Regular Meeting of the Board of Trustees

6:00 p.m. Sept 20, 2016

Cascade Public Schools 321 Central Avenue West Cascade, Montana 59421-0529

Agei	nda
Call to Order	6:00
Public Comments on Non-Agenda Items Public Comment on Agenda Items is encouraged when the	ne item is being considered on the agenda.
Old Business (A)	6:05
A. Superintendent Contract	
Informational	
Staff Report (I)	
A. Booster Club	
B. PTSA	
C. Siobhan Hathhorn, K-6 Principal	
D. Kevin Sukut, 7-12 Principal	
E. Jeff Grimes, AD	

New Business (A)

F. April Pepos, XCELL!

6:15

- A. Recommendation for Paraprofessional–April Pepos
- B. Recommendation for Custodial Substitute-David Brunelle
- C. Authorized Signatories Resolution Revision
- D. Recommendation for VB Volunteer-Tenella Carroll
- E. Travel Approval for National Conference
- F. Recommendation for Masters program-Christa Hardy
- G. Policy Revisions and Updates-First Reading
 - a. Policy 1400-Board Meetings
 - b. Policy 2166-Gifted Program
 - c. Policy 3121P-Enrollment and Attendance Records
 - d. Policy 4301-Visitors to School
 - e. Policy 4411-Investigations and Arrests by Police
 - f. Policy 5122F-Authorization to Release Information
 - g. Policy 5232-Abused and Neglected Child Reporting
 - h. Policy 5322-Military Leave
 - i. Policy 8123-Driver Training and Responsibility
- H. Consent Agenda
 - 1. Minutes Regular Board Meeting Aug 16, 2016
 - 2. Business Claims
 - 3. Oustanding Uncollectible Payroll
 - 4. Student Activity Account
 - 5. Student Attendance Agreements
 - 6. Transportation Contracts

Superintendent Report (I)	
A. Opening School Report/Enrollment	
B. District Board Goals	
C. Superintendent Goals	
D. Upcoming conferences	
E. Board Training Hours	
F. GF Snapshot	
Committee Report	6:45
A. Finance and Budget	
B. Policy Review	
C. Transportation	
D. Facilities and Grounds	
E. Negotiations	
F. Technology	
Announcements (I)	
A. MTSBA Back-To-School Legal Primer, September 28, 2016 in Helena	
B. Strategic Planning September 29, 2016 at 6:00pm	
C. Next Regular School Board Meeting October 18, 2016	
Adjournment (A)	7:00

Old Business (A)

A. Superintendent Contract

Category: Negotiations

Presented by: Justin Barnes, Rick Cummings **Attachments:** Contract on following pages

Facts to Consider: The Negotiations Committee met Feb 1, May 31, June 22, Aug 19. They agreed upon and are proposing the negotiated superintendent contract for Supt. Justin Barnes which defines a salary and benefits package of \$99,066.68 for 16-17SY. Last year's 15-16SY salary and benefit package was \$104,036. The difference is the result of switching insurance carriers for the 2016-17SY. Superintendent evaluations are conducted in January of each year.

Superintendent Recommendation: Approve the Superintendent contract. This is typically done in February of each school year, following the superintendent evaluations in January.

Informational

Superintendent Employment Contract Cascade School District

This Employment Agreement ("Agreement") is made and entered into by and between the Cascade School District ("the District"), a public school district of the State of Montana, and Justin L. Barnes, an individual (referred to herein as "the Superintendent").

WHEREAS, the District's Governing Board of Trustees ("the Board") desires to employ the Superintendent as the Superintendent of the District, and the Superintendent desires to accept employment as the Superintendent of District, in accordance with the terms and conditions hereinafter set forth in this Agreement;

NOW, THEREFORE, in consideration of the foregoing, and of the terms and conditions set forth herein, the parties hereto agree as follows:

1. Term

The term of this Agreement shall commence on July 1, 2016 and terminate on June 30, 2018, unless terminated earlier pursuant to the provisions of this Agreement, or unless extended as provided herein or as provided by law.

The Board shall provide the Superintendent with written notice on or before February 1st of the final year of the Agreement if the Board decides to terminate the Superintendent's services at the expiration of the term of the Agreement.

2. Record of Authorization for Agreement

This Agreement was approved by the Board at a properly noticed meeting dated _______, 2016. Such approval shall be reflected in the official minutes of such meeting, which shall be available for review by the public upon request.

3. Employment Duties and Obligations of the Superintendent

The Superintendent is the chief executive officer of the District and shall perform the duties of District Superintendent for the District as prescribed in the job description and as may be assigned by the Board. The Superintendent shall comply with legal Board directives, § 20-4-402, MCA, other applicable state and federal laws, and District policies as they exist or may hereafter be adopted or amended. The policies of the District are incorporated in and made a part of this Agreement as though fully set forth herein, except to the extent that any District policy directly conflicts with a specific provision of this Agreement, in which case the language of the Agreement shall control. The Superintendent shall perform the duties of the Superintendent of schools for the District with reasonable care, skill, and expertise, and in a thorough, prompt, and efficient

manner. The Superintendent agrees to devote his time and energy to the performance of these duties in a competent manner.

4. Obligations of the District

The District shall provide the Superintendent with the compensation, incentives, benefits, and business expense reimbursements specified in this Agreement.

4.1 Salary. The District shall pay the Superintendent an annual salary of \$92,433, of which \$4,500 will paid into an annuity of the Superintendent's choice over the 12 month contract period (see subsection 4.10). The Superintendent shall receive such increases in salary as may be agreed to in writing by the Superintendent and the Board, and such other increases as are set forth in this Agreement.

4.2 Percentage Increase

In an effort to maintain equity and remain competitive with other Class C Schools across the state, the superintendent shall receive at a minimum a 1% increase each year on top of the average percentage increase given to other administrators employed by the District beginning July 1, 2017.

4.3 Longevity.

It is the Board's goal to provide stability and continuity in the operational and instructional programs of the District, and, consistent with such goal, the Board agrees that the Superintendent shall be compensated for his longevity with the District. Any and all longevity salary increases shall be in addition to any other compensation already included in this Agreement or otherwise approved by the Board. Longevity increases shall be treated as base salary for any future increases. The first longevity increase of 5% shall be added to the Superintendent's salary beginning the fifth year of service beginning July 1, 2017.

- **4.4 District-Related Equipment and Expenses**. The Superintendent shall be provided a cell phone and other equipment necessary to carry out the Superintendent's duties on behalf of the District. In reference to any and all District related expenses, the Superintendent shall provide documentation of all such expenses for reimbursement by the District.
- **4.5 Vacation Leave & Accrual.** The Superintendent is entitled to vacation leave benefits and subject to the cap on accumulation of annual vacation leave under Title 2, Chapter 18, Part 6, MCA. The Superintendent shall inform the Board Chair in advance of use of vacation leave or any absence from the District beyond five consecutive days.

At the end of each fiscal school year (June 30), the Board shall, at the request of the

Superintendent, provide cash compensation for unused accumulated annual leave days in excess of the maximum accrual amount set forth in § 2-18-617, MCA. The daily rate for reimbursement will be the Superintendent's annual salary at the time of compensation divided by 260 days.

4.6 Sick Leave and Accrual. The Superintendent is entitled to the sick leave benefits under Title 2, Chapter 18, Part 6, MCA. The Superintendent shall inform the Clerk in advance of use of sick leave, if practical, from the District. The Superintendent shall inform the Board Chair in advance of use of sick leave, if practical, from the District beyond five days. The Superintendent shall promptly report all absences due to sick leave to the Clerk.

4.7 Personal Leave

The superintendent shall be entitled to five (5) days of personal leave per contract year.

The superintendent shall also be entitled to the Thanksgiving Break and days of the week in which Christmas falls as personal days.

Personal leave days shall not accumulate or carryover, nor shall they be subject to cash payout upon retirement, resignation, or contract termination.

4.8 Health Benefits.

Commencing July 1, 2016, the District will contribute towards premiums for health insurance coverage for the Superintendent, and, at the Superintendent's option, for the Superintendent's spouse and dependents, at the same rate as the District contributes towards premiums for health insurance coverage for other non-collectively bargained full-time District employees.

4.9 Life Insurance.

The District shall provide the Superintendent, at the District's expense, with a fully paid term life insurance policy in the face amount of \$100,000 with the beneficiary for such policy to be selected by the Superintendent.

4.10 Tax Sheltered Annuity

The Superintendent shall receive \$4,500 annually which the Superintendent may in his discretion direct to a tax deferred annuity under Section 403(b) of the Internal Revenue Code. The Superintendent shall only make one such election in any calendar year and such election shall remain in effect until revoked. Only amounts earned by the Superintendent after the date of election will be deferred.

4.11 Professional Association Dues/Service Club Expenses.

The District shall pay the Superintendent's expenses and dues for membership in professional organizations including the School Administrators of Montana (SAM) and the National Association of School Superintendents (NASS), and such other professional associations as approved by the Board. The District shall reimburse the Superintendent for all reasonable expenses incurred by him in connection with District business. Such reimbursement may, subject to Board approval, include dues and other expenses associated with membership in a service club to be selected by the Superintendent.

4.12 District Housing.

The District will provide housing for the Superintendent. The Superintendent is required to live in such housing. District provided housing will be a non-tax District property where regular business is conducted.

As a condition of employment and as business necessity, the Superintendent is required to live in housing that is provided by the District in order to enable the Superintendent to properly perform the duties of his employment with the District. Given that the Superintendent is the Chief Executive Officer of the District, it is important that the Superintendent be visible in the community of Cascade and become an integral part of the community. As such, said housing is provided at the convenience of the District and is regarded as an integral part of the business conducted by the District and serves important business functions. The Superintendent will be required to conduct the business of the District during non-school hours, including performing duties at night and on weekends as necessarily required to adequately perform the functions of the position of Superintendent. Furthermore, in order to positively promote the District, engage the community in the activities of the District, and develop and maintain positive rapport with staff, the Superintendent will be required to host functions, including social functions of the community, staff and others in the District provided housing.

The parties understand that this Agreement is not binding on the IRS or other third-parties who could independently determine that District provided housing is a taxable benefit.

5. Professional Growth of the Superintendent

The Board supports the concept of lifelong learning and encourages the continuing professional growth of the Superintendent. The District is willing to support the Superintendent's professional growth and will be responsible for the expenses involved in such activity, including the operations, programs and other activities conducted or sponsored by local, state or national school administrator and/or school board associations; Seminars and courses offered by public or private educational or related

institutions; and Informational meetings with other persons whose particular skills or experience serve to improve the capacity of the Superintendent to serve the district. To attend or be involved in activities described in this section, the Board shall consider approval of a reasonable amount of release time as recommended by the Superintendent. The District shall pay for the necessary expenses associated with such professional growth activities approved by the Board, including lodging and subsistence. National conferences, meetings and professional growth activities must be approved by the Board.

6. Evaluation of the Superintendent

In coordination with the District's adopted Strategic Plan, the Board and the Superintendent shall undergo a formal evaluation process annually with periodic performance discussions during the course of the fiscal year.

6.1 Formal Evaluation. The Board shall devote a portion of the regularly scheduled January Board meeting for discussion and evaluation of the performance and working relationship between the Superintendent and the Board, or shall hold a special meeting for that purpose in January, provided that the Board will provide a formal evaluation of the Superintendent's performance at least once annually, no later than January 31st of each year. Evaluation of the Superintendent's job performance shall be based upon a mutually developed and agreed upon evaluation instrument. The evaluation process shall include assessment of the quality and effectiveness of the working relationship between the Board and the Superintendent. After reviewing the performance of the Superintendent the Board shall notify the Superintendent in writing whether the Superintendent has performed, in the Board's judgment, satisfactorily or unsatisfactorily. An evaluation shall be deemed to be "satisfactory" if a majority of Board members have rated the Superintendent's performance as satisfactory in individual evaluations prepared by such Board members.

6.2 Unsatisfactory Evaluation.

If the Board concludes that the Superintendent's performance is unsatisfactory in any respect, the Board shall identify in writing specific areas where improvement is required, provide written recommendations for improvement, and notify the Superintendent that another formal evaluation will be conducted within six (6) months. Such written recommendations and the specifications for improvement shall be provided within thirty (30) days of the date of the evaluation.

6.3 Confidentiality.

The Board, unless otherwise agreed to in writing with the Superintendent and/or required by law to disclose, shall maintain confidentiality concerning the contents of any evaluation.

7. Outside Professional Activities

The Superintendent may serve as a consultant to other school districts or educational agencies, lecture, engage in professional activities and speaking engagements, and engage in other activities, which shall be of a short term duration, at the Superintendent's discretion. Any such activities which require the Superintendent to be absent from the District for more than three consecutive full working days shall be reported in advance to the Board and shall be subject to Board approval. The Superintendent shall not engage in activities described and discussed in this paragraph for more than nine total days during any one school fiscal year. Any outside consulting work undertaken by the Superintendent for compensation must be accomplished on the Superintendent's annual leave days, holidays or other non-duty days and/or at times that are considered non-business hours.

8. Medical Examination

The Superintendent agrees to undergo a comprehensive medical examination at least every other year during employment with the District. Said examination shall be made by a licensed physician in the State of Montana selected by the Superintendent. A statement regarding the Superintendent's physical ability to perform his regular duties shall be obtained from the physician and provided to the Board upon request, and the Board shall keep confidential the information therein. The costs of the said medical examination and report shall be paid by the District. Nothing herein shall be deemed to waive the physician/patient privilege, which the Superintendent shall have with any physician with whom the Superintendent consults for the purposes of this paragraph and this Agreement.

9. Termination

9.1 Termination by Superintendent

It is the expectation of the Board that the Superintendent will honor his obligations under this Agreement for the entire term of the Agreement, and during any extensions of the term of this Agreement. If it is the intent of the Superintendent to terminate his employment with the District at the conclusion of the term of this Agreement, the Superintendent shall provide written notice on or before February 1 of the last year of this Agreement of his intent to resign on June 30 of the same contract year.

9.2 Termination by Death or Disability.

This Agreement shall terminate upon the death of the Superintendent. This Agreement shall also terminate under circumstances wherein the Superintendent has been unable to

perform all or substantially all of the Superintendent's duties due to illness or other disability for a period of four (4) consecutive months, and it is medically determined that the Superintendent is at that time unable to perform the essential functions of the superintendent position with or without reasonable accommodation(s). Any time a question exists as to the Superintendent's ability to perform his duties, the Board may require that the Superintendent undergo a comprehensive medical examination in accordance with the provisions of Section 8 of this Agreement. Such examination shall occur within two weeks of the date written notice is given to the Superintendent that the Board is exercising its right to an examination as provided in this Section. If the Superintendent wishes to do so, he may, within one week of said examination, submit a separate report made by a physician chosen by the Superintendent and concerning all or part of the matters covered in said comprehensive medical examination.

9.3 Termination for Loss of Licensure. By signing this Agreement, the Superintendent warrants that he possesses current and valid certification and endorsements necessary to hold the position and perform the duties of Superintendent of the District. If, at any time during the term of this Agreement, or during any extension thereto, said certification and endorsements should lapse, not be renewed, be suspended, or be revoked, regardless of the reason for such lapse, nonrenewal, suspension, or revocation, this Agreement shall immediately become null and void, and the employment contemplated herein shall immediately terminate without action of the Board.

9.4 Termination for Cause.

The Board may dismiss the Superintendent during the term of this Agreement for good cause. For purposes of this Agreement, "good cause" is defined as reasonable job related grounds for dismissal based on a failure to satisfactorily perform job duties, disruption of the employer's operation, or other legitimate business reason. Prior to dismissal for good cause, the Superintendent shall be entitled to a hearing before the Board the purpose of which will be to determine whether there is good cause for dismissal. The Superintendent may be represented by counsel at his expense during the hearing.

