



# CASCADE

PUBLIC SCHOOLS MT DIST. 3&B  
HOME OF THE BADGERS



## The Core Purpose of Cascade Public School District:

*Through collective efforts of our community and school,  
we strive to be an innovative educational system  
committed to excellence and focused on  
developing responsible citizens.*

*Approved by the Cascade Board of Trustees January 2016*



**Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:**

1.	2.	3.	4.	5.	6.	7.	8.
<b>Commit</b> to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision.	<b>Share</b> strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.	<b>Accountability driven,</b> spending less time on operational issues and more time focused on policies to improve student achievement.	<b>Collaborative</b> relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting end achieving district goals.	<b>Data savvy.</b> Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.	<b>Align and sustain resources,</b> such a professional development, to meet district goals.	<b>Lead as a united team</b> with the superintendent, each from their respective roles, with strong collaboration and mutual trust.	<b>Take part in team development and training</b> to build shared knowledge, values and commitments for their improvement efforts.



# CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees

Cascade Public Schools Conference Room #123

321 Central Avenue West, Cascade MT 59421

**November 20, 2018 at 6:30 p.m.**

## Agenda

### Call to Order

**6:30**

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

### Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment.

**Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda.

Informational and Staff Reports are reported to Board of Trustees as information only.

### Old Business (A)

**6:35**

### Informational

- A. Letter of Resignation–Tina Hunter, Custodian
- B. FFA Presentation

### New Business (A)

**6:40**

- A. Policy Revisions and Updates–First Reading
  - a. Policy 5002–Accommodating Individuals with Disabilities and Section 504
  - b. Policy 5010–Equal Employment Opportunity and Nondiscrimination
  - c. Policy 1401–Records Available to Public
  - d. Policy 3141–Discretionary Nonresident Student Attendance
  - e. Policy 4330–Community Use of School Facilities
  - f. Policy 4330F–School Facilities and Grounds Use and Liability Release Agreement
  - g. Policy 5460–Electronic Resources and Social Networking
  - h. Policy 5500–Payment of Wages Upon Termination
  - i. Policy 7320–Purchasing
  - j. Policy 7530–Procurement of Supplies or Services
  - k. Policy 8426–Therapy Animals
  - l. Policy 8426F–Request for use of Therapy Animal in School
- B. Recommendation for Bus Purchase
- C. Recommendation for XCELL Tutors–Estelle Whitman, Pam Moultray
- D. Recommendation for Bus Driver – Dave McClain
- E. Recommendation for Substitute Teacher – Ron Moran
- F. Recommendation for Substitute Teacher – Glenda Peterson
- G. Recommendation for Substitute Teacher – Mary Schrecengost
- H. Recommendation for Substitute Teacher – Andy Perry
- I. Consent Agenda
  - 1. Minutes Regular Board Meeting October 16, 2018
  - 2. Business Claims
  - 3. Student Activity Account
  - 4. Student Attendance Agreements
  - 5. Individual Transportation Contracts

6. Sub List

**Board Report**

- A. Board Training Hours, Board & Administrator Publication
- B. Norms
- C. MCEL

**Superintendent Report (I)**

**7:10**

- A. Staff Reports
- B. Student Absences
- C. Goals
- D. Auditor Contract
- E. Modified School Day
- F. Data
- G. Substitute and Absence Report
- H. Organizational Chart
- I. General Fund Budget

**Committee Report**

**7:20**

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

**Announcements (I)**

- A. School Law & Technology Symposium, Helena, Dec 3-4, 2018
- B. Regular School Board Meeting December 18, 2018 at 6:30 pm

**Board Meeting Evaluation**

- A. Complete the evaluation and turn into Mr. Miller

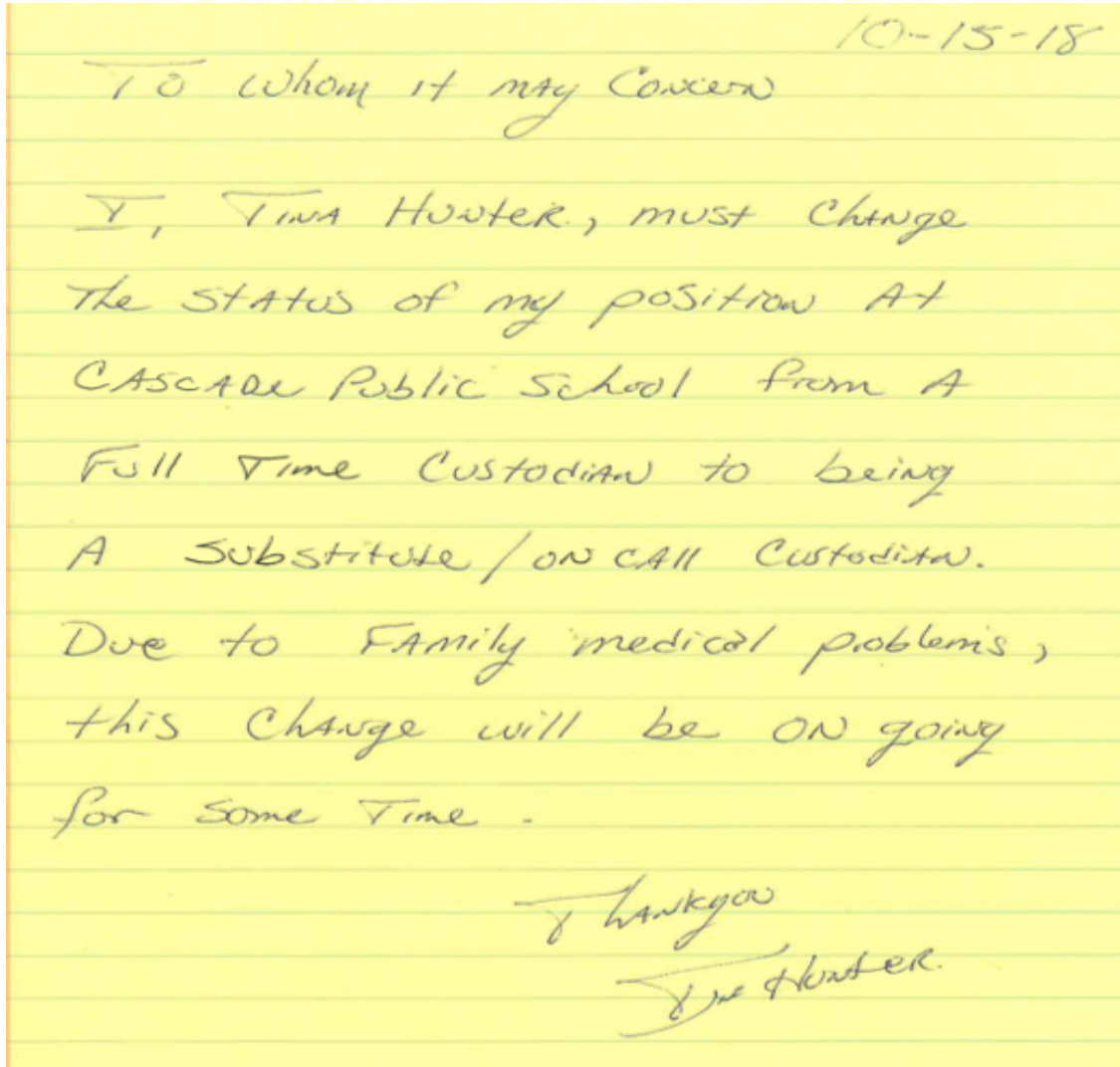
**Adjournment (A)**

**7:30**

## Old Business (A)

### Informational

- A. Letter of Resignation–Tina Hunter, Custodian  
Per Policy 5251, the Superintendent is authorized to accept resignations on behalf of the Board from any district employee. (letter attached)
- B. FFA Presentation



## New Business (A)

### A. Policy Revisions and Updates–First Reading

#### Strategic Planning Goal Area:

**Presented by:** Rick Miller

**Attachments:** Policies attached as Appendix A at end of packet for easier reading with summary of changes.

**Facts to Consider:** A summary of the changes to affected policies is listed below as provided by Joe Brott, Director of Policy Services, MTSBA. Policies are labeled as either recommended or required. Per the newly revised Policy 1310, new or revised policies that are required, or have required language changes based on State or Federal law, or are required changes by administrative rule, may be adopted after the first reading (items a and b).

