dairy |  | 222.45 |  | 112 | 157 | 910-3100 | 630 | 26 |
| 8 |  | 460011710 10/11/22 Dairy |  | 345.17* |  | 112 | 158 | 910-3100 | 630 | 26 |
| 9 |  | 460011710 10/11/22 Dairy |  | 199.43* |  | 112 | 661 | 910-3100 | 630 | 26 |
| 10 |  | 460012245 10/18/22 Dairy |  | 169.94 |  | 112 | 157 | 910-3100 | 630 | 26 |
| 11 |  | 460012245 10/18/22 Dairy |  | 263.69* |  | 112 | 158 | 910-3100 | 630 | 26 |
| 12 |  | 460012245 10/18/22 Dairy |  | 152.35* |  | 112 | 661 | 910-3100 | 630 | 26 |
| 13 |  | 460012746 10/25/22 Dairy |  | 204.94 |  | 112 | 157 | 910-3100 | 630 | 26 |
| 14 |  | 460012746 10/25/22 Dairy |  | 318.01* |  | 112 | 158 | 910-3100 | 630 | 26 |
| 15 |  | 460012746 10/25/22 Dairy |  | 183.74* |  | 112 | 661 | 910-3100 | 630 | 26 |



| 8088 | 12486 S | 1272 NAPA AUTO PARTS 110.04 |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  | 763803 10/03/22 Brake Shoes | 55.02 | 110 |  | 100-2700 | 610 |
| 2 |  | 763803 10/03/22 Brake Shoes | 55.02 | 210 |  | 100-2700 | 610 |
| 8089 | 12487S | 2788 NATIONAL LAUNDRY 443.35 |  |  |  |  |  |
| 1 |  | 09123 10/05/22 Kitchen Supplies | 34.35 | 112 | 157 | 910-3100 | 610 |
| 2 |  | 09123 10/05/22 Kitchen Supplies | 53.31 | 112 | 158 | 910-3100 | 610 |
| 3 |  | 09123 10/05/22 Kitchen Supplies | 30.80 | 112 | 661 | 910-3100 | 610 |
| 4 |  | 13133 10/19/22 Kitchen Supplies | 38.20 | 112 | 157 | 910-3100 | 610 |
| 5 |  | 13133 10/19/22 Kitchen Supplies | 59.29 | 112 | 158 | 910-3100 | 610 |
| 6 |  | 13133 10/19/22 Kitchen Supplies | 34.26 | 112 | 661 | 910-3100 | 610 |
| 7 |  | 15154 10/26/22 Kitchen Supplies | 56.01 | 112 | 157 | 910-3100 | 610 |
| 8 |  | 15154 10/26/22 Kitchen Supplies | 86.91 | 112 | 158 | 910-3100 | 610 |
| 9 |  | 15154 10/26/22 Kitchen Supplies | 50.22 | 112 | 661 | 910-3100 | 610 |
| 8090 | 12488 S | 1939 NELS TRAILER AND REPAIR 700.00 |  |  |  |  |  |
| 1 |  | 11/08/22 Tow Van - Ulm to School | 100.00* | 110 |  | 100-2700 | 340 |
| 2 |  | 11/08/22 Tow Van - Ulm to School | 100.00* | 210 |  | 100-2700 | 340 |
| 3 |  | 11/08/22 Tow Van - School to Great Fall | 125.00* | 110 |  | 100-2700 | 340 |
| 4 |  | 11/08/22 Tow Van - School to Great Fall | 125.00* | 210 |  | 100-2700 | 340 |
| 5 |  | 11/08/22 Tow Van - Crash Repair to Scho | 125.00* | 110 |  | 100-2700 | 340 |
| 6 |  | 11/08/22 Tow Van - Crash Repair to Scho | 125.00* | 210 |  | 100-2700 | 340 |
| 8091 | 12489 S | 1710 REPUBLIC SERVICES 1,499.74 |  |  |  |  |  |
| 1 |  | 0670000366 10/31/22 Disposal Services - Nov 22 | 749.87 | 101 |  | 100-2600 | 431 |
| 2 |  | 0670000366 10/31/22 Disposal Services - Nov 22 | 749.87 | 201 |  | 100-2600 | 431 |
| 8092 | 12490 S | 1934 ROCKY MOUNTAIN PORTABLES 339.60 |  |  |  |  |  |
| 1 |  | RMP210844 10/31/22 FB Field Porta Potties | 169.80 | 101 |  | 100-2600 | 452 |
| 2 |  | RMP210844 10/31/22 FB Field Porta Potties | 169.80 | 201 |  | 100-2600 | 452 |
| 8093 | 12492 S | 1691 SCHOOLHOUSE IT 4,183.08 |  |  |  |  |  |
| 1 |  | 2473 11/01/22 Contract Tech Services | 1,355.34 | 128 |  | 100-2580 | 355 |
| 2 |  | 2473 11/01/22 Contract Tech Services | 2,751.74 | 228 |  | 100-2580 | 355 |
| 3 |  | 2484 11/01/22 Google Licenses for CB | 25.08 | 128 |  | 100-2580 | 682 |
| 4 |  | 2484 11/01/22 Google Licenses for CB | 50.92 | 228 |  | 100-2580 | 682 |


