



**CASCADE**  
PUBLIC SCHOOLS MT DIST. 3&B  
HOME OF THE BADGERS



**The Core Purpose of  
Cascade Public School District:**

*Through collective efforts of our community and school,  
we strive to be an innovative educational system  
committed to excellence and focused on  
developing responsible citizens.*

*Approved by the Cascade Board of Trustees January 2016*



**Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:**

1.	2.	3.	4.	5.	6.	7.	8.
<b>Commit</b> to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision.	<b>Share</b> strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.	<b>Accountability driven,</b> spending less time on operational issues and more time focused on policies to improve student achievement.	<b>Collaborative</b> relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting end achieving district goals.	<b>Data savvy.</b> Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.	<b>Align and sustain resources,</b> such a professional development, to meet district goals.	<b>Lead as a united team</b> with the superintendent, each from their respective roles, with strong collaboration and mutual trust.	<b>Take part in team development and training</b> to build shared knowledge, values and commitments for their improvement efforts.



# CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees

Cascade Public Schools Conference Room #123

321 Central Avenue West, Cascade MT 59421

**January 22, 2019 at 6:30 p.m.**

## Agenda

### Call to Order

**6:30**

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

### Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment.

**Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda.

Informational and Staff Reports are reported to Board of Trustees as information only.

### Old Business (A)

### Informational

### New Business (A)

**6:35**

- A. Policy Revisions and Updates–Second Reading
  - a. Policy 4330–Community Use of School Facilities
  - b. Policy 4330F–School Facilities and Grounds Use and Liability Release Agreement
  - c. Policy 5460–Electronic Resources and Social Networking
- B. Resolution to Decommission Property
- C. Recommendation 2018-19 Coaching Positions–Pat Ober, Christa Hardy, James Lewis
- D. Consent Agenda
  1. Minutes Regular Board Meeting, December 18, 2018
  2. Business Claims
  3. Student Activity Account
  4. Student Attendance Agreements
  5. Individual Transportation Contracts
  6. Sub List

### Board Report

- A. Board Training Hours, Board & Administrator Publication
- B. MTSBA Meeting

### Superintendent Report (I)

**6:50**

- A. Staff Reports
- B. Strategic Plan
- C. Superintendent Evaluation
- D. Data
- E. Substitute and Absence Report
- F. General Fund Budget

**Committee Reports (I)**

A. Technology & E-Rate

**7:10**

**Announcements (I)**

B. Regular School Board Meeting February 19, 2019 at 6:30 pm

**Superintendent Evaluation (Executive Session)**

**Board Meeting Evaluation**

A. Complete the evaluation and turn into Mr. Miller

**Adjournment (A)**

**8:00**

## Old Business (A)

### Informational

## New Business (A)

### A. Policy Revisions and Updates—Second Reading

**Strategic Planning Goal Area:**

**Presented by:** Rick Miller

**Attachments:** Policies attached as Appendix A at end of packet for easier reading with summary of changes.

**Facts to Consider:** A summary of the changes to affected policies is listed below as provided by Joe Brott, Director of Policy Services, MTSBA. The Policy Committee met on 12/7/18 to further discuss the below listed policies and edit the language for a first reading.

**Superintendent Recommendation:** Approve the second reading of each policy as listed.

- a. **Policy 4330 – Community Use of School Facilities (Recommended)** – The additional language in this policy referring to the School Facilities and Grounds Use and Liability Release Agreement was added to make individuals and organizations aware of the need for the Agreement. The second additional paragraph referring to the “assumption of risk” statement is self-explanatory.
- b. **Policy 4330F – School Facilities and Grounds Use and Liability Release Agreement (Recommended)** – This is the suggested agreement school districts should utilize for organizations or individuals requesting to use school facilities. MTSBA (after discussion with MSGIA) included an Assumption of Risk section. The Policy Committee met on 12/7/18 to further discuss the language pertaining to rental fees, deposit, and usage. The revisions have been made to the policy and presented for a first reading. The District office uses a simplified form for facility requests and that form has been incorporated into the policy with 4330F printed on the reverse.
- c. **Policy 5460 - Electronic Resources and Social Networking (Recommended)**- This is a clean up revision. MTSBA realized that many districts were adopting this model policy on face value. With that in mind, MTSBA staff revised it to make it more acceptable for all districts. Any district can expand on this policy. Remember - it is a model policy with model language.

### B. Resolution to Decommission Property

**Strategic Planning Goal Area:**

**Presented by:** Rick Miller

**Attachments:** None

**Facts to Consider:** Per MCA 20-6-604, “Whenever the trustees of a district determine that a site, building, or any other real or personal property of the district is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district, the trustees may sell or otherwise dispose of the real or personal property in accordance with this section and without conforming to the provisions of 20-6-603. If a decision to sell or dispose of property is made, the trustees shall adopt a resolution to sell or otherwise dispose of the district real or personal property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district.”

The items being recommended for decommission are an unused elevator lift and an AnaJet T-Shirt Printer. The lift is located behind the commons boy’s restroom and has not been used in years. Decommissioning it will not affect safety or accessibility as there is a handicap ramp from the commons to the upper level hallways. The elevator lift at the east entrance is fully operational.

The AnaJet T-Shirt Printer was purchased for a student store to print t-shirts in house for athletic or activity clubs. The previous operator has since left the District. The printer has to be operated every day to remain operational and there are currently no staff or advisors who have the time to operate the printer in order to keep it functional. It is recommended to decommission and then place for sale, along with accompanying printer supplies.

**Superintendent Recommendation:** Approve the resolution to decommission property.

### C. Recommendation 2018-19 Coaching Positions

#### Strategic Planning Goal Area:

**Presented by:** Rick Miller

**Attachments:** None

**Facts to Consider:** Mrs. Mazaira's recommendations for coaching personnel are as follows:

JH Wrestling Coach–Pat Ober

JHGB Head Coach–Christa Hardy

JHBB Asst Coach–James Lewis

**Superintendent Recommendation:** Approve Pat Ober for JH Wrestling and Christy Hardy for JHGB.

### D. Consent Agenda

#### 1. Minutes Regular Board Meeting December 18, 2018

## Regular Meeting

### Cascade School District 3B

#### Board of Trustees

December 18, 2018 - 6:30 pm

**DRAFT**

**Subject to change upon approval of the board**

#### Board Members Present

##### High School Board

Val Fowler - Chair

Chris Boland

Blake Standley

John Rumney

##### Elementary Board

Chris Boland

Blake Standley

John Rumney

**Not Present:** Ruth Mortag, Deanna Hastings - Vice Chair

**Others Present:** Karsen Drury - District Clerk, Rick Miller - Superintendent, Siobhan Hathhorn, Michelle Price, John Wright, Tracy Taft, Molly McRorie, Sue Taft, Andrea Ethridge, Jodie Campbell, Felicia O'Brien, Rick Cummings.

Val Fowler - Board Chair, called the Board of Trustees meeting to order at 6:34 pm. Mrs. Fowler asked for public comment on **non**-agenda items. There was no public comment.

#### Informational

A. Letter of Resignation - Janet Morrow, Julianne Reum

#### New Business

A. Student Activity Discipline

Val Fowler found that the individual's right to privacy exceeded the merits of public disclosure and entered into an executive session at 6:35 pm. The meeting was reopened to the public at 7:21 pm.

John Rumney moved, seconded by Blake Standley to approve the recommendation of the administration to suspend the student from activities for one calendar year from the date of the offense.

**Passed unanimously.**

*Board Recess 7:23 - 7:27pm.*

B. Policy Revision & Update - Second Reading

- a. Policy 1401–Records Available to Public
- b. Policy 3141–Discretionary Nonresident Student Attendance
- c. Policy 5500–Payment of Wages Upon Termination
- d. Policy 7320–Purchasing
- e. Policy 7530–Procurement of Supplies or Services
- f. Policy 8426–Therapy Animals
- g. Policy 8426F–Request for use of Therapy Animal in School

Chris Boland moved, seconded by John Rumney to approve and adopt Policies 1401, 3141, 5500, 7320, 7530, 8426 and 8426F.

**Passed unanimously.**

C. Policy Revisions and Updates - First Reading

- a. Policy 4330–Community Use of School Facilities
- b. Policy 4330F–School Facilities and Grounds Use and Liability Release Agreement
- c. Policy 5460–Electronic Resources and Social Networking

John Rumney moved, seconded by Chris Boland to approve the first reading of Policies 4330, 4330F and 5460. The Policy Committee met and made revisions discussed in prior board meeting to the listed policies. See board agenda for policy revisions.

**Passed unanimously.**

D. Recommendation for Paraprofessional - Mary Schrecengost

Chris Boland moved, seconded by Blake Standley to approve the recommendation to hire Mary Schrecengost as paraprofessional.

**Passed unanimously, with John Rumney abstaining.**

E. Recommendation for Substitute Kitchen - Misty Ayers

John Rumney moved, seconded by Blake Standley to approve the recommendation to hire Misty Ayers as substitute kitchen.

**Passed unanimously.**

F. Recommendation for Substitute Kitchen - Jayne Montanye

Blake Standley moved, seconded by John Rumney to approve the recommendation to hire Jayne Montanye as substitute kitchen.

**Passed unanimously.**

G. Recommendation for Substitute Teacher - Molly McRorie

John Rumney moved, seconded by Blake Standley to approve the recommendation to hire Molly McRorie as substitute teacher.

