



# CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees  
Cascade Public Schools Conference Room #123  
321 Central Avenue West, Cascade MT 59421  
**June 29, 2020 at 6:00 p.m.**

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## Agenda

*Instructions on how to attend the meeting via electronic means will be posted one hour before the start of the special meeting on the school's webpage and Facebook page.*

### Call to Order

**6:00**

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

### Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

## REGULAR MONTHLY MEETING

### Informational (I)

- A. Letter of Resignation, Ashley Tait
- B. Letter of Resignation, Skip Reissing
- C. Resignation, Mark Nelsen
- D. FY2019 Audit Report

### Staff Reports (I)

- A. Michelle Price, Elementary Principal
- B. Nichole Pieper, JH/HS Principal
- C. Sonja Mazaira, AD
- D. Angela Johnson, Head Cook
- E. Rick Miller, Superintendent
- F. Karsen Drury, Business Manager

### Board Report (I)

- A. Board Training Hours
- B. Board Evaluation
- C. Policy Committee Report
- D. Technology Committee Report

### New Business (A)

- A. Consideration of Recommendation for Early Kindergarten Teacher, McKenzie Lencioni
- B. Consideration of Recommendation for JH/HS P.E. Teacher, Allen Heisler
- C. Consideration of Recommendation for JH/HS Social Studies Teacher, James Martz
- D. Consideration of Recommendation for JH/HS English Teacher, Caitlin Hortert
- E. Consideration of Recommendation for JH/HS Ag Ed Teacher, Cassidy Corrigan
- F. Consideration of Recommendation for JH/HS Business Teacher, Connor Schulte
- G. Consideration of Recommendation for JH/HS FCS Teacher, Peggy Strobbe
- H. Consideration of Recommendation for Custodian, Scott Hawn
- I. Consideration of Recommendation for Route Bus Driver, Michele Correll

- J. Consideration of Recommendation for Route Bus Driver, Linda Lodman
- K. Consideration of Recommendation for Summer School Instructors
- L. Consideration of Recommendation for Coaching Staff
- M. Consideration of Recommendation for Science Fair Advisors
- N. Consideration of Recommendation for Classified Staff SY2020-2021
- O. Consideration of Business Manager/District Clerk Contract SY2020-2021, Karsen Drury
- P. Consideration of Updated & Revised SY2020-2021 Handbooks
- Q. Consideration of Approval of Early K Program
- R. Consideration of Chromebook Purchases
- S. Policy Revisions – First Reading
- T. Resolution to Decommission Obsolete Property
- U. Resolution to Cancel Stale or Outstanding Warrants
- V. Resolution to Close Activity Account, Class of 2020
- W. Resolution to Open Activity Account, Class of 2024
- X. Resolution to Transfer to Compensated Absences Fund
- Y. Resolution to Transfer to Interlocal Agreement Fund
- Z. Consent Agenda
  - a. Minutes Regular Board Meeting, May 12, 2020
  - b. Minutes Organizational Board Meeting, May 12, 2020
  - c. Business Claims
  - d. Student Activity Account
  - e. Sub List

### **Board Meeting Evaluation (I)**

- A. Complete the evaluation and turn into Mr. Miller

### **Announcements (I)**

- A. Regular School Board Meeting, July 21, 2020

### **Adjournment (A)**

**7:30**

## REGULAR MONTHLY MEETING

### Informational

- A. Letter of Resignation, Ashley Tait

May 11, 2020

Rick Miller, Superintendent  
Cascade Public Schools  
321 Central Avenue  
Cascade, Montana 59421

Dear Mr. Miller,

I am writing this letter to inform you of my decision to resign from my position as 7-12 English teacher effective at the conclusion of the 2019-2020 school year.

Sincerely,



Ashley Tait

- B. Letter of Resignation, Skip Reissing

5-29-2020

To Cascade Public School:

I Robert Reissing am resigning  
as school Bus driver the end of  
the school yr 2020

thank you for your  
consideration in this matter  
Robert W Reissing

- C. Letter of Resignation, Mark Nelsen

To whom it may concern:

This letter is to inform you that I, Mark Nelsen, will not be returning to a full time bus driver position in the fall of 2020. However I would be happy to substitute on occasion.

Kind regards,



Mark Nelsen

- D. FY2019 Audit Report

## Staff Reports

- A. Michelle Price, Elementary Principal
- B. Nichole Pieper, JH/HS Principal
- C. Sonja Mazaira, AD
- D. Rick Miller, Superintendent
  - a. 4-Day School Week Report
  - b. COVID Report
- E. Karsen Drury, Business Manager
  - a. May General Fund Budgets

### PRIOR YEARS

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: May 2016, 2017, 2018, 2019

Month	Year	Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
May	2019	101	General	\$ 353,400.53	\$ 1,226,773.30	\$ 1,339,509.00	\$ 1,339,509.00	\$ 112,735.70	92%
May	2019	201	General	\$ 270,534.13	\$ 958,964.76	\$ 1,022,939.00	\$ 1,022,939.00	\$ 63,974.24	94%
May	2018	101	General	\$ 314,774.30	\$ 1,177,806.57	\$ 1,312,763.00	\$ 1,312,763.00	\$ 134,956.43	90%
May	2018	201	General	\$ 247,393.85	\$ 984,010.56	\$ 1,063,555.00	\$ 1,063,555.00	\$ 79,544.44	93%
May	2017	101	General	\$ 299,497.34	\$ 1,202,812.97	\$ 1,299,858.00	\$ 1,299,858.00	\$ 97,045.03	93%
May	2017	201	General	\$ 235,076.37	\$ 960,163.19	\$ 1,016,540.00	\$ 1,016,540.00	\$ 56,376.81	94%
May	2016	101	General	\$ 323,088.67	\$ 1,224,840.64	\$ 1,290,979.00	\$ 1,290,979.00	\$ 66,138.36	95%
May	2016	201	General	\$ 179,089.47	\$ 966,393.03	\$ 1,000,389.00	\$ 1,000,389.00	\$ 33,995.97	97%
<b>4 YR AVERAGE</b>									<b>94%</b>

### CURRENT YEAR

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: May 2020

Month	Year	Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
May	2020	101	General	\$ 286,986.70	\$ 1,200,262.07	\$ 1,415,556.00	\$ 1,415,556.00	\$ 215,293.93	85%
May	2020	201	General	\$ 173,930.36	\$ 829,520.95	\$ 989,292.00	\$ 989,292.00	\$ 159,771.05	84%
<b>Grand Total:</b>				<b>\$ 460,917.06</b>	<b>\$ 2,029,783.02</b>	<b>\$ 2,404,848.00</b>	<b>\$ 2,404,848.00</b>	<b>\$ 375,064.98</b>	<b>85%</b>

b. June All Fund Budgets – will be available at the meeting

# Board Report

## A. Board Training Hours

Cascade Board Hours 2019/2020			
NAME	DATE	DESCRIPTION	CREDIT RECEIVED
<b>Val Fowler</b>	10/16-18/19	MCEL	12
	10/18/19	Delegate Assembly	3
	6/11/2020	Annual Meeting	4
		<b>TOTAL</b>	<b>19</b>
<b>Chris Wilson</b>	3/19/20	Legal Primer	6
	3/19/20	MCEL 3 Deep dive Videos	3
	4/20	Collaborative Professional Development Part I & 2	2
	4/20	Deep Dive Session - HB 576 Gifts and Endowments HB 211/387	2
	4/20	The Essentials of being a trustee Part 1&2	2
	4/20	Collective Bargaining 101	1
	4/20	Policy 101	1
	6/11/2020	Annual Meeting	4

		<b>TOTAL</b>	<b>21</b>
<b>Chris Boland</b>	10/16-18/19	MCEL	12
	10/18/19	Delegate Assembly	3
		<b>TOTAL</b>	<b>15</b>
<b>Iain McGregor</b>	11/19	Innovation symposium	9
	5/31	2020 MTSBA/MASBO Employment Hot Topics Training Videos	6
		<b>TOTAL</b>	<b>15</b>
<b>Ruth Mortag</b>	2/18/20	2019 School Activities Hot Topic Seminar	6
	5/14/20	MCEL Videos	12
		<b>TOTAL</b>	<b>18</b>
<b>John Rumney</b>	07/11/19	Hot Topic-Issues in Employment Law	6
	09/04/19	2019 School Activities Hot Topic Seminar	6
	2/2020	Legal Primer	6
		<b>TOTAL</b>	<b>18</b>

- B. Board Evaluation
- C. Policy Committee Report
- D. Technology Committee Report

## **New Business (A)**

### **A. Consideration of Recommendation for Early Kindergarten Teacher, McKenzie Lencioni**

**Category:** Personnel

**Presented by:** Rick Miller

**Superintendent Recommendation:** Hire McKenzie Lencioni as Early Kindergarten Teacher for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire McKenzie Lencioni for SY2020-2021.