**Superintendent Recommendation:** Approve the first reading of each policy as listed.

- a. **Policy 5002 – Accommodating Individuals with Disabilities and Section 504 (Required\*)** – In reviewing MTSBA’s 5000 series (Personnel) it came to our attention there was nothing referring to accommodating employees under 504. MTSBA staff did a re-write of this policy to bring it up to standards under Americans

with Disabilities Act. *\*Per Policy 1310: Adopted after the first reading*

- b. **Policy 5010 – Equal Employment Opportunity and Nondiscrimination (Required)**– MTSBA added reference to Genetic Information as a nondiscriminatory area. It is unlawful for a district to discriminate on generic information under the Genetic Information Nondiscrimination Act of 2008.  
*\*Per Policy 1310: Adopted after the first reading*
- c. **Policy 1401 – Records Available to Public (Recommended)** – This policy has been revised based on the changes in MCA. MTSBA revised this policy to coincide with the language in MCA.
- d. **Policy 3141 – Discretionary Nonresident Student Attendance (Recommended)** – Much of the language in this policy has been under scrutiny for the past few years. The revision of this policy clarifies the responsibility of a district when accepting a nonresident student and at the same time deletes some language that was either repetitious or confusing.
- e. **Policy 4330 – Community Use of School Facilities (Recommended)** – The additional language in this policy referring to the School Facilities and Grounds Use and Liability Release Agreement was added to make individuals and organizations aware of the need for the Agreement. The second additional paragraph referring to the “assumption of risk” statement is self-explanatory. MTSBA also added an Assumption of Risk Form (4430F1). OPTION: A district can include the newly added second paragraph and Cross Reference, as well as the Assumption of Risk Form (4330F1) or use Policy 4330F with the recommended language addition on Assumption of Risk.  
*Note: This policy has been before Policy Committee and Board many times with the amount of rent and deposit unresolved. The daily rate as stated in the policy does not get followed due to the reluctance to charge groups an exorbitant amount. The amount of rent/deposit needs to be resolved or deleted from the policy so the policy can be consistently followed.*
- f. **Policy 4330F – School Facilities and Grounds Use and Liability Release Agreement (Recommended)** – This is the suggested agreement school districts should utilize for organizations or individuals requesting to use school facilities. MTSBA (after discussion with MSGIA) included an Assumption of Risk section. A school district using 4330F would not have to have 4330F1 or the second additional paragraph in 4330.
- g. **Policy 5460 - Electronic Resources and Social Networking (Recommended)**- This is a clean up revision. MTSBA realized that many districts were adopting this model policy on face value. With that in mind, MTSBA staff revised it to make it more acceptable for all districts. Any district can expand on this policy. Remember - it is a model policy with model language.
- h. **Policy 5500 – Payment of Wages Upon Termination (REC)** – MTSBA revised this policy to align with 39-3-205, MCA.
- i. **Policy 7320 - Purchasing (Recommended)** - MTSBA revised the language under the Bids and Contracts section to clarify some issues that surfaced this past year. The addition to line 28 referencing 18-4-307, MCA is required to allow trustees to reject any and all bids.
- j. **Policy 7530 - Procurement of Supplies or Services (Recommended)**- MTSBA added #3. A district that has adopted the second portion of this policy should add #3. If a district has adopted the first part #3 would automatically be covered.
- k. **Policy 8426 - Therapy Animals (OP)** - MTSBA has received an increasing number of requests for a model policy on Therapy Animals. Therapy Animals are different than Service Animals. This policy was developed based on research on therapy animals in schools. This policy is new.
- l. **Policy 8426F - Request for use of Therapy Animal in School (OP)** - This form is acceptable to be used if a school adopts Policy 8426. This policy is new.

**B. Recommendation for School Bus Purchase**

**Strategic Planning Goal Area:**

**Presented by:** Rick Miller

**Attachments:** None

**Facts to Consider:** The District's fleet of school buses is kept in optimal operation by purchasing new school buses on a regular rotational schedule, as buses age and become too expensive to maintain. A 2019 Blue Bird Vision, 54 passenger bus is being recommended to replace an older bus, a 2004 International.

**Superintendent Recommendation:** Approve the purchase of 2019 Blue Bird School Bus.

**C. Recommendation for XCELL Tutors—Estelle Whitman, Pam Moultray**

**Strategic Planning Goal Area:**

**Presented by:** Rick Miller

**Attachments:** None

**Facts to Consider:** The XCELL program utilizes certified staff to aid in helping students with Homework Club after school. The salaries are paid out of the 21<sup>st</sup> Century grant monies. The current grant funding has been approved for this school year through next summer.

**Superintendent Recommendation:** Approve Ms. Whitman and Mrs. Moultray for XCELL tutors.

**D. Recommendation for Bus Driver – Dave McClain**

**Strategic Planning Goal Area:**

**Presented by:** Rick Miller

**Attachments:** None

**Facts to Consider:** Dave McClain has driven bus for Cascade Schools previously and desires to return to the District to drive bus.

**Superintendent Recommendation:** Approve Mr. Dave McClain for Bus Driver.

**E. Recommendation for Substitute Teacher – Ron Moran**

**Strategic Planning Goal Area:** None

**Presented by:** Rick Miller

**Attachments:** None

**Facts to Consider:** Ron Moran was selected and interviewed to be added to the substitute teacher pool. Mr. Moran is a certified teacher with experience teaching Industrial Arts and Technology.

**Superintendent Recommendation:** Approve Ron Moran for substitute teacher.

**F. Recommendation for Substitute Teacher – Glenda Peterson**

**Strategic Planning Goal Area:** None

**Presented by:** Rick Miller

**Attachments:** None

**Facts to Consider:** Glenda Peterson was selected and interviewed to be added to the substitute teacher pool. Mrs. Peterson is a certified teacher with a reading minor and secondary in math. She has taught elementary and junior high math, music, coached, and advised a variety of extra-curricular activities.

**Superintendent Recommendation:** Approve Glenda Peterson for substitute teacher, pending background check results.

**G. Recommendation for Substitute Teacher – Mary Schrecengost**

**Strategic Planning Goal Area:** None

**Presented by:** Rick Miller

**Attachments:** None

**Facts to Consider:** Mary Schrecengost was selected and interviewed to be added to the substitute teacher pool. Mrs. Schrecengost has a career in nursing and extensive experience working with children, especially special needs children.

**Superintendent Recommendation:** Approve Mary Schrecengost for substitute teacher, pending background check results.

**H. Recommendation for Substitute Teacher – Andy Perry**

**Strategic Planning Goal Area:** None

**Presented by:** Rick Miller

**Attachments:** None

**Facts to Consider:** Andy Perry is an experienced certified science teacher, who previously taught HS Science in Cascade in addition to coaching football.

**Superintendent Recommendation:** Approve Andy Perry for substitute teacher.

**I. Consent Agenda**

**1. Minutes Regular Board Meeting October 16, 2018**



## Regular Meeting

Cascade School District 3B  
Board of Trustees

October 16, 2018 - 6:00 pm

**DRAFT**

Subject to change upon approval of the board

### Board Members Present

#### High School Board

Val Fowler - Chair

Deanna Hastings - Vice Chair

Chris Boland

Blake Standley

John Rumney

Ruth Mortag

#### Elementary Board

Deanna Hastings - Vice Chair

Chris Boland

Blake Standley

John Rumney

Ruth Mortag

**Others Present:** Karsen Drury - District Clerk, Rick Miller - Superintendent, Felicia O'Brien, Tracy Creveling, Chuck Mercer, Nancy McGonigal, Rick Cummings, Andrea Ethridge

Val Fowler - Board Chair, called the Board of Trustees meeting to order at 6:35 pm. Mrs. Fowler asked for public comment on **non**-agenda items. No public comment.

### New Business

- A. Policy Revision & Update, Second Reading
  - a. Policy 2150—Suicide Awareness and Prevention
  - b. Policy 4350—Website Accessibility and Nondiscrimination
  - c. Policy 5220—Prohibition on Aiding Sexual Abuse
  - d. Policy 8205—Meal Charge Policy
  - e. Policy 8210—Procurement Policy for School Food Purchases
  - f. Policy 8410—Operation and Maintenance of District Facilities
  - g. Policy 1310—District Policies and Procedures
  - h. Policy 1400—Board Meetings

Chris Boland moved, seconded by Ruth Mortag to approve and adopt the stated policies.  
Passed unanimously.

- B. Schoolhouse IT Telephone Lease Agreement

John Rumney moved, seconded by Deanna Hastings to approve the Telephone Lease Agreement.

The District is in the process of converting to SIP, which requires a new phone system. The District is currently paying \$3K per year for tech support and servicing on an outdated phone system. The system, Altigen, can only be serviced by this one company. Schoolhouse IT will lease the District a new phone system valued at \$23K for 5 years at no cost, as long as the District stays in contract with them, and provide servicing on the system. The average life of a phone system is 5-8 years. The implementation process will be quick and seamless. If the District should end contract with Schoolhouse IT, the full price of the phone system must be

paid if the District wishes to keep the leased system.  
Passed unanimously.

- C. Recommendation for HS Wrestling Coach - Neal Coon  
Deanna Hastings moved, seconded by John Rumney to approve Neal Coon as HS Wrestling Coach.  
Passed unanimously.

- D. Consent Agenda
  - 1. Minutes Regular Board Meeting September 16, 2018
  - 2. Business Claims **(5794-5852)**
  - 3. Student Activity Account
  - 4. Student Attendance Agreements
  - 5. Individual Transportation Contracts
  - 6. Sub List

Ruth Mortag moved, seconded by Chris Boland to approve the consent agenda.  
Passed unanimously.