Felicia O'Brien made public comment.

**Passed unanimously.**

H. Consent Agenda

1. Minutes Regular Board Meeting November 20, 2018
2. Business Claims **(5900-5939)**
3. Student Activity Account
4. Student Attendance Agreements
5. Individual Transportation Contracts
6. Sub List

John Rumney moved, seconded by Chris Boland to approve the consent agenda.

**Passed unanimously.**

**Board Report**

A. Board Training Hours, Board & Administrator Publication

- a. Board hours updated.
- b. Chris Boland was awarded the Marvin Heintz award. He was also selected to attend delegate assembly.
- c. Val Fowler was elected as Regional Director.

B. MCEL

- a. Chris, Val & Rick attended MCEL in October and went to many seminars. Chris Boland reported on a few significant trainings attended and encouraged other members to attend.

## **Miscellaneous Reports**

### **A. Booster Club**

- a. Jodie Campbell reported on the status of the ATM machine and the fee options for the machine, possibly replacing lockers, getting kids involved in coming to games by possibly paying a portion of the activity fees, 0.0K Fun Run in January, Booster Club members are needed, putting on the Dodgeball Tournament in March, kick off the summer mud run and BBQ, next meeting is December 30th at 7pm, location tbd.

## **Superintendent Report**

### **A. Staff Report**

- a. *See board agenda.*

### **B. E-Rate**

- a. CPs has received 4 bids so far - each is broken down into equipment and cabling cost/labor. CPS is able to pick and choose certain items from each bid that best suit the building and budget. The bid window closes in January. The Facilities and Technology Committees will meet after to discuss the bids.

### **C. Phones**

- a. The new phones from SchoolHouseIT were installed. They will help to improve the bells and PA.

### **D. Election**

- a. Karsen Drury reported that there will be two board seats open for the 2019 School Election - Blake Standley & Val Fowler's terms will expire. As of December 13, candidates can officially start filing for office. Filing closes on March 28th at 5:00 pm. All intents to run must be turned into the District Clerk by that date or the application is null and void. All forms are on the website.

### **E. Modified School Day**

- a. A community meeting was held December 4th. The majority wanted to continue research into modified school day. The next step will be to form committee with all stakeholders.

### **F. Data**

- a. Siobhan Hathhorn, Elementary Principal presented the tests administered at CPS and information on each.
- b. Rick Miller discussed how CPS has taken student improvement actions.
  - i. No missing assignments, testing all high school students, started JH/HS Math and English meetings, ACT prep class, student and teacher engagement, weekly admin meetings, RTI, walk-to's.
- c. Michelle Price reviewed CPS's testing data trends.
- d. Rick Miller discussed the goals for data improvement and being above the Montana average. The areas of need in order to achieve these goals are more time for collaboration and the need for more professional development.

### **G. Substitute and Absence Report**

- a. Number of absences down for month of November.

### **H. General Fund Budget**

- a. 34% expended for FY19 at end of November vs 4 year average of 32% expended at the end of November.

## **Committee Reports**

- A. Technology Committee & Facilities to be scheduled in January

## **Announcements**



A. Regular School Board Meeting January 22, 2019 at 6:30 pm

**Board Meeting Evaluation**

A. Complete the evaluation and turn into Mr. Miller

**Adjournment**

At 8:55 pm John Rumney moved, seconded by Chris Boland **to adjourn.**

**Passed unanimously.**

\_\_\_\_\_  
Val Fowler, Board Chair

\_\_\_\_\_  
ATTEST: Karsen Drury, District Clerk

Date Signed \_\_\_\_\_

*For additional details on items presented in the minutes of the meeting, please see coinciding board agenda found on Cascade Public Schools' webpage: [www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html](http://www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html)*

## 2. Business Claims

01/08/19  
10:00:47

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 12/18

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Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
5940	10464S	1310 MASTERCARD CORPORATE CLIENTS	9,163.32					
1		CC-224 10/15/18 Science Kits	78.33		101 625			506
		BOARD OF TRUSTEES AMAZON.COM						
		CC-224 10/30/18 Foss Kits	-2,442.98		101 625			
		BOARD OF TRUSTEES DELTA EDUCATION						
3		CC-225 10/08/18 Paper	289.80		101 625			
		BUSINESS OFFICE SAMS CLUB						
4		CC-225 10/10/18 Amazon Business	14.95		101 625			
		BUSINESS OFFICE AMAZON.COM						
5		CC-225 10/30/18 Foss Kits	4,410.18		101 625			
		BUSINESS OFFICE DELTA EDUCATION						
6		CC-225 11/01/18 Title I Binder Postage	8.50		201 625			
		BUSINESS OFFICE US POSTAL SERVICE-CASCADE						
7		CC-225 11/01/18 Corridor Passes	255.60		201 625			
		BUSINESS OFFICE AMAZON.COM						
8		CC-225 11/05/18	57.29		101 625			
		BUSINESS OFFICE MASTERCARD CORPORATE CLIENTS						
9		CC-226 10/16/18 Develop PLCs Book	7.56		101 625			
		DIST SUPERINTENDENT AMAZON.COM						
10		CC-226 10/17/18 MCEL Meal	8.19		101 625			
		DIST SUPERINTENDENT MISC RESTAURANTS OUT-OF-DIST						
11		CC-226 10/17/18 MCEL Meal	11.99		201 625			
		DIST SUPERINTENDENT MISC RESTAURANTS OUT-OF-DIST						
12		CC-226 10/18/18 MCEL Meal	23.47		101 625			
		DIST SUPERINTENDENT MISC RESTAURANTS OUT-OF-DIST						

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10:00:47

CASCADE PUBLIC SCHOOLS  
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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
13	CC-226 10/19/18 MCEL Meal	8.19		101 625		
		CC Accounting: 101-		-100-2300-582		
	DIST SUPERINTENDENT					
	MISC RESTAURANTS OUT-OF-DIST					
14	CC-226 10/19/18 MCEL Gas	45.48		101 625		
		CC Accounting: 101-		-100-2300-624		
	DIST SUPERINTENDENT					
	TOMS MARKET					
15	CC-226 10/19/18 MCEL Meal	15.65		201 625		
		CC Accounting: 201-		-100-2300-582		
	DIST SUPERINTENDENT					
	MISC RESTAURANTS OUT-OF-DIST					
16	CC-226 10/29/18 TEAMS Gas	18.30		101 625		
		CC Accounting: 101-		-100-2300-624		
	DIST SUPERINTENDENT					
	TOMS MARKET					
17	CC-226 10/31/18 Evaluations Book	14.39		201 625		
		CC Accounting: 201-		-100-2300-610		
	DIST SUPERINTENDENT					
	AMAZON.COM					
18	CC-226 11/05/18	17.09		201 625		
		CC Accounting: 201-		-100-2300-610		
	DIST SUPERINTENDENT					
	MASTERCARD CORPORATE CLIENTS					
19	CC-227 10/08/18 Tune-Up Slips	41.00		101 625		
		CC Accounting: 101-		-100-2400-610		
	ELEM PRINCIPAL					
	MISC. VENDOR.					
20	CC-227 10/10/18 Fly Swatters	52.37		101 625		
		CC Accounting: 101-		-100-2400-610		
	ELEM PRINCIPAL					
	AMAZON.COM					
21	CC-227 10/28/18 Education Week	44.00		101 625		
		CC Accounting: 101-		-100-2400-610		
	ELEM PRINCIPAL					
	MISC. VENDOR.					
22	CC-227 11/05/18	16.90		101 625		
		CC Accounting: 101-		-100-2400-610		
	ELEM PRINCIPAL					
	MASTERCARD CORPORATE CLIENTS					
23	CC-228 10/25/18 Food	6.87		112 625		
		CC Accounting: 112-		-910-3100-630		
	FOOD SERVICE					
	TOMS MARKET					
24	CC-228 11/05/18	54.55		112 625		
		CC Accounting: 112-		-910-3100-610		
	FOOD SERVICE					
	MASTERCARD CORPORATE CLIENTS					

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CASCADE PUBLIC SCHOOLS  
Claim Details  
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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
25	CC-229 11/05/18	0.87		201 625		
	HS PRINCIPAL MASTERCARD CORPORATE CLIENTS	CC Accounting: 201-		-100-2400-610		
26	CC-230 10/08/18 Valve Kit, Safety Cone, Light	178.11		101 625		
	MAINTENANCE DEPT AMAZON.COM	CC Accounting: 101-		-100-2600-610		
27	CC-230 10/08/18 Battery, Ball Ends	51.04		101 625		
	MAINTENANCE DEPT AMAZON.COM	CC Accounting: 101-		-100-2600-610		
28	CC-230 10/10/18 CREDIT	-111.67		101 625		
	MAINTENANCE DEPT AMAZON.COM	CC Accounting: 101-		-100-2600-610		
29	CC-230 10/15/18 5" Diameter 115 Volts Fasco	134.39		101 625		
	MAINTENANCE DEPT AMAZON.COM	CC Accounting: 101-		-100-2600-610		
30	CC-230 10/15/18 CREDIT	-111.67		101 625		
	MAINTENANCE DEPT AMAZON.COM	CC Accounting: 101-		-100-2600-610		
31	CC-230 10/16/18 Flush Valve	291.19		101 625		
	MAINTENANCE DEPT AMAZON.COM	CC Accounting: 101-		-100-2600-610		
32	CC-230 10/16/18 2 Position Actuator	113.90		201 625		
	MAINTENANCE DEPT AMAZON.COM	CC Accounting: 201-		-100-2600-610		
33	CC-230 10/17/18 Supplies	190.03		101 625		
	MAINTENANCE DEPT HOME DEPOT	CC Accounting: 101-		-100-2600-610		
34	CC-230 10/18/18 CREDIT	-122.80		101 625		
	MAINTENANCE DEPT AMAZON.COM	CC Accounting: 101-		-100-2600-610		
35	CC-230 10/19/18 Closet Spud	7.00		201 625		
	MAINTENANCE DEPT NORTHWEST PIPE FITTINGS INC.	CC Accounting: 201-		-100-2600-610		
36	CC-230 10/19/18 LED Light Bulbs	391.50		101 625		
	MAINTENANCE DEPT CED	CC Accounting: 101-		-100-2600-610		