10. Administrative Leave

Notwithstanding any other provision of this Agreement, the Board shall, in its discretion, and with cause, have the option to place the Superintendent on paid administrative leave for the remainder of the term of the Agreement, or until the conclusion of any extension to the term of this Agreement. While on administrative leave, the Superintendent shall receive salary as set forth in Article 4.1, the tax deferred annuity benefit described in Article 4.10, and health insurance benefits as set forth in Article 4.8. During the period of administrative leave, salary shall be paid monthly, or in one lump sum at the Board's discretion.

The Board's decision to place the Superintendent on administrative leave will have the effect of relieving the Superintendent of all superintendent duties, and such duties will be assigned to another person of the Board's choosing. Because the Superintendent will have been relieved of the obligation to perform superintendent duties, the Superintendent will not be entitled during the period of administrative leave to receive any increase in salary contemplated herein. Upon termination of the employment relationship between the parties, the Superintendent shall have 30 days from the date of termination of the employment relationship to vacate District owned housing.

11. Delivery of Notices

All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

SUPERINTENDENT: DISTRICT:

Justin Barnes Cascade Public Schools

PO Box 557 PO Box 529

Cascade, MT 59421 Cascade, MT 59421

Such notice shall be deemed received when personally delivered or when mailed, forty eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

12. Governing Laws

This Agreement shall be governed by the laws of the State of Montana.

13. Integration

The parties to this Agreement acknowledge that each parties has had the opportunity to work with their respective representatives in the drafting and finalization of this Agreement and both parties agree that this Agreement contains the entire agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

14. Severability

If one or more of the provisions of this Agreement are hereafter declared invalid or unenforceable by judicial, legislative or administrative authority of competent jurisdiction, then the parties hereto agree that the invalidity or unenforceability of any of the provisions shall not in any way affect the validity or enforceability of any other provisions of this Agreement.

15. Modification

No change or modification of the terms or provisions of this Agreement shall be deemed valid unless set forth in writing and signed by both parties.

16. Construction of Agreement

This Agreement will be liberally construed to effectuate the intention of the parties with respect to the transaction described herein. In determining the meaning of, or resolving any ambiguity with respect to, any word, phrase or provision of this Agreement, neither this Agreement nor any uncertainty or ambiguity herein will be construed or resolved against either party (including the party primarily responsible for drafting and preparation of this Agreement), under any rule of construction or otherwise, it being expressly understood and agreed that the parties have participated equally or have had equal opportunity to participate in the drafting hereof.

17. Waiver

No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.

18. Headings

The headings of sections of this Agreement have been inserted for convenience of reference only and shall not affect the interpretation of any of the provisions of this Agreement.

19. Attorneys' Fees

In the event of any action or proceeding to enforce or construe any of the provisions of this Agreement, or any action for breach of this Agreement, or for the collection of liquidated damages set forth herein, the prevailing party in any such action or proceeding shall be entitled to attorney's' fees and costs.

20. Further Assurances

Each of the parties hereto shall execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of their obligations hereunder and to carry

out the intent and agreements of the parties hereto.

21. Assignment

Since this Agreement is for the employment of the Superintendent and the Superintendent's specific knowledge and talents, both parties acknowledge that neither party shall assign this Agreement or any interest therein. Any such attempt to assign this Agreement is null, void and of no effect.

22. Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

23. Indemnity

The District shall defend and indemnify the Superintendent regarding any and all demands, claims, suits, actions, or legal proceedings as set forth in § 2-9-305, MCA.

IN WITNESS WHEREOF:	
CASCADE SCHOOL DISTRICT	
BOARD OF TRUSTEES CHAIR	DATE
DISTRICT SUPERINTENDENT	DATE
DISTRICT CLERK	DATE

Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

New Business (A)

A. Recommendation for Paraprofessional–April Pepos

Category: Personnel Presented by: Justin Barnes

Attachments: None

Facts to Consider: A need for additional paraprofessional services is needed in elementary.

Superintendent Recommendation: Approve the recommendation for paraprofessional, April Pepos.

B. Recommendation for Custodial Substitute-David Brunelle

Category: Personnel

Presented by: Justin Barnes

Attachments: None

Facts to Consider: There is a need for custodial substitutes, especially during events and on weekends. Superintendent Recommendation: Approve the recommendation for sub custodian, David Brunelle,

pending background check and TB.

C. Authorized Signatures Resolution Revision

Category: Finance

Presented by: Justin Barnes

Attachments: Original resolution and revised resolution

Facts to Consider: The original Resolution for authorized signatories on the property purchase agreement is

in need of updating to the current authorized personnel.

Superintendent Recommendation: Approve the revised resolution for authorized signatories.

RESOLUTION for CASCADE SCHOOL DISTRICT 3&B AUTHORIZED SIGNATORIES ON PROPERTY PURCHASE AGREEMENT September 8, 2014

A RESOLUTION TO AUTHORIZE THE BOARD OF TRUSTEES OF SCHOOL DISTRICT 3&B, CASCADE, MT., TO AUTHORIZE SIGNATORS ON PROPERTY PURCHASE AGREEMENT.

Whereas, it has been determined that Cascade School District 3&B shall purchase residential property for the use of district personnel;

Whereas, it has been determined that Stockmen's Bank of Cascade shall be the lending company;

Whereas, it has been determined that Chicago Title Insurance Company shall complete and close sale of such property;

THEREFORE, BE IT RESOLVED, that the Board of Trustees shall authorize Justin Barnes, Superintendent, and Todd Mortag, Board Chair, as authorized signatories on all loan documentation in conjunction with this sale.

PASSED AND APPROVED BY THE BOARD OF TRUSTEES OF SCHOOL DISTRICT 3&B THIS 8th DAY OF SEPTEMBER 2014.

Todd E.	Mortag,	Board	Chai	ir	
Lucinda	Woodlar	nd. Dis	trict	Clerk	

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Whereas, it has been determined that Stockmen's Bank of Cascade shall be the lending company;

Whereas, it has been determined that Chicago Title Insurance Company shall complete and close sale of such property;

THEREFORE, BE IT RESOLVED, that the Board of Trustees shall authorize Justin Barnes, Superintendent, and Rick Cummings, Board Chair, as authorized signatories on all loan documentation in conjunction with this sale.

PASSED AND APPROVED BY THE BOARD OF TRUSTEES OF SCHOOL DISTRICT 3&B THIS 8th DAY OF SEPTEMBER 2014.

Rick Cummings,	Board Chair
Karsen Drury, D	istrict Clerk

D. Recommendation for VB Volunteer-Tenella Carroll

Category: Personnel Presented by: Justin Barnes

Attachments: None

Facts to Consider: Mrs. Tenella Carroll has expressed interest in volunteering with the Badger Volleyball program, and is recommended for volunteer approval by Mr. Grimes. Per the District's Volunteer Policy 5430, "The District recognizes the valuable contributions made to the total school program by members of the community who act as volunteers." All volunteers are subject to the District's policy mandating background checks and Title IX compliance with MHSA.

Superintendent Recommendation: Approve the recommendation for VB volunteer, Tenella Carroll, pending background check.

E. Travel Approval for National Conference

Category: Continuing Education Presented by: Justin Barnes

Attachments: None

Facts to Consider: Mr. Barnes will be attending the National Association of School Superintendents in San

Diego, CA, November 7-9. **Topics covered include:**

- District & Personal Branding
- Board Relations
- The State of Education
- Teacher Shortages
- Impacting District Culture
- Impact of ESSA
- Local Control

Superintendent Recommendation: Approve the national travel request for NASS.

F. Recommendation for Masters program-Christa Hardy

Category: Personnel

Presented by: Justin Barnes **Attachments:** following page

Facts to Consider: Mrs. Christa Hardy has begun her Masters in Art Education.

Superintendent Recommendation: Approve the recommendation for approval to begin Master's program.

To Whom it May Concern:

I, Christa Hardy, am beginning my program to obtain a Masters in Art Education. While the main purpose for embarking on this educational journey is to further my knowledge of my content area so that I may better serve our students, it will also result in salary advancement. Below I have outlined the courses contained in this degree and wrote a brief summary of how it will benefit the District.

- ART 5500 Foundations of Art Education. Credits: 3
- ART 5506 Artistic Development: Contemporary Perspectives on Artistic Learning from Birth through Adulthood.
 Credits: 3
- ART 5510 Curriculum Design & Assessment in Art Education. Credits: 3
- ART 5515 Art, Culture, & Community: Alternative Sites for Art Education. Credits: 3
- ART 5520 Creative Technology in Art Education. Credits: 3
- ART 5800 Research Methods in Art Education. Credits: 3
- ART 5970 Individualized Study in Art Education. Credits: 3
- ART 5989 Media & Methods. Credit: 1
- ART 5785 Navigating the Virtual Museum. Credits: 3
- ART 5786 Special Topics in Art History. Credits: 3
- ART 5563 Printmaking Techniques. Credits: 3
- ART 5574 Impressions in Clay. Credits: 3
- ART 5602 Methods in Digital Media. Credits: 3
- ART 5625 Methods in Water Media. Credits: 3

This is a very comprehensive program with emphasis on changing methods and goals of art education from elementary to advanced skill levels. I feel that in order for our art program to have continued success, it is important that I further my knowledge on not only the best instructional methods for each grade level but also become more proficient in my knowledge of art history, techniques and process of different mediums, as well as changes in content standards and technologies. It is very important to me that students walk away from their art experience at Cascade with life-long skills, interest in the arts, and an overall understanding of who they are as individuals. It is also my hope that through this program I will gain some inspiration for some adult ed classes so that community members could also benefit from our art program. I would like your support in furthering my education in these areas so that I can better serve our students and community.

Sincerely,

Christa R. Hardy

G. Policy Revisions and Updates-First Reading

Category: Policy

Presented by: Justin Barnes

Attachments: Policies attached as Appendix A at end of packet for easier reading with summary of changes. **Facts to Consider:** A summary of the changes to affected policies is listed below as provided by Joe Brott,

Director of Policy Services, MTSBA.

Superintendent Recommendation: Approve the first reading of each policy as listed.

a. Policy 1400-Board Meetings (Recommended change)

This is a clean-up revision. On line 7 of the first page it is recommended to delete the phrase "and/or committees of the Board". This phrase does not fit with the policy, as the policy refers to "board meetings". Policy 1130, Committees, covers committees of the Board.

b. Policy 2166-Gifted Program (Recommended change)

The revision to this policy aligns with the language in the Administrative Rules of Montana, 10.55.804 and with the question that is in the annual TEAMS report.

c. Policy 3121P-Enrollment and Attendance Records (Required change)

MTSBA revised this policy and aligned it with the language in Montana Code. The original language could have been interpreted that it only applies to students who have been enrolled in a program for less than 180 hours. That was not accurate. It can be applied to any student who can demonstrate proficiency in a course in less time than it would normally take. Example: a student could demonstrate proficiency of a senior English class, by testing out using the district assessment for that course, in less than the usual number of hours it would take.

d. Policy 4301-Visitors to School (Recommended change)

After much discussion, the reference to this policy as "required" has been discontinued. The new reference is "optional". MTSBA believes this policy is still important. We also added an option [school building office].

e. Policy 4411-Investigations and Arrests by Police (Recommended change)

This policy has been completely revised by the MTSBA attorney staff. It is now titled: Interrogation and Investigations Conducted by School Officials. The complete revision of the policy stems from an increase in questions regarding investigations by school administration, cooperation with and when to involve law enforcement and what protocol should law enforcement follow when coming to the school, duties of the SRO, taking students in to custody, and the handling of disturbances at school. If a district does not have an SRO, that section can be (should be) deleted from the policy. *The revision of this policy would also allow the deletion of Policy 4313-Disruption of School Operations.*

f. Policy 5122F-Authorization to Release Information (Required change)

MTSBA revised this form (in its entirety) to reflect the expectations of the Department of Justice regarding application and notice pursuant to the National Child Protection Act of 1993. It is recommended that districts replace their 5122F with this revision.

g. Policy 5232-Abused and Neglected Child Reporting (Required change)

MTSBA revised the first paragraph of this policy to reflect the language in MCA 41-3-201. It clearly states that an employee must report an abuse or neglect case if they have reasonable cause to suspect as a result of information they receive <u>in their professional or official</u> capacity.

h. Policy 5322-Military Leave (Optional change)

This is a clean-up change. It did not change any of the requirements. In making sure all leave was covered, it was best to refer to law and collective bargaining agreements.

i. Policy 8123-Driver Training and Responsibility (Required change)

The deletion of paragraph two and the addition of the new paragraph two, reflects the changes in OPI's Transportation Manual regarding school bus driver qualifications.

H. Consent Agenda

1. Minutes Regular Board Meeting August 16, 2016

Regular Meeting

DRAFT

Cascade School District 3B Board of Trustees

August 16, 2016 - 6:00 pm

Board Members Present -

High School Board
Rick Cummings - Chair
Chris Boland - Vice Chair
Deanna Hastings
Erin Wombold
Val Fowler
Blake Standley

Elementary Board
Rick Cummings - Chair
Chris Boland - Vice Chair
Deanna Hastings
Erin Wombold
Blake Standley

Subject to change upon approval of the board

Others Present: Justin Barnes - Superintendent, Karsen Drury - District Clerk, Felicia O'Brien, Jeff Grimes, Kevin Sukut, Jen Wright, Kristen S., Kailee Gondeiro.

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:02 pm. Mr. Cummings asked for public comment on **non**-agenda items.

Non Agenda Discussion

Old Business (I)

A. Superintendent Contract

Informational

Staff Reports

- a. Booster Club
 - i. Booster club members noted informed the board that they would be repainting the paws on the street on the north side of the school, as well as the need for more members.
- b. Kevin Sukut, 7-12 Principal
 - i. High School Principal, Mr. Kevin Sukut, informed the board that enrollment was up eight students from last year, four in the Elementary and four in the High School. He also made comment on the lack of substitute teachers for the 2016-2017 school year. Sukut noted that new staff orientation would be on Wednesday.

c. Jeff Grimes, AD

i. Activity Director, Mr. Jeff Grimes, informed the board that fall sports-football, volleyball, and cross country-had started practicing. Volunteers are needed for the upcoming games. Coaches will be provided an informational training from MSGIA's Harry Chef.

New Business:

A. Review and adopt final budget

High School Final Budget - Deanna Hastings moved, seconded by Erin Wombold to approve the adoption of the final High School budget.

Board Discussion regarding Bus Depreciation funds and the purchase of yellow school buses. Public Comment regarding the increase in the technology fund.

Board Discussion regarding the Tuition fund increase, which will be used to fund COOP fee correction, paraprofessionals, tuition, and student travel to Great Falls.

Passed unanimously.

Elementary Final Budget - Deanna Hastings moved, seconded by Blake Standley to approve the adoption of the final Elementary School budget.

Board Discussion regarding the Transportation fund increase to finance increased salaries, bus driver incentives, gas, repairs, etc.

Passed unanimously, with Valerie Fowler abstaining.

B. Classified Handbook

Erin Wombold moved, seconded by Deanna Hastings to approve the adoption of the Classified Staff Handbook.

Passed unanimously.

C. Athletic Handbook

Deanna Hastings moved, seconded by Blake Standley to approve the adoption of the Athletic Handbook. Mr. Grimes noted that the handbook was updated using MHSA standards, along with reference from the Student Handbook, as well as the Staff Handbook.

Passed unanimously.

D. Acceptance of Resignation - Matt Driessen

Blake Standley moved, seconded by Erin Wombold to approve the resignation of High School Science teacher Matt Driessen.

Passed unanimously.

E. Recommendation for High School Science - Bill Rasmussen

Erin Wombold moved, seconded by Deanna Hastings to approve Bill Rasmussen for the position of high school science teacher.

