

Regular Meeting of the Board of Trustees

6:00 p.m.

December 15, 2015

**Cascade Public Schools
321 Central Avenue West
Cascade, Montana 59421-0529**

Agenda

Call to Order **6:00**

Public Comments on Non-Agenda Items

Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.

Old Business (A) **6:05**

- A. Strategic Plan

Informational

Staff Report (I) **6:15**

- A. Booster Club
- B. PTSA
- C. Kim DeFries, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

New Business (A) **6:30**

- A. Recommendation HS Girls' Basketball Assistant-Jeff Mortag
- B. Resignation of Kitchen Employee-Cynthia Wilson
- C. Resignation of Paraprofessional-Jane Garoutte
- D. Resignation of Custodian-Sarah Boyd
- E. Recommendation Title 1 Paraprofessional
- F. Consent Agenda
 - 1. Minutes Regular Board Meeting Nov 17, 2015
 - 2. Business Claims
 - 3. Petty Cash Report
 - 4. Student Activity Account
 - 5. Student Attendance Agreements
 - 6. Sub List
 - 7. Community Key List

Superintendent Report (I)

- A. Winter Safety Grant
- B. Christmas Maintenance Schedule
- C. No Child Left Behind being left behind for Every Student Succeeds Act (ESSA)
- D. Policy Books
- E. Mental Health Service with AWARE

- F. Teacher Days with the Lane's
- G. 3D Learning through subject areas
- H. Superintendent Evaluation due
- I. Coffee Corner December 16
- J. Staff/Board Christmas Party December 18
- K. Board Hours
- L. GF Snapshot

Committee Report

6:45

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Executive Session

7:00

- A. District Clerk Performance Review

Announcements (I)

- A. Next Board of Trustees Meeting January 19, 2016
- B. MTSBA HR Symposium Feb 8, 2016

Adjournment (A)

7:30

Old Business (I)

- A. Strategic Plan

Informational


Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Kim DeFries, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

New Business (A)

- A. **Recommendation HS Girls' Basketball Assistant: Jeff Mortag**
 - Category:** Personnel
 - Presented by:** Justin Barnes
 - Attachments:** None
 - Facts to Consider:** None
 - Superintendent Recommendation:** Approve the recommendation of Mr. Jeff Mortag for High School Girls' Basketball Assistant Coach.

- B. **Resignation of Kitchen Employee: Cynthia Wilson**
 - Category:** Personnel
 - Presented by:** Justin Barnes
 - Attachments:** See attachment
 - Facts to Consider:** None
 - Superintendent Recommendation:** Accept the resignation of Kitchen Employee, Cynthia Wilson.




Nov. 24, 2015

To: Angela Johnson, Mr. Barnes, and School Board

I regret to inform you that I am unable to perform the physical requirements of my job due to several medical issues. I am, therefore, giving a two week notice to end my employment for the foreseeable future. I would, however, like to reapply/^{re-employ} for my position if I am physically able to perform the duties of the job at a later date. End date is Dec. 8, 2015

Thank you.

Cynthia Wilson



C. Resignation of Paraprofessional: Jane Garoutte

Category: Personnel

Presented by: Justin Barnes

Attachments: See attachment

Facts to Consider: None

Superintendent Recommendation: Accept the resignation of Paraprofessional, Jane Garoutte.

Jane Garoutte

P.O. Box 347

Ulm, Montana

59485

December 8, 2015

Justin Barnes

Cascade Public Schools

P.O. Box 529

Cascade, Montana 59421

Dear Mr. Barnes,

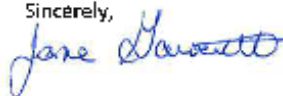
Resignation from Special Education Paraprofessional due to medical reasons

I am very sorry to be writing this letter to hand my resignation in due to medical reasons. I have been having some medical issues over the past several years and it has become more difficult for me to continue working.

I am very sad that it has come to this because I truly look forward to coming into school each day and working with the students that I see throughout the day. I have enjoyed my position as a paraprofessional for the last twenty two years, six of which have been here at Cascade. Unfortunately I now need to focus on these medical issues and I am unable to do so if I am working. I do hope that you understand.

Thank you for giving me the opportunity to work with and learn from some great teachers. I have thoroughly enjoyed my time at Cascade Public School.

Sincerely,



D. Resignation of Custodian: Sarah Boyd

Category: Personnel

Presented by: Justin Barnes

Attachments: See attachment.

Facts to Consider: None

Superintendent Recommendation: Approve the resignation of Custodian, Sarah Boyd.

Sarah Boyd
PO Box 33
Cascade, MT
59421

December 8, 2015

Justin Barnes
321 Central Ave
Cascade Public School
Cascade, MT
(406) 468-2267

Dear Justin Barnes,

I am writing to formally notify you that I am resigning from my position as Custodian with Cascade Public School. My last day of employment will be December 18, 2015.