### **B. Consideration of Recommendation for JH/HS P.E. Teacher, Allen Heisler**

**Category:** Personnel

**Presented by:** Rick Miller

**Superintendent Recommendation:** Hire Allen Heisler as the JH/HS PE Teacher for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire Allen Heisler as the JH/HS PE Teacher for SY2020-2021.

### **C. Consideration of Recommendation for JH/HS Social Studies Teacher, James Martz**

**Category:** Personnel

**Presented by:** Rick Miller

**Superintendent Recommendation:** Hire James Martz as the JH/HS Social Studies Teacher for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire James Martz as the JH/HS Social Studies Teacher for SY2020-2021.

### **D. Consideration of Recommendation for JH/HS English Teacher, Caitlin Hortert**

**Category:** Personnel

**Presented by:** Rick Miller

**Superintendent Recommendation:** Hire Caitlin Hortert as the JH/HS English Teacher for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire Caitlin Hortert as the JH/HS English Teacher for SY2020-2021.

### **E. Consideration of Recommendation for JH/HS Ag Ed Teacher, Cassidy Corrigan**

**Category:** Personnel

**Presented by:** Rick Miller

**Superintendent Recommendation:** Approve the recommendation to hire Cassidy Corrigan as the JH/HS Ag Ed Teacher for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire Cassidy Corrigan as the JH/HS Ag Ed Teacher for SY2020-2021.

### **F. Consideration of Recommendation for JH/HS Business Teacher, Connor Schulte**

**Category:** Personnel

**Presented by:** Rick Miller

**Superintendent Recommendation:** Approve the recommendation to hire Connor Schulte as the JH/HS Business Teacher for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire Connor Schulte as the JH/HS Business Teacher for SY2020-2021.

### **G. Consideration of Recommendation for part-time JH/HS FCS Teacher, Peggy Strobbe**

**Category:** Personnel

**Presented by:** Rick Miller

**Facts to Consider:** Mrs. Strobbe retired at the end of SY2019 and returned for the 2<sup>nd</sup> semester of SY2020 to teach two FCS classes. She would like to return for SY2021 at 0.29 FTE.

**Superintendent Recommendation:** Approve the recommendation to hire Peggy Strobbe as the part-time JH/HS FCS Teacher for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire Peggy Strobbe as the part-time JH/HS FCS Teacher for SY2020-2021.

### **H. Consideration of Recommendation for Custodian, Scott Hawn**

**Category:** Personnel

**Presented by:** Rick Miller

**Facts to Consider:** Mr. Hawn is currently employed as a sub custodian.

**Superintendent Recommendation:** Hire Scott Hawn as route custodian for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire Scott Hawn as custodian for SY2020-2021.

**I. Consideration of Recommendation for Route Bus Driver, Michele Correll**

**Category:** Personnel

**Presented by:** Rick Miller

**Facts to Consider:** Mrs. Correll is currently employed as a sub/activity bus driver at the school. She would like the opportunity to take on a full time bus driving position and fill one of the vacant routes. She will also continue to drive activities when available.

**Superintendent Recommendation:** Hire Michele Correll as route bus driver for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire Michele Correll as route bus driver for SY2020-2021.

**J. Consideration of Recommendation for Route Bus Driver, Linda Lodman**

**Category:** Personnel

**Presented by:** Rick Miller

**Superintendent Recommendation:** Hire Linda Lodman as route bus driver for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire Linda Lodman as route bus driver for SY2020-2021.

**K. Consideration of Recommendation for Summer School Instructors**

**Category:** Personnel

**Presented by:** Rick Miller

**Facts to Consider:** Sarah Pederson, Jennifer Ward, and Pamela Moultray are being recommended to be hired as the summer school instructors for 2020. Each is currently employed as a teacher at the school. The instructors will be working 4 days a week, for 3 hours per day and will be paid \$18.00/hour through the 21<sup>st</sup> Century Grant.

**Superintendent Recommendation:** Approve the recommendation to hire Sarah Pederson, Jennifer Ward and Pamela Moultray as summer school instructors for 2020.

**Sample Motion:** I move to approve the recommendation to hire Sarah Pederson, Jennifer Ward, and Pamela Moultray as summer school instructors for 2020.

**L. Consideration of Recommendation for Coaching Staff**

**Category:** Personnel

**Presented by:** Sonja Mazaira/Rick Miller

**Facts to Consider:**

Eric Dirks – HS Football Head

Greg Horton – HS Football 1<sup>st</sup> Assistant

Connor Schulte – HS Football 2<sup>nd</sup> Assistant

Matt Hastings – JH Football Head

Allen Heisler – JH Football Assistant

Iain McGregor – Football Assistant Volunteer

Nathan Schultz – Football Assistant Volunteer

Josh Pepos – Football Assistant Volunteer

Jeannie McKamey – HS Volleyball 2<sup>nd</sup> Assistant

Christa Hardy – JH Volleyball Head

Stephanie Perry – HS Cross Country Head

Mike Moore – HS Boys Basketball Head

Jeff Mortag – HS Girls Basketball Head

Karsen Drury – HS Girls Basketball Assistant

**Superintendent Recommendation:** Hire all coaches as listed.

**Sample Motion:** I move to approve the recommendation to hire the fall coaches as listed for SY2020-2021.

**M. Consideration of Recommendation for Science Fair Advisors**

**Category:** Personnel

**Presented by:** Rick Miller

**Superintendent Recommendation:** Hire Erin Rollins and Alissa Johnson as Science Fair Advisors for FY2019-2020.

**Sample Motion:** I move to approve the recommendation to hire Erin Rollins and Alissa Johnson as Science Fair Advisors for SY2020-2021.

**N. Consideration of Recommendation for Classified Staff SY2020-2021**

**Category:** Personnel

**Presented by:** Rick Miller

**Attachments:** Staff List (below)

**Facts to Consider:** \*Note: Staff members with related board members will need to be pulled and voted upon separately, with related board member abstaining from vote (Policy 1425 Abstentions From Voting).

**Superintendent Recommendation:** Hire the Classified Staff as listed for SY2020-2021.

**Sample Motion:** I move to approve the recommendation to hire the Classified Staff as listed for SY2020-2021.

**Classified Staff 2020-2021**

Smith, Bryan	Maintenance/Transportation Supervisor
Mondragon, Eric	Maintenance/Transportation Assistant
Johnson, Angela	Food Service Supervisor
Ethridge, Andrea	XCELL! Supervisor
Hanson, Brooke	XCELL! Ulm Supervisor
King, Katelyn	Custodian
Boettger, Jake	Custodian
Castellanos, Ray	Instructional Aide
Ludvison, Kandra	Instructional Aide
Mahana, Danette	Instructional Aide
Reum, Julianne	Instructional Aide
Hall-Elmore, Robbie	Bus Aide
Ethridge, Allyson	XCELL! Assistant Aide
Mann, Tina	Main Office Secretary
Taft, Tracy	Student Office Secretary
Ayers, Misty	General Kitchen Assistant
Hall-Elmore, Robbie	General Kitchen Assistant
Langenderfer, Brenda	General Kitchen Assistant
Cummings, Larry	Bus Driver
Freed, Philip	Bus Driver
Manning, Gale	Bus Driver
Nelsen, Dave	Bus Driver

**O. Consideration of Business Manager/District Clerk Contract, Karsen Drury**

**Category:** Personnel

**Presented by:** Rick Miller

**Attachments:** Contract – Appendix A

**Facts to Consider:** Proposed contract of Business Manager/District Clerk for SY2020-21 with all existing terms and a salary of \$52,000.