## **Superintendent Report**

- A. Staff Report
  - a. Elementary, High School, Athletics
- B. Current Enrollment
  - a. See board agenda for enrollment trends
- C. Handbook Attendance Policy
- D. Auditor Contract
  - a. The auditors will be sending over a contract in the next few weeks. They are planning on starting the audit process the end of October, working through November, and finishing the beginning of December.
- E. Modified School Day
  - a. The Board directed Mr. Miller to research and collect data on alternative school days/weeks and report back to the board with information. This would include input from all stakeholders.
- F. Data
  - a. October is data month. Mr. Miller told the Board that he would be discussing data collection and analyzation with the staff first and reporting back to the Board.
- G. Substitute & Absentee Report
  - a. See board agenda for monthly substitute & absentee report
- H. General Fund Budget
  - a. See board agenda for yearly comparison of general fund budget expenditures

## **Committee Reports**

- A. Facilities and Grounds
  - a. Met with new maintenance supervisor, Bryan Smith. Filled in on school history, Brian has found new issues, discussed roof, snow removal, refinishing gym floor, sewer pipe,

tower, etc.

B. Negotiations

- a. Met October 11th. The Union requests a raise - not specified, would like the Board to make sure contract renewals are done earlier in the year, extra/co-curricular salary schedule needs to be addressed, teacher school day start times, and meeting again January 14th at 5pm.

C. Technology

- a. Met on September 27th with Schoolhouse IT for an update. Next meeting met to set technology priorities. Discussed speaker conversion, internet infrastructure especially in the elementary, wireless access points, using E-Rate & REAP money, camera updates, refresh cycle for tech equipment, professional development.

### Board Reports

A. Board Training Hours, Board & Administrator Publication

B. Norms

- a. The Board started the process of establishing norms to go along with the staff's.

C. Goals - Superintendent

The Board set goals for Mr. Miller including:

- a. Present strategies that lead to student improvement
- b. Communication with all stakeholders
- c. Improve the school website
- d. Deferred Maintenance
- e. Financial Responsibility

### Announcements

A. MCEL, Missoula, October 17-19, 2018

B. Regular School Board Meeting November 20, 2018 at 6:30 pm

C. School Law & Technology Symposium, Helena, Dec 3-4, 2018

### Adjournment

At 8:29 pm Deanna Hastings moved, seconded by John Rumney **to adjourn.**

**Passed unanimously.**

\_\_\_\_\_  
Val Fowler, Board Chair

\_\_\_\_\_  
ATTEST: Karsen Drury, District Clerk

Date Signed \_\_\_\_\_

*For additional details on items presented in the minutes of the meeting, please see coinciding board agenda found on Cascade Public Schools' webpage: [www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html](http://www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html)*

## 2. Business Claims

11/13/18  
10:03:11

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 10/18

Page: 1 of 13  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
5853	10402S	3120 UNIVERSAL ATHLETICS	2,500.40					
1		0031833 09/10/18 VB Standards	2,500.40		201	720-3500	610	
5854	10373S	3994 AWARE	5,698.88					
1		368178 10/01/18 Medicaid Remittance	2,637.47*		115	100-2100	330	555
2		372753 10/08/18 Medicaid Remittance	3,061.41*		115	100-2100	330	555
5855	10375S	407 CENTURY LINK	568.79					
1		1450882603 09/19/18 Internet - September 2018	136.43		101	100-2600	531	
2		1450882603 09/19/18 Internet - September 2018	136.44		110	100-2700	531	
3		1450882603 09/19/18 Internet - September 2018	90.96		201	100-2600	531	
4		1450882603 09/19/18 Internet - September 2018	204.66		210	100-2700	531	
5		1451824005 09/30/18 Long Distance - September	0.07		101	100-2600	531	
6		1451824005 09/30/18 Long Distance - September	0.07		110	100-2700	531	
7		1451824005 09/30/18 Long Distance - September	0.05		201	100-2600	531	
8		1451824005 09/30/18 Long Distance - September	0.11		210	100-2700	531	
5856	10379S	3987 CULLIGAN	151.90					
1		09/30/18 Water Softeners	60.76		101	100-2600	452	
2		09/30/18 Water Softeners	91.14		201	100-2600	452	
5857	10376S	2163 CENTURY LINK	304.45					
1		10/01/18 Phone Lines - September 2018	73.07		101	100-2600	531	
2		10/01/18 Phone Lines - September 2018	48.71		110	100-2700	531	
3		10/01/18 Phone Lines - September 2018	73.07		201	100-2600	531	
4		10/01/18 Phone Lines - September 2018	109.60		210	100-2700	531	
5858	10380S	855 ENERGY WEST	1,222.79					
1		09/26/18 Gas - September 2018	550.25		101	100-2600	411	
2		09/26/18 Gas - September 2018	244.56		110	100-2700	411	
3		09/26/18 Gas - September 2018	183.42		201	100-2600	411	
4		09/26/18 Gas - September 2018	244.56		210	100-2700	411	
5859	10387S	1694 MOTOR VEHICLE DIVISION	3.21					
1		10/01/18 Driving Request Fee	3.21		110	100-2700	532	
5860	10385S	48 MEADOW GOLD GREAT FALLS	2,023.01					
1		40022358 09/05/18 Dairy	285.53		112	910-3100	630	
2		477599 09/07/18 Dairy	172.16		112	910-3100	630	
3		477907 09/11/08 Dairy	213.54		112	910-3100	630	
4		40022497 09/17/18 Dairy	172.16		112	910-3100	630	
5		478805 09/18/18 Dairy	317.34		112	910-3100	630	
6		479308 09/21/18 Dairy	157.60		112	910-3100	630	
7		479680 09/25/18 Dairy	532.52		112	910-3100	630	
8		480178 09/28/18 Dairy	172.16		112	910-3100	630	

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
5861	10383S	561 KELLEY IMAGING SYSTEMS	140.78					
1		IN437904 09/21/18 Contract - October 2018	110.00		101	100-2300	350	
2		IN437904 09/21/18 Overages - September 2018	30.78		101	100-2300	350	
5862	10384S	1054 MASBO	100.00					
1		6278 10/01/18 New Clerk Academey	100.00		101	100-2300	330	
5863	10386S	224 MONTANA WASTE SYSTEMS	754.33					
1		615384 10/01/18 Disposal Services - October 18	429.97		101	100-2600	431	
2		615384 10/01/18 Disposal Services - October 18	324.36		201	100-2600	431	
5864	10389S	2788 NATIONAL LAUNDRY	343.29					
1		10/02/18 Maintenance - Mats	171.64		101	100-2600	340	
2		10/02/18 Maintenance - Mats	171.65		201	100-2600	340	
5865	10390S	400 NORTHWESTERN ENERGY	6,681.63					
1		10/22/18 Electricity - September 18	1,937.67		101	100-2600	412	
2		10/22/18 Electricity - September 18	1,603.59		110	100-2700	412	
3		10/22/18 Electricity - September 18	1,135.88		201	100-2600	412	
4		10/22/18 Electricity - September 18	2,004.49		210	100-2700	412	
5866	10391S	4495 PURCHASE POWER	203.72					
1		10/03/18 Postage	85.56		101	100-2300	582	
2		10/03/18 Postage	118.16		201	100-2300	582	
5867	10393S	3620 REALLY GOOD STUFF	45.64					
1		6661696 10/02/18 Supplies - BC	45.64		101	100-1000	610	501
5868	10392S	1071 RAUSCH GUARANTEED PEST CONTROL	275.00					
1		18114 09/26/18 Insect Electrocuter	275.00		101	100-2600	610	
5870	10394S	3015 SAM	5,669.20					
1		2793 09/25/18 Web Filter	1,250.00	202	128	100-1000	681	
	MILLER R							
2		2793 09/25/18 Web Filter	1,250.00	202	228	100-1000	681	
	MILLER R							
3		2793 09/25/18 Web Filter With Reporting	1,584.60	202	128	100-1000	681	
	MILLER R							
4		2793 09/25/18 Web Filter With Reporting	1,584.60	202	228	100-1000	681	
	MILLER R							

