

# Regular Meeting of the Board of Trustees

6:00 p.m.

December 20, 2016

Cascade Public Schools  
321 Central Avenue West  
Cascade, Montana 59421-0529

## Agenda

### Call to Order

6:00

#### Public Comments on Non-Agenda Items

Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.

### Old Business (A)

6:05

### Informational

#### Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

### New Business (A)

6:15

- A. New Flexibility and Efficiency Policy Series—First Reading
  - a. 1000FE Overview of Flexibility and Efficiency Policies
  - b. 1001FE Scanning of the Horizon
  - c. 1002FE The District's SMaC Recipe
  - d. 1002FE-F SMaC Analysis
  - e. 1003FE The District's Technology Program
  - f. 1004FE Scaled Innovations
  - g. 1004FE-F Scaled Innovations Analysis
  - h. 1005FE Proficiency-Based ANB
  - i. 1006FE Transfers for School Safety
  - j. 1007FE Multidistrict Agreements
  - k. 1007FE –F1 Model Multidistrict Agreement Form
  - l. 1008FE Increase in Over Base Levy Authority Without a Vote
  - m. 1009FE Flexible Instructor Licensing
  - n. 1010FE Early Enrollment Exceptional Circumstances
  - o. 1011FE Cooperative Purchasing
  - p. 1012FE Non-voted Levy for Excess IDEA Costs
  - q. 1013FE Adult Education
- B. Multidistrict Agreement
- C. Recommendation Paraprofessional—Hayden Deshner
- D. Recommendation HSBB Asst—Scott Griffiths
- E. CEA Contract Negotiations
- F. Consent Agenda

1. Minutes Regular Board Meeting Nov 15, 2016
2. Business Claims
3. Student Activity Account
4. Student Attendance Agreements
5. Transportation Contracts
6. Sub List
7. Community Key List

## **Superintendent Report (I)**

- A. Christmas Maintenance Schedule
  - a. Varnishing gym floors
  - b. Bus inspections
- B. 21<sup>st</sup> Century Grant suspended (XCELL)
  - a. Extension through next year
  - b. New procedure for 2018-2019 due to ESSA requirements
- C. Early Kindergarten Update
- D. Board Hours
- E. GF Snapshot

## **Committee Report**

**6:45**

- A. Finance and Budget
- B. Policy Review – 1000s, 8000s, 2000s, Flexibility & Efficiency series
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

## **Announcements (I)**

- A. Next Regular School Board Meeting January 17, 2016 at 6:00 pm
- B. MTSBA HR Symposium, February 2, 2017 in Helena
- C. School Causus Day on the Hill, February 13, 2017 at State Capitol
- D. Public Education Day of Advocacy, March 13, 2017 at State Capitol
- E. MTSBA School Budget Workshop, March 22, 2017 in Helena
- F. Board Professional Development: School District Policies That Enhance Student Achievement by Joe Brott  
Immediately following Regular Board Meeting

## **Board Meeting Evaluation**

## **Adjournment (A)**

**7:00**

## Old Business (A)

### Informational

### Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pecos, XCELL!

## New Business (A)

### A. New Flexibility and Efficiency Policy Series–First Reading

**Category:** Policy

**Presented by:** Justin Barnes

**Attachments:** Policies attached on following pages.

**Facts to Consider:** The Montana School Boards Association has developed a new policy series on flexibility and efficiency to allow our members to take full advantage of innovations we have successfully implemented into law.

School Districts throughout the nation, including Montana, are being encouraged by their constituents (taxpayers) to become more efficient in their budgeting and expenditure process. As dollars are getting less, enrollment is declining in many schools, hiring qualified staff is becoming more competitive, and schools struggling to offer necessary programs to meet the needs of the students in their districts, it is imperative for districts to know what resources are available to increase the District's flexibility and efficiency to maximize the District's resources available for the benefit of students and student achievement.

This policy series can be viewed in its entirety at [www.mtsba.org](http://www.mtsba.org), and click on the Model Policies tab. Adoption of this series is entirely optional. The series can be adopted as a whole or by individual policies.

**Superintendent Recommendation:** Approve the first reading of new Flexibility and Efficiency Policy series.

**CASCADE PUBLIC SCHOOLS**  
**1000FE SERIES**  
**FLEXIBILITY AND EFFICIENCY**

1000FE	Overview of Flexibility and Efficiency Policies
1001FE	Scanning of the Horizon
1002FE	The District's SMaC Recipe
1002FE-F	SMaC Analysis
1003FE	The District's Technology Program
1004FE	Scaled Innovations
1004FE-F	Scaled Innovations Analysis
1005FE	Proficiency-Based ANB
1006FE	Transfers for School Safety
1007FE	Multidistrict Agreements
1007FE –F1	Model Multidistrict Agreement Form
1008FE	Increase in Over Base Levy Authority Without a Vote
1009FE	Flexible Instructor Licensing
1010FE	Early Enrollment Exceptional Circumstances
1011FE	Cooperative Purchasing
1012FE	Non-voted Levy for Excess IDEA Costs
1013FE	Adult Education

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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1000FE

FLEXIBILITY AND EFFICIENCY

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Overview of Flexibility and Efficiency Policies

The Cascade Board of Trustees has adopted and committed to a governance structure that keeps the focus of the Board on students and that increases the District's flexibility and efficiency to maximize the District's resources that are available for the benefit of students and student achievement through available innovations.

In furtherance of this policy, the Board has adopted and implemented the following processes:

- Regular scanning conditions that will impact the District's intended success and the community and students served (*Policy 1001FE*);
- Developing and annually updating the District's SMaC (Specific, Methodical and Consistent) recipe identifying practices that have created a replicable and consistent formula for success (*Policy 1002FE*);
- Developing and annually updating the District's technology platform in coordination with the District's SMaC Recipe (*Policy 1003FE*); and
- Annually reviewing available innovation, flexibility and/or efficiency strategies/policies, documenting the rationale for implementing certain strategies/policies and, likewise, documenting the rationale for deciding that such strategies are not best for the District and the community and students served (*Policies 1004FE-1012FE*).

1 CASCADE SCHOOL BOARD

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3 Adopted on:

4 Reviewed on:

5 1001FE

FLEXIBILITY AND EFFICIENCY

6 Revised on:

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8 Scanning of the Horizon

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10 At each regular meeting of the Board the agenda will include an opportunity for the Board to  
11 engage in future scanning of the horizon to identify external emerging issues and trends (what is  
12 being scanned) that are relevant (the reason the District is scanning) to the District's and the  
13 students' success over the coming years. This ongoing process assists the Board in identifying  
14 barriers or drivers to the District's intended success and developing strategies for drivers to  
15 success and solutions to identified barriers to success.

16  
17 The District will discuss and document ongoing anticipated changes, if any, in the following  
18 areas/conditions that will have an impact on the District and on students' success over the  
19 coming years:

- 20
- 21 • Demographics
  - 22 • Business and Economic Climate
  - 23 • Science and Technology
  - 24 • Politics and Social Values
  - 25 • Legislation and Regulation

26 In examining each of these areas, the District will discuss and identify current conditions, trends  
27 and assumptions about the future (5 years).

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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1002FE FLEXIBILITY AND EFFICIENCY

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The District’s SMaC Recipe

The District is committed to the development and to annually update the District’s SMaC (Specific, Methodical and Consistent) Recipe.

A SMaC recipe is a set of durable operating practices that create a replicable and consistent success formula. It is clear and concrete, enabling the entire District and community to unify and organize its efforts, giving clear guidance regarding what practices have worked and what practices have not worked in order to guide the District in making decisions and implementing practices that will lead to continuous improvement and desired success. A SMaC recipe reflects empirical validation and insight about what actually works and why.

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CASCADE SCHOOL DISTRICT

Adopted on:

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1002FE-F

FLEXIBILITY AND EFFICIENCY

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Revised on:

SMaC Analysis

At the \_\_\_\_\_ meeting of the Cascade School District, the Board of Trustees reflected on and took stock of the successes and failures of the Cascade School District over the past \_\_\_\_ years and developed a SMaC Recipe. The District discussed the following:

- A. Cascade School District's greatest successes achieved over the last \_\_\_\_ years.
- B. Cascade School District's most significant disappointments over this same timeframe.
- C. What specific practices correlate with the successes but not the disappointments?
- D. Which of the practices associated with our successes can endure, remain relevant and last between \_\_\_\_ to \_\_\_\_ years and apply across a wide range of circumstances to further our success?
- E. What specific practices correlate with the disappointments but not the successes?
- F. What insights do we have regarding why these specific practices work?
- G. What can we do, collectively and individually, to avoid the specific practices associated with past disappointments?

Based on all of the above, the District developed and has continually updated its SMaC recipe, consisting of points that reinforce each other as a coherent system and codified as an expression of what best drives the Cascade School District's successes.

The District's SMaC recipe can be found on the District's website.

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CASCADE SCHOOL DISTRICT

Adopted on:

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FLEXIBILITY AND EFFICIENCY

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Revised on:

The District's Technology Program (SMaC 2)

The District is committed to the development of and to annually update the District's technology program.

In addition to how the District effectively incorporates technology into its learning opportunities for students, staff, parents and the community, the District will analyze the following areas:

- Social Media – How the community comes together to learn about and share perspective on the District;
- Mobile Technology – How the District personalizes the delivery of information via mobile technology to different audiences;
- Analytics – How the District derives, analyzes and uses information on the community's and public's use of your technology to derive insights;
- Cloud Computing – How the District provides an elastic and scalable data warehouse to increase transparency and provide ease of access by your community and the public.

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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1004FE

FLEXIBILITY AND EFFICIENCY

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Scaled Innovations

The District is committed to an ongoing process of reviewing available innovation, flexibility and/or efficiency strategies/policies, documenting the rationale for implementing certain strategies/policies and, likewise, documenting the rationale for deciding that such strategies are not best for the District and the community and students served.

The District will, on an annual basis, conduct an analysis of available innovations by using the following 4 Knowledge Based Decision Making (KBDM) questions to gain informed perspective:

1. What do we know about our stakeholder's needs, wants, and preferences that are relevant to this decision?
2. What do we know about the current realities and evolving dynamics of our environment that is relevant to this decision?
3. What do we know about the capacity and strategic position of our district that is relevant to this decision?
4. What are the ethical implications?

CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

1004FE-F

FLEXIBILITY AND EFFICIENCY

Revised on:

At the \_\_\_\_\_ meeting of the Cascade School District, the Board of Trustees, using the Knowledge Based Decision Making questions, analyzed and made decisions on the available innovation, flexibility and/or efficiency strategies/policies. The following captures the District's discussions and decisions:

Scaled Innovations Analysis

Date of Discussion	Specific innovation, flexibility and/or efficiency strategy	Decision to implement (Y/N)	Rationale for the District's decision
	Proficiency-based ANB for <ul style="list-style-type: none"> <li>• Advanced learners</li> <li>• Homebound instruction</li> <li>• Alternative instruction during discipline</li> <li>• General flexibility for families</li> <li>• Flipped instruction model</li> <li>• Distance learning</li> </ul>		
	Transfers for School Safety		
	Multidistrict Agreements		
	Increase in Over Base Levy Without a vote		
	Flexible Licensing		
	Early Enrollment Exceptional Circumstances		
	Cooperative Purchasing		
	Non-voted Levy for Excess IDEA Costs		
	Etc.		

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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1005FE

FLEXIBILITY AND EFFICIENCY

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Proficiency-Based ANB

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing the provision of law allowing proficiency-based ANB.

[OPTION] The District may include in its calculation of ANB a pupil who is enrolled in a program providing fewer than the required aggregate hours of pupil instruction required under Montana law if the pupil has demonstrated proficiency in the content ordinarily covered by the instruction as determined by the school board using district assessments. The ANB of a pupil who demonstrates proficiency in any content/subject matter will be converted to an hourly equivalent based on the hours of instruction ordinarily provided for the content over which the student has demonstrated proficiency.

[OPTION] The District may, on a case-by-case basis, provide fractional credit for partial completion of a course for a student who is unable to attend class for the required amount of time.

[OPTION] The District may waive specific course requirements based on individual student needs and performance levels. Waiver requests shall also be considered with respect to age, maturity, interest, and aspirations of the students and shall be in consultation with the parents or guardians.

[OPTION] At the discretion of the District, a student may be given credit for a course satisfactorily completed in a period of time shorter or longer than normally required and, provided that the course meets the District's curriculum and assessment requirements, which are aligned with the content standards stated in the education program. Examples of acceptable course work include, but are not necessarily limited to, those delivered through correspondence, extension, and distance learning courses, adult education, summer school, work study, specially designed courses, and challenges to current courses.

Legal Reference: 20-9-311(4)(a)(b)(d), MCA	Calculation of average number belonging (ANB) – 3-year averaging
20-3-324, MCA	Powers and duties
10.55.906 ARM	High School Credit

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CASCADE SCHOOL DISTRICT

Adopted on:  
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1006FE

FLEXIBILITY AND EFFICIENCY

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Transfers for School Safety

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing the provision of law allowing transfers of funds to improve school safety and security.

The District may transfer state or local revenue from any budgeted or non-budgeted fund, other than the debt service fund or retirement fund, to its building reserve fund in an amount not to exceed the school district's estimated costs of improvements to school safety and security

The transfer of such funds can be for:

1. planning for improvements to school safety, including but not limited to the cost of services provided by architects, engineers, and other consultants;
2. installing or updating locking mechanisms and ingress and egress systems at public school access points, including but not limited to systems for exterior egress doors and interior passageways and rooms, using contemporary technologies;
3. installing or updating bullet-resistant windows and barriers; and
4. installing or updating emergency response systems using contemporary technologies.

Any transfers made under this policy and Montana law are not considered expenditures to be applied against budget authority. Any revenue transfers that are not encumbered for expenditures by June 30, 2019, must be transferred back to the originating fund from which the revenue was transferred.

If transfers of funds are made from a District fund supported by a non-voted levy, the District may not increase its non-voted levy for the purpose of restoring the transferred funds.

Legal Reference:      20-9-503, MCA      Budgeting, tax levy, and use of building reserve fund.

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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
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1007FE

FLEXIBILITY AND EFFICIENCY

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Multidistrict Agreements

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing multidistrict agreements whenever possible.

Montana law (20-3-363, MCA) allows the boards of trustees of any two or more school districts to enter into a multidistrict agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the participating districts and to provide for the joint funding and operation and maintenance of all participating districts upon the terms and conditions as may be mutually agreed to by the districts

The agreement must be approved by the boards of trustees of all participating districts and must include a provision specifying terms upon which a district may exit the multidistrict cooperative. The agreement may be for a period of up to 3 years.

All expenditures in support of the multidistrict agreement may be made from the interlocal cooperative fund as specified in [20-9-703](#) and [20-9-704](#). Each participating district of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the district's general fund, budgeted funds other than the retirement fund or debt service fund, or non-budgeted funds other than the compensated absence liability fund. Transfers to the interlocal cooperative fund from each participating school district's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund. Transfers from the retirement fund and debt service fund are prohibited. Transfers may not be made with funds restricted by federal law unless the transfer is in compliance with any restrictions or conditions imposed by federal law.

Expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

If transfers of funds are made from a District fund supported by a non-voted levy, the District may not increase its non-voted levy for the purpose of restoring the amount of funds transferred.

Examples of flexibility under this policy and Montana Law include but are not limited to:

- A district with a separate high school and elementary budget can enter into an agreement within the district;
- A district may enter into an agreement with any other school district(s) for the sharing of resources, including supplies, services, personnel, etc.

Legal Reference:	20-3-363, MCA	Multidistrict agreements – fund transfers
	20-9-703, MCA	District as prime agency
	2-9-704, MCA	District as cooperating agency

1 CASCADE SCHOOL DISTRICT

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3 Adopted on:  
4 Reviewed on:  
5 Revised on:

6 1007FE-F1

7 FLEXIBILITY AND EFFICIENCY

8 Model Multidistrict Agreement

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11 Model Multidistrict Agreement

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13 This Multidistrict Agreement (hereinafter "Agreement") is entered into this \_\_\_\_ day of  
14 \_\_\_\_\_, 20\_\_ b y and between identify participating school districts (collectively  
15 hereinafter " Participating District" or "Participating Districts").

16  
17 WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or  
18 more school districts may enter into an Multidistrict Agreement to create a multidistrict  
19 cooperative to perform any services, activities, and undertakings of the Participating Districts  
20 and to provide for the joint funding and operation and maintenance of all Participating Districts  
21 upon the terms and conditions as may be mutually agreed to by the districts subject to the  
22 conditions of section 20-3-363, MCA;

23  
24 WHEREAS, an Agreement made pursuant to section 20-3-363, MCA, must be approved  
25 by the board of trustees of all Participating Districts;

26  
27 WHEREAS, all expenditures in support of the Multidistrict Agreement may be made  
28 from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA.  
29 Each Participating District of the multidistrict cooperative may transfer funds into the interlocal  
30 cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund of the  
31 Participating Districts, except as limited/prohibited law as follows:

- 32 1. transfers to the interlocal cooperative fund from each Participating District's general fund  
33 are limited to an amount not to exceed the direct state aid in support of the respective  
34 school district's general fund;  
35 2. transfers from the retirement fund, the debt service fund or the compensated absence  
36 liability fund are prohibited; and  
37 3. transfers may not be made with funds restricted by federal law unless such transfer is in  
38 compliance with any restrictions or conditions imposed by federal law.

39  
40 WHEREAS, in accordance with section 20-9-703, MCA, \_\_\_\_\_ shall be  
41 designated as the prime agency. All other Participating Districts shall be designated as  
42 cooperating agencies;

43  
44 WHEREAS, expenditures from the interlocal cooperative fund are limited to those  
45 expenditures that are permitted by law and that are within the final budget for the budgeted fund  
46 from which the transfer was made.

1 NOW THEREFORE, the districts hereby agree as follows:  
2

3 1. To create a multidistrict cooperative for the purpose of **incorporate purpose(s)**  
4 **here;**

5 2. To create an interlocal cooperative fund for the purpose of transferring funds from the  
6 Participating Districts for the purpose(s) stated herein;

7  
8 3. The **identify the district designated as the prime agency** is designated as the prime  
9 agency and as such shall establish a non-budgeted interlocal cooperative fund for the purpose of  
10 the financial administration of this Multidistrict Agreement.

11  
12 4. All other Participating Districts are designated as the cooperating agencies and in  
13 accordance with section 20-9-704, shall transfer its financial support under this Agreement to the  
14 prime agency by district warrant.

15  
16 5. Any and all amounts transferred into the interlocal cooperative fund by any  
17 Participating District may come from: (a) the respective district's general fund in an amount not  
18 to exceed the direct state aid in support of the respective school district's general fund; or (b) any  
19 other budgeted fund of a participating district, except that funds cannot be transferred from the  
20 retirement fund or the debt service fund; or (c) any non-budgeted fund of a Participating District,  
21 except that funds cannot be transferred from the compensated absence liability fund.

22  
23 6. Transfers may not be made with funds restricted by federal law unless the transfer is  
24 in compliant with any restrictions or conditions imposed by federal law.

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26 7. Any and all amounts transferred into the interlocal cooperative fund by each  
27 Participating District must be for the purpose stated herein as mutually agreed upon between the  
28 Participating Districts in accordance with the terms of this Agreement.

29  
30 8. The term of this Agreement shall be from \_\_\_\_\_ to  
31 \_\_\_\_\_.\* This Agreement may be extended by mutual approval of each  
32 Participating District. However, the term of the Agreement may not extend beyond 3 years. Any  
33 remaining fund balance in the interlocal cooperative fund at year end may be carried over to the  
34 subsequent fiscal year.

35  
36 9. The terms of this Agreement may be changed upon mutual written approval of the  
37 Participating Districts.

38  
39 10. Each Participating District shall agree how the funds shall be disbursed during the  
40 current fiscal year by establishing a budget or guidelines. The prime agency shall adhere to this  
41 Agreement. The Participating Districts will be provided with a monthly accounting summary of  
42 expenditures from the prime agency.

43  
44 11. The multidistrict cooperative may be dissolved upon mutual consent of all  
45 Participating Districts in writing upon \_\_\_ days written notice to all Participating Districts. In  
46 addition, any Participating District may terminate its participation in the multi-district

1 cooperative upon \_\_\_ days written notice to all Participating Districts. In the event that the  
2 multidistrict cooperative is dissolved in its entirety or any Participating District terminates its  
3 participation in the multidistrict cooperative, the provisions of Paragraph 12 below shall apply.  
4

5 12. Upon termination of this Agreement by one or all Participating Districts, the  
6 funds of the district or districts that no longer desire to participate in this multidistrict  
7 cooperative shall be returned to such District(s) on a pro rata share of the current funds held by  
8 the prime agency after all outstanding financial obligations have been paid with said funds to  
9 revert back to the original fund(s) from which the money was transferred as a result of said  
10 District(s) participation in the multidistrict cooperative.  
11

12 13. This Agreement shall be interpreted according to and governed by the laws of the  
13 State of Montana.  
14

15  
16 As agreed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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25 Attest:

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33 \* Note: The term of the agreement may be for a period of up to 3 years.  
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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1008FE FLEXIBILITY AND EFFICIENCY

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Increase in Over-Base Levy Authority Without a Vote

It is the policy of the District to increase the flexibility and efficiency of the District’s resources by utilizing provisions in law that allow for increases in over-base levy authority without a vote through decreases in other non-voted levies.