**Superintendent Recommendation:** Approve the Business Manager/District Clerk Contract for Karsen Drury for the 2020-2021 school year.

**Sample Motion:** I move to approve the Business Manager/District Clerk Contract for Karsen Drury for the 2020-2021 school year.

**P. Consideration of Updated & Revised SY2020-2021 Handbooks**

**Category:** Policy

**Presented by:** Rick Miller

**Attachments:** Handbooks – Appendices B-G (Certified Handbook, Classified Handbook, Transportation Handbook, Student Handbook, Student Activities/Athletic Handbook, Coaches/ Sponsors/ Advisors/ Activities/Athletic Handbook, Board Handbook)

**Facts to Consider:** Along with the administration, the Policy Committee has extensively reviewed the handbooks and made updates and revisions to comply with Board policy, streamline the format and eliminate redundancy.

**Superintendent Recommendation:** Approve the updated and revised SY2020-2021 Handbooks

**Sample Motion:** I move to approve the updated and revised SY2020-2021 Handbooks.

**Q. Consideration of Approval of Early K Program**

**Category:** Policy



**Presented by:** Rick Miller

**Facts to Consider:** As per Policy 3100, Board approval of the Early K Program is required to receive funding for the program, pursuant to the district's calculation of ANB as reported to OPI. At this time there are 15 students enrolled.

**Superintendent Recommendation:** Approve the Early K Program for SY2020-2021.

**Sample Motion:** I move to approve the Early K Program for SY2020-2021.

**R. Consideration of Chromebook Purchases**

**Category:** Finance

**Presented by:** Rick Miller

**Facts to Consider:** The District's chromebooks are reaching the end of life. The Technology committee has made it a goal to get all District technology on a rotational schedule to be replaced at the end of its useful life. For FY2020, 100 chromebooks need to be replaced at the cost of approximately \$22,000.

**Superintendent Recommendation:** Approve the purchase of chromebooks.

**Sample Motion:** I move to approve the purchase of chromebooks.

**S. Policy Revisions**

**Category:** Policy

**Presented by:** Rick Miller

**Attachments:** Appendix H - Policies

**Facts to Consider:** MTSBA has prepared another update to the MTSBA Model Emergency Policy Series in anticipation of the policies remaining in effect beyond the conclusion of the 2019-2020 school year. Policies 1908, 1908F and 1909 have been updated to remove references to the 2019-2020 school year. This update is intended to assist districts in preparation for and operation during the 2020-2021 school year.

**Superintendent Recommendation:** Approve and adopt Policies 1908, 1908F, and 1909.

**Sample Motion:** I move to approve and adopt Policies 1908, 1908F, and 1909.

**T. Resolution to Decommission Obsolete Property**

**Category:** Finance

**Presented by:** Karsen Drury

**Attachments:** Resolution to Decommission Obsolete Property

**Facts to Consider:** Per MCA 20-6-604, "Whenever the trustees of a district determine that a site, building or any other real or personal property of the district is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district, the trustees may sell or otherwise dispose of the real or personal property in accordance with this section and without conforming to the provisions of 20-6-603. If a decision to sell or dispose of property is made, the trustees shall adopt a resolution to sell or otherwise dispose of the district real or personal property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district." Annual disposal of outdated and degrading equipment in need of clean up and disposal. The obsolete sale is TBD.

**Superintendent Recommendation:** Approve the Resolution to Decommission Obsolete Property.

**Sample Motion:** I move to approve the Resolution to Decommission Obsolete Property.

**RESOLUTION**

WHEREAS, the Board of Trustees of School Districts 3 & B, Cascade Public Schools, has determined that personal property of the Districts consisting of:

*Miscellaneous outdated supplies, curriculum and equipment.*

are or are about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the Districts, and

WHEREAS, the Trustees may sell or otherwise dispose of such personal property in accordance with Section 20-6-604, MCA (2017).

THEREFORE, it is hereby resolved that the Board of Trustees of Cascade Public Schools will sell or otherwise dispose of the abandoned, obsolete, undesirable or unsuitable personal property in any reasonable manner determined to be in the best interests of the Districts, and

FURTHERMORE, the effective date of this resolution shall be, July 14, 2020

Any taxpayer may appeal this resolution of the Trustees at any time prior to the effective date of this Resolution, to the District court by filing a verified petition with the clerk of such court and serving a copy of such petition upon the Districts. The petition must set out in detail the objections to the petitioner to the adoption of this Resolution or to the disposal of the property. The final determination of the matter will be by the court.

**U. Resolution to Cancel Stale or Outstanding Warrants**

**Category:** Finance

**Presented by:** Karsen Drury

**Facts to Consider:** A “cancelled warrant” occurs when a district determines a warrant which was previously issued is not valid. The board must authorize cancellation of a warrant. A warrant may be canceled even if the warrant is not in possession of the district. Generally, a warrant is canceled if it was lost, is stale dated, or was issued in payment for goods which were returned to the vendor. A canceled warrant is often followed by a replacement warrant. A board of trustees may cancel a warrant which has been issued for at least one year, however the district’s liability for payment of a contractual obligation does not terminate until the time specified in law (20-9-223, MCA). The contractual obligation generally continues for 8 years if based on an instrument in writing. See 27-2-201, MCA. A “replacement warrant” is usually issued to replace an original warrant lost by the payee. The first warrant is usually canceled by the board and a replacement warrant issued.

Claims:

Ch#10703 - \$127.40 – 05/31/2019

Payroll:

Ch#10394 - \$83.88 – 11/30/2018

Ch#10670 - \$636.92 – 05/24/2019

Student Accounts:

Ch#10642 - \$50.00 – 04/10/2019

Voided (duplicate or misprints):

Check numbers: 11182, 11175, 11157, 10937, 10900, 10895, 10839, 10836

**Superintendent Recommendation:** Cancel the stale dated warrants as listed.

**Sample Motion:** I move to approve the recommendation to cancel the stale dated warrants as listed.

**V. Resolution to Close Activity Account, Class of 2020**

**Category:** Finance

**Presented by:** Karsen Drury

**Facts to Consider:** The graduating class fund is closed at the end of each year. If there are remaining monies, the graduating class designates how the monies are spent or where the monies are to be transferred. Balance \$178.36.

**Superintendent Recommendation:** Close the Class of 2020 activity account.

**Sample Motion:** I move to approve the recommendation to close the Class of 2020 activity account.

**W. Resolution to Open Activity Account, Class of 2024**

**Category:** Finance

**Presented by:** Karsen Drury

**Facts to Consider:** It is required that the board approve any fund added to the activity fund.

**Superintendent Recommendation:** Open Class of 2024 activity account

**Sample Motion:** I move to approve the recommendation to open Class of 2024 activity account.

**X. Resolution to Transfer to Compensated Absences Fund**

**Category:** Finance

**Presented by:** Karsen Drury

**Facts to Consider:** Authorized by Section 20-9-512 MCA, for the purpose of financing the accumulated sick leave and vacation pay that non-teaching or administrative school district employee is entitled to upon termination of employment. Funded using budgeted General Fund transfers. Funds in excess of limit must be returned to General Fund.

**Superintendent Recommendation:** Approve the resolution to transfer year end monies from the general funds to the compensated absences funds.

**Sample Motion:** I move to approve the recommendation to transfer year end monies from the general funds to the compensated absences funds.

**Y. Resolution to Transfer to Interlocal Agreement Fund**

**Category:** Finance

**Presented by:** Karsen Drury

**Facts to Consider:** The board elected to open an Interlocal agreement fund that allows the District to transfer monies from certain funds into the Interlocal to be used for expenditures for both the elementary and high school districts. These monies can be used for any expenditures incurred by both Districts.

**Superintendent Recommendation:** Approve the transfer year end monies from the general funds and transportation funds to the interlocal agreement fund.

**Sample Motion:** I move to approve the recommendation to transfer year end monies from the general funds and transportation funds to the interlocal agreement fund.