| 12/16/22 |  | IC SCHOOLS |  |  | Page: | of |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 11:39:00 |  | tails |  |  | Report ID: | 100 |  |
|  | For th | g Period: 11/ |  |  |  |  |  |
| * ... Over spe | ure |  |  |  |  |  |  |
| Claim Warrant | Vendor \#/Name |  |  |  |  |  |  |
| ------ ------- |  |  |  |  | Acct/Source/ |  |  |
| Line \# | Invoice \#/Inv Date/Description | Line Amount | PO \# | Fund Org | Prog-Func | Obj | Proj |


| 8094 | 12491S | 1812 SCHOOL SERVICES OF MONTANA | 562.50 |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  | 6605 11/03/22 Campus Learning - Dist |  | 191.25 | 287 | 201 |  | 100-2400 | 582 |  |
| 2 |  | 6605 11/03/22 Campus Learning - Dist |  | 371.25 | 287 | 101 |  | 100-2400 | 582 |  |
| 8095 | 12493S | 1916 T-MOBILE | 51.40 |  |  |  |  |  |  |  |
| 1 |  | 10/21/22 District House Internet |  | 25.70* |  | 128 |  | 100-2580 | 531 | 1 |
| 2 |  | 10/21/22 District House Internet |  | 25.70* |  | 228 |  | 100-2580 | 531 | 1 |
| 8096 | 12495S | 505 TOWN OF CASCADE | 2,180.71 |  |  |  |  |  |  |  |
| 1 |  | 10/24/22 Water/Sewer Services - Oct 22 |  | 620.85 |  | 101 |  | 100-2600 | 421 |  |
| 2 |  | 10/24/22 Water/Sewer Services - Oct 22 |  | 480.66 |  | 110 |  | 100-2600 | 421 |  |
| 3 |  | 10/24/22 Water/Sewer Services - Oct 22 |  | 400.55 |  | 201 |  | 100-2600 | 421 |  |
| 4 |  | 10/24/22 Water/Sewer Services - Oct 22 |  | 500.69 |  | 210 |  | 100-2600 | 421 |  |
| 5 |  | 10/24/22 Water/Sewer Services - Oct 22 |  | 55.17* |  | 101 |  | 100-2600 | 421 | 1 |
| 6 |  | 10/24/22 Water/Sewer Services - Oct 22 |  | 42.71* |  | 110 |  | 100-2600 | 421 | 1 |
| 7 |  | 10/24/22 Water/Sewer Services - Oct 22 |  | 35.59* |  | 201 |  | 100-2600 | 421 | 1 |
| 8 |  | 10/24/22 Water/Sewer Services - Oct 22 |  | 44.49* |  | 210 |  | 100-2600 | 421 | 1 |
| 8097 | 12494 S | 1861 THRIVE PASS | 26.00 |  |  |  |  |  |  |  |
| 1 |  | P10272 10/07/22 Dist Ins Share |  | 26.00 |  | 101 |  | 100-1000 | 260 |  |
| 8099 | 12496 S | 2047 US FOODS | 8,445.63 |  |  |  |  |  |  |  |
| 1 |  | 4685562 10/06/22 Food |  | 437.49 |  | 112 | 157 | 910-3100 | 630 |  |
| 2 |  | 4685562 10/06/22 Food |  | 678.86 |  | 112 | 158 | 910-3100 | 630 |  |