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10:00:47

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
37	CC-230 10/24/18 CREDIT	-11.00		101 625		
		CC Accounting: 101-		-100-2600-610		
	MAINTENANCE DEPT AMAZON.COM					
38	CC-230 10/26/18 Valve Actuator	229.44		201 625		
		CC Accounting: 201-		-100-2600-610		
	MAINTENANCE DEPT AMAZON.COM					
39	CC-230 10/26/18 Zamak Square Edge	40.12		101 625		
		CC Accounting: 101-		-100-2600-610		
	MAINTENANCE DEPT AMAZON.COM					
40	CC-230 10/29/18 Door Hardware Repair Pak	54.29		101 625		
		CC Accounting: 101-		-100-2600-610		
	MAINTENANCE DEPT AMAZON.COM					
41	CC-230 10/29/18 Supplies	68.72		101 625		
		CC Accounting: 101-		-100-2600-610		
	MAINTENANCE DEPT HOME DEPOT					
42	CC-230 10/30/18 Concealed Latch	19.93		201 625		
		CC Accounting: 201-		-100-2600-610		
	MAINTENANCE DEPT AMAZON.COM					
43	CC-230 10/30/18 LED Light Bulbs	360.18		201 625		
		CC Accounting: 201-		-100-2600-610		
	MAINTENANCE DEPT CED					
44	CC-230 10/30/18 Supplies	87.79		101 625		
		CC Accounting: 101-		-100-2600-610		
	MAINTENANCE DEPT HOME DEPOT					
45	CC-230 10/31/18 CREDIT	-19.93		101 625		
		CC Accounting: 101-		-100-2600-610		
	MAINTENANCE DEPT AMAZON.COM					
46	CC-230 11/02/18 CREDIT	-133.28		101 625		
		CC Accounting: 101-		-100-2600-610		
	MAINTENANCE DEPT AMAZON.COM					
47	CC-230 11/05/18	9.96		101 625		
		CC Accounting: 101-		-100-2600-610		
	MAINTENANCE DEPT MASTERCARD CORPORATE CLIENTS					
48	CC-231 10/08/18 Sander Parts	184.77		110 625		
		CC Accounting: 110-		-100-2700-610		
	TRANSPORTRION DEPT MISC. VENDOR.					

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10:00:47

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
49	CC-231 10/08/18 Sander Parts	184.76		210 625		
	TRANSPORSTION DEPT					
	MISC. VENDOR.					
	CC Accounting: 210-			-100-2700-610		
50	CC-231 10/10/18 Water, Window Cleaner, Oil	70.45		110 625		
	TRANSPORSTION DEPT					
	SAMS CLUB					
	CC Accounting: 110-			-100-2700-610		
51	CC-231 10/10/18 Water, Window Cleaner, Oil	70.45		210 625		
	TRANSPORSTION DEPT					
	SAMS CLUB					
	CC Accounting: 210-			-100-2700-610		
52	CC-231 10/23/18 Radio Batteries, Charger	137.32		110 625		
	TRANSPORSTION DEPT					
	TWO WAY DIRECT					
	CC Accounting: 110-			-100-2700-610		
53	CC-231 10/23/18 Radio Batteries, Charger	137.33		210 625		
	TRANSPORSTION DEPT					
	TWO WAY DIRECT					
	CC Accounting: 210-			-100-2700-610		
54	CC-231 10/24/18 Shop Supplies	109.44		210 625		
	TRANSPORSTION DEPT					
	NORTH 40 OUTFITTERS					
	CC Accounting: 210-			-100-2700-610		
55	CC-231 11/05/18	8.23		210 625		
	TRANSPORSTION DEPT					
	MASTERCARD CORPORATE CLIENTS					
	CC Accounting: 210-			-100-2700-610		
56	CC-232 10/24/18 Make Music Subscription	300.00		128 625		
	ATHLETICS 2					
	MAKEMUSIC INC					
	CC Accounting: 128-			-100-1000-681		
57	CC-232 10/24/18 Make Music Subscription	300.00		228 625		
	ATHLETICS 2					
	MAKEMUSIC INC					
	CC Accounting: 228-			-100-1000-681		
58	CC-232 10/27/18 Kindergarten Snacks	46.45		101 625		500
	ATHLETICS 2					
	SAMS CLUB					
	CC Accounting: 101-			-100-1000-610-500		
59	CC-233 10/09/18 Groceries	60.26		201 625		509
	ACTIVITIES 2					
	SAMS CLUB					
	CC Accounting: 201-			-300-1000-610-509		
60	CC-233 10/10/18 Halloween Party Prizes	155.13		115 625		419
	ACTIVITIES 2					
	ORIENTAL TRADING CO.					
	CC Accounting: 115-			-434-1000-610-419		

01/08/19  
10:00:48

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 12/18

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
61	CC-233 10/23/18 Starlab	175.00		115 625		419
	ACTIVITIES 2					
	MUSEUM OF THE ROCKIES					
62	CC-233 10/24/18 Supplies	65.54		115 625		419
	ACTIVITIES 2					
	WALMART					
63	CC-233 10/24/18 Supplies	82.92		115 625		419
	ACTIVITIES 2					
	ORIENTAL TRADING CO.					
64	CC-233 10/26/18 Math, Dominos	1,575.03		115 625		419
	ACTIVITIES 2					
	BOX CARS & ONE-EYED JACKS					
65	CC-233 10/30/18 Fabric	6.59		201 625		509
	ACTIVITIES 2					
	JO ANNE'S FABRICS					
66	CC-233 10/30/18 Groceries	22.14		201 625		509
	ACTIVITIES 2					
	TOMS MARKET					
67	CC-234 10/19/18 LaQuinta Inn - BPA	252.46		215 625		319
	K-12 STAFF					
	MISC HOTELS OUT-OF-DIST					
68	CC-234 10/19/18 LaQuinta Inn - BPA	252.46		215 625		319
	K-12 STAFF					
	MISC HOTELS OUT-OF-DIST					
69	CC-234 10/22/18 Sewing Machine Needles	44.93		201 625		509
	K-12 STAFF					
	BERNINA SILVER THIMBLE					
70	CC-234 10/22/18 Groceries	15.00		201 625		509
	K-12 STAFF					
	SMITHS					
71	CC-234 10/22/18 Groceries	17.00		201 625		509
	K-12 STAFF					
	SMITHS					
72	CC-234 10/22/18 Groceries	37.31		201 625		509
	K-12 STAFF					
	SAMS CLUB					

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
73		CC-234 10/28/18 I & I Ceramony	27.46		215 625			219
			CC Accounting: 215-		-329-1000-610-219			
		K-12 STAFF WALMART						
74		CC-234 10/31/18 LEAD Conference	45.23		215 625			219
			CC Accounting: 215-		-329-1000-610-219			
		K-12 STAFF DAIRY QUEEN						
75		CC-234 10/31/18 Supplies	3.88		215 625			219
			CC Accounting: 215-		-329-1000-610-219			
		K-12 STAFF WALMART						
5941	10453S	3994 AWARE	6,087.98					
1		389420 11/05/18 Medicaid Remittance	817.52*		115 100-2100		330	555
2		399629 11/19/18 Medicaid Remittance	869.72*		115 100-2100		330	555
3		404067 11/26/18 Medicaid Remittance	2,139.49*		115 100-2100		330	555
4		408654 12/03/18 Medicaid Remittance	2,261.25*		115 100-2100		330	555
5942	10454S	1564 BENEFIS HEALTH SYSTEM	464.40					
1		11/10/18 Physical Therapy - Student	464.40*		101 100-2100		340	
5943	10455S	1157 BUG DOCTOR	163.00					
1		5544 11/20/18 Pest Control - School	57.50		101 100-2600		340	
2		5544 11/20/18 Pest Control - School	57.50		201 100-2600		340	
3		5544 11/20/18 Pest Control - Dist House	24.00		101 100-2600		340	
4		5544 11/20/18 Pest Control - Dist House	24.00		201 100-2600		340	
5944	10458S	3987 CULLIGAN	154.90					
1		11/30/18 Water Services	61.96		101 100-2600		452	
2		11/30/18 Water Services	92.94		201 100-2600		452	
5945	10459S	855 ENERGY WEST	2,404.27					
1		11/26/18 Gas - Nov 2018	1,081.93		101 100-2600		411	
2		11/26/18 Gas - Nov 2018	480.85		110 100-2700		411	
3		11/26/18 Gas - Nov 2018	360.64		201 100-2600		411	
4		11/26/18 Gas - Nov 2018	480.85		210 100-2700		411	
5946	10460S	206 GENERAL DISTRIBUTING CO.	2,354.56					
1		00696799 11/07/18 Acetylene	392.16		201 300-1000		610	507
2		00701416 11/30/18 Powermax45 XP System	1,879.00		217 610-2100		610	
3		00703715 11/30/18 Gases	83.40		201 300-1000		610	507



