



CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B
HOME OF THE BADGERS



Cascade School's Mission:

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

By promoting excellence for all students through:

- *Engaging curriculum with rigor and relevance*
- *High-quality instruction*
- *21st Century technology*
- *Personal and academic pride*

Cascade Schools will strive to:

- *Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.*
- *Customize and individualize our educational program to meet every student's strengths and needs.*
- *Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.*
- *Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.*
- *Connect our curriculum and assessment data to the common core standards.*



Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:

- | | | | | | | | |
|---|--|--|--|---|---|---|--|
| 1. | 2. | 3. | 4. | 5. | 6. | 7. | 8. |
| Commit to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision. | Share strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels. | Accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement. | Collaborative relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals. | Data savvy. Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement. | Align and sustain resources, such as professional development, to meet district goals. | Lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust. | Take part in team development and training to build shared knowledge, values and commitments for their improvement efforts. |



CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees
Cascade Public Schools Conference Room #123
321 Central Avenue West, Cascade MT 59421
October 18, 2022 at 6:00 p.m.

Agenda

<https://zoom.us/j/92427602087?pwd=RzlqL0g3N1ExdVA0MzZMNxVSTTlxUT09>

Meeting ID: 924 2760 2087

Passcode: kKzi03

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Informational (I)

Staff Reports (I)

- A. Michelle Price, K-12 Principal
- B. Sonja Mazaira, Activities Director
- C. Levi Collins, Superintendent
- D. Karsen Drury, Business Manager

Board Report (I)

- A. Facilities Committee Meeting
- B. Technology Committee Meeting
- C. Board Evaluation
- D. Board Training Hours

New Business (A)

- A. Consideration of Recommendation for Coaches
- B. Consideration of Recommendation for MTSS District Coordinator, Amanda Brown
- C. Consideration of Recommendation for Staff Technology Upgrade
- D. Required Policy Updates
- E. Consent Agenda
 - a. Minutes of Regular Board Meeting, September 19, 2022
 - b. Business Claims
 - c. Student Activity Account
 - d. Student Attendance Agreements
 - e. Sub List

Board Meeting Evaluation (I)

- A. Complete the evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – November 15, 2022
- B. Upcoming Events
 - a. MCEL – October 21-22nd in Missoula/Virtual

Adjournment (A)

7:30

REGULAR MONTHLY MEETING

Informational

Staff Reports (Appendix A)

- A. Michelle Price, Elementary Principal – *Appendix A, Section I (pg. 3)*
- B. Sonja Mazaira, Activities Director – *Appendix A, Section II (pg. 6)*
- C. Levi Collins, Superintendent – *Appendix A, Section III (pg. 13)*
- D. Karsen Drury, Business Manager
 - a. General Funds

PRIOR YEARS

CASCADE PUBLIC SCHOOLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: September 2018, 2019, 2020, 2021

Month	Year	Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
September	2021	101	General	\$ 99,802.52	\$ 177,989.59	\$ 1,430,304.03	\$ 1,430,304.03	\$ 1,252,314.44	12%
September	2021	201	General	\$ 67,586.27	\$ 141,141.39	\$ 1,017,084.98	\$ 1,017,084.98	\$ 875,943.59	14%
September	2020	101	General	\$ 98,206.24	\$ 169,849.88	\$ 1,445,690.00	\$ 1,445,690.00	\$ 1,275,840.12	12%
September	2020	201	General	\$ 58,298.37	\$ 128,180.35	\$ 1,014,350.00	\$ 1,014,350.00	\$ 886,169.65	13%
September	2019	101	General	\$ 9,656.23	\$ 180,373.67	\$ 1,415,556.00	\$ 1,415,556.00	\$ 123,182.33	13%
September	2019	201	General	\$ 2,033.15	\$ 125,278.47	\$ 989,292.00	\$ 989,929.00	\$ 864,013.53	13%
September	2018	101	General	\$ 9,365.67	\$ 138,353.53	\$ 1,339,509.00	\$ 1,339,509.00	\$ 1,201,155.47	10%
September	2018	101	General	\$ 15,768.78	\$ 122,791.49	\$ 1,022,939.00	\$ 1,022,939.00	\$ 9,001,247.51	12%
4 YR AVERAGE									12%

CURRENT YEAR

CASCADE PUBLIC SCHOOLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: September 2022

Month	Year	Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
September	2022	101	General	\$ 204,934.85	\$ 292,625.95	\$ 1,467,139.00	\$ 1,467,139.00	\$ 1,174,513.05	20%
September	2022	201	General	\$ 138,917.69	\$ 209,482.66	\$ 1,030,278.00	\$ 1,030,278.00	\$ 820,795.34	20%
Grand Total:				\$ 343,852.54	\$ 502,108.61	\$ 2,497,417.00	\$ 2,497,417.00	\$ 1,995,308.39	20%

Board Report (Appendix B)

- A. Facilities Committee Meeting – *Appendix B, Section I (pg. 16)*
- B. Technology Committee Meeting – *Appendix B, Section II (pg. 17)*
- C. Board Evaluation – *Appendix B, Section I (pg. 18)*
- D. Board Training Hours – *Appendix B, Section I (pg. 25)*

New Business (A) (Appendix C)

A. Consideration of Recommendation for Coaches

Category: Personnel

Presented by: Sonja Mazaira

Facts to Consider:

Kyle Evans – HS Wrestling Assistant

JD Yarger – HS Wrestling Assistant Volunteer

Superintendent Recommendation: Hire the coaches as listed for SY2022-2023.