| 3 |  | 4685562 10/06/22 Food |  | 392.23 |  | 112 | 661 | 910-3100 | 630 |  |
| 4 |  | 4708995 10/06/22 Food |  | 26.14 |  | 112 | 157 | 910-3100 | 630 |  |
| 5 |  | 4708995 10/06/22 Food |  | 40.55 |  | 112 | 158 | 910-3100 | 630 |  |
| 6 |  | 4708995 10/06/22 Food |  | 23.43 |  | 112 | 661 | 910-3100 | 630 |  |
| 7 |  | 4744581 10/07/22 Food |  | 15.12 |  | 112 | 157 | 910-3100 | 630 |  |
| 8 |  | 4744581 10/07/22 Food |  | 23.47 |  | 112 | 158 | 910-3100 | 630 |  |
| 9 |  | 4744581 10/07/22 Food |  | 13.56 |  | 112 | 661 | 910-3100 | 630 |  |
| 10 |  | 4860034 10/13/22 Food |  | 659.62 |  | 112 | 157 | 910-3100 | 630 |  |
| 11 |  | 4860034 10/13/22 Food |  | 1,023.54 |  | 112 | 158 | 910-3100 | 630 |  |
| 12 |  | 4860034 10/13/22 Food |  | 591.38 |  | 112 | 661 | 910-3100 | 630 |  |
| 13 |  | 5035829 10/20/22 Food |  | 604.17 |  | 112 | 157 | 910-3100 | 630 |  |
| 14 |  | 5035829 10/20/22 Food |  | 937.49 |  | 112 | 158 | 910-3100 | 630 |  |
| 15 |  | 5035829 10/20/22 Food |  | 541.66 |  | 112 | 661 | 910-3100 | 630 |  |
| 16 |  | 5167635 10/25/22 Food |  | 19.01 |  | 112 | 157 | 910-3100 | 630 |  |
| 17 |  | 5167635 10/25/22 Food |  | 29.50 |  | 112 | 158 | 910-3100 | 630 |  |
| 18 |  | 5167635 10/25/22 Food |  | 17.05 |  | 112 | 661 | 910-3100 | 630 |  |
| 19 |  | 5210667 10/27/22 Food |  | 687.70 |  | 112 | 157 | 910-3100 | 630 |  |
| 20 |  | 5210667 10/27/22 Food |  | 1,067.11 |  | 112 | 158 | 910-3100 | 630 |  |


| 12/16/22 | CASCADE PUBLIC SCHOOLS |  |
| :--- | :---: | :---: |
| $11: 39: 00$ | Claim Details | Report ID: AP100 |




| 199.83 | 101 | 621 |
| :---: | :---: | :---: |
|  | CC Accounting: 101- | -100-2600-350 |
| 199.84 | 201 | 621 |
|  | CC Accounting: 201- | -100-2600-350 |
| 52.00 | 201 | 621 |
|  | CC Accounting: 201- | -100-1000-640 |
| 29.70 | 101 | 621 |
|  | CC Accounting: 101- | -100-2300-582 |
| 24.30 | 201 | 621 |
|  | CC Accounting: 201- | -100-2300-582 |
| 212.86 | 101 | 621 |
|  | CC Accounting: 101- | -100-2300-582 |
| 174.15 | 201 | 621 |
|  | CC Accounting: 201- | -100-2300-582 |
| 16.13 | 101 | 621 |
|  | CC Accounting: 101- | -100-2300-582 |
| 13.19 | 201 | 621 |
|  | CC Accounting: 201- | -100-2300-582 |