Provided that budget limitations otherwise specified in law are not exceeded, the Board of Trustees may in its discretion increase the District's over-base budget levy without a vote if the Board reduces non-voted property tax levies authorized by law to be imposed by action of the Board by at least as much as the amount by which the over-BASE budget levy is increased. The ongoing authority for any non-voted increase in the over-BASE budget levy imposed must be decreased in future years to the extent the Board imposes any increase in other non-voted property tax levies.

Legal Reference: 20-9-308, MCA BASE budgets and maximum general fund budgets

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# CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1009FE

## FLEXIBILITY AND EFFICIENCY

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### Flexible Instructor Licensing

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing the provision of law allowing flexibility in licensure of instructors and as a means of addressing recruitment and retention of staff. Flexibilities in the following areas are available for the District's enhancement of its programs and services to enhance student achievement.

- Internships
  - Available to anyone with a current license and endorsement in one subject who wants to move to a new licensed role/endorsed area.
  - Requirements must be satisfied within 3 years
  - Must include a plan between the intern, the school district and an accredited preparation program
- Provisionally Certified
  - May be issued to an otherwise qualified applicant who can provide satisfactory evidence of:
    - The intent to qualify in the future for a class 1 or class 2 certificate and
    - Who has completed a 4-year college program or its equivalent, and
    - Holds a bachelor's degree from a unit of the Montana university system or its equivalent.
- Substitutes
  - Must have a GED or high school diploma
  - Will have completed 3 hours of training by the district
  - Will have submitted a fingerprint background check  
(All requirements can be waived by the district if the substitute has prior substitute teaching experience in another public school from November 2002 to earlier)
  - May not substitute more than 35 consecutive days for the same teacher, however the same substitute can be used for successive absences of different staff as long as each regular teacher for whom the substitute is covering is back by 35 consecutive teaching days
- Retired Educators
  - School district must certify to OPI and TRS that the district has been unable to fill the position due to no qualified applications or no acceptance of offer by a non-retired teacher
  - No limit on the district
  - Retired teacher must have 30 years of experience in TRS
  - There is a 3 year lifetime limit on the retired individual going to work under this provision

- 1       • Class 4 for CTE
  - 2           ○ Valid for a period of 5 years
  - 3           ○ Renewable pursuant to the requirements of 10.57.215, ARM and the requirements
  - 4           specific to each type of Class 4 license.
  - 5           ○ 4A – for licensed teachers without a CTE endorsement
  - 6           ○ 4B – for individuals with at least a bachelor’s degree
  - 7           ○ 4C – for individuals with a minimum of a high school diploma or GED
- 8       • Class 5 alternatives
  - 9           ○ Good for a maximum of 3 years
  - 10          ○ Requirements dependent upon the alternative the district is seeking
- 11      • Emergency authorization of employment
  - 12          ○ Individual must have previously held a valid teacher or specialist certificate or
  - 13          have met requirements of rule 10.57.107, ARM
  - 14          ○ Emergency authorization is valid for one year, but can be renewed from year to
  - 15          year provided conditions of scarcity continue to persist

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18	Legal References:	10.55.716, ARM       Substitute Teachers
19		10.55.607, ARM       Internships
20		10.57.107, ARM       Emergency Authorization of Employment
21		10.57.215, ARM       Renewal Requirements
22		10.57.420, ARM       Class 4 Career and Technical Education License
23		10.57.424, ARM       Class 5 Provisional License
24		19-20-732, MCA       Reemployment of certain retired teachers,
25		specialists and administrators – procedure –
26		definitions
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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1010FE

FLEXIBILITY AND EFFICIENCY

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Early Enrollment Exceptional Circumstances

It is the policy of the District to provide enhanced educational opportunities to students under the age of 5 when either individual exceptional circumstances exist and/or when Community-Based exceptional circumstances are present.

***Prohibition:*** This policy cannot be used to provide what is otherwise characterized or referred to as a pre-school, pursuant to 20-7-117(2), MCA, which specifically prohibits the use of state equalization aid for preschool. This policy is intended for use to enroll students under the age of 5 when statutory criteria are met.

Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils

*Note:* In order to adopt this policy, the board of trustees must select one or more of the characteristics identified in either Option A or Option B.

The administration shall ensure admission, enrollment and assignment of all qualifying children referenced in this policy. The administration shall place children enrolled pursuant to this policy in either a half-time or full-time kindergarten program as an integral part of the elementary school program. The administration shall also ensure provision of a free appropriate public education in the least restrictive environment possible, pursuant to terms of each student's individualized education program, for all children enrolled under this policy who are qualified for services under the Individuals with Disabilities Education Act.

The administration shall include children enrolled pursuant to this policy in the district's calculation of average number belonging (ANB) as reported to OPI.

***Option A, Student-Specific Exceptional Circumstances:*** To be used when the board of trustees wants to define exceptional circumstances specific to the individual characteristics of each student or subgroup of students.

The Board of Trustees declares the following to be qualifying "exceptional circumstances" within the meaning of that term as used in 20-5-101(3), that merit waiving the age provisions of 20-5-101(1), MCA for qualifying children under 6 years of age:

*Note:* Each of the below should be considered separately for inclusion or exclusion in the Board's adopted policy. *Note:* When enrolling on the basis of an individual student's characteristics under this Option A, the District must be sure to document each qualifying student's characteristics to ensure that criteria listed in this portion of the policy can be substantiated.

1. A child at least 3 years of age with a disability qualifying the child for services under the federal Individuals with Disabilities Education Act.
2. A child who is 4 years of age or older on or before September 10 of the school year in which enrollment is to occur who:

- 1 a. Meets the income eligibility guidelines for free or reduced price meals under the National
- 2 School Lunch Program;
- 3 b. Is Limited English Proficient within the meaning of Title III of the federal Elementary
- 4 and Secondary Education Act;
- 5 c. Is Gifted and Talented within the meaning of that term as used in 20-7-901, MCA;
- 6 d. Is an enrolled member of a federally recognized American Indian Tribe;
- 7 e. Is homeless as defined in 42 U.S. Code § 11302, or, as determined by the administration,
- 8 exhibits other characteristics or lives in circumstances that are uncommon, unusual,
- 9 atypical, rare or otherwise distinguished from ordinary or typical which place the child at
- 10 risk of failing to achieve at adequate levels.

11  
12 ***Option B, Exceptional Circumstances Present in the Community: To be used only for in-district***  
13 ***students or homeless students under the McKinney Homeless Assistance Act when the board of trustees***  
14 ***wants to define exceptional circumstances applicable to the community’s characteristics, as opposed to***  
15 ***the individual characteristics of a particular student or sub-group of students.***

16  
17 The Board of Trustees declares the following to be qualifying “exceptional circumstances” within the  
18 meaning of that term as used in 20-5-101(3), that merit waiving the age provisions of 20-5-101(1), MCA  
19 for children under 6 years of age who are either 4 years of age or older on or before September 10 of the  
20 school year in which enrollment is to occur or who are at least 3 years of age with a disability qualifying  
21 the child for services under Section 504 of the Federal Rehabilitation Act of 1973 or the federal  
22 Individuals with Disabilities Education Act.

23  
24 *Note: Each of the below should be considered separately for inclusion or exclusion in the Board’s*  
25 *adopted policy. When enrolling on the basis of demographic characteristics of the community under this*  
26 *Option B, The District must be sure to research and document all of the criteria incorporated into the*  
27 *school district’s policy that is used to enroll on the basis of exceptional circumstances.*

- 28
- 29 1. Homeless rates of the district’s pupils in comparison to statewide averages;
- 30 2. Percentage of the district’s pupils qualifying for services under The Federal Individuals with
- 31 Disabilities Education Act in comparison to statewide averages;
- 32 3. Percentage of the district’s pupils eligible for free or reduced lunch in comparison to statewide
- 33 averages;
- 34 4. Average performance on standardized tests at the 3<sup>rd</sup> grade level in comparison to statewide
- 35 averages;
- 36 5. Percentage of the district’s pupils who are enrolled members of a federally recognized American
- 37 Indian Tribe in comparison to statewide averages.

38  
39 **Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils**

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41 When implementing Board Policy 3100, the District shall follow these procedures:

- 42
- 43 1. The administration shall review the criteria set forth in the Policy 3100 and make the preliminary
- 44 determination whether an individual student or class of students meets the criteria for exceptional
- 45 circumstances set forth therein;
- 46 2. The administration shall notify the parent(s)/legal guardian(s) of the administration’s
- 47 recommendation to the Board regarding the enrollment of the student(s) under the exceptional
- 48 circumstances meriting waiving of the age requirements;
- 49 3. The administration shall present the information to the Board for approval within \_\_\_\_\_ days of
- 50 making the preliminary determination;
- 51 4. In presenting the information to the Board, the administration shall either: (1) remove all

1 identifying information about the student(s) when presenting the information to the Board in  
2 order to protect the privacy rights of the student under state and federal law, or (2) provide the  
3 name(s) of the students(s) to the Board in a closed session with notice to the parent(s)/legal  
4 guardian(s) that he/she/they have the right to attend the closed session; and  
5 5. The Board shall make the final decision on the enrollment of students under the District's  
6 exceptional circumstances policy.  
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8

9 The trustees shall annually review this policy and procedure based on changing circumstances pertaining  
10 to the criteria used for determination of the program.  
11

12 Legal Reference:

13	§ 20-5-101, MCA	Admittance of child to school
14	§ 20-6-501, MCA	Definition of various schools
15	§ 20-7-117, MCA	Kindergarten and preschool programs
16	§ 20-9-309, MCA	Basic system of free quality public
17		elementary and secondary schools defined
18	Individual with Disabilities Act	Federal Rehabilitation Act of 1973
19	National School Lunch Act (Public Law 396, 79 <sup>th</sup> congress, chapter 281, 2 <sup>nd</sup>	
20		session)
21	Title III, ESEA (English language Acquisition, language Enhancement, and	
22		Academic Achievement Act)
23	McKinney-Vento Homeless Assistance Act of 1987 (Pub. L. 100-77, July 22,	
24		1987, 101 Stat. 482, U.S.C. § 11301 et seq.
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CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

Revised on:

1011FE

FLEXIBILITY AND EFFICIENCY

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Cooperative Purchasing

It is the policy of the District to increase the flexibility and efficiency of the District’s resources by utilizing provisions in law that allow for cooperative purchasing without the formalities of the bidding process.