Passed unanimously.

F. Recommendations for Coaching-XC, HSVB Asst, JHVB, JHVB Asst, JHFB Asst.

Deanna Hastings moved, Blake Standley seconded to approve Karsen Drury as the High School Volleyball assistant coach, Shane Jackson as the Junior High Volleyball head coach, Mariah Stockton as the Junior High Volleyball assistant coach, and Jason Balius as the Junior High Football assistant coach. Passed unanimously.

Deanna Hastings moved, Valerie Fowler seconded to approve Jeff Grimes as the Cross Country head coach.

Passed unanimously.

G. Recommendation for Custodial-Andrea Ethridge, Amanda Eike, John Pepos

Blake Standley moved, seconded by Erin Wombold to approve Andrea Ethridge and Amanda Eike for custodial positions.

Passed unanimously.

Blake Standley moved, seconded by Erin Wombold to approve John Pepos for custodial position. Passed unanimously, with Rick Cummings abstaining.

H. Recommendation for SpEd Paras - Kailee Gondeiro & Ray Castellanos

Erin Wombold moved, seconded by Deanna Hastings to approve the recommendation for Ray Castellanos for the position of special education paraprofessional.

Passed unanimously.

Erin Wombold moved, seconded by Deanna Hastings to approve the recommendation for Kailee Gondeiro for the position of special education paraprofessional.

Passed unanimously, with Chris Boland abstaining.

I. Recommendation for Salary Lane Change SY17-18 - John Wright

Deanna Hastings moved, seconded by Erin Wombold to approve the salary lane change for John Wright for the 2017-2018 school year.

Passed unanimously

J. Early K Enrollment

Deanna Hastings moved, seconded by Erin Wombold to approve the student enrollment of the Early Kindergarten program.

Passed unanimously

K. Recommendation for New Bus

Chris Boland moved, seconded by Deanna Hastings to approve the recommendation purchase a new school bus at a total of \$132,350.

Passed unanimously.

L. NorthCentral Learning Resource Center Board Representative

Chris Boland moved, seconded by Valerie Fowler to approve Justin Barnes as the NorthCentral Learning Resource Center Board Representative.

Passed unanimously.

M. Consent Agenda

Deanna Hastings moved, seconded by Erin Wombold to approve the consent agenda.

- 1. Minutes of Regular Board Meeting July 17th, 2016
- 2. Business Claims
- 3. Petty Cash
- 4. Activity Accounts
- 5. SAA
- 6. Transportation Contracts
- 7. Sub List

Passed Unanimously

Committee Reports

- a. Finance
- b. Policy
- c. Transportation
- d. Facilities
- e. Negotiations
- f. Technology

Announcements

MTSBA Board Resolutions

Rick Cummings, Board Chair

Adjo	urnm	ent
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7:20 pm Deanna	Hastings	moved,	seconded	by Erin	Wombold	to adjourn.	
Passed Unanimo	ously.						

ATTEST: Karsen Drury, District Clerk

2. Business Claims

3. Outstanding Uncollectible Payroll (at end of Business Claims)

* ... Over spent expenditure

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la im	Vendor #/Name	Amount				
Line #	Invoice #/Inv Date/Description	Line Amount	# DO #	Fund Org	Acci, Source, Prog-Func	Obj Proj
4464 7552S 1 2 3 4	2927 A.T. KLEMENS & SONS S67627 07/19/16 Labor S67627 07/19/16 Labor S67627 07/19/16 Truck Charge S67627 07/19/16 Truck Charge	282.50 131.25 131.25 10.00 10.00		101 201 101 201	100-2600 100-2600 100-2600 100-2600	340 340 452 452
4465 7553S 1 2	1157 BUG DOCTOR 8084 07/19/16 Supt. House Maintenance 8084 07/19/16 Supt. House Maintenance	163.00 81.50 81.50		101 201	100-2600 100-2600	340 340
Ω	1327 BURDICK'S LOCKSMITH SERVICES, INC. 133591 06/07/16 Medco Keys	24,783.50	107	101	100-2600	099
BAKNES U 2 BADNES T	133591 06/07/16 Medco Keys	18.75	107	201	100-2600	610
ე დ	133591 06/07/16 Medco Padlock	711.00	107	101	100-2600	099
ດ ເ	133591 06/07/16 Medco Padlock	711.00	107	201	100-2600	610
a c	133591 06/07/16 Freight	7.50	107	201	100-2600	610
Ω (133593 06/08/16 Medco Padlock	296.25	107	101	100-2600	610
מ מ	133593 06/08/16 Medco Padlock	296.25	107	201	100-2600	610
Ω (133593 06/08/16 Freight	7.50	107	201	100-2600	610
o 0	2070A 07/01/16 Medco x4 Rim Cylinder	445.50	107	101	100-2600	610
י מ	2070A 07/01/16 Medco x4 Rim Cylinder	445.50	107	201	100-2600	610
ם מ	2070A 07/01/16 Medco x4 KIK Cylinder	4,352.00	107	101	100-2600	610
BAKNES U 12	2070A 07/01/16 Medco x4 KIK Cylinder	4,352.00	107	201	100-2600	610
a c	2070A 07/01/16 Medco x4 5005 KIK Cylinde	00.96	107	101	100-2600	610
ם כ	2070A 07/01/16 Medco x4 5005 KIK Cylinde	00.96	107	201	100-2600	610
ο τ	2070A 07/01/16 Medco x4 Mortise Cylinder	300.00	107	101	100-2600	610
DAKNES U 16	2070A 07/01/16 Medco x4 Mortise Cylinder	300.00	107	201	100-2600	610
2 0	2070A 07/01/16 Arrow M series knob	1,275.00	107	101	100-2600	610
ດ ເ	2070A 07/01/16 Arrow M series knob	1,275.00	107	201	100-2600	610

* ... Over spent expenditure

CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 8/16

Page: 2 of 18 Report ID: AP100

Claim Warrani	Vendor #/Name	Amount			7 00 x 110 V	
Line #	Invoice #/Inv Date/Description	Line Amount	# Od	Fund Org	Prog-Func	Obj Proj
	2070A 07/01/16 Uscan US53 knob	560.00	107	101	100-2600	610
ω r	2070A 07/01/16 Uscan US53 knob	560.00	107	201	100-2600	610
	2070A 07/01/16 Medco x4 Keys (set-up)	851.25	107	101	100-2600	440
	2070A 07/01/16 Medco x4 Keys (set-up)	851.25*	107	201	100-2600	440
	2070A 07/01/16 Gen Service Call	3,200.00	107	101	100-2600	440
BAKNES U 24	2070A 07/01/16 Gen Service Call	3,200.00*	107	201	100-2600	440
	2070A 07/01/16 Keymark Deadbolt	166.50	107	101	100-2600	610
ο τ	2070A 07/01/16 Keymark Deadbolt	166.50	107	201	100-2600	610
ο τ	2070A 07/01/16 HPC Keycab 330	112.00	107	101	100-2600	610
28 BARNES J	2070A 07/01/16 HPC Keycab 330	112.00	107	201	100-2600	610
4468 7556S 1 2 3 4 4	is 62 EAGLE PRINTING & BUSINESS FORMS 85363 07/13/16 Laser Payroll Checks 85363 07/13/16 Laser Payroll Checks 85364 07/22/16 Laser Claim Checks 85364 07/22/16 Laser Claim Checks	479.46 121.85 121.86 117.88 117.88		101 201 101 201	100-2300 100-2300 100-2300 100-2300	610 610 610 610
4469 75558 1 2 2 3	1470 E-RATE PROGRAM MANAGEMENT, LLC 20161 07/13/16 1699056313 20161 07/13/16 1699056313 20161 07/13/16 1699056372 20161 07/13/16 1699056372	1,905.06 903.00 903.00 49.53 49.53		101 201 101 201	100-2300 1100-2300 1100-2300 1100-2300	340 340 340 340
4470 7558S 1 2 3 4	855 ENERGY WEST 07/27/16 June & July 07/27/16 June & July 07/27/16 June & July 07/27/16 June & July	1,709.99 428.00 427.99 427.00 427.00		101 201 110 110	100-2600 1100-2600 1100-2700 1100-2700	4111 4111 4111
4471 7561S 1	S 3915 INFORMATION TECHNOLOGY CORE LAB-124019 07/21/16 Dell 8GB DDR4	149.00		228	100-1000	610
4472 75578 1 2	S 1471 ELROY, KAREN M. Stage Curtain Repair Stage Curtain Repair	108.18 54.09 54.09*		101 201	100-2600 100-2600	440 440

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CASCADE PUBLIC SCHOOLS Claim Details For the Accounting Period: 8/16

: .트	rra	expenditure Vendor #/Name	Amount			0	
Line #	!	Invoice #/Inv Date/Description	Line A	Line Amount PO #	Fund Org	Acci/Source/ Prog-Func	Obj Proj
4473 1 2	75628	897 MASCO 7015 07/25/16 Drain Gate Valve 7015 07/25/16 Drain Gate Valve	15.76	7.88 7.88	101	100-2600 100-2600	610 610
4474 75 To make up statements	4474 7565S To make up for statements	400 NORTHWESTERN ENERGY late payments of other 2 out of 3 accounts	10,095.71 - did not recieve	sve sve			
Н		7/28/16 Bill	2,5	523.93			
					101	100-2600	412
2 6 4		7/28/16 Bill 7/28/16 Bill 7/28/16 Bill	2 2 2 2 3 3 3 3 3 3 3 3 3	2,523.93 2,523.93 2,523.92	201 110 210	100-2600 100-2700 100-2700	412 412 412
4475 1 2	75668	603 PRO-BUILD 2094058 07/07/16 Boiler Parts 2094058 07/07/16 Boiler Parts	130.54	65.27 65.27	101	100-2600 100-2600	610 610
4476 1 2 3	75748	505 TOWN OF CASCADE 07/25/16 July Water/Sewer Services 07/25/16 July Water/Sewer Services 07/25/16 July Water/Sewer Services 07/25/16 July Water/Sewer Services	1,122.71	280.68 280.68 280.67 280.68	101 201 110 210	100-2600 100-2600 100-2700 100-2700	421 421 421
4477	75698	737 TYCO/SIMPLEXGRINNELL 82746560 07/26/16 Truck, Horn, Alarm 82746560 07/26/16 Truck, Horn, Alarm	314.78	157.39 157.39	101	100-2600 100-2600	610 610
4478	75708	3120 UNIVERSAL ATHLETICS 5020024884 07/15/16 Football Gear	542.72	542.72	201	720-3500	610 621
4479 1 2 3	75718	1270 WEX BANK 07/31/16 July Fuel Purchases 07/31/16 July Fuel Purchases 07/31/16 July Fuel Purchases 07/31/16 July Fuel Purchases	791.70	197.92 197.92 197.92 197.94	101 201 110 210	720-3500 720-3500 100-2700 100-2700	624 624 624 624
4480	75728	1160 WORLD BOOK INC 0001535998 07/11/16 Online Power Pack	495.00	495.00*	101	100-1000	610 550
4481 1 2 2 3	75678	1382 TODD WATKINS CONSULTING SERVICES CSD071716 07/17/16 July 5th - July 17th CSD071716 07/17/16 July 5th - July 17th CSD080616 07/17/16 July 21st - Aug 5th CSD080616 07/17/16 July 21st - Aug 5th	1,300.00	337.50 337.50 312.50 312.50	101 201 101 201	100-2300 100-2300 100-2300 100-2300	330 330 330 330 330

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	expenditure
	spent
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	t Vendor #/Name		<		
Line #	Invoice #/Inv Date/Description	Line Amount PO	Acc # Fund Org Pr	Acci/Source/ Prog-Func Obj	Proj
4483 7560S 1 2	S 1473 GP&M, Inc. 1461 08/03/16 SAM Agreement lyr Renewal FY17 1461 08/03/16 SAM Agreement lyr Renewal FY17	0 100.00 299.00	101 100- 201 100-	100-1000 810 100-1000 810	
4485 7563S 1	S 1310 MASTERCARD CORPORATE CLIENTS 1,036.50 CC-5 06/07/16 Food Services BMO	0 17.22 CC Accounting: 112-	112 625		
TOMS MARKET	ET CC-5 06/14/16 Food Services BMO	2.59 CC Accounting: 112-	112 625 -910-3100-630		
TOMS MARKET 3	ET CC-5 06/16/16 Food Services BMO	78.58 CC Accounting: 112-	112 625 -910-3100-630		
RYAN'S CASH	SH & CARRY CC-5 06/17/16 Food Services BMO		112 625 -910-3100-630		
TOMS MARKET 5	ET CC-5 06/28/16 Food Services BMO	6.78 Accounting:	112 625		
TOMS MARKET 6	ET CC-5 06/08/16 HS Principal BMO		201 -100-2300-610		
STAPLES 7	CC-5 06/06/16 Business Office BMO		101 625		
MONTANA WASTE 8	ASTE SYSTEMS CC-5 06/06/16 Business Office BMO	, ,	201 625		
MONTANA WASTE 9	ASTE SYSTEMS CC-5 06/12/16 Business Office BMO	201	201 625		
DIVIDE BAR 10	R & GRILL CC-5 06/14/16 Business Office BMO	101	101 625 -100-2300-582		
TACO BELL	CC-5 06/17/16 Business Office BMO	33.11 33.11	201 625		
THE TRADING POST	NG POST CC-5 06/25/16 Business Office BMO	101	101 625		
AT&T 13	CC-5 06/25/16 Business Office BMO	67.00 CC Accounting: 201-	201 625 -100-2300-531		
AT&T 14 DIAMOND P	AT&T CC-5 06/28/16 Bussiness Office BMO DIAMOND PRODUCTS INC.	12.00 CC Accounting: 101-	101 -100-2600-610		

CASCADE PUBLIC SCHOOLS

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		8/16
CASCADE FOREIC SCHOOLS	Claim Details	For the Accounting Deriod.