## **z. Consent Agenda**

- A. Minutes of Regular Board Meeting, May 19, 2020

### **Regular Meeting**

Cascade School District 3B  
Board of Trustees  
May 12, 2020 - 6:00 pm

**DRAFT**

Subject to change upon approval of the board

### **Board Members Present**

#### High School Board

Val Fowler - Chair

Chris Boland

John Rumney

Ruth Mortag

Iain McGregor

Chris Wilson

#### Elementary Board

Chris Boland

John Rumney

Ruth Mortag

Iain McGregor

Chris

Wilson

**Others Present:** Karsen Drury - District Clerk, Rick Miller - Superintendent, Rick Cummings, Tracy Taft, Angela Johnson, Kandra Ludvigson, Kelly Rumney, Michelle Price, Pam Marquis, Sonja, Jeff Skogley, Melody Skogley, Sarah Pederson, Crystal Lemanski & spouse, Cindy McKamey, Matt McKamey, Mattison McKamey, Christa Hardy, Chuck Mercer, Becca Cooper, Nichole Peiper, Farrah McGregor, Heather Wilson

Val Fowler - Board Chair, called the Board of Trustees meeting to order at 6:10 pm. Mrs. Fowler asked for public comment on non-agenda items. No public comment.

### **Informational**

- A. Letter of Resignation, John Wright
- B. Letter of Resignation, Eric Tilleman
- C. Letter of Resignation, Jay Fredrickson
- D. Letter of Resignation, Cathy Workman
- E. Resignation, Julia Maxwell

### **Staff Reports**

- A. Michelle Price, EL Principal
  - a. Very beneficial for kids to be allowed to return to school for extra help.
- B. Nichole Pieper, JH/HS Principal
  - a. Reduced the number of missing assignments from 1000 to 545 once students returned to the building.
  - b. Planning for graduation - each student will have their own section, valedictorian & salutatorian front row, random drawing for the rest of the students' families - no limitation on amount of guests, but must be 6 feet apart from other students' party. All parties must bring their own chairs. Live streaming the ceremony.
  - c. Painting C on Friday.
  - d. Starting check out procedure during last week of school for all students.
- C. Sonja Mazaira, AD
  - a. Gym Floor renovation has begun.
  - b. Awards - Ryan Bodgen All State Basketball, Shelbie Jackson All State VB, Shelbie Jackson & Caden Crowell Athletes of the Year.
  - c. FFA- State virtual May 20-21st - will post link with information.

- D. Angela Johnson, Food Service
  - a. USDA approved us for grab-and-go meals through the summer food program - free of cost to students and their siblings. Served 699 in March and 2,976 meals in April. Allowing to operate through both summer food program and national school lunch program to feed both students coming to school and not coming to school.
- E. Rick Miller, Superintendent
  - a. COVID-19 - 20 infections within the state. Went 4 days without infections, now increasing again. Been successful in getting kids back into school and keeping them distanced. Appreciation to aides and bus drivers in getting kids transported to school, and also to the maintenance and kitchen heads, as well as principals.
  - b. Transportation - Bus drivers are back transporting kids to and from school.
  - c. Technology - cameras in 3 phases. Currently on phase 2, which is the outdoor cameras. Working on coming up with a technology rotation for rest of equipment.
- F. Karsen Drury, District Clerk
  - a. March General Fund Budgets

## Board Report

- A. Board Training Hours
- B. Board Evaluation
- C. Negotiations Committee Report

## New Business

- A. Consideration of Adoption of Collective Bargaining Agreement SY2020-2021  
 John Rumney moved, seconded by Chris Boland to approve the recommendation to adopt the Collective Bargaining Agreement for SY2020-2021.  
 Ruth Mortag - had several items that were to be discussed with the Union. First revision was for the RIF procedure. Second was on the work day/work year, which made it more flexible for the scheduling on the calendar. Third Assigned Extracurricular Duties, to help with manning the school sponsored events. Fourth Salary Matrix, which gives teachers who are maxed out on years a raise.  
 Passed unanimously.
- B. Consideration of Adoption of Calendar SY2020-2021  
 Iain McGregor moved, seconded by Chris Wilson to approve the recommendation to adopt the calendar for SY2020-2021.  
 FY20 had 150 days instructional days, FY21 will have 151 days. Once the calendar is approved, the day will be set with start and end times. Principals and teachers are on the calendar committee. Two Fridays are scheduled - one for beginning of school and one for homecoming.  
 Passed unanimously.
- C. Consideration of Recommendation for JH/HS Math Teacher SY2020-21, Kelly Rumney  
 Iain McGregor moved, seconded by Chris Boland to approve the recommendation to hire Kelly Rumney as the JH/HS Math Teacher for the 2020-21 school year.  
 Passed unanimously, with John Rumney abstaining.
- D. Consideration of Recommendation for Title I Coordinator and Teacher, Karen Allen  
 John Rumney moved, seconded by Ruth Mortag to approve the recommendation to hire Karen Allen as the Title I Coordinator and Teacher for the 2020-21 school year.  
 Need to list her as coordinator and teacher for grant  
 Passed unanimously.

- E. Consideration of Recommendation for Elementary Teacher, Jennifer Ward  
Chris Wilson moved, seconded by John Rumney to approve the recommendation to hire Jennifer Ward as Elementary Teacher for the 2020-21 school year.  
Passed unanimously.
- F. Consideration of Elementary Principal/Title I Director Contract SY2020-21, Michelle Price  
Iain McGregor moved, seconded by John Rumney to approve the Elementary Principal/Title I Director contract for Michelle Price for the 2020-21 school year.  
The principals negotiated a 4% raise, which was the same as all certified staff received. In addition, Mr. Miller requested that a portion of his 4% raise be divided amongst the principals.  
Passed unanimously.
- G. Consideration of JH/HS Principal Contract SY2020-21, Nichole Pieper  
John Rumney moved, seconded by Chris Boland to approve the JH/HS Principal contract for Nichole Pieper for the 2020-21 school year.  
Passed unanimously.
- H. Consideration of Superintendent Contract for SY2020-22, Rick Miller  
Chris Boland moved, seconded by John Rumney to approve the Superintendent contract for Rick Miller for the 2020-22 school years.  
Mr. Miller negotiated a 4% raise, in which 2.5% would be divided amongst the principals. Additionally, he requested the water utility be paid for by the District. Certain language was removed from the contract that was no longer pertinent (moving expense agreement, licensure stipulation).  
Passed unanimously, with Chris Wilson abstaining.
- I. Consideration of Recommendation for Bus Rental  
Ruth Mortag moved, seconded by Chris Wilson to approve the bus rental agreement.  
Passed unanimously.
- J. Consideration of Annual MSGIA Property and Liability Insurance Renewal FY21  
Chris Wilson moved, seconded by Iain McGregor to approve the MSGIA Property and Liability Insurance Renewal for FY21.  
Passed unanimously.
- K. Consideration of Annual MHSA Annual Application, Catastrophic Insurance & Concussion Insurance FY21  
John Rumney moved, seconded by Iain McGregor to approve the Annual MHSA Annual Application, Catastrophic Insurance & Concussion Insurance FY21.  
Passed unanimously.
- L. Consent Agenda
  - a. Minutes Regular Board Meeting, April 21, 2020
  - b. Minutes Emergency Board Meeting, April 27, 2020
  - c. Business Claims (6713-6740)
  - d. Student Activity Account
  - e. Sub List
 Ruth Mortag moved, seconded by Chris Boland to approve the consent agenda as listed.  
Passed unanimously.

**District Clerk Annual Evaluation (Executive Session)**

**Board Meeting Evaluation**

- A. Complete evaluation and turn into Mr. Miller.

**Announcements**

- A. Regular School Board Meeting, June 29, 2020 at 6:00 pm

**Adjournment**

At 7:33 pm Chris Boland moved, seconded by Iain McGregor to adjourn.  
Passed unanimously.