11/13/18  
10:03:11

CASCADE PUBLIC SCHOOLS  
Claim Details  
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Page: 3 of 13  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
		*** Cancelled in 11/18 ****						
5871		3774 SELSTADS LAWN RANGER	520.10					
1		481359 09/28/18 Fall Application	260.05		101	100-2600	340	
2		481359 09/28/18 Fall Application	260.05		201	100-2600	340	
5872	10396S	1533 SOUTHWEST MONTANA SCHOOL SERVICES	136.80					
1		3851 10/01/18 Cooperative Purchasing Fee	136.80		112	910-3100	810	
5873	10377S	1559 CHARTER COMMUNICATIONS	14.77					
1		10/06/18 Spectrum Business TV	7.38		128	100-1000	681	
2		10/06/18 Spectrum Business TV	7.39		228	100-1000	681	
5874	10397S	3876 SUPPLYWORKS	349.75					
1		457724631 10/05/18 Soap, Hand San	36.63		101	100-2600	610	
2		457724631 10/05/18 Soap, Hand San	28.78		201	100-2600	610	
3		455947028 09/21/18 Black Stripping Grit Brush	159.23		101	100-2600	610	
4		455947028 09/21/18 Black Stripping Grit Brush	125.11		201	100-2600	610	
5875	10398S	616 SYSCO FOOD SERVICES OF MONTANA	10,700.65					
1		143929568 09/07/18 Food (CREDIT)	-7.90		112	910-3100	630	
2		143926295 09/05/18 Food	2,576.00		112	910-3100	630	
3		143936832 09/12/18 Food	1,862.53		112	910-3100	630	
4		143947031 09/19/18 Food	2,025.81		112	910-3100	630	
5		143957344 09/26/18 Food	4,244.21		112	910-3100	630	
5876	10400S	1074 TRACTOR & EQUIPMENT CO.	20.97					
1		9100405 09/28/18 Supplies	20.97		110	100-2700	610	
		*** Cancelled in 11/18 ****						
5877		3186 THERMAL SUPPLY INC.	128.10					
1		3015570 09/19/18 Merv 8 Zlp Pleated Filter	54.90		101	100-2600	610	
2		3015570 09/19/18 Merv 8 Zlp Pleated Filter	54.90		201	100-2600	610	
3		3015570 09/19/18 Polyester Disposable Filter	9.15		101	100-2600	610	
4		3015570 09/19/18 Polyester Disposable Filter	9.15		201	100-2600	610	
5878	10403S	1270 WEX BANK	4,842.30					
1		56050642 09/30/18 September Fuel - Route	1,796.73		110	100-2700	624	
2		56050642 09/30/18 September Fuel - Route	1,796.73		210	100-2700	624	
3		56050642 09/30/18 September Fuel - Activities	325.81		201	710-3400	624	
4		56050642 09/30/18 September Fuel - Athletics	461.52		101	720-3500	624	
5		56050642 09/30/18 September Fuel - Athletics	461.51		201	720-3500	624	
5879	10373S	3994 AWARE	5,166.14					
1		377177 10/15/18 Medicaid Remittance	2,783.11*		115	100-2100	330	555
2		381532 10/22/18 Medicaid Remittance	2,383.03*		115	100-2100	330	555

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
5880	10372S	2927 A.T. KLEMENS & SONS	814.70					
1		CH2214/2 10/15/18 Concessions Outlet, Oven Rep	407.35		101	100-2600	440	
2		CH2214/2 10/15/18 Concessions Outlet, Oven Rep	407.35		201	100-2600	440	
5881	10374S	92 CASCADE COURIER	60.00					
1		5587 09/30/18 Courier Subscription	30.00		101	100-2300	810	
2		5587 09/30/18 Courier Subscription	30.00		201	100-2300	810	
5882	10378S	1628 COMBUSTION SERVICE COMPANY, INC	1,442.26					
1		30183 10/14/18 Gas Leaks, New Gas Valve	721.13		101	100-2600	440	
2		30183 10/14/18 Gas Leaks, New Gas Valve	721.13		201	100-2600	440	
5883	10382S	1501 GREAT FALLS MEDICAL SERVICES	160.00					
1		20192 10/18/18 DOT Physical - Sukut	80.00		110	100-2700	340	
2		20192 10/18/18 DOT Physical - Sukut	80.00		210	100-2700	340	
5884	10381S	206 GENERAL DISTRIBUTING CO.	109.41					
1		09/30/18 Statement Balance - Gas	109.41		201	300-1000	610	507
5885	10388S	1695 MOUNTAIN VIEW CO-OP	680.00					
1		380000365 10/19/18 200 GL - Fuel #1 Stove	580.00		101	100-2600	411	
2		380000365 10/19/18 200 GL - Fuel #1 Stove	100.00		201	100-2600	411	
5887	10401S	1692 ULM SCHOOL DIST 85	1,076.77					
		Ulm XCELL wages reimbursement - September						
1		SEPTEMBER 10/10/18 Kinane, R - Wages	736.20		115	434-1000	117	419
2		SEPTEMBER 10/10/18 Kinane, R - Medicare	10.67		115	434-1000	210	419
3		SEPTEMBER 10/10/18 Kinane, R - Social Security	45.64		115	434-1000	210	419
4		SEPTEMBER 10/10/18 Kinane, R - Unemployment	3.39*		115	434-1000	240	419
5		SEPTEMBER 10/10/18 Heen, Katie - Wages	259.79		115	434-1000	117	419
6		SEPTEMBER 10/10/18 Heen, Katie - Medicare	3.77		115	434-1000	210	419
7		SEPTEMBER 10/10/18 Heen, Katie - Social Securi	16.11		115	434-1000	210	419
8		SEPTEMBER 10/10/18 Heen, Katie - Unemployment	1.20*		115	434-1000	240	419
5888	10406S	1696 DUNKERSON, ROBERT	93.25					
1		10/13/18 Referee - FB vs Hays/LP	60.00*		215	720-3500	340	630
2		10/13/18 Mileage - D	33.25*		215	720-3500	340	630
5889	10405S	1697 COOPER, MARK	81.25					
1		10/11/18 Referee - JH VB	48.00*		215	720-3500	340	630
2		10/11/18 Mileage - D	33.25*		215	720-3500	340	630

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
5890	10408S	4670 O'CONNOR, JACK	68.40					
1		10/13/18 Referee - FB vs Hays/LP	60.00*		215	720-3500	340	630
2		10/13/18 Mileage - R	8.40*		215	720-3500	340	630
		*** Cancelled in 11/18 ****						
5891		4674 STRANDELL, JOHN	60.00					
1		10/13/18 Referee - FB vs Hays/LP	60.00*		215	720-3500	340	630
5892	10407S	1698 MADAY, JARED	66.00					
1		10/13/18 Referee - FB vs Hays/LP	60.00*		215	720-3500	340	630
2		10/13/18 Mileage - R	6.00*		215	720-3500	340	630
		*** Cancelled in 11/18 ****						
5893		4674 STRANDELL, JOHN	60.00					
1		10/13/18 Referee - FB vs Hays/LP	60.00*		215	720-3500	340	630
5894	10404S	1699 CARTWRIGHT, JUSTIN	50.00					
1		10/08/18 Referee - FB 10.08.18	25.00*		215	720-3500	340	630
2		10/13/18 Referee - FB 10.13.18	25.00*		215	720-3500	340	630
5895	10410S	3923 US POSTAL SERVICE-CASCADE	36.87					
2		10/25/18 Newsletter Postage - Bulk Mail	36.87		101	100-2300	532	
5896	10411S	505 TOWN OF CASCADE	1,698.13					
1		10/21/18 Water/Sewer Services - Oct 18	424.53		101	100-2600	421	
2		10/21/18 Water/Sewer Services - Oct 18	390.57		110	100-2700	421	
3		10/21/18 Water/Sewer Services - Oct 18	390.57		201	100-2600	421	
4		10/21/18 Water/Sewer Services - Oct 18	492.46		210	100-2700	421	
5897	10412S	1310 MASTERCARD CORPORATE CLIENTS	7,593.89					
1		CC-213 09/12/18 Books for Service Prep	74.00		201	625		508
		BOARD OF TRUSTEES						
		AMAZON.COM						
2		CC-213 09/12/18 Books for Service Prep	16.20		201	625		508
		BOARD OF TRUSTEES						
		AMAZON.COM						
3		CC-213 09/13/18 Canvas Paper	98.50		201	625		508
		BOARD OF TRUSTEES						
		AMAZON.COM						
4		CC-213 10/02/18 MASBO	40.32		201	625		
		BOARD OF TRUSTEES						
		MISC. VENDOR.						
5		CC-214 09/06/18 Copy Paper	144.90		101	625		
		BUSINESS OFFICE						
		SAMS CLUB						