15 C. C. S. C. C. C. S. C.	aim	Warrant	Vendor #/Name	Amount				/ acr 1.00 / + 20 /	
CC-5 06/29/16 Business Office BMO	*	! !	#/Inv Date/Descripti	Lin	ne Amount				Obj Proj
12 12 12 12 12 12 12 12	15		06/29/16 Business Office		8.86	201	201	625	
1564 STANTISSANCE IRRANING 3,471.50 34.71.50 34			RVICE-CASCADE			+		N.	
196.61 24.62 27.88 NATIONAL LAUNDEN 29.66 24.62 10.0 -2600 29.75 11.22 20.77/12/16 Supplies 29.75 29.89 29.75 11.2 20.77/12/16 Supplies 29.89 29.75 11.2 20.77/12/16 Supplies 29.89 29.75 29.89 29.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20.0 -2600 20.75 20	4486 1	573	SSANCE LEARNING 08/01/16 Renaissance Learning Ren	3,471.50 swal	3,471.50*		115	412-1000	330
19 7558 206 GENERAL DISTRIBUTING CO. 29.89 2	44487 1 2 3 4	2	2788 NATIONAL LAUNDRY 09552 07/07/16 Supplies 11272 07/14/16 Supplies 13059 07/21/16 Supplies 14857 07/28/16 Supplies	9	34.62 92.75 34.62 34.62		101 112 101 201	100 - 2600 910 - 3100 100 - 2600 100 - 2600	610 610 610 610
19 7575 3916 SUPPLIMORES 44.54	4488	2	•	29.89	0		201	300-1000	610
HARDY C 6398345 08/05/16 Blickrylic 6pk-Basic Colo 13.89 102 101 100-1000 1ARDY C 6398345 08/05/16 Blickrylic 6pk-Basic Colo 13.89 102 102 101 100-1000 1ARDY C 6398345 08/05/16 Blickrylic 6pk-Mixing Set 13.50 102 101 100-1000 1ARDY C 6398345 08/05/16 Blickrylic 6pk-Mixing Set 13.50 102 102 101 100-1000 1ARDY C 6398345 08/05/16 In-Well Plastic Tray 6.80 102 102 101 100-1000 1ARDY C 6398345 08/05/16 In-Well Tray Cover 7.20 102 102 101 100-1000 1ARDY C 6398345 08/05/16 Palette Tray 43.35 102 102 101 100-1000 1ARDY C 6398345 08/05/16 Airtight Paint Cups (20pk 17.15 10.2) 102 101 100-1000 1ARDY C 6398345 08/05/16 Stanislaus 12pc Brush Set 75.72 102 101 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 107 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 106 107 107 107 107 107 107 107 107 107 107	4 4 1 2 2 4 2 0 7 8 9	75758	SUPPLYWORKS 610394 07/18/16 Renown 1250ML Foam S 610394 07/18/16 864470 07/220/16 Over and Under Plus 198449 07/22/16 UHS Floor Finish 5GI 198449 07/22/16 Renown Foam Dsp Blk	0	444.54 44.53 69.56 69.56 3811.52 0.01		201 201 201 201 101 101	100-2600 100-2600 100-2600 100-2600 100-2600 100-2600	610 610 610 610 610 610 610
TAMEDY CHARDY CARD STAND CARD ST	4491	r-	ART MATERIALS 08/05/16 Prang Washable Tempura	.,509.61	0	102	101	100-1000	610 513
TARDY C 6398345 08/05/16 Blickrylic 6pk-Mixing Set 23.89 102 101 100-1000 TARDY C 6398345 08/05/16 Acrylic Retarder 8oz 13.50 102 101 100-1000 TARDY C 6398345 08/05/16 IO-Well Tray Cover 7.20 102 101 100-1000 TARDY C 6398345 08/05/16 IO-Well Tray Cover 7.20 102 101 100-1000 TARDY C 6398345 08/05/16 Peel-Off Palette Tray 43.35 102 101 100-1000 TARDY C 6398345 08/05/16 Airtight Paint Cups (20pk 17.15 102 101 100-1000 TARDY C 6398345 08/05/16 Airtight Paint Cups (20pk 75.72 102 101 100-1000 TARDY C 6398345 08/05/16 Airtight Paint Cups (20pk 75.72 102 101 100-1000 TARDY C 6398345 08/05/16 Airtight Paint Cups (21pt Barts Br 75.72 102 101 100-1000 TARDY C 6398345 08/05/16 Matural Rounds & Flats Br 75.72 102 101 100-1000	2 HAK		08/05/16 Blickrylic 6pk-Basic		m	102	101	100-1000	610 513
HARDY C 6398345 08/05/16 Acrylic Retarder 8oz 13.50 102 101 100-1000 1ARDY C 6398345 08/05/16 10-Well Plastic Tray 6.80 102 101 100-1000 1ARDY C 6398345 08/05/16 10-Well Tray Cover 7.20 102 101 100-1000 1ARDY C 6398345 08/05/16 Airtight Paint Cups (20pk 17.15 102 101 100-1000 1ARDY C 6398345 08/05/16 Airtight Paint Cups (20pk 17.15 102 101 100-1000 1ARDY C 6398345 08/05/16 Airtight Paint Cups (20pk 17.15 102 101 100-1000 1ARDY C 6398345 08/05/16 Airtight Paint Rounds & Flats Br 27.41 102 101 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 27.41 102 201 100-1000	3 3 13 F		08/05/16 Blickrylic 6pk-Mixing	, ,	m	102	101	100-1000	610 513
TARDY C 6398345 08/05/16 10-Well Plastic Tray 6.80 102 101 100-1000 TARDY C 6398345 08/05/16 10-Well Tray Cover 7.20 102 101 100-1000 TARDY C 6398345 08/05/16 Peel-Off Palette Tray 43.35 102 101 100-1000 TARDY C 6398345 08/05/16 Airtight Paint Cups (20pk 17.15 102 101 100-1000 TARDY C 6398345 08/05/16 Airtight Paint Cups (20pk 75.72 102 101 100-1000 TARDY C 6398345 08/05/16 Natural Rounds & Flats Br 27.41 102 101 100-1000 TARDY C 6398345 08/05/16 Natural Rounds & Flats Br 27.41 102 201 100-1000	4		345 08/05/16 Acrylic Retarder		e,	102	101	100-1000	610 513
HARDY C 6398345 08/05/16 Deel-Off Palette Tray (20pk 17.15 10.2 101 100-1000 10.2 10.2 10.2 10.2 10.2 10.2 10.2	D HAK		345 08/05/16 10-Well Plastic		08.9	102	101	100-1000	610 513
TARDY CHARDY CHARDY C 6398345 08/05/16 Peel-Off Palette Tray 43.35 102 101 100-1000 TARDY CHARDY CHARDY C 6398345 08/05/16 Airtight Paint Cups (20pk Pauch Stanislaus 12pc Brush Set Pauch Set Pauc	6 13 F		08/05/16 10-Well Tray		7.20	102	101	100-1000	610 513
TARDY C 6398345 08/05/16 Airtight Paint Cups (20pk 17.15 102 101 100-1000 1ARDY C 6398345 08/05/16 Stanislaus 12pc Brush Set 75.72 102 101 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 27.41 102 101 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 102 201 100-1000	7 7 T		8345 08/05/16 Peel-Off Palette		ω.	102	101	100-1000	610 513
HARDY C 6398345 08/05/16 Stanislaus 12pc Brush Set 75.72 102 101 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 27.41 102 101 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 102 201 100-1000	8 HAK		345 08/05/16 Airtight Paint Cups	1,4	17.15	102	101	100-1000	610 513
TARDY C 6398345 08/05/16 Natural Rounds & Flats Br 27.41 102 101 100-1000 1ARDY C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 102 201 100-1000 1ARDY C	9		08/05/16 Stanislaus 12pc Brush		75.72	102	101	100-1000	610 513
nakui C 6398345 08/05/16 Natural Rounds & Flats Br 0.63 102 201 100-1000 HARDY C	10 13		345 08/05/16 Natural Rounds & Flats		27.41	102	101	100-1000	610 513
	11 HAR		08/05/16 Natural Rounds & Flats	4.	0.63	102	201	100-1000	610 513

* ... Over spent expenditure

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Claim Warrant	Vendor #/Name Amount	<u>+</u>			/ cox::00/+00V		
Line #	Invoice #/Inv Date/Description	Line Amount	# 0d	Fund Org	Prog-Func	0b j	Proj
	6398345 08/05/16 Plastic Palette Knives 36	14.02	102	201	100-1000	610	513
	6398345 08/05/16 Loew-Cornell 3pc Utility	10.47	102	201	100-1000	610	513
	6398345 08/05/16 Canvas - 16x20 - 5pk	33.98	102	201	100-1000	610	513
HARDY C 15	6398345 08/05/16 Canvas Panel	33.14	102	201	100-1000	610	513
HARDI C 16	6398345 08/05/16 Fredrix Canvas pads 12x16	40.00	102	201	100-1000	610	513
	6398345 08/05/16 Watercolor Paper 9x12	114.10	102	201	100-1000	610	513
HAKDI C 18 HARDY C	6398345 08/05/16 Watercolor Paper 18x24	57.74	102	201	100-1000	610	513
HARDI C 19	6416698 08/05/16 Arches Natural White Roll	95.80	102	201	100-1000	610	513
	6398345 08/05/16 Blick Liquid Frisket	19.89	102	201	100-1000	610	513
	6398345 08/05/16 Scratch Art Nature 25 pk	15.74	102	201	100-1000	610	513
HARDI C 22 HARDI C	6398345 08/05/16 Outer Space	7.87	102	201	100-1000	610	513
	6398345 08/05/16 Rainforest	7.87	102	201	100-1000	610	513
AARDI C 24 HADOV C	6398345 08/05/16 Sea Life	7.87	102	201	100-1000	610	513
	6398345 08/05/16 Drawing Paper 18x24-250	61.78	102	201	100-1000	610	513
	6398345 08/05/16 Grafix Dura-Lar Clear Fil	22.32	102	201	100-1000	610	513
HARDI C 27	6398345 08/05/16 Grafix Dura-Lar Clear Fil	4.27	102	101	100-1000	610	512
	6398345 08/05/16 Sharpie Fine Point (24pk)	96.84	102	101	100-1000	610	512
	6398345 08/05/16 Canister of 36-Black	22.89	102	101	100-1000	610	512
	6398345 08/05/16 Black Chisel Tip Markers	24.72	102	101	100-1000	610	512
HAKDI C 31	6398345 08/05/16 Ultra-Fine Markers	21.36	102	101	100-1000	610	512
	6398345 08/05/16 Crayola Crayon Classpack	52.52	102	101	100-1000	610	512
33 mardi C	6398345 08/05/16 Rubbing Plates - Kaleidos	8.75	102	101	100-1000	610	512
34 HADDY C	6398345 08/05/16 Rubbing Plates - Curves	8.75	102	101	100-1000	610	512
	6398345 08/05/16 Rubbing Plates - Op Art	8.75	102	201	100-1000	610	512

* ... Over spent expenditure

CASCADE PUBLIC SCHOOLS
Claim Details
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-	Vendor #/Name Amount	1				
Line #	Invoice #/Inv Date/Description	 Line Amount	# 0d	Fund Org	Acci/source/ Prog-Func	Obj Proj
	6398345 08/05/16 Rubbing Plates - Triangel	8.75	102	201	100-1000	610 512
	6398345 08/05/16 Chalk Pastels 144 Class P	30.59	102	201	100-1000	610 512
	6398345 08/05/16 Art Design Graphite Penci	36.63	102	201	100-1000	610 512
	6398345 08/05/16 Oil Pastels 60 colors	19.29	102	201	100-1000	610 512
HAKDI C 41	6398345 08/05/16 Gray Paper Stumps	30.59	102	201	100-1000	610 512
	6398345 08/05/16 4 Black Illustration Pens	28.52	102	201	100-1000	610 512
	6398345 08/05/16 Seguins and Spangels	12.95	102	201	100-1000	610 512
HANDI C 44 HABDA C	6398345 08/05/16 Sand Expression Boards	50.70	102	201	100-1000	610 512
	6398345 08/05/16 Sand - Beige	4.40	102	201	100-1000	610 512
	6398345 08/05/16 Sand - Black	4.40	102	201	100-1000	610 512
HAKDI C 47	6398345 08/05/16 Sand - Brown	4.40	102	201	100-1000	610 512
	6398345 08/05/16 Sand - Coral	4.40	102	201	100-1000	610 512
	6398345 08/05/16 Sand - Emerald	4.40	102	201	100-1000	610 512
	6398345 08/05/16 Sand - Lavender	4.40	102	201	100-1000	610 512
	6398345 08/05/16 Sand - Light Blue	4.40	102	201	100-1000	610 512
	6398345 08/05/16 Sand - Orange	4.40	102	201	100-1000	610 512
HAKDI C 53	6398345 08/05/16 Sand - Red	4.40	102	201	100-1000	610 512
hAKDI C 54	6398345 08/05/16 Sand - Royal Blue	4.40	102	201	100-1000	610 512
	6398345 08/05/16 Sand - White	4.40	102	201	100-1000	610 512
	6398345 08/05/16 Sand - Yellow	4.40	102	201	100-1000	610 512
	6398345 08/05/16 Crayola Air Dry Clay	32.35	102	201	100-1000	610 512
HAKDI C 58	6398345 08/05/16 Masking Tape	17.88	102	201	100-1000	610 512
59 ARDI C	6398345 08/05/16 Elmers Glue Stick - 30pk	23.64	102	201	100-1000	610 512
	6398345 08/05/16 Elmers Clear School Glue	21.12	102	201	100-1000	610 512

CASCADE PUBLIC SCHOOLS
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* ... Over spent expenditure

Claim Warrant	Vendor #/Name Amount				700211007		
Line #	Invoice #/Inv Date/Description	Line Amount	# 0A	Fund Org	Acci/source/ Prog-Func	Ob j	Proj
	6398345 08/05/16 Mod Podge-Gallon Matte	23.92	102	201	100-1000	610	512
	6398345 08/05/16 Hot Glue Sticks	30.40	102	201	100-1000	610	512
	6427883 08/11/16 Hot Glue Gun	10.19	102	201	100-1000	610	512
64 HARDY C	6427883 08/11/16 Armada Teacher's Scissors	19.20	102	201	100-1000	610	512
4492 7577S 1 2	1214 CASCADE SCHOOL ACTIVITY FUND Labor for Concessions Labor for Concessions	125.00		201	100 - 2600 100 - 2600	340 340	
4493 7578S 1 RUMNEY K	1468 SCHOOL SPECIALTY/CLASSROOM DIRECT 21.54 2081167826 08/01/16 Replacement Cutter	21.54*	693	201	100-1000	610	505
4494 7579S 1	4438 CENGAGE LEARNING 58462733 08/04/16 Century 21 Accounting:Gen	1,974.50*	86	201	100-1000	640	
COLLON E	58462733 08/04/16 Accounting Teachers Ed	136.50*	86	201	100-1000	610	550
COLLON E	58462733 08/04/16 Working Papers	627.00*	86	201	100-1000	610	550
COLLON E	58462733 08/04/16 Teachers Edition WP	39.25*	86	201	100-1000	610	550
COLLON E	58462733 08/04/16 Chapter Tests	37.25*	86	201	100-1000	610	550
COLLON E	58462733 08/04/16 Teachers Edition CT	23.50*	86	201	100-1000	610	550
	58462733 08/04/16 Recycling Problem	28.50*	86	201	100-1000	610	550
COLLON E	58462733 08/04/16 Teachers Edition RP	44.00*	86	201	100-1000	610	550
COLLON E	58462733 08/04/16 Red Carpet Manual Sim	649.00*	86	201	100-1000	610	550
COLLON E	58462733 08/04/16 Teacher Edition RCM	23.50*	86	201	100-1000	610	550
11 COMMON T	58462733 08/04/16 Authentic Threads Manual	632.50*	86	201	100-1000	610	550
COLLON E 12 COTTON I	58462733 08/04/16 Teachers Edition ATM	25.00*	86	201	100-1000	610	550
13	58462733 08/04/16 Shipping	424.05*		201	100-1000	610	550

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_	Vendor #/Name Amount	unt				
Line #	Invoice #/Inv Date/Description	Line Amount	# Od	Fund Org	Acci/Source/ Prog-Func	Obj Proj
4495 7580S 1 2	89 CARP'S DRAIN CLEANING SYSTEM 50928 08/04/16 Sewer Maintenance 50928 08/04/16 Sewer Maintenance	1,180.00 590.00 590.00		101 201	100-2600 100-2600	340 340
4496 7581S 1 2 2 3	407 CENTURY LINK 08/01/16 Account Balance 08/01/16 Account Balance 08/01/16 Account Balance 08/01/16 Account Balance	264.44 66.11 66.11 66.11 66.11		101 201 110 210	100-2300 100-2300 100-2700 100-2700	531 531 531
4497 7582S 1	1345 DEMCO 5927707 08/04/16 Best-Rite Bulletin Board	71.97 25.50	Ø 8	101	100-2400	610
	5927707 08/04/16 Best-Rite Bulletin Board	26.49	68	201	100-2400	610
1 AF 1 1 4 4	5927707 08/04/16 Shipping 5927707 08/04/16 Shipping	66.6 60.6		101	100-2400 100-2400	610 610
4499 7583S 1 2	855 ENERGY WEST 08/12/16 Account Balance 08/12/16 Account Balance	122.34 61.17 61.17		101 201	100-2600 100-2600	411 411
4	1467 FOLLETT SCHOOL SOLUTIONS, INC. 437687F-2 08/02/16 Arcade Catastrophe	265.40 6.84*	96	201	100-1000	610 550
	437687F-2 08/02/16 The Call of the Wild	10.71*	96	201	100-1000	610 550
	437687F-2 08/02/16 Confessions: the Paris	13.71*	96	201	100-1000	610 550
	437687F-2 08/02/16 Confessions: the Private	13.71*	96	201	100-1000	610 550
	437687F-2 08/02/16 Dracula	16.31*	96	201	100-1000	610 550
	437687F-2 08/02/16 The Enchanter Heir	6.49*	96	201	100-1000	610 550
	437687F-2 08/02/16 The Fate of Ten	15.51*	96	201	100-1000	610 550
	437687F-2 08/02/16 The Ghostfaces	16.19*	96	201	100-1000	610 550
	437687F-2 08/02/16 The Hidden Oracle	17.04*	96	201	100-1000	610 550
MATIESON N	437687F-2 08/02/16 The Kiss	13.71*	96	201	100-1000	610 550
	437687F-2 08/02/16 Lady Midnight	21.29*	96	201	100-1000	610 550
	437687F-2 08/02/16 The Lost	13.71*	96	201	100-1000	610 550