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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
5947	10461S	1493 HOME DEPOT	73.32					
1		5090190 11/09/18 Plumbing Supplies	73.32		201	300-1000	610	507
5948	10462S	561 KELLEY IMAGING SYSTEMS	216.53					
1		462243 11/26/18 Contract - Dec 2018	110.00		101	100-2300	350	
2		462243 11/26/18 Overages - Nov 2018	106.53		101	100-2300	350	
5949	10463S	1630 MARLIN BUSINESS BANK	436.62					
1		16476154 11/19/18 Auto Scrubber Contract	218.31		101	100-2600	350	
2		16476154 11/19/18 Auto Scrubber Contract	218.31		201	100-2600	350	
5950	10465S	48 MEADOW GOLD GREAT FALLS	1,601.38					
1		484469 11/02/18 Dairy	271.46		112	910-3100	630	
2		484855 11/06/18 Dairy	356.58		112	910-3100	630	
3		10700036 11/13/18 Dairy	424.49		112	910-3100	630	
4		486231 11/16/18 Dairy	260.65		112	910-3100	630	
5		487283 11/27/18 Dairy	288.20		112	910-3100	630	
5951	10467S	401 MTSBA	175.00					
1		55402 11/26/18 Law & Tech Symposium - Video	175.00		101	100-2300	330	
5952	10468S	2788 NATIONAL LAUNDRY	442.73					
1		32799 11/01/18 Mats	28.67		101	100-2600	340	
2		32799 11/01/18 Mats	28.67		201	100-2600	340	
3		36530 11/15/18 Mats	28.67		101	100-2600	340	
4		36530 11/15/18 Mats	28.67		201	100-2600	340	
5		40256 11/29/18 Mats	28.67		101	100-2600	340	
6		40256 11/29/18 Mats	28.67		201	100-2600	340	
7		32318 10/31/18 Kitchen Supplies	26.27*		112	910-3100	610	
8		33195 11/01/18 Kitchen Supplies	26.27*		112	910-3100	610	
9		34165 11/07/18 Kitchen Supplies	88.36*		112	910-3100	610	
10		36043 11/14/18 Kitchen Supplies	80.36*		112	910-3100	610	
11		37942 11/21/18 Kitchen Supplies	23.18*		112	910-3100	610	
12		39807 11/28/18 Kitchen Supplies	26.27*		112	910-3100	610	
5953	10472S	3876 SUPPLYWORKS	698.23					
1		465184521 11/16/18 15W LEDLIN T8	120.66		101	100-2600	610	
2		465184521 11/16/18 15W LEDLIN T8	94.81		201	100-2600	610	
3		465300259 11/16/18 RENOWN BATH TISSUE	270.35		101	100-2600	610	
4		465300259 11/16/18 RENOWN BATH TISSUE	212.41		201	100-2600	610	
5954	10473S	616 SYSCO FOOD SERVICES OF MONTANA	3,557.88					
1		243018853 11/09/18 Food (CREDIT)	-28.60		112	910-3100	630	
2		243016515 11/07/18 Food	2,187.31		112	910-3100	630	
3		243025402 11/14/18 Food	1,399.17		112	910-3100	630	

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
5955	10474S	505 TOWN OF CASCADE	708.17					
1		11/26/18 Water/Sewer Services - Nov 201	177.04		101	100-2600	421	
2		11/26/18 Water/Sewer Services - Nov 201	162.88		110	100-2700	421	
3		11/26/18 Water/Sewer Services - Nov 201	162.88		201	100-2600	421	
4		11/26/18 Water/Sewer Services - Nov 201	205.37		210	100-2700	421	
5956	10476S	3120 UNIVERSAL ATHLETICS	505.44					
1		0032520-01 11/28/18 Practice Jerseys	505.44		201	720-3500	610	628
5957	10475S	1692 ULM SCHOOL DIST 85	1,087.47					
1		NOVEMBER 11/15/18 Kinane, R - Wages	590.52		115	434-1000	117	419
2		NOVEMBER 11/15/18 Kinane, R - Medicare	8.56		115	434-1000	210	419
3		NOVEMBER 11/15/18 Kinane, R - Social Security	36.61		115	434-1000	210	419
4		NOVEMBER 11/15/18 Kinane, R - Unemployment	2.72*		115	434-1000	240	419
5		NOVEMBER 11/15/18 Heen, Katie - Wages	415.38		115	434-1000	117	419
6		NOVEMBER 11/15/18 Heen, Katie - Medicaire	6.02		115	434-1000	210	419
7		NOVEMBER 11/15/18 Heen, Katie - Social Securit	25.75		115	434-1000	210	419
8		NOVEMBER 11/15/18 Heen, Katie - Unemployment	1.91*		115	434-1000	240	419
5958	10478S	2726 WHALEN TIRE	967.00					
1		480446 11/25/18 Supplies	967.00		210	100-2700	610	
5959	10477S	1270 WEX BANK	4,536.43					
1		56800257 11/30/18 November Fuel - Route	1,904.56		110	100-2700	624	
2		56800257 11/30/18 November Fuel - Route	1,904.55		210	100-2700	624	
3		56800257 11/30/18 November Fuel - Athletics	133.64		201	720-3500	624	
4		56800257 11/30/18 November Fuel - Athletics	227.99		101	720-3500	624	
5		56800257 11/30/18 November Fuel - Activities	279.88		201	710-3400	624	
6		56800257 11/30/18 November Fuel - Activities	45.02*		115	434-1000	624	419
7		56800257 11/30/18 November Fuel - Admin	40.79		101	100-2300	582	
5960	10452S	1557 AMERICAN EXPRESS	2,993.94					
1		CC-235 10/23/18 Air Host GF	10.44		215	625		319
		MISC. VENDOR.						
2		CC-235 10/23/18 Nationals Meal	22.18		215	625		319
		MISC RESTAURANTS OUT-OF-DIST						
3		CC-235 10/24/18 Nationals Meal	136.50		215	625		19
		MISC RESTAURANTS OUT-OF-DIST						
4		CC-235 10/26/18 Nationals Meal	7.71		215	625		319
		MISC RESTAURANTS OUT-OF-DIST						
5		CC-235 10/26/18 Indiana State Museum	29.98		215	625		319
		MISC. VENDOR.						

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
6		CC-235 10/26/18 Indiana State Museum	70.00		215 625			19
			CC Accounting: 215-		-391-1000-582-	19		
		MISC. VENDOR.						
7		CC-235 10/27/18 Nationals Meal	33.95		215 625			319
			CC Accounting: 215-		-451-1000-582-	319		
		MISC RESTAURANTS OUT-OF-DIST						
8		CC-235 10/27/18 Nationals Meal	22.67		215 625			319
			CC Accounting: 215-		-451-1000-582-	319		
		MISC RESTAURANTS OUT-OF-DIST						
9		CC-235 10/28/18 Nationals Meal	17.79		215 625			319
			CC Accounting: 215-		-451-1000-582-	319		
		MISC RESTAURANTS OUT-OF-DIST						
10		CC-235 10/28/18 Nationals Meal	120.78		215 625			19
			CC Accounting: 215-		-391-1000-582-	19		
		MISC RESTAURANTS OUT-OF-DIST						
11		CC-235 10/28/18 Children's Museum	157.00		215 625			19
			CC Accounting: 215-		-391-1000-582-	19		
		MISC. VENDOR.						
12		CC-235 10/28/18 Nationals Meal	10.78		215 625			319
			CC Accounting: 215-		-451-1000-582-	319		
		MISC RESTAURANTS OUT-OF-DIST						
13		CC-235 10/29/18 Nationals Meal	37.72		215 625			319
			CC Accounting: 215-		-451-1000-582-	319		
		MISC RESTAURANTS OUT-OF-DIST						
14		CC-235 10/29/18 Nationals Meal	22.13		215 625			319
			CC Accounting: 215-		-451-1000-582-	319		
		MISC RESTAURANTS OUT-OF-DIST						
15		CC-235 10/29/18 Nationals Meal	43.33		215 625			19
			CC Accounting: 215-		-391-1000-582-	19		
		MISC RESTAURANTS OUT-OF-DIST						
16		CC-235 10/29/18 Nationals Meal	35.00		215 625			19
			CC Accounting: 215-		-391-1000-582-	19		
		MISC RESTAURANTS OUT-OF-DIST						
17		CC-235 10/30/18 Nationals Hotel	1,478.47		215 625			319
			CC Accounting: 215-		-451-1000-582-	319		
		MISC HOTELS OUT-OF-DIST						
18		CC-235 11/06/18 Girls BB Warm-Ups	194.51		201 625			622
			CC Accounting: 201-		-720-3500-610-	622		
		EPIC SPORTS, INC						
19		CC-235 10/23/18 Bag Check (17)	415.00		215 625			19
			CC Accounting: 215-		-391-1000-582-	19		
		MISC AIRLINES OUT-OF-DISTRICT						
20		CC-235 10/28/18 Indy Mtr Speedway	90.00		215 625			19
			CC Accounting: 215-		-391-1000-582-	19		
		MISC. VENDOR.						
21		CC-235	38.00		215 625			19
			CC Accounting: 215-		-391-1000-582-	19		
		AMERICAN EXPRESS						