Sample Motion: I move to hire the coaches as listed for SY2022-2023.

B. Consideration of Recommendation for MTSS District Coordinator

Category: Personnel

Presented by: Michelle Price

Facts to Consider: Amanda Brown is being recommended to fill the role of the MTSS District Coordinator. MTSS is the multi-tiered system of support which is a system of identifying students needing assistance in academics, behavior, and/or social emotional skills. Our school applied for a grant for the 2022-2023 school year to help train our teachers to use MTSS and identify individual and school-wide areas of concern and areas of strength. Amanda will be working extra hours as she attends monthly training through OPI and conducts training and professional development to our MTSS team and teachers. Amanda will also be receiving self-paced training and will be attending regular meetings with Mrs. Price to make sure our school stays on track to fully implement MTSS by the end of the school year. Our school will be awarded a second grant for next year as we extend our training towards all staff. By the end of the two years, our MTSS program should be sustainable with only basic training. Amanda will receive a stipend in the amount of \$4,000 for her extra hours and duties in this role.

Superintendent Recommendation: Hire Amanda Brown as the MTSS District Coordinator for SY2022-2023.

Sample Motion: I move to hire Amanda Brown as the MTSS District Coordinator for SY2022-2023.

C. Consideration of Recommendation for Staff Technology Upgrade

Category: Personnel

Presented by: Levi Collins/Technology Committee

Attachments: ByteSpeed Quote – *Appendix C, Section I (pg. 27)*

Facts to Consider: The staff's current computers are outdated and run very slowly, making it a hinderance on productive work days and instruction in class. Most staff computers are refurbished, second hand devices from the state and have not been replaced with new devices in many years. It is being proposed to upgrade the staff computers with Microsoft Surface Pros, new monitors, docking stations and storage bags. In replacing the devices with surfaces, staff will be able to take their device with them to work remotely from their classroom/office. Approximately 35 devices will need to be purchased. The upgrade will be funded with REAP grant funds, as well as technology funds. Administration is hoping to order the devices right away and have them installed over Winter Break.

Superintendent Recommendation: Approve the staff technology upgrade.

Sample Motion: I move to approve the staff technology upgrade.

D. Required Policy Updates & Revisions

Category: Policy

Presented by: Levi Collins

Attachments: Policies – *Appendix C, Section II (pg. 28)*

Facts to Consider: On September 9, 2022, MTSBA distributed updates to MTSBA Model Policy 2335 to assist school districts in complying with Section 20-7-120, MCA. MTSBA has developed two model forms to assist districts in complying with the statute as the new model policy is adopted and implemented.

MTSBA Model Policy 2335F1 – Human Sexuality Instruction Annual Notice works to satisfy a school district's obligation to inform parents and guardians of students enrolled in the school of any courses, events, assemblies, and services the student may receive during the school year related to human sexuality instruction as defined in the law. This annual notice serves to alert parents and guardians of their rights under the law to review curriculum materials and decline to have their student receive such instruction.

MTSBA Model Policy 2335F2- Human Sexuality Instruction 48-hour Notice works to satisfy a school district's obligation to inform parents and guardians of students enrolled in the school of any newly introduced curriculum, course materials, or special events which did not appear on the annual notice. These newly introduced or unanticipated items of instruction require a special notice because the annual notice did not inform parents of their rights to review the new material and decline participation in the newly scheduled event.

Both forms seek to assist districts in meeting the requirements of the law and the changes to MTSBA Model Policy 2335 by outlining the requirements of the new law to honor parents' rights on the issue of human sexuality instruction for an entire year and for special events.

Superintendent Recommendation: Approve and adopt the required policies, as listed.

Sample Recommendation: I move to approve and adopt the required policies, as listed.

E. Consent Agenda (Appendix D)

- A. Minutes of Regular Board Meeting, September 20, 2022 – *Appendix D, Section I (pg. 35)*
- B. Business Claims – *Appendix D, Section II (pg. 39)*
- C. Student Activity Account – *Appendix D, Section III (pg. 53)*
- D. Student Attendance Agreements – *Appendix D, Section IV (pg. 54)*
- E. Sub List – *Appendix C, Section III (pg. 55)*

Board Meeting Evaluation (I)

- A. Complete evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting, November 15, 2022
- B. Upcoming Trainings:
 - a. MCEL – October 20-21st

Adjournment (A)