Sincerely,


Sarah Boyd

E. Recommendation Title 1 Paraprofessional

Category: Personnel

Presented by: Justin Barnes

Attachments: None

Facts to Consider: None

Superintendent Recommendation: Approve the recommendation of Title 1 Paraprofessional.

F. Consent Agenda

1. Minutes Board Meeting Nov 17, 2015

Regular Meeting

Cascade School District 3B

Board of Trustees

November 17, 2015 - 6:00 pm

Board Members Present –

High School Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Charlie Hawn

Deanna Hastings

Erin Wombold

Terri Bogden

Elementary Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Charlie Hawn

Deanna Hastings

Erin Wombold

Members Not Present -

Others Present: Justin Barnes – Superintendent, Becky Smith - Admin Asst., Jodie Campbell, Kevin Sukut, Kim DeFries, Andrea Ethridge, April Pepos, Jeff Grimes, Nancy McGonigal, Dave Dobbins, Leona Ober, Raina Blackman, FFA Chapter students, AP English students

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6 pm. Mr. Cummings asked for public comment on **non**-agenda items

Non Agenda Discussion - None

Old Business

Informational

- A. AP English Language & Composition Class: Education Presentation - Mr. Tait’s AP English students presented a power-point presentation to the Board. The presentation included ideas for homework, tutoring, college credit, and early graduation.
- B. Strategic Plan Update and Adoption Information - Mr. Cummings and Mr. Barnes received a draft of the plan just that morning. Will post on the website for public download, then review and adopt at the next board meeting.

Staff Report

- A. Booster Club - Encourage that they have more active members this year. The Zero K Fun Fund is Dec 12. The Dodgeball Tournament is December 27. Goal is to get a new mascot uniform. Would also like to get an ATM machine at the school for convenience. Thanked Mr. Dobbins for keeping website updated.
- B. PTSA - The latest fundraiser wasn’t as successful as hoped. They served ice cream to honor roll students and the teacher appreciation breakfast went well. The Candy Cane Fun Run is on December 17. Santa bags will be given out to elementary students in December.
- C. FFA Nationals Report - FFA students presented a power-point to the Board highlighting their trip to Louisville, KY.
- D. Kim DeFries, K-6 Principal - Congratulations to AP English and FFA. Elementary teachers are finishing the second round of APTT conferences. Teacher evals are being done and show an excellent elementary staff. Elementary teachers did a great job on TRI and their work devoted to students. MAP scores were given to the Board and reviewed.
- E. Kevin Sukut, 7-12 Principal - Impressed by the increased percentage of students making honor roll and the advances students are making, especially in technology. The Veteran’s Day program was outstanding and nice tribute to our community veterans. Parent/Teacher Conferences were conducted the week prior and presented a good turnout. Infinite Campus and increased communication with parents

has reduced the conferences to one night. Doug Doty led an autism training for staff on teacher PIR day. Thanks to PTSA for honor roll ice cream and the teacher appreciation breakfast. October students of the month were Tommy Le and Riley Bricker. Kacie Cummings is the KRTV student of the week. Overall, students are finding success in academics and grades, with the F list being reduced to nearly nonexistent (2 students.)

- F. Jeff Grimes, AD - Congratulations to our FFA students who received a Bronze in Marketing Plan and Silver in Ag Communications. Several students placed 1st and 2nd in their respective competitions. FFA students also attending the John Deere Ag Expo in Bozeman. BPA students will be going to the Boys and Girls Club to serve turkey dinner. Junior High boys and girls play their last jamboree season games on November 21. Winter sports start November 19. The Badger Invitational is December 4 and 5.
- G. April Pepos, XCELL! - Recent PIR days brought about 30 students per day. Went ice skating on previous PIR day and had fun, along with increased number of chaperones. Next PIR day will be a Polar Express themed day at the school. Will be doing research on attending a national conference and will present information in the near future.

New Business

- A. Resignation of Bus Driver - Charlie Hawn moved, seconded by Terri Bogden to accept resignation of Doug O'Connell, bus driver. Passed Unanimously
- B. Hire Asst Wrestling Coach - Charlie Hawn moved, seconded by Terri Bogden to approve hire of Brian Brunelle as HS Asst Wrestling Coach. Passed Unanimously
- C. Adoption of Golf Program - Terri Bogden moved, seconded by Erin Wombold to approve Girls and Boys Golf Program. Passed Unanimously
- D. Hire Golf Coach - Charlie Hawn moved, seconded by Terri Bogden to approve hire of Eric Tilleman as HS Head Golf Coach. Passed Unanimously
- E. Student Activity Account - Chris Boland moved, seconded by Charlie Hawn to approve establishment of Badger Cub XC account in the Activity Fund. Passed Unanimously
- F. Half Time Kindergarten Students - Terri Bogden moved, seconded by Charlie Hawn to approve half time Kindergarten students as enrolled. Passed Unanimously
- G. Consent Agenda - Charlie Hawn moved, seconded by Erin Wombold to approve consent agenda. Passed Unanimously
 - 1. Minutes of Regular Board Meeting Oct 20, 2015
 - 2. Business Claims (7156-7191)
 - 3. Petty Cash Report
 - 4. Student Activity Account
 - 5. Student Attendance Agreements
 - 6. Sub List 2015-16
 - 7. Community Key List