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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
5961	10457S	2163 CENTURY LINK	304.45					
1		12/01/18 Phone Lines - Nov 2018	73.07		101	100-2600	531	
2		12/01/18 Phone Lines - Nov 2018	48.71		110	100-2700	531	
3		12/01/18 Phone Lines - Nov 2018	73.07		201	100-2600	531	
4		12/01/18 Phone Lines - Nov 2018	109.60		210	100-2700	531	
5962	10456S	407 CENTURY LINK	14.48					
1		1456545897 11/30/18 Long Distance - Nov 2018	3.47		101	100-2600	531	
2		1456545897 11/30/18 Long Distance - Nov 2018	3.48		110	100-2700	531	
3		1456545897 11/30/18 Long Distance - Nov 2018	2.32		201	100-2600	531	
4		1456545897 11/30/18 Long Distance - Nov 2018	5.21		210	100-2700	531	
5963	10462S	561 KELLEY IMAGING SYSTEMS	12.00					
1		466656 12/04/18 Copier Staples	12.00		101	100-2300	610	
5964	10466S	224 MONTANA WASTE SYSTEMS	754.33					
1		637494 12/01/18 Disposal Services - Dec 2018	429.97		101	100-2600	431	
2		637494 12/01/18 Disposal Services - Dec 2018	324.36		201	100-2600	431	
5965	10469S	436 NORTH CENTRAL LEARNING RESOURCE	33,569.14					
1		12/06/18 FY19 SpEd Match - EL	3,262.85		113	280-6200	920	
2		12/06/18 FY19 Addt'l Contribution - EL	19,619.92		113	280-6200	920	
3		12/06/18 FY19 SpEd Match - HS	1,523.77		213	280-6200	920	
4		12/06/18 FY19 Addt'l Contribution - HS	9,162.60		213	280-6200	920	
5966	10470S	400 NORTHWESTERN ENERGY	6,859.27					
1		12/06/18 Electricity - Nov 2018	1,989.19		101	100-2600	412	
2		12/06/18 Electricity - Nov 2018	1,646.22		110	100-2700	412	
3		12/06/18 Electricity - Nov 2018	1,166.08		201	100-2600	412	
4		12/06/18 Electricity - Nov 2018	2,057.78		210	100-2700	412	
5967	10471S	4495 PURCHASE POWER	200.00					
1		12/03/18 Postage	84.00		101	100-2300	582	
2		12/03/18 Postage	116.00*		201	100-2300	582	
		# of Claims 28	Total: 80,506.24					
			80,506.24					

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Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
*** Cancelled in 12/18 ****						
5923	2184 RUBY VALLEY FFA	541.95				
1	09/24/18 1/2 Van Rental	441.95*		215	391-1000	582 19
2	09/24/18 Luggage Delta	100.00*		215	391-1000	582 19
# of Claims 1		Total: 541.95				
		541.95				

Fund/Account	Amount
101 General Fund	
101	\$9,520.44
110 Transportation	
101	\$4,639.24
112 Food Services	
101	\$5,491.39
113 Tuition	
101	\$22,882.77
115 Federal Programs	
101	\$9,274.09
128 Technology	
101	\$300.00
201 General Fund	
101	\$5,911.45
210 Transportation	
101	\$6,240.57
213 Tuition	
101	\$10,686.37
215 Federal Programs	
101	\$3,380.92
217 Adult Education	
101	\$1,879.00
228 Technology	
101	\$300.00
Total:	\$80,506.24

### 3. Student Activity Account

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CASCADE PUBLIC SCHOOLS  
Statement of Activity by Account Name for 12/01/18 to 12/31/18

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Account	Opening Balance	Receipts			Transfers (+)	Invest (+)	Misc.	Misc.	Closing Balance
		Disbursed (-)	in Transit (+)	Deposits (+)			Earnings (+)	Charges (-)	
21 3-4-5TH GRADE	92.05	0.00	0.00	0.00	0.00		0.00	0.00	92.05
8 6-7-8TH GRADE	297.98	0.00	0.00	0.00	0.00		0.00	0.00	297.98
1 ANNUAL	-1733.78	0.00	0.00	514.00	0.00		0.00	0.00	-1219.78
2 ATHLETICS	6776.46	6333.69	-25.00	7605.95	0.00		0.00	0.00	8023.72
69 BADGER STORE	240.24	0.00	0.00	0.00	0.00		0.00	0.00	240.24
5 BAND	2138.24	0.00	0.00	466.00	0.00		0.00	0.00	2604.24
51 BOOK FAIR	3405.34	0.00	-2593.15	2593.15	0.00		0.00	0.00	3405.34
3 BPA	4568.16	-234.49	-57.00	2156.94	0.00		0.00	0.00	6902.59
4 CHEER/PEP CLUB	707.92	136.78	248.00	0.00	0.00		0.00	0.00	819.14
7 CHOIR	-5.94	0.00	0.00	0.00	0.00		0.00	0.00	-5.94
48 CLASS OF 2019	2439.53	0.00	-149.00	289.00	0.00		0.00	0.00	2579.53
59 CLASS OF 2020	986.90	0.00	0.00	0.00	0.00		0.00	0.00	986.90
60 CLASS OF 2021	269.04	0.00	0.00	0.00	0.00		0.00	0.00	269.04
16 CLASS OF 2022	100.31	0.00	0.00	0.00	0.00		0.00	0.00	100.31
13 CONCESSIONS	10464.27	399.52	0.00	3336.80	-175.39		0.00	0.00	13226.16
99 CONVERSION ACCOUNT	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
47 COUNSELING	2079.35	0.00	-325.00	325.00	0.00		0.00	0.00	2079.35
65 DRIVERS EDUCATION	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
18 ELEM EARN & LEARN	2793.00	0.00	0.00	0.00	0.00		0.00	0.00	2793.00
11 FCCLA	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
32 FCS	352.84	38.00	-473.00	618.50	0.00		0.00	0.00	460.34
15 FFA	7434.05	10263.34	-4517.00	4517.00	0.00		0.00	0.00	-2829.29
64 FOOD SERVICE CLEARING	6476.07	0.00	874.03	812.93	243.64		0.00	0.00	8406.67
12 HS BOYS' BB	486.10	0.00	0.00	0.00	0.00		0.00	0.00	486.10
46 HS CROSS COUNTRY	638.44	49.98	0.00	0.00	0.00		0.00	0.00	588.46
38 HS FOOTBALL	4208.40	30.40	0.00	0.00	0.00		0.00	0.00	4178.00
40 HS GIRLS' BB	1640.95	269.68	0.00	0.00	0.00		0.00	0.00	1371.27
66 HS GOLF	-681.28	0.00	0.00	0.00	0.00		0.00	0.00	-681.28
19 HS HONOR SOCIETY	1016.51	0.00	0.00	0.00	0.00		0.00	0.00	1016.51
29 HS STUDENT COUNCIL	309.44	783.55	0.00	0.00	0.00		0.00	0.00	-474.11
37 HS TRACK	181.70	0.00	0.00	0.00	0.00		0.00	0.00	181.70
10 HS VOLLEYBALL	782.57	79.00	0.00	678.00	0.00		0.00	0.00	1381.57
34 HS WRESTLING	31.97	0.00	0.00	1100.30	-68.25		0.00	0.00	1064.02
63 INTEREST EARNINGS	-63.17	0.00	0.00	0.00	0.00		0.00	0.00	-63.17
57 JH BOYS BB	333.64	0.00	0.00	0.00	0.00		0.00	0.00	333.64
39 JH FOOTBALL	1.72	0.00	0.00	0.00	0.00		0.00	0.00	1.72
56 JH GIRLS BB	24.16	0.00	0.00	0.00	0.00		0.00	0.00	24.16
35 JH HONOR SOCIETY	204.44	0.00	0.00	0.00	0.00		0.00	0.00	204.44
27 JH STUDENT COUNCIL	-31.24	0.00	0.00	0.00	0.00		0.00	0.00	-31.24
53 JH TRACK	778.82	0.00	0.00	0.00	0.00		0.00	0.00	778.82
54 JH VOLLEYBALL	277.59	0.00	0.00	0.00	0.00		0.00	0.00	277.59
43 JMG	494.64	0.00	0.00	240.80	0.00		0.00	0.00	735.44
26 LIVING 2 SERVE	-1200.48	0.00	0.00	0.00	0.00		0.00	0.00	-1200.48
30 PAWS/MBI	1095.10	0.00	0.00	0.00	0.00		0.00	0.00	1095.10
25 REVOLVING	4608.27	0.00	0.00	128.45	0.00		0.00	0.00	4736.72
24 ROBOTICS	22.18	0.00	0.00	0.00	0.00		0.00	0.00	22.18
68 SAM YOUTH ENDOWMENT	1006.35	0.00	0.00	0.00	0.00		0.00	0.00	1006.35
9 SCHOLARSHIP	2657.80	0.00	0.00	0.00	0.00		0.00	0.00	2657.80
33 SHOP FUND	762.29	0.00	0.00	0.00	0.00		0.00	0.00	762.29
31 TECHNOLOGY	6836.23	513.48	-50.00	170.00	0.00		0.00	0.00	6442.75
17 XCELL	2112.26	0.00	0.00	0.00	0.00		0.00	0.00	2112.26
898 MISC EARNINGS	182.25	0.00	0.00	0.00	0.00		0.00	0.00	182.25