The District may enter into a cooperative purchasing contract for the procurement of supplies or services with one or more districts. This allows the District to participate in a cooperative purchasing group to purchase supplies and services through the group without bidding if the cooperative purchasing group has a publicly available master list of items available with pricing included and provides an opportunity at least twice yearly for any vendor, including a Montana vendor, to compete, based on a lowest responsible bidder standard.

An example of flexibility under this policy and Montana Law includes but is not limited to the Montana Cooperative Services (MCS) Program.

Legal Reference: 20-9-204(4), MCA Conflicts of interest, letting contracts, and calling for bids – exceptions

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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1012FE FLEXIBILITY AND EFFICIENCY

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Non-voted Levy for Excess IDEA Costs

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing provisions in law that allow the District to levy amounts necessary to provide FAPE to resident students with special needs.

In addition to use of a tuition levy to pay tuition for out-of-district attendance of a resident pupil, a school district may also include in its tuition levy an amount necessary to pay for the full costs of providing a free appropriate public education to any child with a disability who lives in the District. The amount of the levy imposed for the costs associated with educating each child with a disability must be limited to the actual cost of service under the child's individualized education program minus:

- (A) the student's state special education payment;
- (B) the student's federal special education payment;
- (C) the student's per-ANB amount;
- (D) the prorated portion of the district's basic entitlement for each qualifying student; and
- (E) the prorated portion of the district's general fund payments in [20-9-327](#) through [20-9-330](#) for each qualifying student.

Legal Reference:	20-5-324(5)(a)(iii), MCA	Tuition report and payment provisions
	20-9-327, MCA	Quality Educator Payment
	20-9-328, MCA	At-Risk Student Payment
	20-9-329, MCA	Indian education for all payment
	20-9-330, MCA	American Indian achievement gap payment

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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

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FLEXIBILITY AND EFFICIENCY

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Page 1 of 2

Adult Education

The Board of Trustees authorizes the establishment of an adult education program. The course offerings in such program may include but shall not necessarily be limited to instruction in basic skills, such as reading, writing, arithmetic, and other skills required to function in society, and/or any subject normally offered in the basic high school curricula of the school district.

Course Offerings:

Course offerings under the district's adult education program shall include and be regularly aligned with and focused on the subjects required for graduation under policy 2410, and further aligned with the district's curriculum and assessment requirements, and the content standards of the Board of Public Education. The Administration shall periodically compile, update and publish a list showing the corresponding course equivalency between adult education courses and the district's high school courses required for graduation.

Enrollment Qualifications:

The Board of Trustees authorizes the enrollment of any member of the community who is 16 years of age or older who is not a regularly enrolled, full-time pupil for the purposes of ANB computation as provided in 20-7-701, MCA, including part-time pupils subject to the limitations of this section.

Eligibility for enrollment of any part-time pupil who is 16 years of age or older is subject to the Administration's assurances that the concurrent enrollment in high school and adult education of any part-time pupil claimed as such for ANB computation is, when combined, equal to or less than the equivalent of three-quarter-time enrollment as defined in 20-9-311, MCA.

Primary Purpose 1: Credit Recovery/Improvement of Graduation Rates

A preference for enrollment in specific courses in the district's adult education program shall be accorded to any person:

1. Who has been previously enrolled as a pupil of the district in any of the 4 academic years prior to the year for which enrollment in the district's adult basic education program is sought;
2. Who has failed to previously earn a high school diploma; and
3. Who is seeking to enroll in any course required for graduation under policy 2410 that the person has not yet completed.

Upon the successful completion of all missing course work required for graduation by any person enrolled in the district's adult education program under this section, and provided the person is otherwise qualified, the district shall grant such person a high school diploma in accordance with policy 2410.

1013FE  
Page 2 of 2

1 Primary Purpose 2: Post-Secondary Success and Readiness

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A preference for enrollment in specific courses in the district’s adult education program shall be accorded to any person:

- 1. Who is at least 16 years of age but who is not yet 19 years of age;
- 2. Who has not yet graduated and is enrolled in the high school district on no more than a part time basis or who has graduated and has been admitted by the trustees as a part time pupil pursuant to 20-5-101(3); and
- 3. Who is seeking to enroll in any advance placement, dual credit or concurrent credit course offered in collaboration with the Montana university system.

Option 1 on Tuition Cost, Person Pays: Any person enrolled in adult education courses under this section shall be responsible for any third party supplemental fees charged for participation in such courses, including but not limited to tuition charged by a postsecondary institution for courses granting college credit and advanced placement test fees charged by the College Board.

Option 2 on Tuition Cost, District Pays: The district shall pay for any third party supplemental fees charged for participation in such courses, including but not limited to tuition charged by a postsecondary institution for courses granting college credit and advanced placement test fees charged by the College Board

Option 3 on Tuition Cost, District Defrays Cost: Any person enrolled in adult education courses under this section shall be responsible for the first \$100 per credit of any third party supplemental fees charged for participation in such courses, including but not limited to tuition charged by a postsecondary institution for courses granting college credit and advanced placement test fees charged by the College Board. The district shall pay for any third party costs above the first \$100 per credit.

Primary Purpose 3: Additional Offerings for the Community Aligned with Business and Economic Trends

Additional adult education offerings may be developed in collaboration with community representatives, subject to approval and authorization by the Board. Preference in the development of such additional offerings will be provided to course offerings aligned with and designed to address identified community needs for retraining and/or professional development caused by economic or other circumstances unique to the community.

Cross Reference:	Policy 2410 – 2410P	High School Graduation Requirements
Legal Reference:	§ 20-5-101(3), MCA	Admittance of child to school.
	§ 20-7-701, MCA	Definition of adult basic education and adult education.
	§ 20-9-311, MCA	Calculation of average number belonging (ANB) – 3 year averaging
	10.55.906, ARM	High School Credit

**B. Multidistrict Agreement**

**Category:** Policy and Finance

**Presented by:** Justin Barnes

**Attachments:** Following page

**Facts to Consider:** For a full description of the purpose of Multidistrict Agreements see the new Flexibility and Efficiency Policy 1007FE, Multidistrict Agreements.

**Superintendent Recommendation:** Approve the Multidistrict Agreement.

## MTSBA's Model Multidistrict Agreement

This Multidistrict Agreement (hereinafter "Agreement") is entered into this 20th day of December, 2016 by and between Cascade Public School 3 & Cascade Public School B (collectively hereinafter "Participating District" or "Participating Districts").

WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or more school districts may enter into an Multidistrict Agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the Participating Districts and to provide for the joint funding and operation and maintenance of all Participating Districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an Agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all Participating Districts;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each Participating District of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund of the Participating Districts, except as limited/prohibited law as follows:

1. transfers to the interlocal cooperative fund from each Participating District's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund;
2. transfers from the retirement fund, the debt service fund or the compensated absence liability fund are prohibited; and
3. transfers may not be made with funds restricted by federal law unless such transfer is in compliance with any restrictions or conditions imposed by federal law.

WHEREAS, in accordance with section 20-9-703, MCA, Cascade Public School B shall be designated as the prime agency. All other Participating Districts shall be designated as cooperating agencies;

WHEREAS, expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative for the purpose of all day-to-day operations, activities, and undertakings of the Districts to include but not limited to safety, curriculum, maintenance and operations, transportation, bus depreciation, food services, construction, insurance, tuition, salaries, and technology.

2. To create an interlocal cooperative fund for the purpose of transferring funds from the Participating Districts for the purpose(s) stated herein;
3. The Cascade Public School District B is designated as the prime agency and as such shall establish a nonbudgeted interlocal cooperative fund for the purpose of the financial administration of this Multidistrict Agreement.
4. All other Participating Districts are designated as the cooperating agencies and in accordance with section 20-9-704, shall transfer its financial support under this Agreement to the prime agency by district warrant.
5. Any and all amounts transferred into the interlocal cooperative fund by any Participating District may come from: (a) the respective district's general fund in an amount not to exceed the direct state aid in support of the respective school district's general fund; or (b) any other budgeted fund of a participating district, except that funds cannot be transferred from the retirement fund or the debt service fund; or (c) any nonbudgeted fund of a Participating District, except that funds cannot be transferred from the compensated absence liability fund.
6. Transfers may not be made with funds restricted by federal law unless the transfer is in compliance with any restrictions or conditions imposed by federal law.
7. Any and all amounts transferred into the interlocal cooperative fund by each Participating District must be for the purpose stated herein as mutually agreed upon between the Participating Districts in accordance with the terms of this Agreement.
8. The term of this Agreement shall be from January 1, 2017 to December 31, 2019.\* This Agreement may be extended by mutual approval of each Participating District. However, the term of the Agreement may not extend beyond 3 years. Any remaining fund balance in the interlocal cooperative fund at year end may be carried over to the subsequent fiscal year.
9. The terms of this Agreement may be changed upon mutual written approval of the Participating Districts.
10. Each Participating District shall agree how the funds shall be disbursed during the current fiscal year by establishing a budget or guidelines. The prime agency shall adhere to this Agreement. The Participating Districts will be provided with a monthly accounting summary of expenditures from the prime agency.
11. The multidistrict cooperative may be dissolved upon mutual consent of all Participating Districts in writing upon 30 days written notice to all Participating Districts. In addition, any Participating District may terminate its participation in the multi-district cooperative upon 30 days written notice to all Participating Districts. In the event that the multidistrict cooperative is dissolved in its entirety or any Participating District

terminates its participation in the multidistrict cooperative, the provisions of Paragraph 12 below shall apply.

12. Upon termination of this Agreement by one or all Participating Districts, the funds of the district or districts that no longer desire to participate in this multidistrict cooperative shall be returned to such District(s) on a pro rata share of the current funds held by the prime agency after all outstanding financial obligations have been paid with said funds to revert back to the original fund(s) from which the money was transferred as a result of said District(s) participation in the multidistrict cooperative.

13. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this 20th day of December, 2016.

\_\_\_\_\_

*Board Chair*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Superintendent*

\_\_\_\_\_

*Date*

Attest:

\_\_\_\_\_

*Clerk*

\_\_\_\_\_

*Date*

*\* Note: The term of the agreement may be for a period of up to 3 years.*

**C. Recommendation Paraprofessional–Hayden Dешner**

**Category:** Personnel

**Presented by:** Justin Barnes

**Attachments:** None.

**Facts to Consider:** There is a need for a paraprofessional in elementary to aid with the instruction of a special needs student. Miss Hayden Dешner has substituted for April Pecos, who previously held the position.