Superintendent Report

- A. TEAMS/CSIP reports - complete and done
- B. Turkey Bingo - scheduled for Nov 19 in Commons. Elizabeth Grimes did an excellent job getting about 30 turkeys. The bingo game will be broadcast on the new Commons TV. One turkey per family, extras will go to the food bank. 10 envelopes with gift cards will be given out in addition to the turkeys.
- C. Beginning Dept. Advisor Evaluations - goal to be done by Christmas break
- D. Coffee Corner - Would like to conduct every month. Aiming to improve communication with the community.
- E. School Collaboration - Met with Ulm and Wolf Creek administration to improve communication with the neighboring schools. Will make for better transition for students coming into Cascade. Adding technology staff will also help all three schools. After school busing will end November 19. Will be inviting Ulm and Wolf Creek schools for PIR collaboration.
- F. Immunization Update - Law requires varicella vaccination by October 1. Due to high number of students needing the vaccination, the deadline was extended to October 30. At this time, approximately 25 student still do not meet vaccination requirements. The final deadline to complete requirements is after Thanksgiving and students will not be allowed to return to school until requirements are met.
- G. Superintendent Evaluation - Electronic evaluation will be sent to Rick. It is due January 12 to review January 19, in closed session.
- H. Board Hours - All board members need a minimum of 12 hours to get Golden Gavel Award.
- I. General Fund Snapshot - added Building Reserve to the snapshot

Committee Report

- A. Finance and Budget
- B. Policy Review

- C. Transportation - No Activity Bus after Nov 19. Reviewing recruitment techniques to acquire and retain adequate pool of bus drivers. Currently 3 drivers short
- D. Facilities and Grounds - Discussed deferred maintenance items around school grounds. Carpeting in the building is approximately 20 years old. Potentially looking to replace with tile or other flooring options. Custodial time to keep carpets clean is at least 7 hours per night and could be better spent in other areas. Football bleachers are in need of repair. Estimated costs are anywhere from \$8000 to \$30,000 depending on type of bleacher. The playground needs improved ground cover options to stay code compliant. School building pipes should be scoped for preventative maintenance.
- E. Negotiations - Dates will be set to start the negotiations process.
- F. Technology - Internet upgrade is getting closer with a December 7 projection date. The TV studio is in production and getting closer to completion. The technology in the studio is cutting edge and cameras are connected with fiber optics. Students are excited to get started and their first televised announcement was presented to the board. Contract challenges are being overcome with cable service originally planned to broadcast announcements.

Announcements

- A. MTSBA Law and Tech Symposium Nov 30-Dec 1, 2015
- B. Next Board of Trustees Meeting Dec 15, 2015

Adjournment

7:35 pm Deanna Hastings moved, seconded by Erin Wombold **to adjourn. Passed Unanimously**

Rick Cummings, Board Chair

ATTEST: Lucinda Woodland, Clerk

Date Signed _____

2. Business Claims

12/11/15
12:45:10

CASCADE PUBLIC SCHOOLS
Claim Approval List
For the Accounting Period: 12/15

Page: 1 of 6
Report ID: AP100

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
3966		2927 A.T. KLEMENS & SONS	502.50					
		boiler ignition module						
1		boiler ignition module	251.25		101	100-2600	610	
2			251.25		201	100-2600	610	
3965		1248 ANDERSON ZURMUEHLEN	4,500.00					
		audit services						
1		audit services	2,250.00		101	100-2300	330	
2			2,250.00		201	100-2300	330	
3967		3994 AWARE INC.	2,226.43					
		medicaid remittances						
1		709821 MA remittance	458.88		115	100-2100	330	555
2		705663	730.83		115	100-2100	330	555
3		701703	492.87		115	100-2100	330	555
4		697692	543.85		115	100-2100	330	555
4009		1297 BOGDEN, TERRI	97.41					
		trustee travel reimbursement						
1		trustee travel	97.41		201	100-2300	581	
4010		1315 BOLAND, CHRIS	115.00					
		trustee travel reimbursement						
1		trustee travel	57.50		101	100-2300	581	
2			57.50		201	100-2300	581	
3968		4519 BROKEN SPOKE RANCH	403.78					
		cafeteria burger						
1		cafeteria burger	403.78		112	910-3100	630	
3969		1157 BUG DOCTOR	163.00					
		exterminator services						
1		exterminator services bldg, hs	81.50		101	100-2600	340	
2			81.50		201	100-2600	340	
3970		1214 CASCADE SCHOOL ACTIVITY FUND	220.00					
		reimb BPA from CP						
1		ACTE/NBEA registrations	220.00		215	451-1000	582	541
4007		2449 CASCADE SCHOOL LUNCH	132.25					
		duty meals						
1		duty/admin meals	66.13		101	100-2300	610	
2			66.12		201	100-2300	610	
4011		3742 CUMMINGS, RICK	133.40					
		trustee travel reimbursement						
1		trustee travel	66.70		101	100-2300	581	
2			66.70		201	100-2300	581	
3971		1340 DEFRIES, KIM	132.00					
		cell phone reimbursement						
1		cell phone reimbursement	132.00		101	100-2400	531	
3972		1285 DOBBINS, DAVID	132.00					
		cell phone reimbursement						