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	Warrant	endor #/Name	Amount			, oo x oo v		
Line #	1 1 1 1 1	Invoice #/Inv Date/Description	 Line Amount	ount PO#	Fund Org	Acci, source, Prog-Func	Obj P	Proj
13		437687F-2 08/02/16 Michael Vey Hunt for Jad		16.31* 96	201	100-1000	610	550
MAT 14		437687F-2 08/02/16 Once Upon the End	1	15.34*	201	100-1000	610	550
MAT 15		437687F-2 08/02/16 Redeemed	1	15.34*	201	100-1000	610	550
MAT 16		437687F-2 08/02/16 Robinson Crusoe	1	10.91*	201	100-1000	610	550
MAT 17		437687F-2 08/02/16 Scorpion Mountain		7.69*	201	100-1000	610	550
18 MAI	MALIESON N MARTIESON N	437687F-2 08/02/16 The Sorcereer Heir	1	16.19*	201	100-1000	610	550
19 MA	TESON P	437687F-2 08/02/16 Michael Vey. Storm of Lig		16.31*	201	100-1000	610	550
MAT 20	MATTESON K	437687F-2 08/02/16 SHIPPING		2.09*	201	100-1000	610	550
4501 1 2	75858	3212 FICO 13000 08/01/16 Unscheduled Service 07/29/16 13000 08/01/16 Unscheduled Service 07/29/16	52.50	26.25 26.25	101	100-2600 100-2600	340 340	
4502 1 2	7586S	1370 GLASS DOCTOR 21640 07/28/16 Replace Glass 21640 07/28/16 Replace Glass	120.92	60.46 60.46	110	100-2700 100-2700	340 340	
4503 1 2	7587S	354 GOLDEN TRIANGLE CURRICULUM CO 08/02/16 Registration Fee-Tate Wkshp 08/02/16 Registration Fee-Tate Wkshp	200.00	100.00	101 201	100-2300 100-2300	330 330	
4504 1	75883	1256 HEARTLAND PAYMENT SYSTEMS - 9409 07/31/16 NutriKids Planning	419.50	419.50*	112	910-3100	681	
4505 1 2	75898	716 I-STATE TRUCK CENTER R252028724 07/31/16 DOT Inspection R252028724 07/31/16 DOT Inspection	108.02	54.01 54.01	110	100-2700 100-2700	340 340	
4506 1 2 3 4	75908	1479 MARKS LUMBER 17617 08/01/16 Engineered Wood Fiber 17617 08/01/16 Engineered Wood Fiber 17617 08/01/16 Delivery 17617 08/01/16 Delivery	00.000,6	900.00 900.00 600.00	161 261 161 261	190-2600 190-2600 190-2600 190-2600	715 715 715 715	
4507 1 2	7591S	2131 MDS SUPPLY INC 274329 08/01/16 Pressure Washer 274329 08/01/16 Pressure Washer	4,650.00 2,32 2,32	2,325.00 2,325.00	110 210	100-2700 100-2700	099	

* ... Over spent expenditure

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aim	Warrant	Vendor #/Name Amount					
Line #	1 1 1 1 1	Invoice #/Inv Date/Description	- Line Amount	# 0d	Fund Org	Acct/Source/ Prog-Func	Obj Proj
45 00 1 1 2 1 8 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9	75938	3460 MONTANA SCHOOL EQUIP. COMPANY 20016 08/12/16 12" Borders 20016 08/12/16 12" Borders 20016 08/12/16 ADA Ramp 20016 08/12/16 ADA Ramp 20016 08/12/16 Swing Pads 20016 08/12/16 Swing Pads	.04 1,388.52 1,388.52 337.50 337.50 187.50 187.50		261 261 161 261 161 261	190-2600 190-2600 190-2600 190-2600 190-2600	715 715 715 715 715
4510 1 RUMN 2	10 7594S RUMNEY K	1,052.16 202571 08/01/16 Middle School Math Interv 202571 08/01/16 Albedra Teacher's Guide	16 24.50 31.25*	0 08	101	100-1000	610 505
RUMNEY 4 PIMNEY	RUMNEY K	/16 Shipping	12.53*	80	201	100-1000	610 505
5 HARDY 6	, 0	202971 08/02/16 40 Shelf Drying Rack 202971 08/02/16 40 Shelf Drying Rack	28.07	103	201	100-1000	610 512 610 513
HARDY 7		202971 08/02/16 40 Shelf Drying Rack	142.73	103	101	100-1000	610 513
HAKDY 9	ן כ	202971 08/02/16 Shipping 202570 08/01/16 BU-6 Butane Canisters-12	47.18 29.95*	65	101 215	100-1000 394-1000	610 513 610 102
10 STRC	STRUBBE F	202570 08/01/16 Pyrex 6-Oz. Custard Cup	19.50*	65	215	394-1000	610 102
31K 11 STR(202570 08/01/16 OXO Good Grips 3-Pc Mixin	50.00*	65	215	394-1000	610 102
12 STR(08/01/16 OXO Good	0	65	215	394-1000	0
13 STR(14	STROBBE P	202570 08/01/16 Ceramic Covered Casserole 202570 08/01/16 Portable Butane Stove	23.95*	65 65	215	394-1000 394-1000	610 102
STR(08/01/16 Stainless Steel	8.95*	65	215	394-1000	610 102
STRC 16		202570 08/01/16 Wilton 9" Round Pans	59.80*	65	215	394-1000	610 102
17	SIKOBBE F	202570 08/01/16 4pc. 12qt Multicooker	59.95	65	201	300-1000	610 509
18		202570 08/01/16 8qt. Stockpot w/ Cover	54.75	65	201	300-1000	610 509
19		202570 08/01/16 Disposable Vinyl Gloves-M	5.95	65	201	300-1000	610 509
20		202570 08/01/16 Disposable Vinyl Gloves-L	7.50	65	201	300-1000	610 509
21 STR(202570 08/01/16 Measuring Cup Set	41.50	65	201	300-1000	610 509

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CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 8/16

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a.	Warrant	Vendor #/Name Amount	unt			7 00 x 110 Q/ + 00 V		
Line #	! ! ! !	Invoice #/Inv Date/Description	Line Amount	# 0d	Fund Org	Acci/Source/ Prog-Func	Obj Pr	Proj
22		202570 08/01/16 Spice Spoon Set	24.60	65	201	300-1000	610	509
23 23	STROBBE F	202570 08/01/16 Hazardous Surcharge	12.00		201	300-1000	610	509
4511 1 2 3 4	75958	2026 THE PARTS STORE 455932 08/05/16 Misc. Transportation Supplies 455932 08/05/16 Misc. Transportation Supplies 454424 07/07/16 Battery 454424 07/07/16 Battery	585.64 230.32 es 230.32 es 62.50		110 210 110 210	100-2700 100-2700 100-2700 100-2700	610 610 610 610	
4513 1 2	75978	2731 PITNEY BOWES 08/03/16 Postage 08/03/16 Postage	59.59 29.79 29.80		101 201	100-2300 100-2300	532 532	
4514 1	75988	3236 SCHOOL SPECIALTY INC 2081167824 08/01/16 Tardyslip Books-Carbonles	82.38 s 12.46	91	101	100-2400	610	
2 2		2081167824 08/01/16 Tardyslip Books-Carbonles	s 12.47	91	201	100-2400	610	
JAFT 3		2081167824 08/01/16 Class Record Book	28.72	91	101	100-2400	610	
TAFT 4 TAFT	T T T	2081167824 08/01/16 Class Record Book	28.73	91	201	100-2400	610	
4515 1 2 3	75998	616 SYSCO FOOD SERVICES OF MONTANA 607060763 07/06/16 Food 607131573 07/13/16 Food 607200808 07/20/16 Food 91346SC 07/29/16 Food	1,057.66 687.47 232.82 121.02 16.35		112 112 112 112	910-3100 910-3100 910-3100 910-3100	630 630 630	
4516 1 2	7600s	4725 SCHOLASTIC INC M58192824 07/26/16 Rumney - Scholastic Choices M58583683 07/26/16 McGonigal - NY Times	368.12 ces 148.34 219.78*		101 201	100-1000 100-1000	610	511 504
4517 1 2	7601S	561 SUPERIOR BUSINESS EQUIPMENT IN26100 08/03/16 Contract Base Rate IN26100 08/03/16 Contract Base Rate	100.00 50.00 50.00		128 228	100-1000 100-1000	340 340	
4518 1	76028	944 TOMS MARKET 07/31/16 Food	16.77		112	910-3100	630	
4519 1	7603S	2764 THE LIBRARY STORE INC. 216173 08/03/16 Burnishing Squeegees	71.71 2.25*	81	101	100-1000	610	550
2 2 2 2 2 2 2 2 2	NOMINE I N	216173 08/03/16 Cutting Mats w/ Guides	43.95*	81	101	100-1000	610	550
3 RUI		216173 08/03/16 Tyvek Hinge Tape	13.45*	81	101	100-1000	610	550

CASCADE PUBLIC SCHOOLS

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CASCADE LOBELO SCHOOLS	Claim Details	For the Accounting Period: 8/16	
O / H # / C O	15:11:50		* Over spent expenditure

	Warrant	or #/Name	Amount			0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
Line #	!	Invoice #/Inv Date/Description		Line Amount PO	# Fund Org	Acci/Source/ g Prog-Func	Obj Proj	o j
4 RUMNEY	×	216173 08/03/16 Shipping		12.06*	81 101	100-1000	610 55	550
4520 76	0	1464 VIG SOLUTIONS 5024 08/05/16 Dell OptiPlex 3020 SFF	12,259.00	5,980.00*	79 228	100-1000	730	
DOBBINS 2		5024 08/05/16 Dell OptiPlex 3020 SFF		5,980.00*	79 128	100-1000	730	
DOBBINS 3		5024 08/05/16 Shipping		149.50	79 228	100-1000	532	
DOBBINS DOBBINS	3 S	5024 08/05/16 Shipping		149.50*	79 128	100-1000	532	
4521 76 1	76058	1214 CASCADE SCHOOL ACTIVITY FUND 6324 07/09/16 Reimburse FBall Activity Acct	500.00 sct	200.00	201	720-3500	610 62	621
4522 76	29097	2604 SUKUT, KEVIN Cell Phone Reimbursement	132.00	132.00	201	100-2400	531	
4523 76 1 2	7607S	4696 SCHRECONGOST, DAMON Cell Phone Reimbursement Cell Phone Reimbursement	132.00	66.00 66.00	210	100-2700 100-2700	531 531	
4524 1 2 3	76085	400 NORTHWESTERN ENERGY 08/08/16 July Energy 08/08/16 July Energy 08/08/16 July Energy 08/08/16 July Energy	4,562.57	1,140.64 1,140.64 1,140.64 1,140.65	101 201 110 210	100-2600 100-2600 100-2700 100-2700	412 412 412 412	
4525 76	26092	1310 MASTERCARD CORPORATE CLIENTS CC-6 07/06/16 Board of Trustees BMO Card	49,092.69	22.95 CC Accounting: 101-	101 -100-2300-532	625 82		
UNITED 2	STATES	; POSTAL SERVICE CC-6 08/05/16 Elementary Principal BMO Card	ard		101 -100-2300-610	625		
MASTER(CARD CC	MASTERCARD CORPORATE CLIENTS CC-6 07/11/16 Food Services BMO Card			112	625 30		
TOMS MARKET 4	ARKET	CC-6 07/20/16 Food Services BMO Card		4.71 Accounting:	112 -910-3100-630	625 80		
TOMS MA	MARKET	CC-6 07/21/16 Food Services BMO Card		6.80 CC Accounting: 112-	112 -910-3100-630	625 30		
TOMS MA	MARKET	CC-6 07/26/16 Food Services BMO Card		10.94 CC Accounting: 112-	112 -910-3100-630	625 30		
TOMS MARKET	IARKET							

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CASCADE PUBLIC SCHOOLS Claim Details For the Accounting Period: 8/16

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Claim Warrant	Vendor #/Name Amount			
Line #	Invoice #/Inv Date/Description	Line Amount PO	Acct/Source/ # Fund Org Prog-Func	/ Obj Proj
7	CC-6 07/28/16 Food Services BMO Card	7.29 CC Accounting: 112-	112 625 -910-3100-630	
TOMS MARKET 8	CC-6 08/05/16 Food Services BMO Card	2.76	112 625	
MASTERCARD COR 9	MASTERCARD CORPORATE CLIENTS CC-6 07/20/16 Dist Superintendent BMO Card		-100-2400-582 -100-2400-582	
BREWHOUSE PUB & GRILLE 10 CC-6 07,	& GRILLE CC-6 07/20/16 Dist Superintendent BMO Card	4.75 CC Accounting: 101-	101 -100-2400-582	
STARBUCKS 11	CC-6 07/28/16 Dist Superintendent BMO Card	20.55 CC Accounting: 201-	201 -100-2400-582	
QDOBA MEXICAN EATS 12 CC-6	EATS CC-6 08/05/16 Dist Superintendent BMO Card	8.90 CC Accounting: 201-	201 -100-2400-582	
STARBUCKS 13	CC-6 07/06/16 Business Office BMO Card	309.64 CC Accounting: 201-	201 625 -100-2600-431	
MONTANA WASTE SYSTEMS 14 CC-6 0	SYSTEMS CC-6 07/06/16 Business Office BMO Card	309.64 CC Accounting: 101-	101 -100-2600-431	
MONTANA WASTE SYSTEMS 15 CC-6 0	SYSTEMS CC-6 07/08/16 Business Office BMO Card		201 625 -100-2300-610	
OFFICE MAX	CC-6 07/24/16 Business Office BMO Card		101 -100-2300-531	
AT&T 17	CC-6 07/30/16 Business Office BMO Card	75.87 CC Accounting: 101-	101 625	
STAPLES 18	CC-6 08/01/16 Business Office BMO Card	101	101 625 -100-2400-610	
AMAZON.COM	CC-6 08/01/16 Business Office BMO Card	101	101 625 -100-2400-610	
WALMART 20	CC-6 08/01/16 Business Office BMO Card	58.91 CC Accounting: 201-	201 625 -100-2300-610	
BATTERY WAREHOUSE 21	OUSE CC-6 08/01/16 Business Office BMO Card		101 -100-2300-610	
SAMS CLUB	CC-6 08/01/16 Business Office BMO Card	279.80 CC Accounting: 201-	201 -100-2300-610	
SAMS CLUB				

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CASCADE PUBLIC SCHOOLS Claim Details For the Accounting Period: 8/16