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Claim Warrant	Vendor #/Name	Amount	Acct/Source/			Obj Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
6	CC-214 09/06/18 Copy Paper	144.90		201 625		
	BUSINESS OFFICE					
	SAMS CLUB					
		CC Accounting: 201-		-100-1000-610		
7	CC-214 09/10/18 Amazon Business	14.95		101 625		
	BUSINESS OFFICE					
	AMAZON.COM					
		CC Accounting: 101-		-100-2300-681		
8	CC-214 09/10/18 Wortwik, Postage Tape	34.36		101 625		
	BUSINESS OFFICE					
	AMAZON.COM					
		CC Accounting: 101-		-100-2300-610		
9	CC-214 09/12/18 Spectracide Wasp Killer	90.58		201 625		
	BUSINESS OFFICE					
	AMAZON.COM					
		CC Accounting: 201-		-100-2600-610		
10	CC-214 09/13/18 Corridor Passes	155.60		201 625		
	BUSINESS OFFICE					
	AMAZON.COM					
		CC Accounting: 201-		-100-2400-610		
11	CC-214 09/22/18 PlayDoh & Misc Supplies	142.33		115 625		419
	BUSINESS OFFICE					
	WALMART					
		CC Accounting: 115-		-434-1000-610-419		
12	CC-214 09/24/18 FINAL Contract Payout	60.28		101 625		
	BUSINESS OFFICE					
	AT&T					
		CC Accounting: 101-		-100-2300-531		
13	CC-214 09/24/18 FINAL Contract Payout	60.28		201 625		
	BUSINESS OFFICE					
	AT&T					
		CC Accounting: 201-		-100-2300-531		
14	CC-214 09/30/18 EXPO Markers, Erasers	46.99		101 625		
	BUSINESS OFFICE					
	AMAZON.COM					
		CC Accounting: 101-		-100-1000-610		
15	CC-214 10/02/18 Address Labels	9.07		101 625		
	BUSINESS OFFICE					
	AMAZON.COM					
		CC Accounting: 101-		-100-2300-610		
16	CC-215 09/06/18 Cables	14.64		101 625		
	DIST SUPERINTENDENT					
	WALMART					
		CC Accounting: 101-		-100-2600-610		
17	CC-215 09/06/18 MT Club - Sup't Meeting	13.99		101 625		
	DIST SUPERINTENDENT					
	MISC RESTAURANTS OUT-OF-DIST					
		CC Accounting: 101-		-100-2300-582		

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Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
18	CC-215 09/07/18 MASS Conf Registration	112.50		101 625		
	DIST SUPERINTENDENT					
	SAM					
19	CC-215 09/07/18 MASS Conf Registration	112.50		201 625		
	DIST SUPERINTENDENT					
	SAM					
20	CC-215 09/12/18 Book - PLC Teams	23.07		201 625		
	DIST SUPERINTENDENT					
	AMAZON.COM					
21	CC-215 09/18/18 Wheat MT - Sup't Meeting	8.95		201 625		
	DIST SUPERINTENDENT					
	MISC RESTAURANTS OUT-OF-DIST					
22	CC-215 09/18/18 MASS Conference	129.33		101 625		
	DIST SUPERINTENDENT					
	MISC HOTELS OUT-OF-DIST					
23	CC-215 09/18/18 MASS Conference	129.33		201 625		
	DIST SUPERINTENDENT					
	MISC HOTELS OUT-OF-DIST					
24	CC-215 09/21/18 Power of ICU	50.00		101 625		
	DIST SUPERINTENDENT					
	AMAZON.COM					
25	CC-215 09/21/18 Power of ICU	50.00		201 625		
	DIST SUPERINTENDENT					
	AMAZON.COM					
26	CC-215 09/21/18 Subway - MASS Conf	4.99		101 625		
	DIST SUPERINTENDENT					
	MISC RESTAURANTS OUT-OF-DIST					
27	CC-215 09/23/18 Spectracide Wasp Killer	14.91		201 625		
	DIST SUPERINTENDENT					
	HOME DEPOT					
28	CC-215 10/01/18 WebCam	48.11		128 625		
	DIST SUPERINTENDENT					
	AMAZON.COM					
29	CC-215 10/04/18 MT Club - Sup't Meeting	10.99		101 625		
	DIST SUPERINTENDENT					
	MISC RESTAURANTS OUT-OF-DIST					

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Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
30	CC-215 10/04/18 Supplies	6.92		101 625		
	DIST SUPERINTENDENT		CC Accounting: 101-	-100-2600-610		
	TOMS MARKET					
31	CC-215 10/05/18 CREDIT	-10.00		101 625		
			CC Accounting: 101-	-100-2300-610		
32	CC-216 09/06/18 Cookies - Parent Night	54.89		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-2400-630		
	TOMS MARKET					
33	CC-216 09/12/18 Decimal Place Value Cards	31.30		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-1000-610		
	DIDAX INCORPORATED					
34	CC-216 09/14/18 OJ - PIR	3.98		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-2400-630		
	TOMS MARKET					
35	CC-216 09/14/18 Sweet Rolls - PIR	50.94		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-2400-630		
	THE HOMESTEAD OF CASCADE, INC.					
36	CC-216 09/19/18 Greeting Cards	23.99		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-2400-610		
	AMAZON.COM					
37	CC-216 09/19/18 Writing Pathways - Perf Assess	92.90		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-1000-640		
	AMAZON.COM					
38	CC-216 09/24/18 Card Stock	40.47		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-1000-610		
	AMAZON.COM					
39	CC-216 09/23/18 MBI Behavior Forms	105.00		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-2400-610		
	MISC. VENDOR.					
40	CC-216 09/25/18 Card Stock	213.19		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-1000-610		
	AMAZON.COM					
41	CC-216 09/27/18 Journals	97.53		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-1000-610		
	AMAZON.COM					
42	CC-216 10/02/18 Assessing Reading Measurs	42.00		101 625		
	ELEM PRINCIPAL		CC Accounting: 101-	-100-1000-640		
	AMAZON.COM					

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Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
43	CC-216 10/02/18 Custodian Day Gift Cert	60.00		101 625		
	ELEM PRINCIPAL THE HOMESTEAD OF CASCADE, INC.	CC Accounting: 101-		-100-2400-810		
44	CC-217 09/06/18 Hubert - Kitchen Supplies	1,122.51		112 625		
	FOOD SERVICES MISC. VENDOR.	CC Accounting: 112-		-910-3100-610		
45	CC-217 09/06/18 Hubert - Kitchen Supplies	437.00		112 625		
	FOOD SERVICES MISC. VENDOR.	CC Accounting: 112-		-910-3100-610		
46	CC-217 09/07/18 Hubert - Kitchen Supplies	52.49		112 625		
	FOOD SERVICES MISC. VENDOR.	CC Accounting: 112-		-910-3100-610		
47	CC-217 09/10/18 Food	244.61		112 625		
	FOOD SERVICES RYAN'S CASH & CARRY	CC Accounting: 112-		-910-3100-630		
48	CC-217 09/11/18 Food	14.34		112 625		
	FOOD SERVICES TOMS MARKET	CC Accounting: 112-		-910-3100-630		
49	CC-217 09/14/18 Food	12.26		112 625		
	FOOD SERVICES RYAN'S CASH & CARRY	CC Accounting: 112-		-910-3100-630		
50	CC-217 09/14/18 Food	7.48		112 625		
	FOOD SERVICES SAMS CLUB	CC Accounting: 112-		-910-3100-630		
51	CC-218 09/14/18 PIR - Donuts	34.95		201 625		
	HS PRINCIPAL ALBERTSONS	CC Accounting: 201-		-100-2400-630		
52	CC-219 09/07/18 Light Bulbs	14.38		101 625		
	MAINTENANCE DEPT TOMS MARKET	CC Accounting: 101-		-100-2600-610		
53	CC-219 09/23/18 Battery	74.99		101 625		
	MAINTENANCE DEPT AMAZON.COM	CC Accounting: 101-		-100-2600-610		
54	CC-219 09/24/18 Lamp Bulbs	19.97		101 625		
	MAINTENANCE DEPT AMAZON.COM	CC Accounting: 101-		-100-2600-610		

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
55		CC-219 09/24/18 Cleaning Brush	8.88		101 625			
			CC Accounting: 101-		-100-2600-610			
		MAINTENANCE DEPT AMAZON.COM						
56		CC-219 09/24/18 Light Control	125.00		101 625			
			CC Accounting: 101-		-100-2600-610			
		MAINTENANCE DEPT AMAZON.COM						
57		CC-219 09/25/18 Keyboard	22.90		228 625			
			CC Accounting: 228-		-100-1000-681			
		MAINTENANCE DEPT AMAZON.COM						
58		CC-219 09/28/18 Lamp Holder	36.18		101 625			
			CC Accounting: 101-		-100-2600-610			
		MAINTENANCE DEPT AMAZON.COM						
59		CC-219 10/02/18 Light Bulbs	223.34		101 625			
			CC Accounting: 101-		-100-2600-610			
		MAINTENANCE DEPT AMAZON.COM						
60		CC-219 10/03/18 Sleeve Bearing	99.95		101 625			
			CC Accounting: 101-		-100-2600-610			
		MAINTENANCE DEPT AMAZON.COM						
61		CC-219 10/03/18 Pleated Filter	109.80		101 625			
			CC Accounting: 101-		-100-2600-610			
		MAINTENANCE DEPT THERMAL SUPPLY INC.						
62		CC-219 10/04/18 Sleeve Bearing	30.00		101 625			
			CC Accounting: 101-		-100-2600-610			
		MAINTENANCE DEPT AMAZON.COM						
63		CC-219 10/04/18 Light Bulbs	142.23		101 625			
			CC Accounting: 101-		-100-2600-610			
		MAINTENANCE DEPT AMAZON.COM						
64		CC-219 10/05/18 CREDIT	-93.66		101 625			
			CC Accounting: 101-		-100-2600-610			
		MAINTENANCE DEPT						
65		CC-220 09/06/18 Parts for 4x4 Bus	248.78		210 625			
			CC Accounting: 210-		-100-2700-610			
		TRANSPORTATION DEPT BISON FORD						
66		CC-220 09/27/18 Dodge Van License Plates	48.93		210 625			
			CC Accounting: 210-		-100-2700-810			
		TRANSPORTATION DEPT CASCADE COUNTY CLERK AND RECORDER						
67		CC-220 09/27/18 Service Fee	1.50		210 625			
			CC Accounting: 210-		-100-2700-810			
		TRANSPORTATION DEPT CASCADE COUNTY CLERK AND RECORDER						