1	cell phone reimbursement	66.00	101	100-2300	531
2		66.00	201	100-2300	531
3973	855 ENERGY WEST	3,413.65			
	natural gas utility				
1	natural gas utility	853.42	101	100-2600	411
2		853.41	201	100-2600	411
3		853.41	110	100-2700	411
4		853.41	210	100-2700	411
3974	2047 FOOD SERVICES OF AM.	270.92			
	cafeteria food supplies				
1	4995277 cafeteria food supplies	270.92	112	910-3100	630
3975	3990 GREAT FALLS ACE 10TH	13.47			
	wire connectors				
1	wire connectors	13.47	101	100-2600	610
4012	1316 HASTINGS, DEANNA	179.40			
	trustee travel reimbursement				
1	trustee travel	89.70	101	100-2300	581
2		89.70	201	100-2300	581
3976	1254 HIGHLINE COMMUNICATIONS	127.44			
	bus antenna				
1	bus antenna	127.44	210	100-2700	610
3977	716 I-STATE TRUCK CENTER	3,808.49			
	bus repair and maintenance				
1	bus repair and maintenance	1,904.25	110	100-2700	440
2		1,904.24	210	100-2700	440\
3978	1054 MASBO	80.00			
	elections workshop				
1	elections workshop	80.00	101	100-2300	582
4008	1310 MASTERCARD CORPORATE CLIENTS	17,653.68			
	miscellaneous expenses				
1	Toms orange juice	3.18	112	910-3100	630
2	Town Pump MBI candy	14.24	201	100-2400	610
3	Albertsons PTA ice cream	12.53	101	100-2300	610
4	Walmart vet day flowers	9.87	101	100-2400	610
5	Sams donuts	24.69	101	100-2400	610
6	Home Depot wood for shop proje	27.94	215	391-1000	610 102
7	Outback advisor meals	36.98	215	391-1000	610 102
8	North 40 hudraulic projects	105.04	215	391-1000	610 102
9	Cubify iSense for ipad mini	304.00	215	391-1000	610 102
10	Target ipad mini	99.99	215	391-1000	610 102
11	Exxon culinary conference gas	27.94	215	451-1000	582 541
12	Exxon culinary conf gas	40.26	215	451-1000	582 541
13	Albertsons veterans day cake	54.99	101	100-2400	610
14	Angus Bar JB lunch w/guests	71.00	201	100-2300	581
15	Starbucks coffee Law symp	9.30	101	100-2300	582
16	BWW law symp lunch	32.66	101	100-2300	582
17	QDoba law symp lunch	33.25	101	100-2300	582
18	Maple Garden JB lunch GF	37.20	201	100-2300	582
19	Toms FCS veggies	10.61	201	300-1000	610 509
20	Sams FCS supplies	132.09	201	300-1000	610 509
21	Bernina thread bobbins	17.50	201	300-1000	610 509
22	Amazon color toner set	234.14	101	100-2300	610
23		234.13	201	100-2300	610
24	Bingo Rose	75.00	101	100-2300	610
25		74.95	201	100-2300	610
26	Office Max mouse, keypad, cc	149.98	128	100-1000	610
27	Amazon usb docking station	45.98	128	100-1000	610
28	Rise display storage	120.00	128	100-1000	610
29	Show Me cables	732.91	128	100-1000	610