\_\_\_\_\_  
Val Fowler, Board Chair

\_\_\_\_\_  
ATTEST: Karsen Drury, District Clerk

Date Signed \_\_\_\_\_

*For additional details on items presented in the minutes of the meeting, please see coinciding board agenda found on Cascade Public Schools' webpage: [www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html](http://www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html)*

**B. Minutes of Organizational Board Meeting, May 12, 2020**

**Organizational Meeting**

Cascade School District 3B Board of Trustees

May 20, 2020

**Board Members Present**

High School Board

Val Fowler - Chair

John Rumney

Ruth Mortag

Iain McGregor

Chris Wilson

Elementary Board

John Rumney

Ruth Mortag

Iain McGregor

Chris Wilson

**Others Present:** Karsen Drury - District Clerk, Rick Miller - Superintendent

Val Fowler - Board Chair, called the Board of Trustees meeting to order at 7:34 pm. Mrs. Fowler asked for public comment on **non**-agenda items.

**New Business**

- A. Appoint District Clerk  
Iain McGregor moved, seconded by Chris Wilson to appoint Karsen Drury as the District Clerk.  
Passed unanimously.
- B. Canvas Election Results  
John Rumney moved, seconded by Ruth Mortag to approve the election by acclamation.  
Passed unanimously.
- C. Certificates of Elections and Oath of Office for New Trustees  
Certificates of Elections were presented to Chris Wilson and Rick Cummings.
- D. Nominate and select Board Chair  
Rick Cummings nominated Val Fowler as Board Chairman. John Rumney seconded the motion.  
Chris Wilson nominated Iain McGregor as Board Chairman. Ruth Mortag seconded the motion.

Rick Cummings moved nominations be closed. John Rumney seconded the motion.

Chris Wilson commented on Iain's nomination - family children, good questions, etc.

Ruth Mortag commented on Iain's nomination - good questions and thought, good perspective different from others. Good presence.

Rick Cummings said either would be good.

Val Fowler said we have gained a lot as a board over the past few years. The board has come a long way and work well together. Spends about an hour a day on board tasks. If you have children in the school it can get personal - without kids in the school can make decisions objectively without your own child's best interest in mind.

John Rumney said have had a good year - work together as a team. board chair works as a silent member. Sometimes the member is lost in running the meeting with being board chair.

Iain thinks he needs more experience - honored to be nominated but needs to learn more. It is running well now, but have challenging times ahead.

John Rumney moves appoint Val Fowler as Chairman. Rick Cummings seconds the motion.

Passed unanimously.

E. Nominate and select Vice-Chair

Ruth Mortag nominated Iain McGregor as Board Vice-Chair. Rick Cummings seconded the motion.

Passed unanimously.

F. Procedures and Expectations

G. Create/and or appoint Committees

1. Facilities - John Rumney, Chris Wilson, Iain McGregor
2. Finance - Val Fowler, John Rumney, Rick Cummings
3. Policy - John Rumney, Val Fowler, Ruth Mortag
4. Negotiations - Val Fowler, Ruth Mortag, Iain McGregor
5. Transportation - Chris Wilson, Iain McGregor, Rick Cummings
6. Technology - Ruth Mortag, Chris Wilson, Rick Cummings

## Adjournment

At 8:24 pm RC moved, seconded by **to adjourn. Passed unanimously.**

Val Fowler, Board Chair

Date Signed \_\_\_\_\_

*For additional details on items presented in the minutes of the meeting, please see coinciding board agenda found on Cascade Public Schools' webpage: [www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html](http://www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html)*

# C. Business Claims

06/25/20  
08:22:53

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 5/20

Page: 1 of 10  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
6741	11212S	3994 AWARE	6,869.83					
1		745783 04/27/20 AWARE Services - April 2020	1,020.05*		115 157	100-2100	330	555
2		745783 04/27/20 AWARE Services - April 2020	2,003.67*		115 158	100-2100	330	555
3		745783 04/27/20 AWARE Services - April 2020	619.32*		115 661	100-2100	330	555
4		750237 05/04/20 AWARE Services - May 2020	903.51*		115 157	100-2100	330	555
5		750237 05/04/20 AWARE Services - May 2020	1,774.73*		115 158	100-2100	330	555
6		750237 05/04/20 AWARE Services - May 2020	548.55*		115 661	100-2100	330	555
6742	11213S	1564 BENEFIS HEALTH SYSTEM	325.50					
1		05/10/20 Physical Therapy - Student	325.50*		101 158	100-2100	340	
6743	11215S	1777 CASCADE FOOD BANK	500.00					
1		05/07/20 JMG Backpack Meal Donation	500.00*		215 157	329-1000	810	220
6744	11214S	1778 CASCADE BOOSTER CLUB	200.00					
1		05/07/20 JMG Booster Club Donation	200.00*		215 157	329-1000	810	220
6745	11216S	1654 CASCADE PTA	200.00					
1		05/07/20 JMG PTA Donation	200.00*		215 157	329-1000	810	220
6746	11218S	2163 CENTURY LINK	105.76					
1		05/01/20 Phone Lines - May 2020	23.27		101 158	100-2600	531	
2		05/01/20 Phone Lines - May 2020	8.46		101 661	100-2600	531	
3		05/01/20 Phone Lines - May 2020	21.15		110	100-2700	531	
4		05/01/20 Phone Lines - May 2020	24.32		201 157	100-2600	531	
5		05/01/20 Phone Lines - May 2020	28.56		210	100-2700	531	
6747	11217S	407 CENTURY LINK	1,665.23					
1		1490331761 04/19/20 Internet	366.35		101 158	100-2600	531	
2		1490331761 04/19/20 Internet	133.22		101 661	100-2600	531	
3		1490331761 04/19/20 Internet	333.05		110	100-2700	531	
4		1490331761 04/19/20 Internet	383.00		201 157	100-2600	531	
5		1490331761 04/19/20 Internet	449.61		210	100-2700	531	
6748	11219S	3853 CLARKS ORTHOPEDIC & MEDICAL	194.20					
1		191107 05/06/20 MT Annual Lift Load Test	97.10		101 158	100-2600	340	
2		191107 05/06/20 MT Annual Lift Load Test	97.10		201 157	100-2600	340	
6749	11220S	3987 CULLIGAN	115.90					
1		193X014827 04/30/20 Water Services	38.24		101 158	100-2600	452	
2		193X014827 04/30/20 Water Services	13.91		101 661	100-2600	452	
3		193X014827 04/30/20 Water Services	63.75		201 157	100-2600	452	



\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
6750	11221S	855 ENERGY WEST	2,503.65					
1		04/29/20 Gas - April 2020	1,026.50		101 158	100-2600	411	
2		04/29/20 Gas - April 2020	350.51		101 661	100-2600	411	
3		04/29/20 Gas - April 2020	375.55		110	100-2700	411	
4		04/29/20 Gas - April 2020	350.51		201 157	100-2600	411	
5		04/29/20 Gas - April 2020	400.58		210	100-2700	411	
6751	11222S	242 HARTLEY'S SCHOOL BUS	78,000.00					
1		40616 05/08/20 2020 Chevy MicroBird 30 Pass	39,000.00		111	100-2700	730	
2		40616 05/08/20 2020 Chevy MicroBird 30 Pass	39,000.00		211	100-2700	730	
6752	11223S	1751 HOME DEPOT PRO INSTITUTIONAL	208.93					
1		549447456 05/05/20 Drywall, Brush	11.01*		101 158	100-2600	610	
2		549447456 05/05/20 Drywall, Brush	3.67*		101 661	100-2600	610	
3		549447456 05/05/20 Drywall, Brush	11.54*		201 157	100-2600	610	
4		548555119 04/29/20 Paint	12.17*		101 158	100-2600	610	
5		548555119 04/29/20 Paint	4.06*		101 661	100-2600	610	
6		548555119 04/29/20 Paint	12.75*		201 157	100-2600	610	
7		547566976 04/22/20 Painting Supplies	64.57*		101 158	100-2600	610	
8		547566976 04/22/20 Painting Supplies	21.52*		101 661	100-2600	610	
9		547566976 04/22/20 Painting Supplies	67.64*		201 157	100-2600	610	
6753	11224S	3876 HOME DEPOT PRO INSTITUTIONAL	676.06					
1		548163732 04/27/20 Sprayer, Disinfectant	56.69*		101 158	100-2600	610	
2		548163732 04/27/20 Sprayer, Disinfectant	18.90*		101 661	100-2600	610	
3		548163732 04/27/20 Sprayer, Disinfectant	59.39*		201 157	100-2600	610	
4		548475375 04/28/20 Bath Tissue	159.60*		101 158	100-2600	610	
5		548475375 04/28/20 Bath Tissue	53.20*		101 661	100-2600	610	
6		548475375 04/28/20 Bath Tissue	167.20*		201 157	100-2600	610	
7		548685296 04/29/20 Latex Gloves	21.82*		101 158	100-2600	610	
8		548685296 04/29/20 Latex Gloves	7.28*		101 661	100-2600	610	
9		548685296 04/29/20 Latex Gloves	22.87*		201 157	100-2600	610	
10		548685304 04/29/20 Soap	38.58*		101 158	100-2600	610	
11		548685304 04/29/20 Soap	12.86*		101 661	100-2600	610	
12		548685304 04/29/20 Soap	40.42*		201 157	100-2600	610	
13		549024248 05/01/20 Latex Gloves	7.24*		101 158	100-2600	610	
14		549024248 05/01/20 Latex Gloves	2.42*		101 661	100-2600	610	
15		549024248 05/01/20 Latex Gloves	7.59*		201 157	100-2600	610	
6754	11225S	561 KELLEY IMAGING SYSTEMS	121.00					
1		IN666761 04/27/20 Contract Base - May 2020	45.98		101 158	100-2300	350	
2		IN666761 04/27/20 Contract Base - May 2020	15.73		101 661	100-2300	350	
3		IN666761 04/27/20 Contract Base - May 2020	59.29		201 157	100-2300	350	