Account	Opening Balance	Disbursed (-)	Receipts		Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
			in Transit (+)	Deposits (+)					
899 MISC CHARGES	25.00	0.00	0.00	0.00	0.00			0.00	25.00
Total for Student Accounts	78624.68	18662.93	-7067.12	25552.82					78447.45
Bank Account Totals	78624.68	18662.93	-7067.12	25552.82	0.00			0.00	78447.45
							Bank Balance		78447.45
							Plus Outstanding Checks		22437.58
							Minus Outstanding Deposits		32966.45
							Balance		67918.58
							Minus Receipts in Transit		1548.72
							Statement Balance		66369.86

**4. Student Attendance Agreements (No change since last month)**

**5. Individual Transportation Contracts**

**Individual Transportation Contracts  
2018-2019**

Elementary	R	BA	Miles to School	Miles To Bus Stop	Rate	Grade
45647	X	X		4.0	0.70	6
45561	X	X	16.3	9.8	4.76	1
45794	X	X	18.0	7.0	2.80	K-8
45795	X	X		3.5	0.35	2
46831	X		14.0	NA	7.70	K-8

High School	R	BA	Miles to School	Miles To Bus Stop	Rate	Grade
45539	X	X		7	2.8	11

"x" ITC received

R=Received

BA=Board Approved

New contract received since last Bd Mtg

## 6. Sub List

Substitute Teachers		Bus Drivers	
Name		Name	
<b>CERTIFIED</b>		Faulkner, Byron	TB/FP
Beley, Brent* (St Teacher)	C/FP	Hall-Elmore, Roberta	TB/FP/PH
Burcusa, Michael	C/FP	Nelson, Mark	TB/FP
Carpenter, Allen	C/FP	O'Brien, John	TB/FP/PH
Eisenzimer, Joann	C/TB/FP	Skogley, Jeff	TB/FP
Gist, Virginia	C/FP	Tilleman, Eric	TB/FP
Gondeiro, Kailee	C/FP	<b>Custodian</b>	
Halmes, Tara	C/TB/FP	<b>Name</b>	
Iverson, Amanda	C/FP	Boettger, Jeb	PH/FP
LaLiberty, Frank	C/TB	Cope, September	PH/FP
Manning, Diana	C/TB/FP	Hall-Elmore, Roberta	TB/FP/PH
McKamey, Jeanne	C/TB/FP	Hunter, Tina	TB/FP/PH
Moran, Ron	C/FP	Johnson, Angela	TB/FP/PH
Nelson, Mallory	C/FP	O'Brien, John	TB/FP/PH
Perry, Andy	C/FP	Schrecengost, Mindy	TB/FP/PH
Peterson, Glenda	C/FP	Sukut, Earl	FP/TB/PH
Quinn, McKenna* (St Teacher)	C/FP	Wood, Oliver	Pending PH/FP
Schrecengost, Mary	C/FP	<b>Kitchen</b>	
Skogley, Melody	C/TB/FP	<b>Name</b>	
Speidel, Kelly	C/FP	Ayers, Misty	PH/pending FP
Wells, Carol	C/TB/FP	Gottlob, Erin	TB/FP/PH
<b>NON-CERTIFIED</b>		Montanye, Janey	PH/FP
Castellanos, Toni Marie	TB/FP	Sukut, Earl	FP/TB/PH
Ethridge, Andrea	FP	<b>Volunteers</b>	
Mann, Tina	FP	<b>Name</b>	
McRorie, Molly	FP	Lewis, James (JHBB)	FP
Mortag, Mary	TB/FP	Nelsen, Jessica (piano)	
<b>Secretarial</b>		<b>XCELL! Afterschool Program</b>	
<b>Name</b>		<b>Name</b>	
Thaut, Niki	TB/FP	Creveling, Tracy	TB/FP
<b>*Need Approval by the Trustees</b>		Pepos, Alyssa	FP
<b>T.B. Approved (No longer required)</b>		Pepos, April	FP
<b>C - Some teaching certification</b>			
<b>FP - FINGERPRINTED</b>			
<b>PH - Physical Approved</b>			

Substitute teachers are compensated for their level of education. A substitute teacher is considered certified if a minimum of two years of college education with 30% of completed coursework in the field of education can be verified through official transcripts. A certified substitute teacher is compensated at a higher daily rate than a non-certified.

## Board Report

- A. Board Training Hours, Board & Administrator Publication
- B. MTSBA Meeting



<b>Board Hours</b>			
<b>NAME</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>CREDIT RECEIVED</b>
<b>Val Fowler</b>	05/23/18	Orientation for Newly Elected Trustees - Video Series - Free	6
	06/08/18	MTSBA's June Leadership Symposium - Video Option - Free	6
	08/15-16/18	MT-PEC	11
	10/18-19/18	MCEL	12
		<b>TOTAL</b>	<b>35</b>
<b>Deanna Hastings</b>	08/26/18	MTSBA's June Leadership Symposium - Video Option - Free	6
		<b>TOTAL</b>	<b>6</b>
<b>Chris Boland</b>	10/18-19/18	MCEL	12
		<b>TOTAL</b>	<b>12</b>
<b>Blake Standley</b>	11/14/18	MTSBA's June Leadership Symposium - Video Option - Free	6
	11/14/18	2018 School Activities Hot Topic Seminar	6
		<b>TOTAL</b>	<b>12</b>
<b>Ruth Mortag</b>	05/23/18	Orientation for Newly Elected Trustees - Video Series - Free	6
	08/20/18	MTSBA's June Leadership Symposium - Video Option - Free	6
	12/05/18	Policy and Negotiations Symposium	10
	12/05/18	2018 School Activities Hot Topic Seminar	6
		<b>TOTAL</b>	<b>28</b>
<b>John Rumney</b>	05/23/18	Orientation for Newly Elected	6
		Trustees - Video Series - Free	
	06/08/18	MTSBA's June Leadership Symposium - Video Option - Free	6
	08/20/18	Policy and Negotiations Symposium	10
	08/24/18	2018 School Activities Hot Topic Seminar	6
		<b>TOTAL</b>	<b>28</b>

# Superintendent Report (I)

## A. Staff Reports:

### **Elementary: Siobhan Hathhorn K-6 Principal**

This month Cascade Elementary will be completing winter benchmark testing. The first week of the month students completed a short, one period writing assessment. These tests are used to determine students' growth in writing from fall to winter and help teachers pinpoint areas of need to hone in their writing instruction. During the week of January 14-18, students will be completing MAPS (Measures of Academic Progress) in the areas of mathematics, reading, and language (spelling, grammar, sentence structure, etc). The results from these in-house assessments show each students' individual growth in comparison to other like students nationwide. We use this information to create individualized plans, place students in learning groups that provide the appropriate amount of challenge, and evaluate both the delivery and content of our curriculums. All of our winter benchmark tests serve as progress monitoring tools that give us information to ensure that what we are teaching is working and, when deemed necessary, make adjustments to our instruction for the second half of the school year.

On January 29th and 30th our entire elementary team, including classroom teachers, Title 1 staff, administration, and special education staff conduct RTI (Response to Intervention) meetings. We use this time to pour over recently collected academic, behavior, and attendance data to evaluate the learning gained for each elementary student. We use the findings to place students in walk-to-read and walk-to-math groups that best suit their learning needs. We also evaluate the effectiveness of the fall walk-to-read and walk-to-math groups and make adjustments for the second semester.

Our kickoff assembly for our One School One Book event will be on January 22. Immediately following the assembly, every child in grades K-6 will receive a copy of the same children's novel (yet to be announced!). During the book celebration, families will read the same chapters each night. Students may listen while a family member reads aloud or choose to read independently. Each morning, Mrs. Matteson will provide a question for students to answer from the assigned text. Correct answers will be placed in a hat and names will be drawn each day for prizes.

In addition to monthly reading and math team meetings to augment our RTI (Response to Intervention) program, we have added a behavior intervention team. This team meets monthly and consists of 6 CPS educators and our school psychologist from North Central Learning Resource Center. Data collected through our SWIS software program is analyzed to look at ways to improve procedures, target areas for Social/Emotional education through our counseling department and brainstorm ideas to help students whose data shows a need for intervention. Currently, we are creating universal classroom behavior expectations to address general areas of need that is evident through our SWIS data analysis, and are developing positive individualized behavior plans for students with a high number of behavior infractions.

Finally, I would like to extend my gratitude to our hard-working elementary team who continuously works cohesively, collaboratively, and diligently. It is evident that their tireless dedication to providing top-notch educational experiences for Cascade students is paying off. Recently, it was determined that Cascade Elementary is one of the highest scoring schools in the state in the area of mathematics as measured by SBAC (Smarter Balanced Assessment Consortium) standardized tests. Just 2 ½ years ago Cascade Elementary targeted math as an area of weakness for academic improvement, and it is exciting to see the level of improvement that has occurred over a relatively short time frame. Furthermore, our elementary reading scores fell in the upper echelon, putting Cascade Elementary on the map as one of the highest performing academic schools in the state.