30	Wingate tech symp motel	85.74	128	100-1000	582	
31	Fusion Grille tech symp lunch	16.70	128	100-1000	582	
32	Perkins tech symp lunch	8.49	128	100-1000	582	
33	Home Depot tools	254.49	110	100-2700	610	
34		254.48	210	100-2700	610	
35	CCT bus registrations	69.01	110	100-2700	610	
36	Batteries+ flourescent lights	143.75	101	100-2600	610	
37	MASCO vacuum	224.00	101	100-2600	610	
38		224.00	201	100-2600	610	
39	Sams batteries EWhitman	14.19	201	100-1000	610	505
40	Ace box cutter	3.96	101	100-2600	610	
41	Sams kleenex and coffee	56.88	112	910-3100	610	
42	Walmart thermo covers	5.84	101	100-2400	610	
43	Walmart KD turkey	16.45	101	100-2300	610	
44	Walmart turkey bingo prizes	135.00	101	100-2300	610	
45	Walmart KR turkey	15.20	101	100-2300	610	
46	Walmart DD turkey bingo prize	50.00	101	100-2300	610	
47	Walmart push pins	2.24	201	100-2400	610	
48	Sams glass cleaner	25.00	110	100-2700	610	
49		25.28	210	100-2700	610	
50	Sams turkey bingo supplies	20.08	201	100-2300	610	
51	Sams salad mix	39.60	112	910-3100	630	
52	Kmart egg slicer	5.49	112	910-3100	610	
53	Walmart bandaids	13.94	201	100-2400	610	
54	Sams coffee maker, cups	118.84	201	100-2300	610	
55	Sams copy paper	29.88	101	100-1000	610	550
56		29.88	201	100-1000	610	550
57	Walmart coffee, shovel	43.70	112	910-3100	610	
58	Walmart coffee	10.98	101	100-2300	610	
59	Bruco hand soap	351.04	101	100-2600	610	
60	The Parts Store bus supplies	333.19	110	100-2700	610	
61		333.19	210	100-2700	610	
62	Whalen Tire	250.50	110	100-2700	610	
63		250.50	210	100-2700	610	
64	RGS 1st grade bags	58.90	101	100-1000	610	500
65	JWP choir music	30.79	201	100-1000	610	512
66	SW custodial supplies	1,980.28	101	100-2600	610	
67		1,980.27	201	100-2600	610	
68	Burdicks electrical work	1,589.61	128	100-1000	440	
69		371.39	101	100-2600	440	
70	Carnahans towing blue van	185.00	201	100-2300	340	
71	Research Press skill streaming	109.98	201	280-1000	610	
72	Culligan equipment rental	44.50	101	100-2600	452	
73		165.90	201	100-2600	452	
74	CenturyLink phone service	170.00	101	100-2600	531	
75		169.99	201	100-2600	531	
76		169.99	110	100-2700	531	
77		169.99	210	100-2700	531	
78	Diamond dish detergent	58.00	112	910-3100	610	
79	Wards dissecting supplies	1,215.79	215	391-1000	610	102
80	Fuddruckers elec wksp lunch	8.49	101	100-2300	582	
81	Oriental Trading paw prints	36.39	101	100-2400	610	
82	Quill paper	41.99	101	100-1000	610	550
83		41.98	201	100-1000	610	550
84	ATT phone bill	66.67	101	100-2300	531	
85		66.67	201	100-2300	531	
86		66.67	101	100-2400	531	
87		66.66	201	100-2400	531	
88	Office Depot batteries, graph	93.87	201	100-1000	610	550
89	Sams paper, cleaning supplies	149.40	101	100-1000	610	550
90		149.40	201	100-1000	610	550
91		79.79	101	100-2600	610	
92	Amazon motivaider	99.00	101	100-2400	610	
93	Diamond dish detergent	88.00	112	910-3100	610	
94	Vista Ketochi cards	300.99	201	100-2400	610	
95	SW custodial supplies	487.10	101	100-2600	610	
96		487.09	201	100-2600	610	

97	MW garbage disposal	309.64	101	100-2600	431
98		309.64	201	100-2600	431
3979	48 MEADOW GOLD GREAT FALLS cafeteria dairy supplies	1,857.45			
1	cafeteria dairy supplies	1,857.45	112	910-3100	630
3980	1328 MIDAMERICA BOOKS library books	557.65			
1	elementary library books	236.35	101	100-2220	610
2	high school library books	321.30	201	100-2220	610
3981	401 MONTANA SCHOOL BOARD ASSOCIATI law tech symp, strategic planning	863.05			
1	law/tech symp, strat plan	431.52	101	100-2300	330
2		431.53	201	100-2300	330
3982	3460 MONTANA SCHOOL EQUIP. COMPANY bathroom partitions	1,995.00			
1	bathroom partitions	997.50	101	100-2600	610
2		997.50	201	100-2600	610
4014	1150 MSGIA ins deductible for personnel claim	1,000.00			
1	ins deductible	500.00	101	100-2300	520
2		500.00	201	100-2300	520
3983	3309 MUST health insurance premium	25,893.00			
1	retiree health ins premium	2,167.00	183	100-1000	260
2	staff health ins prem	11,863.00	101	100-1000	260
3		11,863.00	201	100-1000	260
3984	2788 NATIONAL LAUNDRY laundry services	826.14			
1	mat cleaning	197.03	101	100-2600	340
2		197.03	201	100-2600	340
3	laundry services/kitchen supp	432.08	112	910-3100	610
3985	4791 NELSON, DONNA reimb for physical	160.00			
1	reimb for physical	160.00	110	100-2700	340
3986	400 NORTHWESTERN ENERGY electrical utility	6,281.94			
1	electrical utility	1,570.48	101	100-2600	412
2		1,570.49	201	100-2600	412
3		1,570.48	110	100-2700	412
4		1,570.49	210	100-2700	412
3987	1341 ORBIT PHC clear sink drains in home ec room	262.00			
1	clear sink drains	131.00	101	100-2600	440
2		131.00	201	100-2600	440
3988	3043 PETTY CASH #2 reimb for postage	21.35			
1	reimb for postage	21.35	201	100-2400	532
3989	2731 PITNEY BOWES quarterly rental invoice	255.00			
1	quarterly rental	127.50	101	100-2300	452
2		127.50	201	100-2300	452
3990	603 PRO-BUILD saw, wood for projects	1,148.11			