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
6755	11226S	3233 KEN'S REFRIGERATION	1,924.32					
1		24175 05/08/20 Freezer Maintenance	1,924.32*		112	910-3100	440	
6756	11227S	48 MEADOW GOLD GREAT FALLS	709.03					
1		10705284 01/03/20 CREDIT	-272.98		112	910-3100	630	
2		534323 01/07/20 CREDIT	-474.62		112	910-3100	630	
3		535152 01/14/20 CREDIT	-522.97		112	910-3100	630	
4		535963 01/21/20 CREDIT	-451.73		112	910-3100	630	
5		536771 01/28/20 CREDIT	-346.86		112	910-3100	630	
6		540852 03/03/20 Dairy	370.71		112	910-3100	630	
7		541682 03/10/20 Dairy	444.87		112	910-3100	630	
8		543257 03/24/20 Dairy	388.46		112	910-3100	630	
9		543990 03/31/20 Dairy	388.46		112	910-3100	630	
10		10706526 04/07/20 Dairy	91.83		112	910-3100	630	
11		545600 04/14/20 Dairy	388.46		112	910-3100	630	
12		546342 04/21/20 Dairy	316.94		112	910-3100	630	
13		546979 04/28/20 Dairy	388.46		112	910-3100	630	
6757	11228S	2788 NATIONAL LAUNDRY	218.60					
1		62581 03/04/20 Kitchen Supplies	3.90		112	910-3100	610	
2		64438 03/11/20 Kitchen Supplies	26.93		112	910-3100	610	
3		68176 03/25/20 Kitchen Supplies	114.33		112	910-3100	610	
4		71592 04/08/20 Kitchen Supplies	100.37		112	910-3100	610	
5		C71592 04/08/20 CREDIT	-63.65		112	910-3100	610	
6		76466 04/29/20 Kitchen Supplies	36.72		112	910-3100	610	
6758	11229S	400 NORTHWESTERN ENERGY	5,071.19					
1		05/06/20 Electricity - April 2020	1,217.09		101 158	100-2600	412	
2		05/06/20 Electricity - April 2020	405.70		101 661	100-2600	412	
3		05/06/20 Electricity - April 2020	1,166.37		110	100-2700	412	
4		05/06/20 Electricity - April 2020	912.81		201 157	100-2600	412	
5		05/06/20 Electricity - April 2020	1,369.22		210	100-2700	412	
6759	11230S	1710 REPUBLIC SERVICES	831.00					
1		000206452 04/30/20 Disposal Services - May 202	365.64		101 158	100-2600	431	
2		000206452 04/30/20 Disposal Services - May 202	124.65*		101 661	100-2600	431	
3		000206452 04/30/20 Disposal Services - May 202	340.71		201 157	100-2600	431	
6760	11231S	1691 SCHOOLHOUSE IT	3,910.00					
1		1549 05/01/20 Contract Tech Services	1,173.00		128 158	100-2580	350	
2		1549 05/01/20 Contract Tech Services	391.00		128 661	100-2580	350	
3		1549 05/01/20 Contract Tech Services	2,346.00		228 157	100-2580	350	

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
6761	11232S	616 SYSCO FOOD SERVICES OF MONTANA	2,528.06					
1		243726571 04/07/20 Food	818.22		112	910-3100	630	
2		243743777 04/28/20 Food	1,036.93		112	910-3100	630	
3		243726570 04/07/20 Food	672.91		112	910-3100	630	
6762	11233S	2047 US FOODS	2,868.59					
1		5879654 04/30/20 Food	977.93		112	910-3100	630	
2		5882012 05/07/20 Food	1,409.55		112	910-3100	630	
3		5882762 05/08/20 Food	95.18		112	910-3100	630	
4		5884704 05/14/20 Food	385.93		112	910-3100	630	
6764	11236S	1270 WEX BANK	104.60					
1		65269109 04/30/20 April Fuel	104.60		210	100-2700	624	
6765	11234S	1310 BMO HARRIS COMMERCIAL CARD	6,172.78					
1		CC-419 04/17/20 Employment Hot Topics Seminar	225.00		101	621		
		MTSBA						
2		CC-419 04/17/20 Employment Hot Topics Seminar	75.00		101	621		
		MTSBA						
3		CC-419 04/17/20 Employment Hot Topics Seminar	200.00		201	621		
		MTSBA						
4		CC-419 04/21/20 Postage	7.04		101	621		
		US POSTAL SERVICE-CASCADE						
5		CC-419 04/21/20 Postage	2.64		101	621		
		US POSTAL SERVICE-CASCADE						
6		CC-419 04/21/20 Postage	12.32		201	621		
		US POSTAL SERVICE-CASCADE						
7		CC-419 04/23/20 Postage	4.81		101	621		
		US POSTAL SERVICE-CASCADE						
8		CC-419 04/23/20 Postage	1.81		101	621		
		US POSTAL SERVICE-CASCADE						
9		CC-419 04/23/20 Postage	8.43		201	621		
		US POSTAL SERVICE-CASCADE						
10		CC-420 04/06/20 Batteries	75.89		101	625		
		BUSINESS OFFICE						
		AMAZON.COM						
11		CC-420 04/06/20 Batteries	23.49		101	625		
		BUSINESS OFFICE						
		AMAZON.COM						

06/25/20  
08:22:53

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 5/20

Page: 5 of 10  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
12		CC-420 04/06/20 Batteries	81.32		201 625			
		BUSINESS OFFICE AMAZON.COM						
13		CC-420 04/08/20 First Aid Eye Wash Station	18.47		101 625			
		BUSINESS OFFICE AMAZON.COM						
14		CC-420 04/08/20 First Aid Eye Wash Station	5.71		101 625			
		BUSINESS OFFICE AMAZON.COM						
15		CC-420 04/08/20 First Aid Eye Wash Station	19.78		201 625			
		BUSINESS OFFICE AMAZON.COM						
16		CC-420 04/10/20 Amazon Business	14.95		201 625			
		BUSINESS OFFICE AMAZON.COM						
17		CC-420 04/14/20 K - Markers, Metal Rings	32.51		101 625			
		BUSINESS OFFICE AMAZON.COM						
18		CC-420 04/17/20 Forehead Thermometers	347.94		101 625			
		BUSINESS OFFICE AMAZON.COM						
19		CC-420 04/17/20 Forehead Thermometers	119.98		101 625			
		BUSINESS OFFICE AMAZON.COM						
20		CC-420 04/17/20 Forehead Thermometers	131.98		201 625			
		BUSINESS OFFICE AMAZON.COM						
21		CC-420 04/22/20 Emergency Lights	88.19		101 625			
		BUSINESS OFFICE AMAZON.COM						
22		CC-420 04/22/20 Emergency Lights	27.30		101 625			
		BUSINESS OFFICE AMAZON.COM						
23		CC-420 04/22/20 Emergency Lights	94.50		201 625			
		BUSINESS OFFICE AMAZON.COM						