**Superintendent Recommendation:** Approve the recommendation of Miss Hayden Dешner for Paraprofessional.

**D. Recommendation HSBB Asst–Scott Griffiths**

**Category:** Personnel

**Presented by:** Justin Barnes

**Attachments:** None.

**Facts to Consider:** Mr. Scott Griffiths is being recommended for the position of High School Boys Basketball Assistant Coach pending background check and TB test.

**Superintendent Recommendation:** Approve Mr. Scott Griffiths for HSBB Assistant Coach.

**E. CEA Contract Negotiation**

**Category:** Negotiations

**Presented by:** Justin Barnes

**Attachments:** Following

**Facts to Consider:** None

**Superintendent Recommendation:** Approve CEA’s request to begin contract negotiations.

November 11, 2016

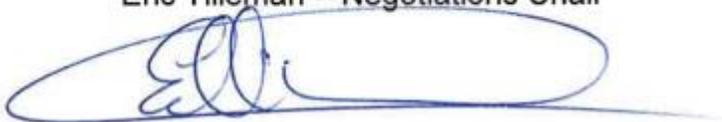
To: Cascade Public Schools Administration and School Board  
From: Cascade Education Association  
Re: Contract Negotiations

This letter serves as official notification that the CEA wishes to begin bargaining a successor to our current contract.

Alissa Johnson – CEA President



Eric Tilleman – Negotiations Chair



## F. Consent Agenda

### 1. Minutes Regular Board Meeting November 15, 2016

## Regular Meeting

Cascade School District 3B

Board of Trustees

November 15, 2016 - 6:00 pm

**DRAFT**

**Subject to change upon Board approval**

### Board Members Present

#### High School Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Blake Standley

Erin Wombold

Val Fowler

#### Elementary Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Blake Standley

Erin Wombold

**Members Not Present** - Deanna Hastings

**Others Present:** Justin Barnes - Superintendent, Karsen Drury - District Clerk, Siobhan Hathhorn, Kevin Sukut, Jeff Grimes, Dave Dobbins, Jeff Skogley, Debra Silk, Felicia O'Brien, Becky Smith, Katey Marquis, Chayleen Person, Roger Wright, Jon Kadner, Lara Tait, Frank Laliberty

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:11 pm. Mr. Cummings asked for public comment on **non**-agenda items

### Non Agenda Discussion -

1. Mr. Roger Wright relayed appreciation and thanks for the Veterans' Day Program from Mr. Don Rose, WWII veteran.

### Old Business

### Informational

- A. David Dobbins– Raptor System (identification scanning)

*This is just an overview and synopsis of the discussion held. It is not meant to be a verbatim account of proceedings.*

Dobbins provided information to the board and public on the implementation and value of the Raptor System to the school. Dobbins reported that the visitor tracking system is widely used in many business such as hospitals, schools, etc. The system will primarily help to track volunteers in the school. In addition, the Raptor System will increase the safety of the students and staff by collecting and retaining the visitor's name, date of birth, and photo, and running it through the registered sex offender list. Once entered into the system and cleared for access, the visitor will not be required to provide ID on return visit, but rather looked up in the database and given a badge. This system will reduce time and effort of checking visitors into the school.

Detective Jon Kadner of the Cascade County Sheriff's Department spoke to the proactiveness of the school for implementing a security system such as the Raptor System. On behalf of the Cascade Law Force, he voiced his support for any system that improves upon the safety and security of a school.

## Staff Report

- A. Booster Club - Wombold reported that the Booster Club went to the cancer center for donation check presentation and a tour, informed public of dodgeball tournament over Winter Break.
- B. PTSA - Pepos, on behalf of Ethridge, reported on the butterbraids fundraiser, Christmas program, pie social, and candy cane fun run.
- C. Siobhan Hathhorn, K-6 Principal - Hathhorn reported on the success of the Veterans' Day program.
- D. Kevin Sukut, 7-12 Principal -
- E. Jeff Grimes, AD - Grimes reported that winter sports start Thursday, November 17th, Badger invitational on December 2nd & 3rd, Tip-Off on December 9th & 10th, and 1997 State Champion basketball team reunion on January 14th.
- F. April Pepos, XCELL - Pepos reported on the XCELL Halloween party, face painting, coloring contest, and field trip.

## New Business

- A. New Strategic Governance Policies, Second Reading
  - a. Policy 1000GS-Overview of Strategic Governance Model
  - b. Policy 1000GS-P-12 Month Board Meeting Alignment Chart
  - c. Policy 1001GS-Vision of High Expectations
  - d. Policy 1001GS-P-Vision of High Expectations
  - e. Policy 1002GS-Beliefs and Values
  - f. Policy 1002GS-P-Beliefs and Values
  - g. Policy 1003GS-Accountability
  - h. Policy 1003GS-P-Accountability
  - i. Policy 1004GS-Collaborative Relationships
  - j. Policy 1004GS-P-Collaborative Relationships
  - k. Policy 1005GS-Data to Drive Continuous Improvement
  - l. Policy 1005GS-P-Data to Drive Continuous Improvement.
  - m. Policy 1006GS-Aligning and Sustaining Resources.
  - n. Policy 1006GS-P-Aligning and Sustaining Resources
  - o. Policy 1007GS-United Governance Team
  - p. Policy 1007GS-P-United Governance Team
  - q. Policy 1008GS-Team Development and Training
  - r. Policy 1008GS-P-Team Development and Training
  - s. Policy 1009GS-Innovation
  - t. Policy 1010GS-Board Self-Assessment
  - u. Policy 1010GS-F1-Board Meeting Assessment Form
  - v. Policy 1010GS-F2-School Board Annual Self-Assessment Form
  - w. Policy 1010GS-F3-SMaC Recipe Board of Trustees Exercise

Chris Boland moved, seconded by Erin Wombold to approve the second reading of the new strategic governance policies. Policy 1000GS, Policy 1000GS-P, Policy 1001GS, Policy 1001GS-P, Policy 1002GS, Policy 1002GS-P, Policy 1003GS, Policy 1003GS-P, Policy 1004GS, Policy 1004GS-P, Policy 1005GS, Policy 1005GS-P, Policy 1006GS, Policy 1006GS-P, Policy 1007GS, Policy 1007GS-P, Policy 1008GS, Policy 1008GS-P, Policy 1009GS, Policy 1010GS, Policy 1010GS-F1, Policy 1010GS-F2, Policy 1010GS-F3 as read.

Passed unanimously.

- B. Indefinite HS Science Teaching Position–Melody Skogley  
Blake Standley moved, seconded by Chris Boland to approve Melody Skogley as indefinite substitute HS Science Teacher.  
Passed unanimously.
- C. Consent Agenda - Chris Boland moved, seconded by Blake Standley to approve consent agenda.
  - 1. Minutes of Regular Board Meeting Oct 25, 2016.
  - 2. Business Claims (**4584, 4598-4600, 4602, 4604-4605, 4608-4621, 4623-4633, 4635-4636, 4638-4648**)
  - 3. Student Activity Account
  - 4. Student Attendance Agreements
  - 5. Transportation Contracts
  - 6. Sub List
  - 7. Community Key List
 Passed unanimously.

### **Superintendent Report**

- A. PIR Nov 4th
- B. Turkey Bingo Nov 17th
- C. Veteran’s Day Brief
- D. NASS Conference Update
- E. Supt Evaluation
- F. Board Hours
- G. GF Budget

### **Committee Report**

- A. Finance and Budget -
- B. Policy Review - Thursday, November 17th at 8:00 a.m.
- C. Transportation -
- D. Facilities and Grounds -
- E. Negotiations -
- F. Technology -

### **Announcements**

- A. MTSBA School Law & Technology Symposium, Helena, November 28-29, 2016
- B. Next Regular School Board Meeting Dec 20, 2016 at 6:00pm
- C. Board Professional Development: Community Engagement Action Plans–Kris Goss  
Immediately following Regular Board Meeting

### **Board Meeting Evaluation**

### **Adjournment**

At 7:40 pm Erin Wombold moved, seconded by Chris Boland **to adjourn. Passed Unanimously**

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Rick Cummings, Board Chair

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ATTEST: Karsen Drury, District Clerk

Date Signed \_\_\_\_\_

## 2. Business Claims

12/13/16  
16:01:16

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 11/16

Page: 1 of 17  
Report ID: AP100

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4651	9248S	1310 MASTERCARD CORPORATE CLIENTS	12,398.67					
1		CC-8 09/28/16 BOARD OF TRUSTEES - MCEL 2016		275.00	101-	101	625	
	MCEL			CC Accounting:	101-	-100-2300-330		
2		CC-8 09/28/16 BOARD OF TRUSTEES - MCEL 2016		275.00	201-	201	625	
	MCEL			CC Accounting:	201-	-100-2300-330		
3		CC-8 09/28/16 BOARD OF TRUSTEES - MCEL 2016		275.00	101-	101	625	
	MCEL			CC Accounting:	101-	-100-2300-330		
4		CC-8 09/05/16 BUSINESS OFFICE - Office Chair		109.99	201-	201	625	
	AMAZON.COM			CC Accounting:	201-	-100-2300-610		
5		CC-8 09/06/16 BUSINESS OFFICE - Sept Waste		309.64	101-	101	625	
	MONTANA WASTE SYSTEMS			CC Accounting:	101-	-100-2600-431		
6		CC-8 09/06/16 BUSINESS OFFICE - Sept Waste		309.64	201-	201	625	
	MONTANA WASTE SYSTEMS			CC Accounting:	201-	-100-2600-431		
7		CC-8 09/13/16 BUSINESS OFFICE - Postage		5.89	201-	201	625	
	US POSTAL SERVICE-CASCADE			CC Accounting:	201-	-100-2300-532		
8		CC-8 09/20/16 BUSINESS OFFICE - Binding Brus		10.99	201-	201	625	
	AMAZON.COM			CC Accounting:	201-	-100-2300-610		
9		CC-8 09/20/16 BUSINESS OFFICE - Binding Glue		56.89	201-	201	625	
	AMAZON.COM			CC Accounting:	201-	-100-2300-610		
10		CC-8 09/22/16 BUSINESS OFFICE- FCS Groceries		159.48	201-	201	625	
	SAMS CLUB			CC Accounting:	201-	-300-1000-610-509		509
11		CC-8 09/24/16 BUSINESS OFFICE - AT&T		67.14	101-	101	625	
	AT&T			CC Accounting:	101-	-100-2300-531		
12		CC-8 09/24/16 BUSINESS OFFICE - AT&T		67.14	201-	201	625	
	AT&T			CC Accounting:	201-	-100-2300-531		
13		CC-8 09/28/16 BUSINESS OFFICE - Maintenance		146.00	101-	101	625	
	DIAMOND PRODUCTS INC.			CC Accounting:	101-	-100-2600-610		
14		CC-8 09/29/16 BUSINESS OFFICE - Shredder		68.58	112-	112	625	
	AMAZON.COM			CC Accounting:	112-	-910-3100-610		
15		CC-8 09/30/16 BUSINESS OFFICE - CC Organizer		19.99	201-	201	625	
	AMAZON.COM			CC Accounting:	201-	-100-2300-610		
16		CC-8 09/08/16 DIST SUPERINTENDENT		18.50	101-	101	625	
	THE MONTANA CLUB			CC Accounting:	101-	-100-2400-582		