1	saw	262.88	215	451-1000	610	541
2		329.95	215	391-1000	610	102
3	wood for shop projects	555.28	215	391-1000	610	102
3991	3448 RESERVE ACCOUNT	200.00				
prepaid postage						
1	prepaid postage	100.00	101	100-2300	532	
2		100.00	201	100-2300	532	
3992	3015 SAM	50.00				
day of advocacy						
1	day of advocacy	50.00	201	100-2300	582	
3993	4696 SCHRECONGOST, DAMON	132.00				
cell phone reimbursement						
1	cell phone reimbursement	66.00	110	100-2700	531	
2		66.00	210	100-2700	531	
3994	3745 STEEL ETC HOLDING COMPANY	213.85				
metal for projects						
1	metal for shop projects	213.85	215	391-1000	610	102
3995	2604 SUKUT, KEVIN	132.00				
cell phone reimbursement						
1	cell phone reimbursement	132.00	201	100-2400	531	
3996	561 SUPERIOR BUSINESS EQUIPMENT	690.21				
toner for new office copier/printer						
1	copier/printer toner	345.11	101	100-2300	610	
2		345.10	201	100-2300	610	
3997	3876 SUPPLYWORKS	748.53				
maintenance cleaning supplies						
1	maintenance cleaning supplies	374.27	101	100-2600	610	
2		374.26	201	100-2600	610	
3998	616 SYSCO FOOD SERVICES OF MONTANA	7,104.61				
cafeteria food supplies						
1	cafeteria food supplies	7,104.61	112	910-3100	630	
3999	3734 THE CHEMNET CONSORTIUM	52.50				
drug screen						
1	drug screen	52.50	210	100-2700	340	
4000	3875 TILLEMANN, ERIC	87.40				
mileage reimbursement						
1	mileage reimbursement	87.40	215	391-1000	582	102
4001	944 TOMS MARKET	230.34				
miscellaneous charges						
1	FCS class supplies	170.33	201	300-1000	610	509
2	maintenance fuel	60.01	101	100-2600	610	
4002	505 TOWN OF CASCADE	716.90				
water utility						
1	water utility	179.23	101	100-2600	421	
2		179.22	201	100-2600	421	
3		179.23	110	100-2700	421	
4		179.22	210	100-2700	421	
4006	2111 UNITED ELECTRIC	496.00				
trouble shoot bball hoop motor						
1	bball hoop motor	248.00	101	100-2600	440	
2		248.00	201	100-2600	440	
4003	887 UNITED PENSION ADMINISTRATION	260.00				
annual fee						

1	annual fee	130.00	101	100-2300	330	
2		130.00	201	100-2300	330	
4004	1270 WEX BANK	3,388.61				
miscellaneous fuel purchases						
1	xcell filedtrip	11.43	115	434-1000	582	9
2	hs activities	278.02	201	710-3400	582	
3	admin travel	79.32	101	100-2300	582	
4		79.31	201	100-2300	582	
5	elem athletics	133.37	101	720-3500	582	
6	hs athletics	83.49	201	720-3500	582	
7	transportation travel	10.89	210	100-2700	582	
8	4 wheeler fuel	7.64	101	100-2600	610	
9	regualr routes	1,352.57	110	100-2700	624	
10		1,352.57	210	100-2700	624	
4005	1387 WILLIAMSON FENCING INC	8,925.00				
CL fiber conduit install						
1	CL fiber conduit install	175.95	115	412-1000	725	2
2		8,749.05	215	412-1000	725	4
4013	3429 WOMBOLD, ERIN	61.99				
trustee travel reimbursement						
1	trustee travel	31.00	101	100-2300	581	
2		30.99	201	100-2300	581	
	# of Claims	50	Total:		98,915.45	