06/25/20  
08:22:53

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 5/20

Page: 6 of 10  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24		CC-420 04/24/20 Exit Sign with Emergency Light	72.55		101 625			
		BUSINESS OFFICE AMAZON.COM						
		CC Accounting: 101-158-100-2600-610						
25		CC-420 04/24/20 Exit Sign with Emergency Light	22.46		101 625			
		BUSINESS OFFICE AMAZON.COM						
		CC Accounting: 101-661-100-2600-610						
26		CC-420 04/24/20 Exit Sign with Emergency Light	77.73		201 625			
		BUSINESS OFFICE AMAZON.COM						
		CC Accounting: 201-157-100-2600-610						
27		CC-420 04/25/20 Adobe	5.25		128 625			
		BUSINESS OFFICE MISC. VENDOR.						
		CC Accounting: 128-158-100-2300-681						
28		CC-420 04/25/20 Adobe	1.00		128 625			
		BUSINESS OFFICE MISC. VENDOR.						
		CC Accounting: 128-661-100-2300-681						
29		CC-420 04/25/20 Adobe	18.74		228 625			
		BUSINESS OFFICE MISC. VENDOR.						
		CC Accounting: 228-157-100-2300-681						
30		CC-420 05/01/20 Address Labels, Packing Tape	15.05		101 625			
		BUSINESS OFFICE AMAZON.COM						
		CC Accounting: 101-158-100-2400-610						
31		CC-420 05/01/20 Address Labels, Packing Tape	5.02		101 625			
		BUSINESS OFFICE AMAZON.COM						
		CC Accounting: 101-661-100-2400-610						
32		CC-420 05/01/20 Address Labels, Packing Tape	18.53		201 625			
		BUSINESS OFFICE AMAZON.COM						
		CC Accounting: 201-157-100-2400-610						
33		CC-420 05/04/20 Grad Face Masks	298.40		201 625			
		BUSINESS OFFICE AMAZON.COM						
		CC Accounting: 201-157-100-1000-610						
34		CC-421 04/06/20 Food	3.29		112 625			
		FOOD SERVICES 468 MARKET						
		CC Accounting: 112- -910-3100-630						
35		CC-421 04/21/20 Food	11.98		112 625			
		FOOD SERVICES 468 MARKET						
		CC Accounting: 112- -910-3100-630						

06/25/20  
08:22:53

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 5/20

Page: 7 of 10  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
36		CC-421 04/24/20 Food	26.94		112 625			
		FOOD SERVICES						
		SAMS CLUB						
37		CC-421 04/29/20 Food	16.79		112 625			
		FOOD SERVICES						
		468 MARKET						
38		CC-422 04/08/20 Batteries	26.46		101 625			
		Maintenance Supplies						
		BATTERIES + BULBS						
39		CC-422 04/08/20 Batteries	8.82		101 625			
		Maintenance Supplies						
		BATTERIES + BULBS						
40		CC-422 04/08/20 Batteries	27.72		201 625			
		Maintenance Supplies						
		BATTERIES + BULBS						
41		CC-422 04/10/20 Pesticide	27.71		101 625			
		Maintenance Supplies						
		NORTH 40 OUTFITTERS						
42		CC-422 04/10/20 Pesticide	9.24		101 625			
		Maintenance Supplies						
		NORTH 40 OUTFITTERS						
43		CC-422 04/10/20 Pesticide	29.03		201 625			
		Maintenance Supplies						
		NORTH 40 OUTFITTERS						
44		CC-422 04/24/20 RBA - Locker Hardware	1,007.59		101 625			
		Maintenance Supplies						
		MISC. VENDOR.						
45		CC-422 04/24/20 RBA - Locker Hardware	335.87		101 625			
		Maintenance Supplies						
		MISC. VENDOR.						
46		CC-422 04/24/20 RBA - Locker Hardware	1,055.58		201 625			
		Maintenance Supplies						
		MISC. VENDOR.						
47		CC-422 04/27/20 CPR Certification	6.28		110 625			
		Maintenance Supplies						
		MISC. VENDOR.						

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
48		CC-422 04/27/20 CPR Certification	2.09		110 625			
		Maintenance Supplies						
		MISC. VENDOR.						
49		CC-422 04/27/20 CPR Certification	6.58		210 625			
		Maintenance Supplies						
		MISC. VENDOR.						
50		CC-422 04/28/20 DOT Physical	73.75		110 625			
		Transportation Supplies						
		MISC. VENDOR.						
51		CC-422 04/28/20 DOT Physical	51.25		210 625			
		Transportation Supplies						
		MISC. VENDOR.						
52		CC-422 04/30/20 Paint	21.40		101 625			
		Maintenance Supplies						
		BUILDERS FIRSTSOURCE						
53		CC-422 04/30/20 Paint	7.14		101 625			
		Maintenance Supplies						
		BUILDERS FIRSTSOURCE						
54		CC-422 04/30/20 Paint	22.43		201 625			
		Maintenance Supplies						
		BUILDERS FIRSTSOURCE						
55		CC-422 05/01/20 Caster	10.73		101 625			
		Maintenance Supplies						
		HARBOR FREIGHT						
56		CC-422 05/01/20 Caster	3.58		101 625			
		Maintenance Supplies						
		HARBOR FREIGHT						
57		CC-422 05/01/20 Caster	11.25		201 625			
		Maintenance Supplies						
		HARBOR FREIGHT						
58		CC-422 05/01/20 Ties, Dura Tube Posts	9.65		101 625			
		Maintenance Supplies						
		MISC. VENDOR.						
59		CC-422 05/01/20 Ties, Dura Tube Posts	3.22		101 625			
		Maintenance Supplies						
		MISC. VENDOR.						

06/25/20  
08:22:53

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 5/20

Page: 9 of 10  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
60		CC-422 05/01/20 Ties, Dura Tube Posts	10.12		201 625			
		Maintenance Supplies						
		MISC. VENDOR.						
61		CC-423 04/06/20 Postage	1.10		201 625			
		ATHLETIC 1						
		US POSTAL SERVICE-CASCADE						
62		CC-424 04/20/20 TShirts	189.00		215 625		220	
		ACTIVITIES 1						
		BAREFOOT						
63		CC-425 04/08/20 K - Classroom Supplies	91.97		101 625			
		K-12 STAFF						
		REALLY GOOD STUFF						
64		CC-425 04/15/20 BUS - Career Safe Online Inter	225.00		201 625			
		K-12 STAFF						
		MISC. VENDOR.						
65		CC-425 04/22/20 AG - Plant Trays	330.91		101 625			
		K-12 STAFF						
		MISC. VENDOR.						
66		CC-425 04/24/20 Slime Kit	127.45		115 625		420	
		K-12 STAFF						
		WALMART						
67		CC-425 04/24/20 Slime Kit	188.23		115 625		420	
		K-12 STAFF						
		WALMART						
68		CC-425 05/04/20 LIB - Avery Labels	10.91		101 625			
		K-12 STAFF						
		AMAZON.COM						
69		CC-425 05/04/20 LIB - Protecto Film	27.93		101 625			
		K-12 STAFF						
		AMAZON.COM						

# of Claims 24 Total: 116,024.23

116,024.23



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Fund/Account	Amount
101 General Fund	
101	\$8,157.43
110 Transportation	
101	\$1,978.24
111 Bus Depreciation	
101	\$39,000.00
112 Food Services	
101	\$8,307.60
115 Federal Programs	
101	\$7,185.51
128 Technology	
101	\$1,570.25
201 General Fund	
101	\$4,961.06
210 Transportation	
101	\$2,410.40
211 Bus Depreciation	
101	\$39,000.00
215 Federal Programs	
101	\$1,089.00
228 Technology	
101	\$2,364.74
Total:	\$116,024.23