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
17	CC-8 10/04/16 DIST SUPERINTENDENT - Renewal		135.00	201	201 625		
	SAMS CLUB		CC Accounting: 201-	-100-2300-340			
18	CC-8 09/23/16 ELEM PRINCIPAL- Games		28.00	101	101 625		
	CREATIVE MATHEMATICS		CC Accounting: 101-	-100-1000-610			
19	CC-8 09/24/16 ELEM PRINCIPAL - Med Supplies		110.90	101	101 625		
	PATTERSON MEDICAL SUPPLY, INC.		CC Accounting: 101-	-100-2400-610			
20	CC-8 09/27/16 ELEM PRINCIPAL - Paper		61.45	101	101 625		
	AMAZON.COM		CC Accounting: 101-	-100-2400-610			
21	CC-8 09/27/16 ELEM PRINCIPAL - Paper		31.05	101	101 625		
	AMAZON.COM		CC Accounting: 101-	-100-2400-610			
22	CC-8 09/10/16 FOOD SERVICES		22.42	112	112 625		
	SAMS CLUB		CC Accounting: 112-	-910-3100-630			
23	CC-8 09/23/16 FOOD SERVICES		176.41	112	112 625		
	RYAN'S CASH & CARRY		CC Accounting: 112-	-910-3100-630			
24	CC-8 09/23/16 FOOD SERVICES		2.59	112	112 625		
	TOMS MARKET		CC Accounting: 112-	-910-3100-630			
25	CC-8 10/02/16 FOOD SERVICES		33.56	112	112 625		
	SAMS CLUB		CC Accounting: 112-	-910-3100-630			
26	CC-8 10/03/16 FOOD SERVICES		10.74	112	112 625		
	TOMS MARKET		CC Accounting: 112-	-910-3100-630			
27	CC-8 09/06/16 HS PRINCIPAL -		109.50	201	201 625		
	IN THE GARDEN FLORAL & GIFTS		CC Accounting: 201-	-100-2400-610			
28	CC-8 09/22/16 HS PRINCIPAL - Sound Equip		224.50	101	101 625		
	SUNSHINE PRODUCTIONS, LTD.		CC Accounting: 101-	-100-2400-610			
29	CC-8 09/22/16 HS PRINCIPAL - Sound Equip		224.50	201	201 625		
	SUNSHINE PRODUCTIONS, LTD.		CC Accounting: 201-	-100-2400-610			
30	CC-8 09/24/16 HS PRINCIPAL - Homecoming Flow		37.29	201	201 625		
	ALBERTSONS		CC Accounting: 201-	-100-2400-610			
31	CC-8 09/03/16 K-12 OFFICE - K-1 Supplies		48.74	101	101 625		500
	OFFICE DEPOT		CC Accounting: 101-	-100-1000-610-500			
32	CC-8 09/06/16 K-12 OFFICE -		315.99	201	201 625		
	GREAT FALLS COLLEGE MSU		CC Accounting: 201-	-100-2400-610			

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
33	CC-8 09/23/16 K-12 OFFICE - Spelling Bee	254.00			254.00	101	625		
	SCRIPPS NATIONAL SPELLING BEE				CC Accounting: 101-	101	625		
					-100-2220-610				
34	CC-8 09/27/16 MAINTENANCE	140.93			140.93	101	625		
	HOME DEPOT				CC Accounting: 101-	101	625		
					-100-2600-610				
35	CC-8 09/30/16 MAINTENANCE	11.89			11.89	101	625		
	HOME DEPOT				CC Accounting: 101-	101	625		
					-100-2600-610				
36	CC-8 09/09/16 TECHNOLOGY	349.70			349.70	128	625		
	AMAZON.COM				CC Accounting: 128-	128	625		
					-100-1000-610				
37	CC-8 09/09/16 TECHNOLOGY	179.50			179.50	128	625		
	AMAZON.COM				CC Accounting: 128-	128	625		
					-100-1000-610				
38	CC-8 09/11/16 TECHNOLOGY	237.70			237.70	128	625		
	AMAZON.COM				CC Accounting: 128-	128	625		
					-100-1000-610				
39	CC-8 09/17/16 TECHNOLOGY	22.11			22.11	128	625		
	AMAZON.COM				CC Accounting: 128-	128	625		
					-100-1000-610				
40	CC-8 09/12/16 TECHNOLOGY	940.00			940.00	128	625		
	VIG SOLUTIONS				CC Accounting: 128-	128	625		
					-100-1000-610				
41	CC-8 09/14/16 TECHNOLOGY - Laminator Refill	132.96			132.96	101	625		
	AMAZON.COM				CC Accounting: 101-	101	625		
					-100-2400-610				
42	CC-8 09/14/16 TECHNOLOGY - Laminator Refill	132.96			132.96	201	625		
	AMAZON.COM				CC Accounting: 201-	201	625		
					-100-2400-610				
43	CC-8 09/15/16 TECHNOLOGY - Printer Ink	88.48			88.48	101	625		
	AMAZON.COM				CC Accounting: 101-	101	625		
					-100-2400-610				
44	CC-8 09/15/16 TECHNOLOGY - Printer Ink	88.48			88.48	201	625		
	AMAZON.COM				CC Accounting: 201-	201	625		
					-100-2400-610				
45	CC-8 09/17/16 TECHNOLOGY	299.32			299.32	101	625		
	HILTON GARDEN INN				CC Accounting: 101-	101	625		
					-100-2300-330				
46	CC-8 09/18/16 TECHNOLOGY	251.02			251.02	228	625		
	HOME DEPOT				CC Accounting: 228-	228	625		
					-100-1000-610				
47	CC-8 09/19/16 TECHNOLOGY - Laminator Supplie	132.96			132.96	101	625		
	AMAZON.COM				CC Accounting: 101-	101	625		
					-100-2400-610				
48	CC-8 09/19/16 TECHNOLOGY - Laminator Supplie	132.96			132.96	201	625		
	AMAZON.COM				CC Accounting: 201-	201	625		
					-100-2400-610				

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
49	AMAZON.COM	CC-8 09/20/16 TECHNOLOGY - Tshirt Printer	120.78	215-	215 625	625	217
					-329-1000-610-217		
50	AMAZON.COM	CC-8 09/22/16 TECHNOLOGY - Tshirt Printer	24.97	215-	215 625	625	217
					-329-1000-610-217		
51	AMAZON.COM	CC-8 09/27/16 TECHNOLOGY	44.42	128-	128 625	625	
					-100-1000-610		
52	AMAZON.COM	CC-8 09/27/16 TECHNOLOGY - TShirt Printer	364.21	215-	215 625	625	217
					-329-1000-610-217		
53	ANAJET	CC-8 09/27/16 TECHNOLOGY	1,275.00	128-	128 625	625	
					-100-1000-610		
54	CDW GOVERNMENT	CC-8 09/29/16 TECHNOLOGY	400.00	228-	228 625	625	
					-100-1000-610		
55	FARONICS	CC-8 09/16/16 TRANSPORTATION	60.00	210-	210 625	625	
					-100-2700-610		
56	THE HOMESTEAD OF CASCADE, INC.	CC-8 09/30/16 ATHLETICS - Golf Bag	88.28	101	101 625	625	
					-720-3500-610		
57	NEFF	CC-8 09/30/16 ATHLETICS - Golf Bag	88.28	201	201 625	625	
					-720-3500-610		
58	NEFF	CC-8 09/20/16 ATHLETICS - CREDIT	-205.97	201	201 625	625	
					-720-3500-610		
59	PATTERSON MEDICAL SUPPLY, INC.	CC-8 09/03/16 VOLLEYBALL - Hotel Room	128.32	201	201 625	625	626
					-720-3500-610-626		
60	AMERICINN	CC-8 09/26/16 CONCESSIONS - Coffee	39.92	112	112 625	625	
					-910-3100-630		
61	SAMS CLUB	CC-8 09/26/16 CONCESSIONS - Office Supplies	15.99	101	101 625	625	
					-100-2300-610		
62	STAPLES	CC-8 09/29/16 CONCESSIONS - Office Supplies	55.96	201	201 625	625	
					-100-2300-610		
63	SAMS CLUB	CC-8 09/22/16 FCS - Math Game	48.00	101	101 625	625	
					-100-1000-610		
64	CREATIVE MATHEMATICS	CC-8 09/27/16 FCS	14.00	201	201 625	625	509
					-300-1000-610-509		
	TOMS MARKET						

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
65	CC-8 10/03/16 FCS		56.86		201	625	509
	SAMS CLUB						
		CC Accounting: 201-					
					201	625	
66	CC-8 10/05/16 FCS		1.31		201	625	509
	MASTERCARD CORPORATE CLIENTS						
		CC Accounting: 201-					
					201	625	
67	CC-8 09/23/16 FFA - Nationals Tickets - ET		584.46		215	625	317
	DELTA AIRLINES						
		CC Accounting: 215-					
					215	625	
68	CC-8 09/23/16 FFA - Nationals Tickets - RT		584.46		215	625	317
	DELTA AIRLINES						
		CC Accounting: 215-					
					215	625	
69	CC-8 09/23/16 FFA - Nationals Tickets - JB		736.03		201	625	
	DELTA AIRLINES						
		CC Accounting: 201-					
					201	625	
70	CC-8 09/23/16 FFA - Office Supplies		48.97		101	625	
	OFFICE MAX						
		CC Accounting: 101-					
					101	625	
71	CC-8 09/24/16 FFA - Laptop		434.69		201	625	507
	TIGER DIRECT						
		CC Accounting: 201-					
					201	625	
72	CC-8 09/05/16 FFA		163.86		201	625	507
	HARBOR FREIGHT						
		CC Accounting: 201-					
					201	625	
73	CC-8 09/07/16 FFA		83.39		201	625	507
		CC Accounting: 201-					
					201	625	
4652	9249S 2927 A.T. KLEMENS & SONS		75.00				
	1 S69506 10/27/16 Sloan Chrome Assembly				101	100-2600	610
	2 S69506 10/27/16 Chrome Tail Piece w/ Vacuum Br				201	100-2600	610
	3 S69506 10/27/16 Closet Spud				101	100-2600	610
4653	9250S 3987 CULLIGAN		64.00				
	1 193X007237 10/04/16 50lb Solar Salt Delivery				101	100-2600	610
	2 193X007237 10/04/16 Automatic Rental Service				201	100-2600	610
4654	9251S 3987 CULLIGAN		449.96				
	1 10/31/16 Balance				101	100-2600	610
4655	9252S 855 ENERGY WEST		2,257.97				
	1 10/26/16 October Energy				101	100-2600	411
	2 10/26/16 October Energy				201	100-2600	411
	3 10/26/16 October Energy				110	100-2700	411
	4 10/26/16 October Energy				210	100-2700	411