98,915.45

101 General Fund	
101	\$27,192.74
110 Transportation fund	
101	\$7,188.12
112 Food Services	
101	\$10,363.69
115 Federal Programs	
101	\$2,413.81
128 State Technology Acquisition Gra	
101	\$2,749.41
183 Health Insurance	
101	\$2,167.00
201 General Fund	
101	\$27,414.13
210 Transportation Fund	
101	\$7,150.20
215 Federal Programs	
101	\$12,276.35
Total:	\$98,915.45

3. Petty Cash Report

**Cascade School District #3&B
Balance Sheet - Petty Cash #2**

Balance	10/31/2015		\$1,815.57
Credits			
	11/12/2015	loose change	\$11.50
	11/18/2015	CHS reimb	\$15.42
	11/23/2015	Mesaros insurance check in/out	\$375.00
Debits			
		service charge	-\$2.80
		2372 USPS newsletter postage	-\$12.20
		2373 USPS student files mailed	-\$21.35
		2374 Sharon Stevens insurance reimb in/out	-\$375.00
	10/31/2013	Bank Statement Balance	\$1,806.14
	<i>Outstanding Checks & Receipts</i>		
	Check #		
	outstanding deposit		
		Checkbook Balance	\$1,806.14

Lucinda Woodland

Lucinda Woodland, District Clerk

12/9/2015

Account	Opening Balance	Disbursed (-)	Receipts			Invest (+)	Misc.	Misc.	Closing Balance
			in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
Total for Student Accounts	58500.37	21058.23		14358.11	38.06			167.04	51671.27
Bank Account Totals	58500.37	21058.23	0.00	14358.11	38.06		0.00	167.04	51671.27
							Bank Balance		51671.27
							Plus Outstanding Checks		9911.59
							Minus Outstanding Deposits		0.00

							Balance		61582.86
							Minus Receipts in Transit		0.00

							Statement Balance		61582.86

5. Student Attendance Agreements

Student Attendance Agreements

2015-16 School Year

Students attending school in Cascade from out of district

Helena School Dist.

	R	BA	Grade
Blackman, Raina "Jeannie"	x	x	9
Dooley-Cislo, Walker	x	x	9
Infanger, Merle	x	x	12
Jackson, Ryder	x	x	10
Jackson, Shelbie	x	x	8
LaFromboise, Cassy	x	x	10
Lendrum, Steven	x	x	10
Taylor, Jenny	x	x	11
Vandevender, Dorothy	x	x	8
Vandevender, Madison	x	x	10

Great Falls Dist.

	R	BA	Grade
Anderson, Colton	x	x	11
Anderson, Kendra	x	x	9
Carpenter, Emilee	x	x	11
Carpenter, Jeremey	x	x	8
Douglas, Mikayla	x	x	9
Douglas, Zachary	x	x	10
Johnson, Addisen	x	x	K
Johnson, Braedyn	x	x	4
McGonigal, Evan	x	x	11
Niebaum, Brodi	x	x	6
Sunderland, Amara	x		8
Sunderland, Raina	x		6
Sunderland, Troy	x		3

Wolf Creek School Dist.

	R	BA	Grade
Bloomquist, Finnah	x	x	1
Jackson, Harlie	x	x	5
Runstrom, Zackary	x	x	4

Ulm School Dist.

	R	BA	Grade
Bogden, Ryan	x	x	8
Brown, Taylor	x	x	8
Grismer, Lily	x	x	6
King-Burch, Arielle	x	x	6
Lange, Drake	x	x	1
Lynn, Kodiann	x	x	5
Phillips, Jacob	x	x	7

Cascade students attending school in another District

Grace Standley	x	x	2	Sun River Valley Schools
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Ulm students attend Cascade School when they are in the 9th grade

All Helena District (Wolf Creek, Craig area) students regardless of grade need agrmt.

"x" student attendance agreement received

R=SAA received

BA=SAA Board Approved

New agreement received since last Bd Mtg

6. Sub List 2015-16

Sub Teacher	
Name	T.B./PRINTED

CERTIFIED

Ahrens, James	C/TB/FP
Castellanos, Ray	C/TB/FP
Dachs, Maureen	C/TB/FP
Durfee, Larry***	C/TB/FP
Hesler, Chad	C/TB/FP
LaLiberty, Frank	C/TB
Manning, Diana	C/TB/FP
O'Brien, John	C/TB/FP
Sewak, Kristin	C/TB/FP
Skogley, Melody	C/TB/FP
Teberg, Lisa	C/TB/FP

NON-CERTIFIED

Castellanos, Marie	TB/FP
Ethridge, Andrea	TB/FP
Grimes, Liz	TB/FP
Ingram, Amie	TB/FP
Melton, Brie	TB/FP
Mortag, Mary	FP
Randel, Sue	TB/FP