* ... Over spent expenditure

* ... Over spent expenditure

* ... Over spent expenditure


CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 11/22

* ... Over spent expenditure

* ... Over spent expenditure

* ... Over spent expenditure


12/16/22
11:39:00

CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 11/22

* ... Over spent expenditure






Fund Summary for Claims

## Fund/Account

Amount

101 General Fund 101
110 Transportation
$101 \quad \$ 5,877.06$
111 Bus Depreciation 101
112 Food Services 101
Federal Programs 101
128 Technology 101
201 General Fund 101
210 Transportation $101 \quad \$ 6,278.64$
211 Bus Depreciation 101
215 Federal Programs 101
228 Technology 101

289 Retirement/COBRA Insurance Fund 101
$\$ 36,961.00$
$\$ 27,984.60$
$\$ 36,961.00$
$\$ 26,966.72$
$\$ 12,721.99$
$\$ 27,949.27$
$\$ 1,857.06$

27,984.60
$\$ 15,496.08$
$\$ 4,048.68$
$\$ 1,556.00$

Total:
$\$ 204,658.10$

CASCADE PUBLIC SCHOOLS
Statement of Activity by Account Name for 11/01/22 to 11/30/22

Page: 1 of 2
Report ID: S100

|  | Receipts |  |  |  |  |  |  | Misc. | Misc. |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Opening | Disbursed | in | Transit | Deposits | Transfers | I nvest | Earnings | Charges | Closing |
| Account | Balance | (-) |  | ( + ) | $(+)$ | ( + ) | $(+)$ | $(+)$ | (-) | Balance |


| 1 | ANNUAL | 218.76 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 218.76 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 36 | ART | 2596.78 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2596.78 |
| 2 | Athletics | 19688.48 | 9487.94 | 283.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10483.54 |
| 5 | BAND | 3806.73 | 232.42 | 172.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3746.31 |
| 51 | BOOK FAIR | 613.91 | 0.00 | 1500.42 | 0.00 | 0.00 | 0.00 | 0.00 | 2114.33 |
| 3 | BPA | 986.98 | 0.00 | 1150.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2136.98 |
| 4 | CHEER/PEP CLUB | 1147.55 | 68.19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1079.36 |
| 7 | CHOI R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 61 | CLASS OF 2023 | 1853.41 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1853.41 |
| 62 | CLASS OF 2024 | 606.90 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 606.90 |
| 68 | CLASS OF 2025 | 1719.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1719.89 |
| 69 | CLASS OF 2026 | 215.20 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 215.20 |
| 13 | CONCESSI ONS | 33736.17 | 623.65 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 33112.52 |
| 47 | COUNSELING | 1789.93 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1789.93 |
| 65 | DRIVERS EDUCATI ON | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 32 | FCS | 0.23 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.23 |
| 15 | FFA | 9772.29 | 4705.41 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5066.88 |
| 64 | FOOD SERVICE CLEARING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 | HS BOYS' BB | 148.15 | 58.77 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 89.38 |
| 46 | HS CROSS COUNTRY | 1414.24 | 255.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1159.24 |
| 38 | HS FOOTBALL | - 714.38 | 133.18 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | . 847.56 |
| 40 | HS GIRLS' BB | 274.26 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 274.26 |
| 66 | HS GOLF | 262.60 | 115.44 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 147.16 |
| 19 | HS HONOR SOCIETY | 4266.54 | 87.98 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4178.56 |
| 29 | HS STUDENT COUNCIL/MBI | 1656.38 | 484.82 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1171.56 |
| 37 | HS TRACK | 471.08 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 471.08 |
| 10 | HS VOLLEYBALL | 5863.24 | 108.36 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5754.88 |
| 34 | HS WRESTLING | 1330.96 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1330.96 |
| 57 | J H BOYS BB | 1864.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1864.25 |
| 39 | J H FOOTBALL | 1594.01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1594.01 |
| 56 | JH GIRLS BB | 493.31 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 493.31 |
| 35 | JH HONOR SOCIETY | 206.46 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 206.46 |
| 27 | J H Student council | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 53 | J H TRACK | 644.84 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 644.84 |
| 54 | J H VOLLEYBALL | 255.15 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 255.15 |
| 55 | J H WRESTLING | 127.46 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 127.46 |
| 43 | JMG | 207.45 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 207.45 |
| 6 | J UNI OR TIRP | 1.43 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.43 |
| 18 | K-8 MISC EARNINGS | 3217.58 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3217.58 |
| 26 | LIVING 2 SERVE | 0.16 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.16 |
| 25 | REVOLVING | 3141.31 | 324.15 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2817.16 |
| 24 | ROBOTICS | 96.66 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 96.66 |
| 9 | SCHOLARSHIP | 1710.14 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1710.14 |
| 33 | SHOP FUND | 1298.13 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1298.13 |
| 31 | TECHNOLOGY | 9531.21 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9531.21 |
| 17 | XCELL | 792.32 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 792.32 |
| 898 | MISC EARNINGS | 119.08 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 119.08 |
| 899 | MISC CHARGES | -49.96 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | -49.96 |
|  | Total for Student Accounts | 118977.27 | 16685.31 | 3105.42 |  |  |  |  | 105397.38 |
|  | Bank Account Totals | 118977.27 | 16685.31 | 3105.42 | 0.00 | 0.00 | 0.00 | 0.00 | 105397.38 |