Line # Invoice #/Inv Date/Description Line A	Line Amount PO#		
TALINING MOOSE DELI CC-6 08/01/16 Business Office BMO Card MAZON.COM CC-6 08/01/16 Business Office BMO Card CC-6 08/02/16 Business Office BMO Card CC-6 08/03/16 Business Office BMO Card CC-6 08/03/16 Business Office BMO Card CC-6 08/04/16 Business Office BMO Card CC-6 08/04/16 Business Office BMO Card CC-6 08/05/16 Technology BMO Card CC-6 08/05/16 Technology BMO Card CC-6 08/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card		Fund Org Prog-Func	Obj Proj
MAZON.COM CC-6 08/01/16 Business Office BMO Card MAZON.COM CC-6 08/01/16 Business Office BMO Card CC-6 08/01/16 Business Office BMO Card CC-6 08/01/16 Business Office BMO Card MAZON.COM CC-6 08/01/16 Business Office BMO Card MAZON.COM CC-6 08/03/16 Business Office BMO Card MAZON.COM CC-6 08/03/16 Business Office BMO Card MAZON.COM CC-6 08/04/16 Business Office BMO Card CC-6 08/05/16 Business Office BMO Card MAZENCARD CORPORATE CLIENTS CC-6 08/05/16 Technology BMO Card ASTERCARD CORPORATE CLIENTS CC-6 07/05/16 Technology BMO Card	39.29 CC Accounting: 201-	201 625 -100-2300-610	
MAZON.COM CC-6 08/01/16 Business Office BMO Card MAZON.COM CC-6 08/01/16 Business Office BMO Card GONTANA WASTE SYSTEMS CC-6 08/02/16 Business Office BMO Card CC-6 08/03/16 Business Office BMO Card MAZON.COM CC-6 08/03/16 Business Office BMO Card MAZON.COM CC-6 08/04/16 Business Office BMO Card CC-6 08/04/16 Business Office BMO Card MAZON.COM CC-6 08/04/16 Business Office BMO Card CC-6 08/05/16 Technology BMO Card MASTERCARD CORPORATE CLIENTS CC-6 07/05/16 Technology BMO Card	129.98 CC Accounting: 101-	101 625 -100-610-518	518
MAZON.COM CC-6 08/01/16 Business Office BMO Card CC-6 08/01/16 Business Office BMO Card CC-6 08/02/16 Business Office BMO Card CC-6 08/02/16 Business Office BMO Card MAZON.COM CC-6 08/03/16 Business Office BMO Card CC-6 08/04/16 Business Office BMO Card MAZON.COM CC-6 08/04/16 Business Office BMO Card CC-6 08/04/16 Business Office BMO Card CC-6 08/05/16 Technology BMO Card ASTERCARD CORPORATE CLIENTS CC-6 07/05/16 Technology BMO Card	201-	201 625 -100-2300-610	
TONTANA WASTE SYSTEMS CC-6 08/01/16 Business Office BMO Card CC-6 08/02/16 Business Office BMO Card CC-6 08/03/16 Business Office BMO Card AMAZON.COM CC-6 08/03/16 Business Office BMO Card CC-6 08/04/16 Business Office BMO Card MAZON.COM CC-6 08/04/16 Business Office BMO Card CC-6 08/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card	101	101 625 -100-2600-431	
ONTANA WASTE SYSTEMS CC-6 08/02/16 Business Office BMO Card CC-6 08/03/16 Business Office BMO Card MAZON.COM CC-6 08/03/16 Business Office BMO Card MAZON.COM CC-6 08/04/16 Business Office BMO Card CC-6 08/04/16 Business Office BMO Card CC-6 08/05/16 Technology BMO Card MAZERCARD CORPORATE CLIENTS CC-6 07/05/16 Technology BMO Card	201-	201 625 -100-2600-431	
MAZON.COM CC-6 08/03/16 Business Office BMO Card MAZON.COM CC-6 08/03/16 Business Office BMO Card CC-6 08/04/16 Business Office BMO Card CC-6 08/04/16 Business Office BMO Card CC-6 08/05/16 Technology BMO Card ASTERCARD CORPORATE CLIENTS CC-6 07/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card	101-	101 625 -100-2300-610	
MAZON.COM CC-6 08/03/16 Business Office BMO Card MAZON.COM CC-6 08/04/16 Business Office BMO Card MILING MOOSE DELI CC-6 08/04/16 Business Office BMO Card CC-6 08/05/16 Business Office BMO Card MCDONALD'S CC-6 08/05/16 Business Office BMO Card CC-6 08/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card	100.42 CC Accounting: 201:	201 625 -100-1000-610-504	504
AMAZON. COM CC-6 08/04/16 Business Office BMO Card CC-6 08/04/16 Business Office BMO Card CC-6 08/05/16 Business Office BMO Card CC-6 08/05/16 Business Office BMO Card ICDONALD'S CC-6 08/05/16 Business Office BMO Card CC-6 08/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card	: 101-	101 625 -100-1000-610-504	504
SMILING MOOSE DELI CC-6 08/04/16 Business Office BMO Card CONOCO CC-6 08/05/16 Business Office BMO Card ICDONALD'S CC-6 08/05/16 Business Office BMO Card IASTERCARD CORPORATE CLIENTS CC-6 07/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card	7.50 CC Accounting: 101-	101 -100-2300-582	
CC-6 08/05/16 Business Office BMO Card CDONALD'S CC-6 08/05/16 Business Office BMO Card ASTERCARD CORPORATE CLIENTS CC-6 07/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card CC-6 07/05/16 Technology BMO Card	32.37 CC Accounting: 101-	101 -100-2300-582	
ICDONALD'S CC-6 08/05/16 Business Office BMO Card IASTERCARD CORPORATE CLIENTS CC-6 07/05/16 Technology BMO Card OC-6 07/05/16 Technology BMO Card	4.99 CC Accounting: 201:	201 -100-2300-582	
ASTERCARD CORPORATE CLIENTS CC-6 07/05/16 Technology BMO Card DETC CC-6 07/05/16 Technology BMO Card	101-	101 625	
DETC CC-6 07/05/16 Technology BMO Card	128-	128 625 -100-1000-610	
	325.00 CC Accounting: 228-	228 625 -100-1000-610	
SPAPERS ONLINE CC-6 07/06/16 Technology BMO Card	. 228-	228 625 -100-1000-610	
AMAZON.COM 38 CC-6 07/06/16 Technology BMO Card cc-6 07/06/16 Technology Card	450.00 CC Accounting: 128:	128 625 -100-1000-610	

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CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 8/16

* ... Over spent expenditure

Claim Warrant	Vendor #/Name Amount		/acr.:00/	
Line #	Invoice #/Inv Date/Description	Line Amount PO #	# Fund Org Prog-Func	Obj Proj
3.6	CC-6 07/07/16 Technology BMO Card	540.89 CC Accounting: 228-	228 625 -100-1000-610	
PEARSON EDUCATION 40	.TION CC-6 07/07/16 Technology BMO Card	584.94 CC Accounting: 128-	128 625 -100-1000-610	
DELL 41	CC-6 07/07/16 Technology BMO Card	57.98	228 625	
AMAZON.COM	CC-6 07/07/16 Technology BMO Card		228 625 -100-1000-610	
SHOUTPOINT, INC 43	NC CC-6 07/08/16 Technology BMO Card	1 28	128 625 -100-1000-610	
T.E.S.T. 44	CC-6 07/08/16 Technology BMO Card		128 625	
45	CC-6 07/09/16 Technology BMO Card	CC Accounting: 128-3,028.43	-100-1000-582 228 625 100-1000-610	
PEARSON EDUCATION 46 CC-	TION CC-6 07/13/16 Technology BMO Card	31,932.46	-100-1000-610 228 625 -100-1000-610	
CDW GOVERNMENT 47	T CC-6 07/20/16 Technology BMO Card		128 625 -100-1000-610	
OETC 48	CC-6 08/02/16 Technology BMO Card		129 625	
SPECTRA APPAREL	EL CC-6 08/04/16 Technology BMO Card		129 625	
TSHIRT WHOLESALER 50	ALER CC-6 07/13/16 K-12 Student Office BMO Card	Accounting: 5.03	-100-3281-610 101 625	
MASTERCARD COI	MASTERCARD CORPORATE CLIENTS CC-6 07/07/16 Transportation Dept BMO Card	16.80	_100_2300_610 	
BREEN OIL COMPANY 52 CC	IPANY CC-6 08/01/16 Transportation Dept BMO Card		210 625 -100-2700-610	
SODERS FLEET SUPPLY 53 CC-6	SUPPLY CC-6 07/07/16 Maintenance Dept BMO Card		101 625 -100-2600-610	
HOME DEPOT CREDIT SERVICE: 54 CC-6 07/08	EDIT SERVICES CC-6 07/08/16 Maintenance Dept BMO Card	5 6	101 625	
BATTERY WAREHOUSE 55	OUSE CC-6 07/19/16 Maintenance Dept BMO Card	67.35	201 625	
FRONTLINE AG SOLUTIONS	SOLUTIONS	CC Accounting: 201-	-100-2600-610	

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CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 8/16

* ... Over spent expenditure

Claim Warrant	Vendor #/Name Amount		• • • • • • • • • • • • • • • • • • •	/ co	
Line #	Invoice #/Inv Date/Description	Line Amount PO#	Fund Org	Acci/Source/ Prog-Func	Obj Proj
56	CC-6 07/19/16 Maintenance Dept BMO Card	566.09 CC Accounting: 101-	101 625 -100-2600-610		
HOME DEPOT 57	CC-6 08/05/16 High School Principal BMO Card	2.90 CC Accounting: 201-	201 625		
MASTERCARD COI 58	MASTERCARD CORPORATE CLIENTS CC-6 07/18/16 FFA Department BMO Card	299.34	201 625		507
HARBOR FREIGHT 59 SUPER 8 MOTEL	T CC-6 07/14/16 FFA Department BMO Card	945.90 CC Accounting: 201-	201 625 -300-1000-582-507		507
4526 7610S 1 2	4526 7610S 3491 LRP PUBLICATIONS 1 FT4240462 07/18/16 Board & Admin Subscription 2 FT424062 07/18/16 Board & Admin Subscription	308.50 on 154.25 n 154.25	101 100-2300 201 100-2300	2300 2300	330 330
#	# of Claims 56 Total: 147,622.97	17			

147,622.97

CASCADE PUBLIC SCHOOLS Fund Summary for Claims For the Accounting Period: 8/16

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Fund/Account	Amount
101 General Fund	\$25.876.91
110 Transportation fund	H \ • > - > - > - > - > - > - > - > - > - >
101	\$7,878.36
112 Food Services	
101	\$1,748.75
115 Federal Programs	
101	\$3,471.50
128 State Technology Acquisition Gra	
101	\$9,580.28
129 FLEX FUND	
101	\$1,021.16
161 BUILDING RESERVE	
101	\$5,025.00
201 General Fund	
101	\$32,356.33
210 Transportation Fund	
101	\$7,104.96
215 Federal Programs	
101	\$417.15
228 State Technology Acquisition Gra	
101	\$45,340.53
261 Building Reserve	
101	\$7,802.04
Total:	\$147,622.97

CASCADE PUBLIC SCHOOLS
Outstanding Payroll Checks through Accounting Period 8/16

09/16/16 10:08:33

Page: 1 of 1 Report ID: W100A

Period Check Amount Date Issued Redeemed	31.39 05/29/15	23.83 09/01/15	77 22
Check Amo			Total
Payee #/Name	150 CHLOE E. DANMYER	118 LEE A. DISNEY	hecks.
Check #	7413	7545	# of Checks.

4. Student Activity Account

09/14/16 15:10:30 S	Statement of A	CASCAI stivity by ?	CASCADE PUBLIC SCHOOLS of Activity by Account Name for		OOLS for 08/01/16 to 08/31/16	1/16	P. Report	Page: 1 of t ID: S100	of 2
Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Deposits (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
	110.67	00.0	00.0	00.0	00.00		0.04	0.00	110.71
8 6-/-8TH GRADE 1 annitat	532.22	00.0	00.0	0.00	00.00		0.20	00.0	532.42
2 ATHLETICS	3889.13	1494.89	00.0	6602.50	000.0		2.86	23.00	8976.60
BADGER CUB	66.11	0	00.00	0	00.00		0.02	0	66.13
	265.31	00.0	00.0	0.00	00.00		0.10	00.0	265.41
50 BADGER CUBS	973.52	0.0	00.00	0.00	0.00		ش د	00.0	973.89
	1706.36	2.	00.0	. 0	00.0		0.65	00.0	1704.82
BPA	321.54	469.1	00.0	00.00	00.00		00.00	0	-147.65
4 CHEER/PEP CLUB	65.90	00.00	00.00	0.00	0.00		0.02	00.0	65.92
	143.18	00.00	00.0	00.00	00.00		0.05	0	143.23
CLASS	556.12	0.00	0.00	0.00	0.00		0.21	0 (556.33
58 CLASS OF 2018	386.37	00.00	00.00	0.00	00.00		0.15	00.0	386.52
	1552.32	1246.84	00.0	00.00	000.0		0.38	0	305.86
	00.00	00.00	00.0	00.00	00.00		00.00	0	00.00
47 COUNSELING	3304.68	00.00	00.00	0.00	0.00		1.27	00.0	3305.95
45 ELEM CONCESSION	1658.73	0	00.0	00.0			. 69. 0.0	0	1659.36
	2522.08	0		00.00			0.97	0	2523.05
11 FCCLA	0.00	00.00	00.0	0.00	0.00		00.00	00.00	00.00
	2737.20	2878.02	00.0	1370.00			0.43	00.00	1229.61
	8828.33	0	00.0	9914.19			5.03	00.00	
HS	1750.54	223.56	00.00	0.00	00.00		0.63	0.00	1527.61
46 HS CROSS COUNTRY 38 HS FOOTBALL	205.04 1214.24	00.969	00.0	00.00	000.0		0.0/	00.0	205.II 7409.65
HS	702.27	0	00.0	317.			0.39	0	1019.66
66 HS GOLF	-2932.64	00.00	00.0	00.00	00.00		00.00	00.00	-2932.64
	770.81		00.0	00.00	00.00		0.29	00	771.10
HS	214.69	2.	00.0	00.00	00.00		0.04	00.0	212.42
10 HS VOLLEYBALL	535.93	0 -	00.00	00.00	0.00		0.20	00.0	536.13
	-63.17		00.0	00.00	00.00		00.00	0.00	-63.17
H i	7.1	00.00	00.00	0.00	0.00		0.02	0.00	47.18
39 JH FOOTBALL 56 JH GTRLS RR	727.45	00.0	00.0	00.0	00.0		0.28	00.00	727.73
	203.24		00.0	0.00	00.00		0.07	0	203.31
	-31.24	00.00	00.00	00.00	00.00		00.00	0 0	-31.24
54 OH VOLLEYBALL 43 JMG	-206.88		00.0	00.00	00.00		00.00	00.00	-206.88 -638.92
	∞.	•	00.00	0	00.00		00.00	0	68.89
62 LUNCH FUND REVOLVING	380.93	00.00	00.0	238.90	000		0.18	00.00	620.01
	2577.00		0000	00.0	0000		ı ٥.	00.0	5 5
	7341.38	00.00	0.00	150.00	00.00		φ. α	0.00	٠.
24 ROBOTICS 68 SAM YOTTH ENDOWNENT	72.II 1000 51	•	00.0	00.0	00.0		۰. ۳	00.00	22.II 1000
	040	156.00	00.0	00.00	00.00		1.87	00.00	.0

Page: 2 of 2 Report ID: S100

CASCADE PUBLIC SCHOOLS Statement of Activity by Account Name for 08/01/16 to 08/31/16