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Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
68	CC-221 09/12/18 Geogrophy Bee	90.00		101 625		
	ACTIVITIES 1 NATIONAL GEOGRAPHIC BEE	CC Accounting: 101-		-100-1000-810		
69	CC-222 09/06/18 Groceries	71.21		201 625		509
	K-12 STAFF SAMS CLUB	CC Accounting: 201-		-300-1000-610-509		
70	CC-222 09/06/18 Structured Learning - Curricul	51.98		213 625		
	K-12 STAFF MISC. VENDOR.	CC Accounting: 213-		-280-1000-610		
71	CC-222 09/10/18 Stools	59.74		201 625		
	K-12 STAFF AMAZON.COM	CC Accounting: 201-		-100-1000-610		
72	CC-222 09/11/18 ACTE Dues	145.00		215 625		319
	K-12 STAFF ACTE CAREERTECH	CC Accounting: 215-		-451-1000-582-319		
73	CC-222 09/12/18 Candy	167.44		115 625		419
	K-12 STAFF SAMS CLUB	CC Accounting: 115-		-434-1000-610-419		
74	CC-222 09/13/18 Spelling Bee Registration	160.00		101 625		
	K-12 STAFF SCRIPPS NATIONAL SPELLING BEE	CC Accounting: 101-		-100-1000-810		
75	CC-222 09/14/18 Bingo, Lights, Circuits	366.24		115 625		419
	K-12 STAFF AMAZON.COM	CC Accounting: 115-		-434-1000-610-419		
76	CC-222 09/15/18 Vortex Optics - Binoculars	500.00		115 625		90
	K-12 STAFF MISC. VENDOR.	CC Accounting: 115-		-100-1000-610- 90		
77	CC-222 09/15/18 Vortex Optics - Binoculars	99.95		101 625		506
	K-12 STAFF MISC. VENDOR.	CC Accounting: 101-		-100-1000-610-506		
78	CC-222 09/20/18 Groceries	34.56		201 625		509
	K-12 STAFF SAMS CLUB	CC Accounting: 201-		-300-1000-610-509		
79	CC-222 09/29/18 Fabric	34.26		101 625		509
	K-12 STAFF JO ANNE'S FABRICS	CC Accounting: 101-		-300-1000-610-509		

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
80		CC-222 09/29/18 Groceries	52.88		201	625		509
		K-12 STAFF SAMS CLUB						
		CC Accounting: 201-			-300-1000-610-509			
81		CC-222 09/29/18 Fabric	52.14		201	625		509
		K-12 STAFF HOBBY LOBBY						
		CC Accounting: 201-			-300-1000-610-509			
5898	10414S	3120 UNIVERSAL ATHLETICS	629.84					
1		29993 11/09/18 Reconditioning, Faceguards	629.84		201	720-3500	610	621
5899	10413S	2921 NATIONAL FFA	355.00					
1		63082 09/30/18 Nat'l FFA Advisor Registration	120.00*		215	451-1000	582	319
2		63069 09/30/18 Rodeo/Ag Sales CDE Reg	235.00*		215	451-1000	582	319
		# of Claims 45	Total: 63,702.37					
			63,702.37					

Fund/Account	Amount
101 General Fund	
101	\$9,823.57
110 Transportation	
101	\$4,324.85
112 Food Services	
101	\$14,751.15
115 Federal Programs	
101	\$13,117.80
128 Technology	
101	\$2,890.09
201 General Fund	
101	\$9,667.32
210 Transportation	
101	\$5,231.82
213 Tuition	
101	\$51.98
215 Federal Programs	
101	\$978.90
228 Technology	
101	\$2,864.89
Total:	\$63,702.37

### 3. Student Activity Account

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CASCADE PUBLIC SCHOOLS  
Statement of Activity by Account Name for 10/01/18 to 10/31/18

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Account	Opening Balance	Receipts				Invest (+)	Misc.	Misc.	Closing Balance
		Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
21 3-4-5TH GRADE	92.01	0.00	0.00	0.00	0.00		0.02	0.00	92.03
8 6-7-8TH GRADE	297.85	0.00	0.00	0.00	0.00		0.07	0.00	297.92
1 ANNUAL	-1733.78	0.00	0.00	0.00	0.00		0.00	0.00	-1733.78
2 ATHLETICS	7430.80	5138.76	0.00	2786.00	0.00		1.23	0.00	5079.27
69 BADGER STORE	240.13	0.00	0.00	0.00	0.00		0.06	0.00	240.19
5 BAND	2791.55	420.32	86.00	0.00	0.00		0.58	0.00	2457.81
51 BOOK FAIR	811.83	0.00	0.00	0.00	0.00		0.20	0.00	812.03
3 BPA	1723.79	6334.54	4754.00	191.00	0.00		0.00	60.00	274.25
4 CHEER/PEP CLUB	1051.23	271.66	0.00	78.00	0.00		0.21	0.00	857.78
7 CHOIR	-5.94	0.00	0.00	0.00	0.00		0.00	0.00	-5.94
48 CLASS OF 2019	3105.05	815.54	0.00	0.00	0.00		0.56	0.00	2290.07
59 CLASS OF 2020	707.14	0.00	0.00	279.32	0.00		0.24	0.00	986.70
60 CLASS OF 2021	268.92	0.00	0.00	0.00	0.00		0.07	0.00	268.99
16 CLASS OF 2022	100.27	0.00	0.00	0.00	0.00		0.02	0.00	100.29
13 CONCESSIONS	9052.03	3136.17	0.00	3210.52	0.00		2.24	0.00	9128.62
99 CONVERSION ACCOUNT	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
47 COUNSELING	862.79	0.00	0.00	0.00	0.00		0.21	0.00	863.00
65 DRIVERS EDUCATION	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
18 ELEM EARN & LEARN	2791.76	0.00	0.00	0.00	0.00		0.68	0.00	2792.44
11 FCCLA	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
32 FCS	82.69	303.85	0.00	25.00	0.00		0.00	0.00	-196.16
15 FFA	-4891.56	1315.50	2854.00	5764.12	0.00		0.00	0.00	2411.06
64 FOOD SERVICE CLEARING	2965.24	0.00	497.72	5690.00	0.00		2.24	14.05	9141.15
12 HS BOYS' BB	485.88	0.00	0.00	0.00	0.00		0.12	0.00	486.00
46 HS CROSS COUNTRY	671.30	33.15	0.00	0.00	0.00		0.16	0.00	638.31
38 HS FOOTBALL	1455.65	1829.12	0.00	4580.00	0.00		1.03	0.00	4207.56
40 HS GIRLS' BB	1640.22	0.00	0.00	0.00	0.00		0.40	0.00	1640.62
66 HS GOLF	-681.28	0.00	0.00	0.00	0.00		0.00	0.00	-681.28
19 HS HONOR SOCIETY	1016.06	0.00	0.00	0.00	0.00		0.25	0.00	1016.31
29 HS STUDENT COUNCIL	461.08	151.78	0.00	0.00	0.00		0.08	0.00	309.38
37 HS TRACK	-20.34	0.00	0.00	0.00	0.00		0.00	0.00	-20.34
10 HS VOLLEYBALL	117.91	85.97	0.00	245.60	0.00		0.07	0.00	277.61
34 HS WRESTLING	31.95	0.00	0.00	0.00	0.00		0.01	0.00	31.96
63 INTEREST EARNINGS	-63.17	0.00	0.00	0.00	0.00		0.00	0.00	-63.17
57 JH BOYS BB	333.49	0.00	0.00	0.00	0.00		0.08	0.00	333.57
39 JH FOOTBALL	1.72	0.00	0.00	0.00	0.00		0.00	0.00	1.72
56 JH GIRLS BB	24.15	0.00	0.00	0.00	0.00		0.01	0.00	24.16
35 JH HONOR SOCIETY	204.35	0.00	0.00	0.00	0.00		0.05	0.00	204.40
27 JH STUDENT COUNCIL	-31.24	0.00	0.00	0.00	0.00		0.00	0.00	-31.24
53 JH TRACK	778.47	0.00	0.00	0.00	0.00		0.19	0.00	778.66
54 JH VOLLEYBALL	277.46	0.00	0.00	0.00	0.00		0.07	0.00	277.53
43 JMG	0.00	0.00	0.00	396.84	0.00		0.10	0.00	396.94
26 LIVING 2 SERVE	-1200.48	0.00	0.00	0.00	0.00		0.00	0.00	-1200.48
30 PAWS/MBI	1094.61	0.00	0.00	0.00	0.00		0.27	0.00	1094.88
25 REVOLVING	4491.25	0.00	0.00	0.00	0.00		1.10	0.00	4492.35
24 ROBOTICS	22.17	0.00	0.00	0.00	0.00		0.01	0.00	22.18
68 SAM YOUTH ENDOWMENT	1005.90	0.00	0.00	0.00	0.00		0.25	0.00	1006.15
9 SCHOLARSHIP	2656.62	0.00	0.00	0.00	0.00		0.65	0.00	2657.27
33 SHOP FUND	761.95	0.00	0.00	0.00	0.00		0.19	0.00	762.14
31 TECHNOLOGY	6683.25	0.00	0.00	0.00	0.00		1.64	0.00	6684.89
17 XCELL	2111.32	0.00	0.00	0.00	0.00		0.52	0.00	2111.84
898 MISC EARNINGS	182.25	0.00	0.00	0.00	0.00		0.00	0.00	182.25