# d. Student Activity Accounts

06/25/20  
16:39:20

CASCADE PUBLIC SCHOOLS  
Statement of Activity by Account Name for 05/01/20 to 05/31/20

Page: 1 of 2  
Report ID: S100

Account	Opening Balance	Receipts				Invest (+)	Misc.	Misc.	Closing Balance
		Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
1 ANNUAL	381.96	0.00	0.00	0.00	0.00		0.08	0.00	382.04
36 ART	753.61	0.00	0.00	0.00	0.00		0.15	0.00	753.76
2 ATHLETICS	23082.06	126.60	79.00	0.00	-375.00		4.52	0.00	22663.98
5 BAND	4972.28	290.00	140.00	0.00	0.00		0.94	0.00	4823.22
51 BOOK FAIR	30.70	0.00	0.00	0.00	0.00		0.01	0.00	30.71
3 BPA	6204.31	0.00	185.61	0.00	0.00		1.24	0.00	6391.16
4 CHEER/PEP CLUB	985.83	0.00	0.00	0.00	0.00		0.20	0.00	986.03
7 CHOIR	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
59 CLASS OF 2020	969.26	0.00	0.00	0.00	0.00		0.19	0.00	969.45
60 CLASS OF 2021	664.03	0.00	0.00	0.00	0.00		0.13	0.00	664.16
16 CLASS OF 2022	954.03	0.00	0.00	0.00	0.00		0.19	0.00	954.22
61 CLASS OF 2023	242.49	0.00	0.00	0.00	0.00		0.05	0.00	242.54
13 CONCESSIONS	18520.43	0.00	0.00	0.00	0.00		3.70	0.00	18524.13
47 COUNSELING	1718.27	0.00	0.00	0.00	0.00		0.34	0.00	1718.61
65 DRIVERS EDUCATION	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
32 FCS	0.23	0.00	0.00	0.00	0.00		0.00	0.00	0.23
15 FFA	3362.59	2385.19	2219.00	418.00	375.00		0.35	0.00	3989.75
64 FOOD SERVICE CLEARING	643.27	0.00	0.00	3148.20	0.00		0.76	6.54	3785.69
12 HS BOYS' BB	738.21	0.00	0.00	0.00	0.00		0.15	0.00	738.36
46 HS CROSS COUNTRY	501.65	0.00	0.00	0.00	0.00		0.10	0.00	501.75
38 HS FOOTBALL	4693.91	0.00	0.00	0.00	0.00		0.94	0.00	4694.85
40 HS GIRLS' BB	879.32	0.00	0.00	0.00	0.00		0.18	0.00	879.50
66 HS GOLF	260.97	0.00	0.00	0.00	0.00		0.05	0.00	261.02
19 HS HONOR SOCIETY	1003.38	0.00	0.00	0.00	0.00		0.20	0.00	1003.58
29 HS STUDENT COUNCIL/MBI	908.89	0.00	0.00	0.00	0.00		0.18	0.00	909.07
37 HS TRACK	550.54	0.00	0.00	0.00	0.00		0.11	0.00	550.65
10 HS VOLLEYBALL	2937.61	0.00	0.00	0.00	0.00		0.59	0.00	2938.20
34 HS WRESTLING	963.47	0.00	0.00	0.00	0.00		0.19	0.00	963.66
57 JH BOYS BB	334.90	0.00	0.00	0.00	0.00		0.07	0.00	334.97
39 JH FOOTBALL	1.72	0.00	0.00	0.00	0.00		0.00	0.00	1.72
56 JH GIRLS BB	505.89	0.00	0.00	0.00	0.00		0.10	0.00	505.99
35 JH HONOR SOCIETY	205.21	0.00	0.00	0.00	0.00		0.04	0.00	205.25
27 JH STUDENT COUNCIL	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
53 JH TRACK	781.77	0.00	0.00	0.00	0.00		0.16	0.00	781.93
54 JH VOLLEYBALL	253.60	0.00	0.00	0.00	0.00		0.05	0.00	253.65
43 JMG	206.23	0.00	0.00	0.00	0.00		0.04	0.00	206.27
6 JUNIOR TIRP	3372.59	0.00	0.00	435.46	0.00		0.76	0.00	3808.81
18 K-8 MISC EARNINGS	3186.68	0.00	0.00	7.40	0.00		0.64	0.00	3194.72
26 LIVING 2 SERVE	795.49	0.00	0.00	0.00	0.00		0.16	0.00	795.65
25 REVOLVING	3900.81	0.00	0.00	0.00	0.00		0.78	0.00	3901.59
24 ROBOTICS	22.25	0.00	0.00	0.00	0.00		0.00	0.00	22.25
9 SCHOLARSHIP	1859.94	0.00	0.00	1000.00	0.00		0.57	0.00	2860.51
33 SHOP FUND	935.77	82.23	0.00	0.00	0.00		0.17	0.00	853.71
31 TECHNOLOGY	5635.98	0.00	90.00	0.00	0.00		1.13	0.00	5727.11
17 XCELL	724.31	0.00	0.00	0.00	0.00		0.14	0.00	724.45
898 MISC EARNINGS	119.08	0.00	0.00	0.00	0.00		0.00	0.00	119.08
899 MISC CHARGES	7.86	0.00	0.00	0.00	0.00		0.00	0.00	7.86
<b>Total for Student Accounts</b>	<b>99773.38</b>	<b>2884.02</b>	<b>2713.61</b>	<b>5009.06</b>			<b>20.35</b>	<b>6.54</b>	<b>104625.84</b>
<b>Bank Account Totals</b>	<b>99773.38</b>	<b>2884.02</b>	<b>2713.61</b>	<b>5009.06</b>	<b>0.00</b>		<b>20.35</b>	<b>6.54</b>	<b>104625.84</b>

e. Sub List

Substitute Teachers	
Name	
<b>CERTIFIED</b>	
Burcusa, Michael	C/FP
Eisenzimer, Joann	C/TB/FP
Gist, Virginia	C/FP
Halmes, Tara	C/TB/FP
LaLiberty, Frank	C/TB
Manning, Diana	C/TB/FP
McKamey, Jeanne	C/TB/FP
Pieper, Frank	C/FP
Ripley, Julie	C/FP
Skogley, Melody	C/TB/FP
Speidel, Kelly	C/FP
Strobbe, Peggy	C/FP
<b>NON-CERTIFIED</b>	
Alatorre, Michelle	FP
Castellanos, Toni Marie	TB/FP
Ethridge, Andrea	FP
Getzenberg, Anne	FP
Hall-Elmore, Roberta	TB/FP/PH
McRorie, Molly	FP
Ryster, Ganetta	FP
Secretarial	
Name	
Schlotter, Ashtyn	
Thaut, Niki	TB/FP

**\*Need Approval by the Trustees**

**T.B. Approved (No longer required)**

**C - Some teaching certification**

**FP - FINGERPRINTED**

**PH - Physical Approved**

Bus Drivers	
Name	
Correll, Michele	FP
Isbell, Bill	
King, Robert	FP/PH
Nelsen, Mark*	FP/PH
Skogley, Jeff	TB/FP
Tilleman, Eric	TB/FP
Custodian	
Name	
Correll, Michele	FP
Hall-Elmore, Roberta	TB/FP/PH
Hunter, Tina	TB/FP/PH
Johnson, Angela	TB/FP/PH
Roso, Victor	FP
Sukut, Earl	FP/TB/PH
Kitchen	
Name	
Hickam, Jay*	
Sukut, Earl	FP/TB/PH
Vinson, Joanne	FP/TB/PH
Volunteers	
Name	
Lewis, James (JHBB/FB)	FP
Nelsen, Jessica (piano)	
XCELL! Afterschool Program	
Name	
Antonich, Myrtle	ULM
Creveling, Tracy	TB/FP
Hastings, Angela	ULM
Moultray, Pam	C/FP
Pepos, April	FP
Peterson, Sarah	C/FP
Reum, Julianne	C/FP
Sanburg, Carlos	FP
Strobbe, Peggy	C/FP
Wilson, Madison	FP