| Substitute Teachers |  |
| :--- | :--- |
| Name |  |
| CERTIFIED |  |
| Burcusa, Michael | C/FP |
| Gist, Virginia | C/FP |
| Iverson, Amanda | C/FP |
| LaLiberty, Frank | C/TB |
| Manning, Diana | C/TB/FP |
| McKamey, Jeanne | C/TB/FP |
| Pieper, Frank | C/FP |
| Skogley, Melody | C/TB/FP |
| Strobbe, Peggy | C/FP |
|  |  |
| NON-CERTIFIED | FP |
| Aker, Virginia | FP |
| Baker, Enrico | FP |
| Castellanos-Romero, Amy | FP |
| Cox-Marez, Dawna | FP |
| Dickinson, Paige | FP |
| Ethridge, Andrea | FP |
| Fuller, Michelle | FP |
| Manley, Rachel | FP |
| Winkowitsch, Daniel | FP |
| Winkowitsch, Valerie |  |
| Secretarial |  |
| Name |  |
| Skogley, Meolody |  |


| Bus Drivers |  |
| :--- | :--- |
| Name |  |
| Aker, Virginia | FP/PH |
| Cope, Ted | FP/PH |
| Nelson, Dave | FP/PH |
| Nelsen, Mark | TB/FP |
| Skogley, Jeff | TB/FP |
| Tilleman, Eric |  |
| Custodian | FP/PH |
| Name | FP |
| Aker, Virginia | TB/FP/PH |
| Day, Rocky | FP |
| Hunter, Tina |  |
| Jones, Jordan |  |
| Olson, Kayler* | FP |
| Kitchen |  |
| Name |  |
| McKamey, Jeanne |  |
| Hickam, Jay |  |
| Volunteers |  |
| Name |  |
| Nelsen, Jessica (piano) |  |
| XCELL! Afterschool Program |  |
| Name | FP |
| Vierra, Sabrina (Vol)* |  |
| Johnson, Alissa (Vol)* | FP |
| Formell, Lynn (Vol)* | ULM |
| Antonich, Myrtle |  |
| Calvert, Brittney |  |

## *Need Approval by the Trustees

## T.B. Approved (No longer required)

## C - Some teaching certification

FP - FINGERPRINTED

## PH - Physical Approved

**All approval of employment is contigent upon passing background checks**