Account	Opening Balance	Disbursed (-)	Receipts		Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
			in Transit (+)	Deposits (+)					
899 MISC CHARGES	25.00	0.00	0.00	0.00	0.00		0.00	0.00	25.00
Total for Student Accounts	52281.30	19836.36	8191.72	23246.40			15.88	74.05	63824.89
Bank Account Totals	52281.30	19836.36	8191.72	23246.40	0.00		15.88	74.05	63824.89
							Bank Balance		63824.89
							Plus Outstanding Checks		20528.79
							Minus Outstanding Deposits		395.50
							Balance		83958.18
							Minus Receipts in Transit		8191.72
							Statement Balance		75766.46

#### 4. Student Attendance Agreements

##### Student Attendance Agreements 2018-2019 School Year Students attending school in Cascade from out of district

Helena School Dist.				Great Falls Dist.			
R	BA	Grade		R	BA	Grade	
X	X	12	Blackman, Raina "Jean"	X	X	12	Anderson, Kendra
		11	Lummer, Kaitlynn	X	X	11	Carpenter, Jeremey
X	X	9	Orem, Gracie	X	X	9	Jorgensen, Teagan
X	X	8	Orem Sallie	X	X	5	Jorgensen, Kaden
X	X	8	Otheim, Carter	X	X	4	Jorgensen, Avery
		7	Park, Johnny				
		7	Runstrom, Zack	Ulm School Dist.			
X	X	9	Smith, Skye	R	BA	Grade	
X	X	12	Tweten, Ty	X	X	7	Crowell, Colby
X	X	10	Waters, Gabriel	X	X	3	Dougherty, Faith
X	X	8	Waters, Kaydence	X	X	5	Ferrara, Lisa
		10	Wenzel, Austin	X	X	8	Gutierrez, Sydney
				X	X	4	Kohn-Faldzinski, Natalie
				X	X	6	Kline, Kristene
				X	X	4	Lange, Drake
				X	X	8	Leveque, Chase
Wolf Creek School Dist.				R	BA	Grade	
X	X	5	Bloomquist, Finnah	X	X	8	Lewis, James
		1	Burcusa, Rose	X	X	8	Lynn, Kodiann
X	X	4	Cloninger, Tannalee	X	X	K	Maxwell, Brooklyn
X	X	1	Hunter, Izabel			8	Olson, Kayler
X	X	5	Ligameri, Brant	X	X	3	Smith Bryson
		2	King, Alex	X	X	5	Smith, Novah
X	X	6	McGee, Sonee Free River				
X	X	6	Otheim, Carsyn				
X	X	6	Orem, Hattie				
		3	Park, Alexandria				
		5	Park, Cody				
		5	Shuck, Landon				
		1	Wood, William				

Sun River Valley District	R	BA	Grade
Fredrickson, Carynn	X	X	10

#### Cascade students attending school in another District

Ulm students attend Cascade School when they are in the 9th grade  
All Helena District (Wolf Creek, Craig area) students regardless of grade need agrmt.

"x" student attendance agreement received  
R=SAA received  
BA=SAA Board Approved  
New agreement received since last Bd Mtg

## 5. Individual Transportation Contracts

### Individual Transportation Contracts 2018-2019

Elementary	R	BA	Miles to School	Miles To Bus Stop	Rate	Grade
45647	X	X		4	0.7	6
45561	X	X	16.3	9.8	4.76	1
45794	X	X				K-8
45795	X			3.5		2

High School	R	BA	Miles to School	Miles To Bus Stop	Rate	Grade
45539	x			7	2.8	11

"x" ITC received

R=Received

BA=Board Approved

New contract received since last Bd Mtg

## 6. Sub List

Substitute Teachers		Bus Drivers	
Name		Name	
<b>CERTIFIED</b>			
Burcusa, Michael	C/FP	Faulkner, Byron	TB/FP
Carpenter, Allen	C/FP	Hall-Elmore, Roberta	TB/FP/PH
Eisenzimer, Joann	C/TB/FP	Nelson, Mark	TB/FP
Gist, Virginia	C/FP	O'Brien, John	TB/FP/PH
Gondeiro, Kailee	C/FP	Skogley, Jeff	TB/FP
Halmes, Tara	C/TB/FP	Tilleman, Eric	TB/FP
Iverson, Amanda	C/FP	<b>Custodian</b>	
LaLiberty, Frank	C/TB	Name	
Manning, Diana	C/TB/FP	Boettger, Jeb	PH/FP
McKamey, Jeanne	C/TB/FP	Cope, September	PH/FP
Moran, Ron*	C/FP	Hall-Elmore, Roberta	TB/FP/PH
Nelson, Mallory	C/FP	Hunter, Tina*	TB/FP/PH
Perry, Andy*	C/FP	Johnson, Angela	TB/FP/PH
Peterson, Glenda*	C/FP	O'Brien, John	TB/FP/PH
Schrecengost, Mary*	C/FP	Schrecengost, Mindy	TB/FP/PH
Skogley, Melody	C/TB/FP	Sukut, Earl	FP/TB/PH
Speidel, Kelly	C/FP	Wood, Oliver	Pending PH/FP
Wells, Carol	C/TB/FP	<b>Kitchen</b>	
		Name	
<b>NON-CERTIFIED</b>		Baker, Iris	TB/FP/PH
Castellanos, Toni Marie	TB/FP	Creveling, Tracy	pending PH/FP
Ethridge, Andrea	FP	Gottlob, Erin	TB/FP/PH
Mann, Tina	FP	Sukut, Earl	FP/TB/PH
Mortag, Mary	TB/FP	<b>Volunteers</b>	
		Name	
<b>Secretarial</b>		Lewis, James (JHBB)	FP
Name		Nelsen, Jessica (piano)	
Thaut, Niki	TB/FP	<b>XCELL! Afterschool Program</b>	
		Name	
<b>*Need Approval by the Trustees</b>		Creveling, Tracy	TB/FP
<b>T.B. Approved (No longer required)</b>		Pepos, Alyssa	FP
<b>C - Some teaching certification</b>		Pepos, April	FP
<b>FP - FINGERPRINTED</b>		Reum, Julianne	C/FP
<b>PH - Physical Approved</b>			

Substitute teachers are compensated for their level of education. A substitute teacher is considered certified if a minimum of two years of college education with 30% of completed coursework in the field of education can be verified through official transcripts. A certified substitute teacher is compensated at a higher daily rate than a non-certified.

## Board Report

### A. Board Training Hours, Board & Administrator Publication

<b>Board Hours</b>			
<b>NAME</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>CREDIT RECEIVED</b>
<b>Val Fowler</b>	05/23/18	Orientation for Newly Elected Trustees - Video Series - Free	6
	06/08/18	MTSBA's June Leadership Symposium - Video Option - Free	6
	08/15-16/18	MT-PEC	11
	10/18-19/18	MCEL	12
		<b>TOTAL</b>	<b>35</b>
<b>Deanna Hastings</b>	08/26/18	MTSBA's June Leadership Symposium - Video Option - Free	6
		<b>TOTAL</b>	<b>6</b>
<b>Chris Boland</b>	10/18-19/18	MCEL	12
		<b>TOTAL</b>	<b>12</b>
<b>Blake Standley</b>	11/14/18	MTSBA's June Leadership Symposium - Video Option - Free	6
	11/14/18	2018 School Activities Hot Topic Seminar	6
		<b>TOTAL</b>	<b>12</b>
<b>Ruth Mortag</b>	05/23/18	Orientation for Newly Elected Trustees - Video Series - Free	6
	08/20/18	MTSBA's June Leadership Symposium - Video Option - Free	6
		<b>TOTAL</b>	<b>12</b>
<b>John Rumney</b>	05/23/18	Orientation for Newly Elected Trustees - Video Series - Free	6
	06/08/18	MTSBA's June Leadership Symposium - Video Option - Free	6
	08/20/18	Policy and Negotiations Symposium	10
	08/24/18	2018 School Activities Hot Topic Seminar	6
		<b>TOTAL</b>	<b>28</b>

- B. Norms
- C. MCEL

## **Superintendent Report (I)**

### **A. Staff Reports:**

#### **Elementary: Siobhan Hathhorn K-6 Principal**

Parent/Teacher conferences were conducted last week on November 6th and 8th. 99% of our students were represented by parents or guardians.