***Need Approval by the Trustees

T.B. APPROVED

C - Some teaching certification

FP - FINGERPRINTED

**PH - Physical
Approved**

Kitchen	
Name	T.B./PRINTED

Baker,	
Iris	TB/FP/PH
Gottlob, Erin	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Ingram, Amie	TB/FP
Randel, Sue	TB/FP/PH
Stanton, Cheryl	TB/FP
Sukut, Earl	FP/TB/PH

Custodian

Name	T.B./PRINTED
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Clint, Dale	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Ingram, Amie	TB/FP
Johnson, Angela	TB/FP/PH
O'Brien, John	C/FP/TB/PH
Sukut, Earl	FP/TB/PH

Bus Drivers

Name	T.B./PRINTED
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Disney, Lee	TB/FP
Hall-Elmore, Roberta	TB/FP/PH
Hessler, Chad	TB/FP
Nelson, Mark	TB/FP
Skogley, Jeff	TB/FP
Tilleman, Eric	TB/FP

Secretarial

Name	T.B./PRINTED
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Thaut,	
Niki	TB/FP

Volunteers

Name	T.B./PRINTED
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Nelsen, Jessica	
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Note: All teacher subs will come from the certified list first.

7. Community Keys

Pickleball Club

Cascade Aerobics

Ray Castellanos, Adult Spanish Class

Superintendent Report (I)

- A. Winter Safety Grant- \$1,000
 - a. Special Thanks to Mrs. Woodland
- B. Christmas Maintenance Schedule
 - a. Re-keying building – may not happen until Spring Break
 - b. McKinstry finishing up front office
 - c. AT Klements scoping sewage pipes through school
- C. No Child Left Behind being left behind for Every Student Succeeds Act (ESSA)
 - a. Passed the House 359-64
 - b. Passed the Senate 85-12
 - i. Bill returns more power to the states rather than power in the hands of the federal government
 - ii. One major difference is that it focuses less on standardized testing (we will still have standardized tests) and makes the states responsible for fixing under-performing schools (especially the bottom 5%)
- D. Looking to reduce the number of Policy Books
 - a. New Locations:
 - i. Online
 - ii. Administrative Office – hard copy
 - iii. Library- hard copy
 - iv. Board Conference Room – hard copy
- E. Mental Health Service with AWARE discontinued due to lack of therapist
- F. Teacher Days with the Lane's
- G. 3D Learning through subject areas – demonstration scheduled for January 15th TBA – short video clip
- H. Reminder that Superintendent Evaluation due for next month's board meeting
- I. Coffee Corner this month set for December 16th from 9:00-10:00
- J. Staff/Board Christmas Party set for December 18th at 11:00 am at the Angus
- K. Board Hours
- L. GF Snapshot

Board Hours

Name	Date	Description	Credit Recieved
Rick Cummings	5/15/2015	Spring Symposium	7
	6/5/2015	Delegate Assembly	4
	6/6/2015	Leadership Symposium	6
	7/16/2015	Strategic Planning	3
	7/21/2015	Negotiations/Policy Symposium	7
	8/28/2015	K-12 Vision Group	6
	9/16/2015	Back to School Legal Primer	7
	9/17/2015	Strategic Planning	3
	11/30/2015	Law and Tech Symposium	12
		Total	43
Erin Wombold	6/6/2015	Newly Elected Trustee Symposium	6
	9/17/2015	Strategic Planning	3
		Total	9
Charlie Hawn	6/6/2015	Leadership Symposium	6
	7/16/2015	Strategic Planning	3
	7/21/2015	Negotiations/Policy Symposium	7
	9/17/2015	Strategic Planning	3
		Total	19
Terri Bogden	7/16/2015	Strategic Planning	3
	9/17/2015	Strategic Planning	3
		Total	6
Chris Boland	6/6/2015	Leadership Symposium	6
	7/21/2015	Negotiations/Policy Symposium	7
	9/17/2015	Strategic Planning	3
	11/30/2015	Law and Tech Symposium	12
		Total	28
Deanna Hastings	6/5/2015	Delegate Assembly	4
	6/6/2015	Leadership Symposium	6
	7/16/2015	Strategic Planning	3
	9/17/2015	Strategic Planning	3
		Total	16

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 General Fund	111,296.91	547,800.97	1,290,979.38	1,290,979.38	743,178.41	42 %
201 General Fund	106,842.66	480,359.70	1,000,389.86	1,000,389.86	520,030.16	48 %
Grand Total:	218,139.57	1,028,160.67	2,291,369.24	2,291,369.24	1,263,208.57	45 %

Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Executive Session

- A. District Clerk Performance Review

Announcements (I)

- A. Next Board of Trustees Meeting January 19, 2016
- B. MTSBA HR Symposium Feb 8, 2016

Adjournment (A)