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4656	9253S 3647 HOME DEPOT CREDIT SERVICES	597.60						
1	3974561 09/02/16 Dryer for Dist House	597.60		597.60		161	100-4600	610
4657	9254S 1530 HATHHORN, STOBHAN	275.72						
1	MCEL Mileage Reimb.	275.72		275.72		101	100-2400	582
4658	9255S 4382 DPHHS	115.00						
1	FL-15816 2017 Retail Food Large License	115.00		115.00		112	910-3100	810
4659	9256S 2788 NATIONAL LAUNDRY	801.20						
1	32995 10/06/16 Maintenance Supplies	54.58		54.58		101	100-2600	610
2	34820 10/13/16 Maintenance Supplies	191.04		191.04		101	100-2600	610
3	36665 10/20/16 Maintenance Supplies	54.58		54.58		101	100-2600	610
4	38477 10/27/16 Maintenance Supplies	103.71		103.71		101	100-2600	610
5	32996 10/06/16 Kitchen Supplies	96.25		96.25		112	910-3100	610
6	34821 10/13/16 Kitchen Supplies	42.41		42.41		112	910-3100	610
7	36666 10/20/16 Kitchen Supplies	39.03		39.03		112	910-3100	610
8	38478 10/27/16 Kitchen Supplies	35.49		35.49		112	910-3100	610
9	32516 10/05/16 Kitchen Supplies	41.14		41.14		112	910-3100	610
10	36187 10/19/16 Kitchen Supplies	54.83		54.83		112	910-3100	610
11	37991 10/26/16 Kitchen Supplies	88.14		88.14		112	910-3100	610
4660	9274S 1531 EXPLORER MAGAZINE PAYMENTS	49.50						
1	62888243 10/13/16 Adventr 16-17 - Allen	49.50		49.50		101	100-1000	610 518
4661	9258S 1272 NAPA AUTO PARTS	282.60						
1	62-937693 10/05/16 Parts	206.99		206.99		210	100-2700	610
2	62-938266 10/06/16 Parts	42.41		42.41		210	100-2700	610
3	62-942124 10/17/16 Parts	33.20		33.20		210	100-2700	610
4664	9259S 3876 SUPPLYWORKS	574.25						
1	380659334 10/10/16 Intercept Micro Filters	54.60		54.60		101	100-2600	610
2	381890235 10/21/16 Renown Twl Control Hard Rol	110.61		110.61		101	100-2600	610
3	381890243 10/21/16 Renown Single Roll Bath Tis	257.04		257.04		101	100-2600	610
4	381890250 10/21/16 Spic N Span Disinfectant Sp	37.84		37.84		101	100-2600	610
5	381890250 10/21/16 Comet Clnr Disinfectant	40.72		40.72		101	100-2600	610
6	381890250 10/21/16 Renown Select Twl	73.44		73.44		101	100-2600	610
4665	9260S 1533 SOUTHWEST MONTANA SCHOOL SERVICES	158.30						
1	2391 11/01/16 Fall 2016 Food Order 3% Admin	158.30		158.30		112	910-3100	340
4666	9261S 561 SUPERIOR BUSINESS EQUIPMENT	169.02						
1	IN28469 10/31/16 November Contract	100.00		100.00		101	100-2300	340
2	IN28469 10/31/16 BW Coverage	11.15		11.15		201	100-2300	610
3	IN28469 10/31/16 Color Coverage	57.87		57.87		201	100-2300	610

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
4667	9262S	505 TOWN OF CASCADE	1,133.35				
1		10/24/16 Oct Water/Sewer Services	283.34		101	100-2600	421
2		10/24/16 Oct Water/Sewer Services	283.34		201	100-2600	421
3		10/24/16 Oct Water/Sewer Services	283.34		110	100-2700	421
4		10/24/16 Oct Water/Sewer Services	283.33		210	100-2700	421
4668	9263S	944 TOMS MARKET	58.14				
1		327168 10/17/16 Gas	50.94		201	100-2400	582
2		337943 10/28/16 Propane	7.20		101	100-2600	610
4669	9264S	1074 TRACTOR & EQUIPMENT CO.	270.37				
1		GFW0008360 10/27/16 Bus Repairs	135.19		110	100-2700	340
2		GFW0008360 10/27/16 Bus Repairs	135.18		210	100-2700	340
4670	9265S	616 SYSCO FOOD SERVICES OF MONTANA	4,088.51				
1		610260841 10/26/16 Food	1,420.39		112	910-3100	630
2		610050917 10/05/16 Food	584.21		112	910-3100	630
3		610061191 10/06/16 Food	48.30		112	910-3100	630
4		610120850 10/12/16 Food	631.08		112	910-3100	630
5		610190816 10/19/16 Food	686.99		112	910-3100	630
6		610260840 10/26/16 Food	821.64		112	910-3100	630
7		1676571FU 10/27/16 Credit	-104.10		112	910-3100	630
4671	9266S	48 MEADOW GOLD GREAT FALLS	1,967.75				
1		388800 10/04/16 Food	395.66		112	910-3100	630
2		389299 10/07/16 Food	283.74		112	910-3100	630
3		389771 10/11/16 Food	355.44		112	910-3100	630
4		10702644 10/18/16 Food	165.06		112	910-3100	630
5		391638 10/25/16 Food	195.19		112	910-3100	630
6		40015310 10/25/16 Food	40.56		112	910-3100	630
7		40015316 10/26/16 Food	31.28		112	910-3100	630
8		392067 10/27/16 Food	160.92		112	910-3100	630
9		392067 10/28/16 Food	339.90		112	910-3100	630
4672	9267S	401 MTSBA	80.82				
1		32093 10/31/16 Meal Reimbursement - Silk	9.00		101	100-2300	582
2		32093 10/31/16 Mileage Reimbursement - Silk	71.82		101	100-2300	582
4673	9268S	163 ECKROTH MUSIC CO.	119.95				
1		2584741 10/08/16 Alto Sax Reeds 2.5	26.40		201	100-1000	610 512
2		2584741 10/08/16 Clarinet Reed 2.5	36.86		201	100-1000	610 512
3		2584741 10/08/16 Alto Clarinet Reeds 2.5	33.59		201	100-1000	610 512
4		2584741 10/08/16 Bari Sax Reeds 2	23.10		201	100-1000	610 512

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4674 9269S	395 RON HALL SPRINKLERS		768.00					
1	49409	11/03/16 Winterize Sprinkler System	768.00			101	100-2600	440
4675 9270S	2047 FOOD SERVICES OF AM.		4,500.03					
1	5178962	09/08/16 Food	-23.84			112	910-3100	630
2	5194500	10/03/16 Food	-29.39			112	910-3100	630
3	5195516	10/05/16 Food	1,027.53			112	910-3100	630
4	5199813	10/12/16 Food	993.97			112	910-3100	630
5	5203943	10/19/16 Food	1,022.26			112	910-3100	630
6	5205238	10/20/16 Food	-3.58			112	910-3100	630
7	5207924	10/26/16 Food	778.94			112	910-3100	630
8	5207925	10/26/16 Food	34.30			112	910-3100	630
9	5211984	11/02/16 Food	699.84			112	910-3100	630
4676 9275S	1537 RIDDELL ALL AMERICAN		1,258.36					
1	60300598	09/30/16 Fball Helmets	1,013.02			201	720-3500	610 628
2	60300598	09/30/16 Fball Helmets	245.34			201	720-3500	610 621
4677 9271S	2252 STOCKMENS BANK		10,697.28					
1		Annual House Payment	10,697.28			161	100-4500	720
4680 9276S	2163 CENTURY LINK		3,941.28					
1	1392068737	10/31/16 Long Distance Charges	6.35			101	100-2600	531
2	1392068737	10/31/16 Long Distance Charges	6.35			201	100-2600	531
3	1392068737	10/31/16 Long Distance Charges	6.35*			110	100-2700	531
4	1392068737	10/31/16 Long Distance Charges	6.35*			210	100-2700	531
5	1390961948	10/19/16 Internet Charges	978.97			101	100-2600	531
6	1390961948	10/19/16 Internet Charges	978.97			201	100-2600	531
7	1390961948	10/19/16 Internet Charges	978.97*			110	100-2700	531
8	1390961948	10/19/16 Internet Charges	978.97*			210	100-2700	531
4681 9277S	2163 CENTURY LINK		598.08					
1		11/01/16 Phone Lines	149.52			101	100-2600	531
2		11/01/16 Phone Lines	149.52			201	100-2600	531
3		11/01/16 Phone Lines	149.52*			110	100-2700	531
4		11/01/16 Phone Lines	149.52*			210	100-2700	531
4682 9278S	3734 THE CHEMNET CONSORTIUM		140.00					
1	89724	11/07/16 In Office Drug Screen	52.50			101	100-2600	340
2	89724	11/07/16 In Office Drug Screen	52.50			110	100-2700	340
3	89724	11/07/16 In Office EBT/Alcohol Test	17.50			201	100-2600	340
4	89724	11/07/16 In Office EBT/Alcohol Test	17.50			210	100-2700	340