Closing Balance	-73.85 1629.73 10219.26 0.00	84006.46	84006.46	84006.46 4086.04 0.00	88092.50	00.0	88092.50
Misc. Charges (-)	000000	23.00	23.00	Bank Balance nding Checks ing Deposits	Balance	[ransit	Salance
Misc. Misc. Earnings Charges Closing (+) (-) Balance	0.00 3.79 0.00	29.89	29.89	Bank Balance Plus Outstanding Checks Minus Outstanding Deposits	Д	Minus Receipts in Transit	Statement Balance
Invest				Plus Minus Ou		Minus R	
Transfers (+)	00000		00.0				
ı	310.00 930.00 895.00 0.00	28571.05	28571.05				
Receipts in Transit Deposits (+)	000000		00.00				
Disbursed (-)	0.00 0.00 562.01 0.00	7945.84	7945.84				
Opening Balance	-383.85 699.30 9882.48 0.00	63374.36	63374.36				
Account	33 SHOP FUND 31 TECHNOLOGY 17 XCELL 898 MISC EARNINGS 899 MISC CHARGES	Total for Student Accounts	Bank Account Totals				

5. Student Attendance Agreements

Student Attendance Agreements 2016-17 School Year Students attending school in Cascade from out of district

Helena School Dist.	R	BA	Grade	Great Falls Dist.	R	ВА	Grade
Blackman, Raina "Jean"			10	Anderson, Colton			12
Dooley-Cislo, Walker			10	Anderson, Kendra			10
Jackson, Ryder			11	Carpenter, Emilee			12
Jackson, Shelbie			9	Carpenter, Jeremey			9
LaFromboise, Cassy			11	Douglas, Zachary			11
Lendrum, Steven			11	Heald, Sarah			9
Taylor, Jenny			11	Hersey, Joseph			11
Vandevender, Dorothy			9	Johnson, Addisen			1
Vandevender, Madison			11	Johnson, Braedyn			5
1,				McGonigal, Evan			12
Wolf Creek School Dist.	R	BA	Grade	Niebaum, Brodi			6
Bertelson, Cora			3				
Bloomquist, Finnah			3	Ulm School Dist.	R	BA	Grade
Jackson, Harlie			6	Gould, Grae			8
Otheim, Carsyn			4	Grismer, Lily			7
Otheim, Carter			6	Jones, Danika			8
Runstrom, Zackary			5	Kline, Dylan			8
Smith, Alyssa			8	Kline, Kristene			4
Smith, Skye			7	Lange, Drake			2
Tweten, Ty			10	Lynn, Kodiann			6
				Phillips, Jacob			8
				Riphenburg, Karissa			5

Cascade students attending school in another District

Ulm students attend Cascade School when they are in the 9th grade
All Helena District (Wolf Creek, Craig area) students regardless of grade need agrmt.

"x" student attendance agreement received R=SAA received BA=SAA Board Approved New agreement received since last Bd Mtg

6. Transportation Contracts

Indivudual)Transportation)Contracts

201762018

 DA	#)miles	Grade
	5	
	8.3	
	3.5	
	10	
		5 8.3 3.5

R	BA	#)miles	Grade
		8.3	
		3.5	
		4.5	
	R	R BA	3.5

"x"*1TC*received R=Received BA=Board*Approved

New*contract*received*since*last*Bd*Mtg

7. Sub List

Substitute Teachers		Kitchen	
Name	T.B./PRINTED	Name	T.B./PRINTED
CERTIFIED		Baker, Iris	TB/FP/PH
Dachs, Maureen	C/TB/FP	Gottlob, Erin	TB/FP/PH
LaLiberty, Frank	C/TB	Hall-Elmore, Roberta	TB/FP/PH
Manning, Diana	C/TB/FP	Ingram, Amie	TB/FP
Mills, Brett	C/TB/FP	Randel, Sue	TB/FP/PH
Rollins, Erin	C/FP	Sukut, Earl	FP/TB/PH
Sewak, Kristin	C/TB/FP	Custodian	
Skogley, Melody	C/TB/FP	Name	T.B./PRINTED
		Clint, Dale	TB/FP/PH
		Hall-Elmore, Roberta	TB/FP/PH
		Ingram, Amie	TB/FP
		Johnson, Angela	TB/FP/PH
NON-CERTIFIED		Sukut, Earl	FP/TB/PH
Castellanos, Marie	TB/FP	Bus Drivers	
Grimes, Liz	TB/FP	Name	T.B./PRINTED
Jackson, Shane	TB/FP	Disney, Lee	TB/FP
Mortag, Mary	FP	Faulkner, Byron	TB/FP
Randel, Sue	TB/FP	Hall-Elmore, Roberta	TB/FP/PH
		Nelson, Mark	TB/FP
		Skogley, Jeff	TB/FP
		Tilleman, Eric	TB/FP
***Need Approval by the Trustees		Secretarial	
T.B. APPROVED		Name	T.B./PRINTED
C - Some teaching certification		Thaut, Niki	TB/FP
FP - FINGERPRINTED		Volunteers	
PH - Physical Approved		Name	T.B./PRINTED
		L	
		Jones, Dustin	

Superintendent Report (I)

- A. Opening School Report/Enrollment 296 (unofficial total)
- B. District Board Goals
- C. Superintendent Goals
 - a. Continuing to Improve Communication with the Community
 - i. Budget Meeting (2) Fall; Spring
 - ii. Coffee Corner vs. Soup With the Sup
 - b. Increased Student Achievement
 - c. Videos/Articles posted to website monthly
 - d. Join a community organization in hopes of promoting the District
 - e. Weight Room
 - f. Continue to move forward with District Strategic Plan
- D. Upcoming Conferences
 - a. Ag Nationals Chaperone (Indianapolis)
 - i. October 18-21
 - ii. Will have board packet ready prior to departure
 - b. National Association of School Superintendents (San Diego)
 - i. November 7-9
- E. Board Hours
- F. General Fund Budget Snapshot

09/16/16 08:38:33 CASCADE PUBLIC SCHOOLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 8 / 16

Page: 1 of 1 Report ID: B100F

Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 General Fund		49,994.69	91,891.01	1,299,858.00	1,299,858.00	1,207,966.99	7 %
201 General Fund		41,244.26	79,044.20	1,016,540.00	1,016,540.00	937,495.80	8 %
	Grand Total:	91.238.95	170.935.21	2.316.398.00	2.316.398.00	2.145.462.79	7 %

		Board Hours	
Name	Date	Description	Credit Recieved
Rick Cummings	6/10/16	Delegate Assembly	6
	6/11/2016	MTSBA 2016 June Leadership Symposium	6
	7/20/2016	Negotiations/Policy Symposium	6
	8/18/2016	K-12 Vision Group	5
		Total	23
Erin Wombold			
		Total	0
Blake Standley			
		Total	0
Val Fowler	5/11/2016	Spring Workshop	6
	7/20/2016	Negotiations/Policy Symposium	12
		Total	18
Chris Boland			
		Total	0
Deanna Hastings	6/10/16	Delegate Assembly	6
	6/11/2016	MTSBA 2016 June Leadership Symposium	6
		Total	12

Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- A. MTSBA Back-To-School Legal Primer, September 28, 2016 in Helena
- B. Strategic Planning September 29, 2016 at 6:00pm
- C. Next Regular School Board Meeting October 18, 20

Adjournment (A)

Appendix A: Policy Revisions and Updates

Cascade School District	Ţ.

THE BOARD OF TRUSTEES

1400

page 1 of 2

Board Meetings

Meetings of the Board and/or committees of the Board must occur at a duly called and legally conducted meeting. "Meeting" is defined as the convening of a quorum of the constituent membership of the Board, whether in person or by means of electronic equipment, to hear, discuss, or act upon a matter over which the Board has supervision, control, jurisdiction, or advisory power.

Regular Meetings

meetings shall take place at p.m. on the of each month, or times and places determined by a majority vote. Except for an unforeseen emergency, meetings must be all be all the additional and the contribution of the traction of	lar
	at other
	oe held in
school buildings or, upon the unanimous vote of the trustees, in a publicly accessible building located	within the
District. If regular meetings are scheduled at places other than as stated above or are adjourned to time	s other
than the regular meeting time, notice of the meeting shall be made in the same manner as provided for	special
meetings. The trustees may meet outside the boundaries of the District for collaboration or cooperation	on
educational issues with other school boards, educational agencies, or cooperatives. Adequate notice of	the
meeting, as well as an agenda, must be provided to the public in advance. Decision making may only of	ccur at a
properly noticed meeting held within the District's boundaries. When a meeting date falls on a school	holiday,
the meeting may take place the next business day.	

Emergency Meetings

In the event of an emergency involving possible personal injury or property damage, the Board may meet immediately and take official action without prior notification.

Budget Meetings

Between July 1 and August 10 of each year, the Clerk shall publish a notice stating the date, time, and place trustees will meet for the purpose of considering and adopting a final budget for the District, stating that the meeting of the trustees may be continued from day to day until final adoption of a District budget and that any taxpayer in the District may appear at the meeting and be heard for or against any part of the budget. This notice shall be published in the ______.

On the date and at the time and place stated in the published notice (on or before August 20), trustees shall meet to consider all budget information and any attachments required by law. The meeting may continue from day to day; however, the Board must adopt a final budget not later than August 25.

1400

page 2 of 2

Special Meetings

Special meetings may be called by the Chairperson or by any two (2) trustees. A written notice of a special

meeting, stating the purpose of the meeting, shall be delivered to every trustee not less than forty-eight (48) hours before the time of the meeting, except that the forty-eight-(48)-hour notice is waived in an unforeseen emergency as stated in § 20-3-322(5), MCA. Such written notice shall be posted conspicuously within the District in a manner that will receive public attention. Written notice also shall be sent not less than twenty-four (24) hours prior to the meeting, to each newspaper and radio or television station that has filed a written request for such notices. Business transacted at a special meeting will be limited to that stated in the notice of the meeting.

Closed Sessions

Under Montana law, the Board may meet in closed sessions to consider matters of individual privacy. Before closing a meeting, the presiding officer must determine that the demands of individual privacy exceed the merits of public disclosure and so state publicly before going into closed session. The Board also may go into closed session to discuss a strategy to be followed with respect to litigation, when an open meeting would have a detrimental effect on the litigating position of the District. This exception does not apply if the litigation involves only public bodies or associations as parties. Before closing a meeting for litigation purposes, the District may wish to consult legal counsel on the appropriateness of this action. No formal action shall take place during any closed session.

Legal References:	§ 2-3-103, MCA	Public participation – governor to ensure guidelines adopted
	§ 2-3-104, MCA	Requirements for compliance with notice provisions
	§ 2-3-105, MCA	Supplemental notice by radio or television
	§ 2-3-201, MCA	Legislative intent – liberal construction
	§ 2-3-202, MCA	Meeting defined
	§ 2-3-203, MCA	Meetings of public agencies and certain associations of public
		agencies to be open to public – exceptions
	§ 20-3-322, MCA	Meeting and quorum
	§ 20-9-115, MCA	Notice of final budget meeting
	§ 20-9-131, MCA	Final budget meeting
	10.55.701, ARM	Board of Trustees

Policy History:

Adopted on: Reviewed on: Revised on:

Revised on:

INSTRUCTION

Gifted Program

To the extent possible with available resources, all gifted and talented students will have the opportunity to participate in appropriate educational programs. "Gifted and talented students" are students of outstanding abilities, who are capable of high performance and who require differentiated educational programs beyond those normally offered in public schools, in order to fully achieve their potential **contribution to self and society**.

The Board authorizes the Superintendent to provide a gifted and talented program which includes:

- 1. Expansion of academic attainments and intellectual skills;
- Stimulation of intellectual curiosity, independence, and responsibility;
- 3. Development of positive attitudes toward self and others; and
- 4. Development of originality and creativity.

The District shall:

- <u>Provide educational services to gifted and talented students that are commensurate to their needs, and foster a positive self-image.</u>
- Comply with all federal and state laws and regulations regarding addressing gifted education.
- Provide structured support and assistance to teachers in identifying and meeting the diverse student needs of gifted and talented students, and shall provide a framework for considering a full range of alternatives for addressing student needs.

The Superintendent will establish procedures consistent with state guidelines for nominating, assessing, and selecting children of demonstrated achievement, or potential ability in terms of general intellectual ability and academic aptitude.

Legal References: §§ 20-7-901 - 904, MCA Gifted and Talented Children

10.55.804, ARM Gifted and Talented

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Cascade School District

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Enrollment and Attendance Records

Average Number Belonging

Average Number Belonging (ANB) is the enrollment measure used for the State Foundation Program calculations as defined in § 20-9-311, MCA. The ANB of one year is based on the attendance records of the preceding year. Funding for districts is based on ANB, which is based on "aggregate hours" per year and must be accurate. "Aggregate hours" means the hours of pupil instruction for which a school course or program is offered or for which a pupil is enrolled.

For a child to be counted for ANB purposes:

- a) The child must meet the definition of pupil as found in § 20-1-101(11), MCA;
- b) Attending 180 to 359 aggregate hours = One-quarter time enrollment
- c) Attending 360 to 539 aggregate hours = One-half time enrollment
- d) Attending 540 to 719 aggregate hours = Three-quarter time enrollment
- e) Attending 720 aggregate hours or more = Full-time enrollment

Enrollment in a program for fewer than 180 aggregate hours of pupil instruction per school year may not be included for ANB purposes, unless the pupil has demonstrated proficiency in the content ordinarily covered by the instruction as determined by the school board using district assessments. A school district may include in its calculation of ANB a pupil who is enrolled in a program providing fewer than the required aggregate hours of pupil instruction required under subsection 20-9-311(4)(a) or (4)(b) if the pupil had demonstrated proficiency in the content ordinarily covered by the instruction as determined by the school board using district assessments. The ANB must be converted to an hourly equivalent based on the hours of instruction ordinarily provided for the content over which the student has demonstrated proficiency. 20-9-311(4)(d).

Homebound Students

Students who are receiving instructional services, who were in the education program and, due to medical reasons certified by a medical doctor, are unable to be present for pupil instruction, may be counted as enrolled for ANB purposes, if the student:

- Is enrolled and is currently receiving organized and supervised pupil instruction;
- Is in a home or facility which does not offer a regular educational program; and

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• Has instructional costs during the absence, which are financed by the District's general fund.

If a homebound student does not meet the criteria set forth above, the District may request a variance through

the Office of Public Instruction, for consideration of the student in the enrollment count for ANB purposes beyond the tenth (10^{th}) day of absence.

Attendance Accounting

Days present and absent for every student are to be recorded in each building, for the purpose of informing parents of a student's attendance record.

On the first (1st) Monday in October and the first (1st) Monday in February, the number of all enrolled students (whether present or absent) by grade level and class will be recorded on the forms provided by the District. Special education children who are enrolled in special programs sixteen (16) hours or more a week will be listed separately. The Director of Special Education should be contacted to verify this count. Monthly student counts of enrolled children by grade and classroom will be provided by the office.

Legal Reference: 10.20.102, ARM Calculation of Average Number Belonging (ANB)

§ 20-1-101, MCA Definitions

§ 20-9-311, MCA Calculation of average number belonging (ANB) –

three-year averaging

Procedure History:

Promulgated on: Reviewed on: Revised on:

Cascade School District

COMMUNITY RELATIONS

Visitors to Schools

The District welcomes visits by parents and citizens to all District buildings. All visitors shall report to the principal's office [school building office] on entering any District building. Conferences with teachers should be held outside school hours or during the teacher's conference or preparation time.