The elementary school is in the process of implementing a new policy for missing assignments. Because academic success is dependent upon learning important information and skills from the work teachers assign, we feel it is imperative that all assignments are submitted. Missing assignments reports are printed daily and all students with missing assignments conference with a staff member to formulate a plan for getting the work completed. Staff members follow-up to ensure that the work is done and additional academic support and time to finish the task is made available. Additionally, parents receive email notification for any assignments that their child may have missed.

This fall, the elementary staff has focused on improving our walk-to-read and walk-to-math programs. Additional materials for reading were purchased this summer, and professional development was conducted to train our teacher in best practices. This allows us to move students to groups that best satisfy their learning targets, and use high-quality materials that provide consistency from one grade to the next. Currently, we are in the process of improving our walk-to-math program. Short online assessments will be conducted to target students' learning needs whether it be remediation or acceleration. Then teachers use our existing Eureka Math materials to match their lessons to student needs.

This year, we have extended our RTI (Response to Intervention) program to include monthly meetings for our elementary teams that we started in October. The primary purpose of these meetings is to monitor student academic progress on a regular basis and make curricular adjustments when needed. The monthly RTI meetings are also a time for teachers to collaboratively evaluate our elementary programs and make changes when warranted.

Mr. Skogley is busy preparing the elementary students for our annual Christmas program on Dec. 13th from 7:00-8:00. There will be a dessert social and a visit from Santa to accompany the performance.

#### **High School: Kevin Sukut, 7-12 Principal**

7/12 is focusing on completing outstanding homework assignments during 8th hour study skills. We have shown tremendous improvement on students completing homework and getting it turned in promptly. Students are also being helped at lunch to complete missing work.

7/12 Parent Teacher Conferences that were held on November 1 went very well. We are working on improving communication with students and parents in regard to their child's behavior and academics.

ACT test prep is being worked on during 8th hour study skills with a focus on Math and English.

There was a K-12 PIR last Friday with Jon Konen from Great Falls speaking to the staff on EPAS, which is the tool used to evaluate teachers.

#### **Maintenance Supervisor: Bryan Smith**

Over the last few months I have been familiarizing myself with the various school operations, past practices, ongoing and future needs. While many of the tasks have been minor but necessary, some areas have been of

primary concern and importance. The schools heating system has required a great deal of time and expertise. Most of the heating units and air handlers needed a tremendous amount of cleaning, tightening, oiling and repair. The entire system needed clean filters. I have created a routine for the heating system cleaning and maintenance. I continue to have a careful eye on the system and will make adjustments as needed and requested. I am currently troubleshooting a few areas in the old locker rooms, kitchen and upstairs. The heating system will be an ongoing task.

The school should feel much brighter! I have replaced/repared HUNDREDS of lightbulbs throughout the school. I have started the transition to LED lighting. I will continue this trend, as LED lighting is less expensive to use. I have spent a fair amount of time reorganizing various items, especially in the technology area. Through the reorganization process I have been able to better understand what we have and what we need. Overall, this will help save money.

Cascade school is a large school with many areas to maintain. I have been working with my team on the importance of cleanliness, first impressions and the powerful message we send to our kids, community and faculty. With that said, I have identified a few areas we can improve upon. My recommendations are on the way.

While I have made many behind the scenes improvements that many people will never see, understand or even notice, I have also made many improvements many people ARE noticing. The complements and positive feedback is much appreciated. I noticed that word is getting around that repairs and maintenance is getting done and the requests are multiplying.

I look forward to working with the school administration to develop current and future facility plans.

#### **Transportation: Damon Schrecengost**

- Transportation is working on the build sheet for a new 54 passenger bus
- Checking out route buses for winter season
- Working on training with Bobby King for the winter sports season
- All bus drivers competed CPR first aid training over MEA days in Oct.
- Working on setting up defensive winter driving for Dec. Training

- B. Student Absences
- C. Goals
- D. Auditor Contract
- E. Modified School Day
- F. Data
- G. Substitute and Absence Report
- H. Organizational Chart
- I. General Fund Budget

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: October 2014, 2015, 2016, 2017

Month	Year	Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Oct	2017	101	General	\$ 10,234.50	\$ 255,275.32	\$ 1,312,763.00	\$ 1,312,763.00	\$ 1,057,487.68	19%
Oct	2017	201	General	\$ 17,105.44	\$ 227,894.35	\$ 1,063,555.00	\$ 1,063,555.00	\$ 835,660.65	21%
Oct	2016	101	General	\$ 12,176.73	\$ 291,756.25	\$ 1,299,858.00	\$ 1,299,858.00	\$ 1,008,101.75	22%
Oct	2016	201	General	\$ 16,113.20	\$ 227,486.76	\$ 1,016,540.00	\$ 1,016,540.00	\$ 789,053.24	22%
Oct	2015	101	General	\$ 104,965.59	\$ 318,380.47	\$ 1,290,979.00	\$ 1,290,979.00	\$ 972,598.53	25%
Oct	2015	201	General	\$ 84,830.42	\$ 274,368.74	\$ 1,000,389.00	\$ 1,000,389.00	\$ 726,020.26	27%
Oct	2014	101	General	\$ 84,975.97	\$ 291,468.69	\$ 1,208,590.00	\$ 1,208,590.00	\$ 917,121.31	24%
Oct	2014	201	General	\$ 75,621.57	\$ 255,324.97	\$ 1,005,859.00	\$ 1,005,859.00	\$ 750,534.03	25%
<b>4 YR AVERAGE</b>									<b>23%</b>

11/13/18  
10:03:53

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 10 / 18

Page: 1 of 1  
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 General Fund	104,796.58	243,150.11	1,339,509.00	1,339,509.00	1,096,358.89	18 %
201 General Fund	82,708.50	205,499.99	1,063,303.00	1,063,303.00	857,803.01	19 %
Grand Total:	187,505.08	448,650.10	2,402,812.00	2,402,812.00	1,954,161.90	19 %

## Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

## Announcements (I)

- A. School Law & Technology Symposium, Helena, Dec 3-4, 2018
- B. Regular School Board Meeting December 18, 2018 at 6:30 pm

## Board Meeting Evaluation

- A. Complete the evaluation and turn into Mr. Miller

## Adjournment (A)



## Board Meeting Evaluation

Each member of the board should complete this instrument following each meeting. Comments should apply to the board meeting itself. A single individual should collect the data and it should be shared back with the board in a frequency distribution mode, rather than averages (see the explanation which follows the assessment tool).

FOCUS		Not Satisfied		Satisfied		Not Sure	
		1	2	3	4	NS	
How satisfied are you that:							
	We conducted the meeting with an emphasis on outward vision, rather than internal preoccupation?						
	We focused our thinking at a strategic level?						
	We focused on the future, rather than the past or the present?						

Comments:

RESPECT		Not Satisfied		Satisfied		Not Sure	
		1	2	3	4	NS	
How satisfied are you that:							
	We made collective rather than individual decisions?						
	We encouraged diversity of viewpoints?						
	We were sensitive to our stakeholders' needs?						
	We gave adequate emphasis to the ethics of each issue?						

Comments:

INFORMATION		Not Satisfied		Satisfied		Not Sure
		1	2	3	4	NS
How satisfied are you that:						
	We had the right information to make wise decisions?					
	We acknowledged those times when we lacked information or knowledge and made plans to get what we needed?					
	We used the presence of staff appropriately?					

Comments:

AGENDA		Not Satisfied		Satisfied		Not Sure
		1	2	3	4	NS
How satisfied are you that:						
	The agenda was structured in a way that enhanced our ability to focus strategically?					
	We spent the right amount of time on most issues?					

Comments:

### Analyze the Results

Place the responses for each competency in the appropriate scale below. Use a frequency distribution, not a mean or average numbers. For Example

<b>Rankings</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Frequency Chosen</b>	2	3	2	6

Items rated between 1 and 2: suggests an area of vulnerability that requires purposeful attention.

Items ranked between 2 and 3: suggests an area of competence with opportunity/need for

improvements. Items ranked between 3 and 4: suggests and area of strength to build upon.

Items ranked between 1 and 4: suggests that participants are having very different experiences in the same area and that time should be spent trying to understand differing perceptions of what the board members expect in this area.