**High School: Kevin Sukut, 7-12 Principal**

End of Semester One, Thursday January 17th

JH/HS Parent Teacher Conferences Thursday, Jan 24 from 4-7pm

**Drivers Education.**

Registration will start on Wednesday January 16th. Contact Mr. Coon at 468-9383 ext 119 for registration forms and for class information. Students must be 14 1/2 years old to enroll and fees are \$275.00.

Mr. Coon will start with class on Monday February 18th. Students will meet from 3:30-5:00 pm with a mandatory parent meeting at 5:00pm. Classes will run from Monday through Friday from 3:30pm to 5:00pm. Driving time will be scheduled in the evenings and on Saturdays.

**Maintenance Supervisor: Bryan Smith**

AT Klemens completed their internal inspection of the sewer system on the High School side. I was also able to meet with AT Klemens on a separate occasion to walk through the heating system. I was able to learn the history of the system and the required maintenance to keep the system in good shape. I have already started working on many of the maintenance items. The walk through was very helpful and necessary.

The custodial staff and I have been working hard to improve our upkeep and maintenance of the school's floors. Many teachers noticed an improvement after the break. I am preparing an ongoing maintenance plan that includes regular upkeep, and not just during the summer months.

The school keeps me very busy with the MANY maintenance needs. Projects can range from a minor fix to in depth projects. Requests are picking up, it seems like word is getting around that I can help.

I am beginning my planning for spring and summer projects, as well as continued project planning for daily school needs, PIR days and longer breaks. Our team seems to be working well to get projects done that cannot be completed during the regular school day.

**Athletic Director: Sonja Mazaira**

There isn't too much to report on this month.

Girls basketball is currently 2-4 in the conference and 4-4 overall

Boys basketball is currently 3-3 in the conference and 4-4 overall

Basketball senior night will be on February 9

The district tournament will be February 13-16 at CMR

Wrestling has been going strong. We had quite a few wrestlers walk away with medals at the Columbus Invite this past weekend.

The divisional tournament will be in Townsend on Saturday Feb. 2

We will be a host site for the B/C duals on January 18th. We will have 6 teams attending. This will also be our senior night.

FFA will be having their KMON competition on January 18th.

The Cascade Schools Music and PE Departments and the Cascade PTSA is pleased to announce that we are putting on a Folk Dance Night right here in Cascade! This event has a couple of components: 1. The children (and adults) need to learn a few folk dance moves, and 2. show off the new folk dances to all comers! Folk Dance night will be Friday, January 25, 2019, from 5:30 - 7:00 pm in the school cafeteria. All adults and children are welcome to come and participate, or just watch, the folk dancing. The event is free and we would love to see a great turnout.

## B. Strategic Plan (hard copy will be available)

### Cascade Schools' Strategic Plan

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

Promoting Excellence for all Students through:	Goals and 5 Year Strategies	1 to 2 Year Strategic Objectives	Action Plan: The Board, Staff Leadership Team and Staff will be developing action plans identifying the key activities/events, primary person(s) responsible for championing each activity/event identified and the timeline(s) for implementing and/or completing each activities/event	Measurements		
Engaging Curriculum with Rigor and Relevance	<b>Student Achievement:</b> As a result of our high expectations and rigor and our exceptional programs and services for students, our students are enthused about school and are thriving.	<ul style="list-style-type: none"> <li>We will enhance real life experiences for our students through job shadowing, internships, project-based learning and other opportunities.</li> <li>We will provide enhanced opportunities for students in upper grades to mentor and assist students in lower grades to create a cohesive and nurturing environment for all students.</li> <li>We will enhance the alignment and integration of our curriculum to ensure smooth transitions of students and to allow for projects that involve multiple hands-on applications across the curriculum.</li> <li>We will instill in our students high expectations, a love of learning and motivation to always improve.</li> <li>We have implemented a program that provides students with community service projects as an alternative to certain forms of discipline.</li> </ul>	<ul style="list-style-type: none"> <li>Administration and Teachers – Professional Learning Communities and Response to Intervention</li> </ul>	•		
High Quality Instruction					<ul style="list-style-type: none"> <li>Administration – Professional Development plan, Professional Learning Communities and Response to Intervention</li> </ul>	•
Personal and Academic Pride					<ul style="list-style-type: none"> <li>Mrs. Satterwhite – Job shadowing and Internships</li> <li>Mrs. Satterwhite and Mrs. Hatthorn – Mentoring (MBI)</li> <li>Mrs. Satterwhite and Mr. Sukut – My Voice Survey</li> </ul>	
Technology and Innovation	<b>Environment/Facilities:</b> We have successfully integrated environmentally friendly initiatives into our school and have taken steps to ensure regular updating of our school buildings in an environmentally responsible manner.	<ul style="list-style-type: none"> <li>We will explore alternative means of energy sources, including but not limited to windmill and solar power to free up existing funds that directly support students.</li> <li>We will initiate a school recycling program that will include instruction and/or information on the importance of environmental responsibility.</li> <li>In performing upgrades to our facilities and infrastructure, we will do so in an environmentally responsible manner.</li> <li>We will embark on an initiative to enhance our facilities with the intended goal of being a Community Facility that is welcoming, inviting and provides for community activities, events and learning opportunities.</li> <li>We will initiate a School Farm program that will provide enhanced educational opportunities for our students, enhance the nutritional offerings at school and provide a needed service for our community.</li> </ul>	•			
	<b>Technology:</b> We have effectively incorporated technology into all aspects of the District to enhance our educational opportunities for students, our community outreach initiative and to ensure that our students, parents and community have access to technology that improves their lives.	<ul style="list-style-type: none"> <li>We will make improvements to our connectivity in our buildings so that our students, staff, parents and community have enhanced access to courses, opportunities, information and resources using technology.</li> <li>We will enhance our staff training on technology and technology tools that enhance student learning.</li> <li>We will develop a Technology Plan that puts us on a path of consistent and meaningful upgrades in technology.</li> <li>We will explore the options available to provide our students with connectivity outside of the school setting to enhance their learning opportunities</li> </ul>		•		
Community and Collaboration	<b>Collaboration:</b> We have a positive relationship with our parents, community and local businesses. We have also collaborated with outlying schools to enhance the educational opportunities for our students and to ensure integration and a smooth transition into our schools.	<ul style="list-style-type: none"> <li>We have collaborated with Ulm and Wolf Creek to schedule PIR days to align with our curriculum and offerings.</li> <li>We have user-friendly information available to our community and surrounding communities using technology and other strategies to enhance our relationships and knowledge of parents, community members and others.</li> <li>We have collaboration between the boards of trustees of Cascade, Ulm and Wolf Creek Public Schools to enhance teaching and learning opportunities and for the sharing of resources.</li> <li>We have integrated student activities to enhance the opportunities for students in Cascade, Ulm and Wolf Creek.</li> </ul>	•			
	<b>Community and Community Engagement:</b> Through our efforts in enhancing our communication to our parents, community and surrounding communities, we have a positive reciprocal relationship with our community.	<ul style="list-style-type: none"> <li>We will enhance the frequency and effectiveness of our communication with the goal of reaching as many parents, community members, businesses and others in surrounding communities.</li> <li>We will enhance our engagement with the community by providing additional opportunities for the community to visit, utilize and otherwise interact with our District. Our goal is to have a Community Wellness Center, an Adult Education program, computer labs that are accessible to the community and enhanced opportunities for the community to use our facilities.</li> <li>We will initiate a public relations campaign with a focus on the positive programs and effects we are having on students, our "green" initiative and our commitment to addressing issues using a collaborative, knowledge-based decision making process.</li> </ul>		•		

## C. Superintendent Evaluation

## D. Data

## E. Substitute and Absence Report

		2017-2018					
Month	Absences	Sub Days	No Sub Required	School Sponsored	Professional Leave		
August	12.5	11.0	1.5				
September	59.5	52.0	7.5				
October	93.0	74.0	19.0				
November	43.0	31.0	12.0				
December	23.0	16.0	7.0				
January	55.5	37.0	18.5				
Ferbruary	61.5	29.0	32.5				
March	62.5	32.0	30.5				
April	46.5	34.0	12.5				
May	45.0	31.0	14.0				
<b>Total</b>	<b>502.0</b>	<b>347.0</b>	<b>155.0</b>	<b>103</b>	<b>118.5</b>		
		2018-2019					
Month	Absences	Sub Days	No Sub Required	Not Filled	Professional & School Sponsored		
August	12.0	3.5	8.5	2	4.5		
September	52.0	35.0	11.0	5	23.5		
October	73.0	44.0	18.0	11	28		
November	32.0	27.0	5.0	0	17		
December	29.0	26.0	1.0	2	6.5		
January							
Ferbruary							
March							
April							
May							
<b>Total</b>	<b>198.0</b>	<b>135.5</b>	<b>43.5</b>	<b>20</b>	<b>79.5</b>		

## F. General Fund Budget

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: Decemeber 2014, 2015, 2016, 2017