Cross Reference: 4313 Disruption of School Operations

Policy History: Adopted on: Reviewed on: Revised on: 4301

COMMUNITY RELATIONS

4411

Interrogation and Investigations Conducted by School Officials

The administration has the authority and duty to conduct investigations and to question students pertaining to infractions of school rules, whether or not the alleged conduct is a violation of criminal law. The administration shall determine when the necessity exists that law enforcement officers be asked to conduct an investigation of alleged criminal behavior which jeopardizes the safety of other people or school property or which interferes with the operation of the schools.

In instances when the administration has reasonable suspicion that a violation of district policy or the student code of conduct has been violated, the administrator will investigate. The administrator will notify the suspected rule violator(s) or potential witness(es) to the infraction. The suspected student shall be advised orally or in writing of the nature of the alleged offense and of the evidence against the student. Circumstances may arise where it would be advisable to have another adult present during questioning of students.

School Resource Officer	
School District contracts with the	Police Department to provide School Resource
Officers (SROs) to maintain a safe and secure environment	nt conducive to learning. Whenever possible all
interactions between students and law enforcement at sch	nools with SROs assigned shall be coordinated through
the SROs as specified within the duties of the contract.	C C

Duties:

- 1. Abide by school board policies and shall consult with and coordinate activities through the school principal but shall remain fully responsive to the chain of command of the law enforcement agency in all matters relating to employment and supervision.
- 2. Develop expertise in presenting various subjects; particularly in meeting federal and state mandates in drug abuse prevention education and shall provide these presentations at the request of school personnel in accordance with the established curriculum.
- 3. Encourage individual and small group discussions about law enforcement related matters with students, faculty and parents.
- 4. Attend meetings of parent and faculty groups to solicit their support and understanding of the School Resource Officer Program and to promote awareness of law enforcement functions.
- 5. Be familiar with all community agencies that offer assistance to youths and their families such as mental health clinics, drug treatment centers, etc.
- 6. Confer with the administration to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school related activities.
- 7. Coordinate with the administration when conducting an investigation into alleged violations of District policy that also could be a violation of the criminal code during school hours, on school property or students travelling to or from school.

- 8. Advise the administration before requesting additional enforcement assistance on campus and undertake all additional responsibilities at the administration's direction.
- 9. In order to assure the peaceful operation of school-related programs, SROs will whenever possible, participate in or attend school functions.
- 10. Reaffirm their roles as law enforcement officers by wearing their uniforms, unless doing so would be inappropriate for scheduled school activities. The uniform will also be worn at events where it will enhance the image of officers and their ability to perform their duties.
- 11. Coordinate with the administration and be responsible for law enforcement and security activity at extracurricular events as determined by the principal.
- 15. File reports as required by the school district and/or law enforcement agency.

Investigations by Law Enforcement

When a student becomes involved with law enforcement officers due to events outside of the school environment and officers other than a SRO must interact with a student, the officer(s) is requested to confer with the student when he/she is being investigated for conduct not under the jurisdiction of the school. If this cannot be arranged, the SRO is the first person of contact for law enforcement. If for any reason the SRO is not available to respond to a request, the following steps shall be taken to cooperate with the authorities.

- a. The officer shall contact the school principal and present proper identification in all occasions upon his/her arrival on school premises.
- b. Parents or guardians shall be notified by the law enforcement officer, school principal or assistant principal as soon as possible. The law enforcement officer, principal or assistant principal shall make every effort to inform parents or guardians of the intent of the law enforcement officers except when that notification may compromise the student's safety.
- c. The student's parent or guardian should be present, if practicable, during any interrogation on school premises.

Cooperation with Law Enforcement

Although cooperation with law enforcement officers will be maintained, it is the preference of the District that it will not normally be necessary for law enforcement officers to initiate, and conduct any investigation and interrogation on the school premises, during school hours, pertaining to criminal activities unrelated to the operation of the school. It is preferred that only in demonstrated emergencies, when law enforcement officers find it necessary, will they conduct such an investigation during school hours. These circumstances might be limited to those in which delay might result in danger to any person, flight of a person reasonably suspected of a crime from the jurisdiction or local authorities, destruction of evidence, or continued criminal behavior.

No school official, however, should ever place him/herself in the position of interfering with a law enforcement official in the performance of his or her duties as an officer of the law. If the law enforcement officials are not recognized and/or are lacking a warrant or court order, the building principal shall require proper identification of such officials and the reason(s) for the visit to the school. If the principal is not satisfied, he/she shall attempt to notify the Superintendent and the officer's superior, documenting such action.

In all cases, the officers shall be requested to obtain prior approval of the principal or other designated person before beginning such an investigation on school premises. The administrator shall document the circumstances of such investigations as soon as practical. Alleged behavior related to the school environment brought to the Principal's attention by law enforcement officers shall be dealt with under the provisions of the two previous sections.

Taking a Student into Custody

School officials shall not release students to law enforcement authorities voluntarily unless the student has been placed under arrest or unless the parent or guardians and the student agree to the release. When students are removed from school for any reason by law enforcement authorities, every reasonable effort will be made to notify the student's parents or guardians immediately. Such effort shall be documented. Whenever an attempt to remove a student from school occurs without an arrest warrant, court order, or without acquiescence of the parent or guardian, or the student, the administrator shall immediately notify a superior of the law enforcement officers involved to make objection to the removal of the student and shall attempt to notify the parent or guardian of the student. The Superintendent's office shall be notified immediately of any removal of a student from school by law enforcement officers under any circumstances.

When it is necessary to take a student into custody on school premises and time permits, the law enforcement officer shall be requested to notify the principal and relate the circumstances necessitating such action. When possible, the principal shall have the student summoned to the principal's office where the student may be taken into custody. In all situations of interrogations, arrest or service of subpoenas of a student by law enforcement officers on school premises, all practicable steps shall be taken to ensure a minimum of embarrassment or invasion of privacy of the student and disruption to the school environment.

Disturbance of School Environment

Law enforcement officers may be requested to assist in controlling disturbances of the school environment which the Principal or other school administrator has found to be unmanageable by school personnel and which disturbances have the potential of causing harm to students, other persons, or school property. Staff members may also notify law enforcement officials.

Such potential of possible disturbance includes members of the public who have exhibited undesirable or illegal conduct on school premises or at a school event held on school property, and who have been requested to leave by an administrator or staff member, but have failed or refused to do so.

Legal Reference: § 20-1-206, MCA Disturbance of school - penalty

§ 20-5-201, MCA Duties and sanctions § 45-8-101, MCA Disorderly conduct

Policy History: Adopted on: Reviewed on: Revised on:

APPLICATION AND NOTICE PURSUANT TO THE NATIONAL CHILD PROTECTION ACT OF 1993 AS AMENDED BY THE VOLUNTEERS FOR CHILDREN ACT 5122F

1995 AS AIVIENDED DI THE VOLUNTEERS FOR CHILDREN ACT
To Whom It May Concern:
You have applied for employment with, will be working in a volunteer position with, or will be providing vendor or contractor services to School District (the District) for the position of (please be specific)
The National Child Protection Act of 1993 (NCPA), Public Law (Pub. L.) 103-209, as amended by the Volunteers for Children Act (VCA), Pub. L. 105-251 (Sections 221 and 222 of Crime Identification Technology Act of 1998), codified at 42 United States Code (U.S.C.) Sections 5119a and 5119c, authorizes a state and national criminal history background check to determine the fitness of an employee, or volunteer, or a person with unsupervised access to children, the elderly, or individuals with disabilities
Pursuant to the VCA, the district (a) to which you have applied for employment or to serve as a volunteer, or (b) by which you are employed or serve as a volunteer requests a background check. Your rights and responsibilities under the VCA are as follows
1. Provide a set of fingerprints. [I understand the fingerprint background check will be at my expense]. These fingerprints will be used to conduct a search of FBI criminal history records. The district conducting this background check may use the resulting record only for the authorized purpose(s) and will not retain or disseminate it in violation of federal statute regulation, or executive order, or rule, procedure, or standard established by the National Crime Prevention and Privacy Compact Council. 5 U.S.C. 552a(b); 28 U.S.C. 534(b); 42 U.S.C. 14616, Article IV(c); 28 CFR 20.21(c), 20.33(d) and 906.2(d).
2. Provide your name, address, and date of birth, as appears on a document made or issued by or under the authority of the United States Government, a State, political subdivision of a State, a foreign government, a political subdivision of a foreign government, an international governmental or an international quasi-governmental organization which, when completed with information concerning a particular individual, is of a type intended or commonly accepted for the purpose of identification of individuals. 18 U.S.C. §1028(D)(2).
3. Provide a certification that you (a) have not been convicted of a crime, (b) are not under indictment for a crime, or (c) have been convicted of a crime. If you are under indictment or have been convicted of a crime, you must describe the crime and the particulars of the conviction, if any.
4. You are entitled to (a) obtain a copy of the background check report and (b) challenge the accuracy and completeness of any information contained in any such report and obtain a prompt determination as to the validity of such challenge before a final determination is made by the state government agency performing the background check. If district policy permits, its officials may provide you with a copy of your FBI criminal history record for review and possible challenge. If the district policy does not permit it to provide you a copy of the record, you may obtain a copy of the record by submitting fingerprints and a fee to the FBI. Information regarding this process may be obtained at http://www.fbi.gov/about-us/cjis/background-checks or by contacting Montana Criminal Records and Identification Services at PO Box 201403, Helena MT 59620. 28 CFR, 16.30 through 16.34.
Prior to the completion of the background check, the district may choose to deny you unsupervised access to a person to whom the district provides care.
The [district] [Superintendent] [administration] shall access and review State and Federal criminal history records and shall make reasonable efforts to make a determination whether you have been convicted of, or are under pending indictment for, a crime that bears upon your fitness and shall convey that determination to the Board of Trustees. The district shall make reasonable efforts to respond to the inquiry within 15 business days.
Your Name:
First Middle Maiden Last
Date of Birth:

Apt.

Address: _

Street

_	City	State	Zip	
	I have been convicted of, or a location/jurisdiction, circums	am under pending indictment for, the follotances and outcome]:	lowing crimes [include the dates,	
	I have not been convicted of,	nor am I under pending indictment for,	any crimes.	
_	<u> </u>	entity has informed you of your privacy r tity for non-criminal justice purposes.	rights for fingerprint-based	
	n provided with a copy of this for of my knowledge and belief.	orm. I have read and understood the for	regoing and my certification is true and correct	t
Date		Signature of Applicant		

PERSONNEL 5232

Abused and Neglected Child Reporting

A District employee who has reasonable cause to suspect, as a result of information they receive in their professional or official capacity, that a child is abused or neglected by anyone regardless of whether the person suspected of causing the abuse or neglect is a parent or other person responsible for the child's welfare, they shall report the matter promptly to the department of public health and human services. that a student may be an abused or neglected child shall report such a case to the Montana Department of Public Health and Human Services and notify the Superintendent or principal that a report has been made. An employee does not discharge the obligation to personally report by notifying the Superintendent or principal.

Any District employee who fails to report a suspected case of abuse or neglect to the Department of Public Health and Human Services, or who prevents another person from doing so, may be civilly liable for damages proximately caused by such failure or prevention and is guilty of a misdemeanor. The employee will also be subject to disciplinary action up to and including termination.

When a District employee makes a report, the DPHHS may share information with that individual or others as stated in 41-3-201(5). Individuals who receive information pursuant to the above named subsection (5) shall maintain the confidentiality of the information as required in 41-3-205.

Legal Reference: § 41-3-201, MCA Reports

§ 41-3-202, MCA Action on reporting § 41-3-203, MCA Immunity from liability

§ 41-3-205, MCA Confidentiality – disclosure exceptions

§ 41-3-207, MCA Penalty for failure to report

Policy History: Adopted on:

Reviewed on:

Revised on:

PERSONNEL 5322

Military Leave

Pursuant to the Uniformed Services Employment and Reemployment Rights Act (USERRA) and the Montana Military Service Employment Rights, the Superintendent shall grant military leave to employees for voluntary or involuntary service in the uniformed services of the United States, upon receipt of the required notice. An employee who is a member of the organized militiary of Montana or who is a member of the organized or unorganized reserve corps or military forces of the United States and who has been an employee for a period of at least 6 months must be given leave of absence with pay accruing at a rate of 120 hours in a calendar year, or academic year if applicable, for performing military service. Military leave may not be charged against the employee's annual vacation leave. Unused military leave must be carried over to the next calendar year, or academic year if applicable, but may not exceed a total of 240 hours in any calendar or academic year. Benefits shall be maintained for these employees as required by law and/or collective bargaining agreements. A service member who returns to the District for work following a period of active duty must be reinstated to the same or similar position and at the same rate of pay unless otherwise provided by law.

Time spent in active military service shall be counted in the same manner as regular employment for purposes of seniority or District service unless otherwise provided in a collective bargaining agreement.

The District will not discriminate in hiring, reemployment, promotion, or benefits based upon membership or service in the uniformed services.

All requests for military leave will be submitted to the Superintendent, in writing, accompanied by copies of the proper documentation showing the necessity for the military leave request.

When possible, all requests for military leave will be submitted at least one (1) full month in advance of the date military service is to begin.

Persons returning from military leave are asked to give the Superintendent notice of intent to return, in writing, as least one (1) full month in advance of the return date.

The District shall post notice of the rights, benefits, and obligations of the District and employees in the customary place for notices.

Legal Reference: 38 U.S.C. §§ 4301-4334 The Uniformed Services Employment and

Reemployment Act of 1994

§10-1-1004, MCA Rights under federal law

§10-1-1005, MCA Prohibition against employment

discrimination

§10-1-1006, MCA Entitlement to leave of absence

§10-1-1007, MCA Right to return to employment without loss

of benefits – exceptions – definition

§10-1-1009, MCA Paid military leave for public employees

Policy History:

Adopted on: Reviewed on: Revised on: 8123

NONINSTRUCTIONAL OPERATIONS

Adopted on: Reviewed on: Revised on:

Driver Training and Responsibility

Bus drivers shall observe all state statutes and administrative rules governing traffic safety and school bus operation. At the beginning of each school year, the District will provide each driver with a copy of the District's written rules for bus drivers and for student conduct on buses.

Each bus driver will meet the qualifications established by the Superintendent of Public Instruction, including possession of a valid Montana commercial driver's license (with school bus "S" and passenger "P" endorsements), receive ten (10) hours of in service annually, and Department of Transportation approved physician's certification that he or she is medically qualified for employment as a bus driver. The bus driver shall secure a valid standard first aid certificate from an authorized instructor, within two (2) months after being employed, and maintain a valid first aid certificate throughout employment as a bus driver. The bus driver must have a minimum of five (5) years of licensed driving experience.

School bus drivers must hold a valid Montana school bus certificate in order for a district to receive state reimbursement for that driver's bus routes. Qualifications for bus drivers are prescribed by 20-10.103, MCA, and by the board of Public Education in Arm 10.64.201. The first aid certificate required by ARM 10.64.201 must include certification in CPR, be signed by a certified instructor, and be received after an initial in-person training of at least four hours with annual renewals.

A school bus driver is prohibited from operating a school bus while using a cellular phone, including hands free cellular phone devices, except:

- (1) During an emergency situation;
- (2) To call for assistance if there is a mechanical breakdown or other mechanical problem;
- (3) When the school bus is parked.

A driver may not operate a school bus without a valid, current certificate.

A teacher, coach, or other certified staff member assigned to accompany students on a bus will have primary responsibility for behavior of students in his or her charge. The bus driver has final authority and responsibility for the bus. The Superintendent will establish written procedures for bus drivers.

Legal Reference: § 20-10-103, MCA School bus driver qualifications

10.7.111, ARM Qualification of Bus Drivers Bus Drivers

Certification Requirement for

Reimbursement

10.64.201, ARM Drivers School Bus Driver Qualifications

§ 50-46-205, MCA Limitations of Medical Marijuana Act

National Highway Traffic Safety Administration