Month	Year	Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Dec	2017	101	General	\$ 101,674.70	\$ 459,595.25	\$ 1,312,763.00	\$ 1,312,763.00	\$ 853,167.75	35%
Dec	2017	201	General	\$ 84,604.73	\$ 400,586.31	\$ 1,063,555.00	\$ 1,063,555.00	\$ 6,629,868.69	38%
Dec	2016	101	General	\$ 110,154.28	\$ 501,924.67	\$ 1,299,858.00	\$ 1,299,858.00	\$ 797,933.33	39%
Dec	2016	201	General	\$ 85,581.23	\$ 385,571.20	\$ 1,016,540.00	\$ 1,016,540.00	\$ 630,968.80	38%
Dec	2015	101	General	\$ 98,974.51	\$ 522,471.65	\$ 1,290,979.00	\$ 1,290,979.00	\$ 768,507.35	40%
Dec	2015	201	General	\$ 94,541.59	\$ 451,380.25	\$ 1,000,389.00	\$ 1,000,389.00	\$ 549,008.75	45%
Dec	2014	101	General	\$ 91,440.09	\$ 483,505.77	\$ 1,208,590.00	\$ 1,208,590.00	\$ 725,084.23	40%
Dec	2014	201	General	\$ 80,267.44	\$ 424,865.16	\$ 1,005,859.00	\$ 1,005,859.00	\$ 580,993.84	42%
<b>4 YR AVERAGE</b>									<b>40%</b>

01/08/19  
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CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 18

Page: 1 of 1  
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 General Fund	10,531.32	451,650.47	1,339,509.00	1,339,509.00	887,858.53	34 %
201 General Fund	5,911.45	371,042.23	1,022,939.00	1,022,939.00	651,896.77	36 %
Grand Total:	16,442.77	822,692.70	2,362,448.00	2,362,448.00	1,539,755.30	35 %

## Committee Report (I)

A. Technology & E-Rate (Quote on following page for informational only)

## Announcements (I)

B. Regular School Board Meeting February 19, 2019 at 6:30 pm

## Superintendent Evaluation (Executive Session)

## Board Meeting Evaluation

A. Complete the evaluation and turn into Mr. Miller

## Adjournment (A)

**INFORMATIONAL ONLY**



# Quote

Date
11/15/18
Quote Number
FY19-493

<b>Client Information</b>
CASCADE SCHOOL DISTRICT 3 N B 321 Central Ave West, PO Box 529 Cascade, MT 59421

<b>Project</b>
190004238

Item	Description	Qty/Hrs	Unit Price	Extended	Discount	Total
901-1205-UN00	Ruckus Controller ZoneDirector 1200, licensed for up to 5 ZoneFlex Access Points. ZD1200 can be upGRAded to support up to 75 APs with AP license upGRAdes.	1	1,095.00	1,095.00	-45.00%	602.25
ICX7150-48-2X10G	Ruckus Switch ICX 7150 Switch, 48x 10/100/1000 ports, 2x 1G RJ45 uplink-ports, 2x 1G SFP and 2x 10G SFP+ uplink-ports upgradable to 4x 10G SFP+ with license, basic L3 (static routing and RIP)	10	2,200.00	22,000.00	-50.00%	11,000.00
901-R510-US00	Ruckus Access Point ZoneFlex R510 1.1Gbps dual band	40	675.00	27,000.00	-52.00%	12,960.00

For more information please call 9548186466	<b>Total</b>
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All work performed is charged in hours per person, per visit. Minimum 4 hours charge per visit. No civil, mechanical or electrical work other than clarifying to the customer his options in the proposed area will be done, unless otherwise specified. Towers, electrical runs, lighting protection and conduits should be prepared in advance to specs prior to installation. Payment of 50% of balance is expected to begin installation. Customer is responsible for City and County Permits. Prices are valid for 30 days. Payment is not conditioned to Erate funding.

**Page 1**



# Quote

Date
11/15/18
Quote Number
FY19-493

Client Information
CASCADE SCHOOL DISTRICT 3 N B 321 Central Ave West, PO Box 529 Cascade, MT 59421

Project
190004238

Item	Description	Qty/Hrs	Unit Price	Extended	Discount	Total
909-0001-ZD12	802.11ac Wave 2 Indoor Access Point, BeamFlex, 2x2:2, 1-Port, PoE, Does not include power adapter or PoE Injector. Limited Lifetime Warranty	35	150.00	5,250.00	-20.00%	4,200.00
RK9WALM	Ruckus License ZoneDirector License ZD1200 Single AP license upgrade.	1	252.99	252.99	0.00	252.99
EPS ETH	Star Tech Rack 9U Wallmount Server Rack Cabinet - 17in Deep - 1U shelf and 3 meter cable tie - Adjustable mounting depth of 6 inches to 17 inches with a weight capacity of 200lb. (90 kg) Installation and	30	450.00	13,500.00	-35.00%	8,775.00

For more information please call 9548186466	Total
---	-------

All work performed is charged in hours per person, per visit. Minimum 4 hours charge per visit. No civil, mechanical or electrical work other than clarifying to the customer his options in the proposed area will be done, unless otherwise specified. Towers, electrical runs, lighting protection and conduits should be prepared in advance to specs prior to installation. Payment of 50% of balance is expected to begin installation. Customer is responsible for City and County Permits. Prices are valid for 30 days. Payment is not conditioned to Erate funding.

**Page 2**



# Quote

Date
11/15/18
Quote Number
FY19-493

Client Information
CASCADE SCHOOL DISTRICT 3 N B 321 Central Ave West, PO Box 529 Cascade, MT 59421

Project
190004238

Item	Description	Qty/Hrs	Unit Price	Extended	Discount	Total
EPS	certification for Cat 6 copper Ethernet cable line (Drop) up to 100 feet, includes RJ45 connectors on both ends. Includes repull of existing cabling up to 30 (does not include LAN or WLAN equipment mounting)					
	Hour of professional services for installation on proposed network equipment, includes unit mounting, software configuration and network connectivity test. (does not include cable run).	126	125.00	15,750.00	<b>0.00</b>	15,750.00
EPS EBM	Hour of Professional	34	125.00	4,250.00	<b>0.00</b>	4,250.00

For more information please call 9548186466	<b>Total</b>
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All work performed is charged in hours per person, per visit. Minimum 4 hours charge per visit. No civil, mechanical or electrical work other than clarifying to the customer his options in the proposed area will be done, unless otherwise specified. Towers, electrical runs, lighting protection and conduits should be prepared in advance to specs prior to installation. Payment of 50% of balance is expected to begin installation. Customer is responsible for City and County Permits. Prices are valid for 30 days. Payment is not conditioned to Erate funding.

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# Quote

Date
11/15/18
Quote Number
FY19-493

Client Information
CASCADE SCHOOL DISTRICT 3 N B 321 Central Ave West, PO Box 529 Cascade, MT 59421

Project
190004238

Item	Description	Qty/Hrs	Unit Price	Extended	Discount	Total
Shipping	Service for Basic Maintenance. Shipping & Handling Sales Tax	1	150.00 0.00%	150.00	0.00	150.00 0.00

For more information please call 9548186466	Total	\$57,940.24
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All work performed is charged in hours per person, per visit. Minimum 4 hours charge per visit. No civil, mechanical or electrical work other than clarifying to the customer his options in the proposed area will be done, unless otherwise specified. Towers, electrical runs, lighting protection and conduits should be prepared in advance to specs prior to installation. Payment of 50% of balance is expected to begin installation. Customer is responsible for City and County Permits. Prices are valid for 30 days. Payment is not conditioned to Erate funding.

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## Board Meeting Evaluation

Each member of the board should complete this instrument following each meeting. Comments should apply to the board meeting itself. A single individual should collect the data and it should be shared back with the board in a frequency distribution mode, rather than averages (see the explanation which follows the assessment tool).

FOCUS		Not Satisfied					Not Sure
		1	2	3	4	NS	
How satisfied are you that:							
	We conducted the meeting with an emphasis on outward vision, rather than internal preoccupation?						
	We focused our thinking at a strategic level?						
	We focused on the future, rather than the past or the present?						

Comments:

RESPECT		Not Satisfied					Not Sure
		1	2	3	4	NS	
How satisfied are you that:							
	We made collective rather than individual decisions?						
	We encouraged diversity of viewpoints?						
	We were sensitive to our stakeholders' needs?						
	We gave adequate emphasis to the ethics of each issue?						

Comments:

INFORMATION		Not Satisfied		Satisfied		Not Sure
		1	2	3	4	NS
How satisfied are you that:						
	We had the right information to make wise decisions?					
	We acknowledged those times when we lacked information or knowledge and made plans to get what we needed?					
	We used the presence of staff appropriately?					

Comments:

AGENDA		Not Satisfied		Satisfied		Not Sure
		1	2	3	4	NS
How satisfied are you that:						
	The agenda was structured in a way that enhanced our ability to focus strategically?					
	We spent the right amount of time on most issues?					

Comments:

### Analyze the Results

Place the responses for each competency in the appropriate scale below. Use a frequency distribution, not a mean or average numbers. For Example

Rankings	1	2	3	4
Frequency Chosen	2	3	2	6

Items rated between 1 and 2: suggests an area of vulnerability that requires purposeful attention.

Items ranked between 2 and 3: suggests an area of competence with opportunity/need for improvements. Items ranked between 3 and 4: suggests and area of strength to build upon.

Items ranked between 1 and 4: suggests that participants are having very different experiences in the same area and that time should be spent trying to understand differing perceptions of what the board members expect in this area.