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4683	9279S	1467 FOLLETT SCHOOL SOLUTIONS, INC.	862.02					
1		1244349 11/01/16 Hosted Service Renewal 2017		350.00		101	100-2220	610
2		1244349 11/01/16 Hosted Service Renewal 2017		350.00		201	100-2220	610
3		1244349 11/01/16 TitlePeek Online Service 2017		75.00		101	100-2220	610
4		1244349 11/01/16 TitlePeek Online Service 2017		75.00		201	100-2220	610
5		437681F-0 11/01/16 Double Down		12.02		201	100-2220	610
4684	9280S	1518 HEALTH CARE SERVICE CORPORATION	75.00					
1		11/05/16 COBRA FEES		75.00		201	100-2400	260
4685	9281S	1538 GRIS ENTERPRISES	1,200.00					
1		161110118 11/10/16 Wood Chip Spreading 24hr @		1,200.00		161	190-2600	715
4686	9282S	1382 TODD WATKINS CONSULTING SERVICES	675.50					
1		OCT10316CS 10/28/16 October 2016		100.00		101	100-2300	330
2		OCT10316CS 10/28/16 October 2016		100.00		201	100-2300	330
3		OCT10316CS 10/28/16 October 2016		100.00		110	100-2700	330
4		OCT10316CS 10/28/16 October 2016		100.00		210	100-2700	330
5		OCT10316CS 10/28/16 5.0 Hrs Travel		50.00		110	100-2700	330
6		OCT10316CS 10/28/16 5.0 Hrs Travel		50.00		210	100-2700	330
7		OCT10316CS 10/28/16 Mileage @ 325		87.75		101	100-2300	330
8		OCT10316CS 10/28/16 Mileage @ 325		87.75		201	100-2300	330
4687	9284S	1270 WEX BANK	3,845.79					
1		47424628 10/31/16 October Fuel - Route		1,397.28		110	100-2700	624
2		47424628 10/31/16 October Fuel - Route		1,397.27		210	100-2700	624
3		47424628 10/31/16 October Fuel - Maintenance		44.78*		201	100-2630	624
4		47424628 10/31/16 October Fuel - Athletics		296.72		201	720-3500	624
5		47424628 10/31/16 October Fuel - Athletics		296.72		101	720-3500	624
6		47424628 10/31/16 October Fuel - Activities		413.02*		201	710-3400	624
4688	9283S	1310 MASTERCARD CORPORATE CLIENTS	20,493.15					
1		CC-12 10/13/16 BOARD OF TRUSTEES		1,205.00		215	625	317
AMAZON.COM				CC Accounting: 215-		-451-1000-610-317		
2		CC-12 10/13/16 BOARD OF TRUSTEES		444.99		228	625	
AMAZON.COM				CC Accounting: 228-		-100-1000-610		
3		CC-12 10/13/16 BOARD OF TRUSTEES		150.98		228	625	
AMAZON.COM				CC Accounting: 228-		-100-1000-610		
4		CC-12 10/13/16 BOARD OF TRUSTEES		200.86		101	625	
BEST WESTERN PLUS GRAN TREE				CC Accounting: 101-		-100-2300-582		
5		CC-12 10/21/16 BOARD OF TRUSTEES		2,455.99		228	625	
AMAZON.COM				CC Accounting: 228-		-100-1000-610		

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Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
6	CC-12 10/29/16 BOARD OF TRUSTEES		-2,193.47	228-	228	625	
	AMAZON.COM				-100-1000-610		
7	CC-12 10/06/16 BUSINESS OFFICE		619.28	101-	101	625	
	MONTANA WASTE SYSTEMS				-100-2600-431		
8	CC-12 10/07/16 BUSINESS OFFICE		176.75	101-	101	625	
	SAMS CLUB				-100-2300-610		
9	CC-12 10/07/16 BUSINESS OFFICE		176.75	101-	101	625	
	SAMS CLUB				-100-2400-610		
10	CC-12 10/07/16 BUSINESS OFFICE		176.75	201-	201	625	
	SAMS CLUB				-100-2300-610		
11	CC-12 10/07/16 BUSINESS OFFICE		176.75	201-	201	625	
	SAMS CLUB				-100-2400-610		
12	CC-12 10/10/16 BUSINESS OFFICE		500.00	115-	115	625	13
	HOME DEPOT				-329-2600-610- 13		
13	CC-12 10/10/16 BOARD OF TRUSTEES		500.00	215-	215	625	13
	HOME DEPOT				-329-2600-610- 13		
14	CC-12 10/13/16 BOARD OF TRUSTEES		21.82	101-	101	625	
	HOME DEPOT				-100-2600-610		
15	CC-12 10/12/16 BUSINESS OFFICE		21.50	201-	201	625	
	THE HOMESTEAD OF CASCADE, INC.				-100-2300-582		
16	CC-12 10/17/16 BUSINESS OFFICE		79.00	101-	101	625	
	KITSON'S				-100-2300-610		
17	CC-12 10/17/16 BUSINESS OFFICE		1.95	101-	101	625	
	TOMS MARKET				-100-2300-610		
18	CC-12 10/25/16 BUSINESS OFFICE		67.09	101-	101	625	
	AT&T				-100-2300-531		
19	CC-12 10/25/16 BUSINESS OFFICE		67.08	201-	201	625	
	AT&T				-100-2300-531		
20	CC-12 11/01/16 BUSINESS OFFICE		6.25	101-	101	625	505
	BATTERY JUNCTION				-100-1000-610-505		
21	CC-12 11/01/16 BUSINESS OFFICE		126.87	101-	101	625	
	BATTERY JUNCTION				-100-2300-610		

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CASCADE PUBLIC SCHOOLS  
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Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
22	CC-12 11/01/16 BUSINESS OFFICE		126.88	201-	201	625	
	BATTERY JUNCTION		CC Accounting:	201-	-100-2300-610		
23	CC-12 11/03/16 BUSINESS OFFICE		619.28	201-	201	625	
	MONTANA WASTE SYSTEMS		CC Accounting:	201-	-100-2600-431		
24	CC-12 11/03/16 BUSINESS OFFICE		78.26	101-	101	625	
	MASTERCARD CORPORATE CLIENTS		CC Accounting:	101-	-100-2400-610		
25	CC-12 11/05/16 BUSINESS OFFICE		33.50	101-	101	625	
	MASTERCARD CORPORATE CLIENTS		CC Accounting:	101-	-100-2300-340		
26	CC-12 11/05/16 DIST SUPERINTENDENT		108.24	101-	101	625	
	HOWARD JOHNSON BILLINGS		CC Accounting:	101-	-100-2300-582		
27	CC-12 11/05/16 DIST SUPERINTENDENT		108.24	201-	201	625	
	BILLINGS HOTEL & CONV CENTER		CC Accounting:	201-	-100-2300-582		
28	CC-12 10/09/16 ELEM PRINCIPAL		14.10	101-	101	625	
	TARGET		CC Accounting:	101-	-100-2400-610		
29	CC-12 10/20/16 ELEM PRINCIPAL		77.33	101-	101	625	
	HOWARD JOHNSON BILLINGS		CC Accounting:	101-	-100-2300-582		
30	CC-12 10/21/16 ELEM PRINCIPAL		25.00	101-	101	625	
	BILLINGS HOTEL & CONV CENTER		CC Accounting:	101-	-100-2300-582		
31	CC-12 10/24/16 ELEM PRINCIPAL		15.48	101-	101	625	
	ALBERTSONS		CC Accounting:	101-	-100-2400-610		
32	CC-12 10/29/16 ELEM PRINCIPAL		20.03	101-	101	625	
	THE DOLLAR TREE		CC Accounting:	101-	-100-2400-610		
33	CC-12 10/29/16 ELEM PRINCIPAL		32.32	101-	101	625	
	AMAZON.COM		CC Accounting:	101-	-100-2400-610		
34	CC-12 10/29/16 ELEM PRINCIPAL		27.93	101-	101	625	
	AMAZON.COM		CC Accounting:	101-	-100-2400-610		
35	CC-12 11/05/16 ELEM PRINCIPAL		4.61	101-	101	625	
	MASTERCARD CORPORATE CLIENTS		CC Accounting:	101-	-100-2300-340		
36	CC-12 10/12/16 FOOD SERVICES		2.99	112-	112	625	
	TOMS MARKET		CC Accounting:	112-	-910-3100-630		
37	CC-12 10/28/16 FOOD SERVICES		15.54	112-	112	625	
	TOMS MARKET		CC Accounting:	112-	-910-3100-630		
38	CC-12 10/31/16 FOOD SERVICES		13.47	112-	112	625	
	TOMS MARKET		CC Accounting:	112-	-910-3100-630		

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CASCADE PUBLIC SCHOOLS  
Claim Details  
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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
39	CC-12	11/05/16 FOOD SERVICES	5.09		112	625	
					910-3100-340		
	MASTERCARD CORPORATE CLIENTS						
40	CC-12	10/14/16 HS PRINCIPAL	43.52		201	625	
					100-2300-610		
	SMITHS						
41	CC-12	10/24/16 HS PRINCIPAL	240.57		201	625	
					100-2400-582		
	THE HOLIDAY INN						
42	CC-12	10/24/16 HS PRINCIPAL	240.58		101	625	
					100-2400-582		
	THE HOLIDAY INN						
43	CC-12	11/05/16 HS PRINCIPAL	13.60		201	625	
					100-2300-340		
	MASTERCARD CORPORATE CLIENTS						
44	CC-12	10/05/16 K-12 OFFICE	20.98		101	625	
					100-2400-610		
	SAMS CLUB						
45	CC-12	10/05/16 K-12 OFFICE	30.49		101	625	
					100-2400-610		
	WALMART						
46	CC-12	10/09/16 K-12 OFFICE	10.68		101	625	
					100-2400-610		
	SAMS CLUB						
47	CC-12	11/05/16 K-12 OFFICE	9.36		101	625	
					100-2300-340		
	MASTERCARD CORPORATE CLIENTS						
48	CC-12	10/06/16 MAINTENANCE DEPT	49.62		101	625	
					100-2600-610		
	NORTH 40 OUTFITTERS						
49	CC-12	11/01/16 MAINTENANCE DEPT	37.97		201	625	
					100-2600-610		
	GREAT FALLS ACE 10TH						
50	CC-12	11/05/16 MAINTENANCE DEPT	2.83		201	625	
					100-2600-610		
	MASTERCARD CORPORATE CLIENTS						
51	CC-12	10/11/16 TRANSPORTATION DEPT	261.38		110	625	
					100-2700-610		
	HOME DEPOT						
52	CC-12	10/27/16 TRANSPORTATION DEPT	47.10		110	625	
					100-2700-610		
	GLASS DOCTOR						
53	CC-12	11/02/16 TRANSPORTATION DEPT	249.00		210	625	
					100-2700-610		
	STAPLES						
54	CC-12	11/02/16 TRANSPORTATION DEPT	64.04		210	625	
					100-2700-610		
	MASTERCARD CORPORATE CLIENTS						
55	CC-12	11/05/16 TRANSPORTATION DEPT	1.45		210	625	
					100-2700-340		

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Claim Warrant	Vendor #/Name	Amount	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
56	CC-12 10/21/16 ATHLETIC DEPT	166.47		201 625		201		
	ECONO LODGE INN & SWEETS			CC Accounting: 201-		-720-3500-582		
57	CC-12 10/05/16 BADGERCUBS DEPT	43.00		101 625		101		501
	THE DOLLAR TREE			CC Accounting: 101-		-100-1000-610-501		
58	CC-12 10/05/16 BADGERCUBS DEPT	13.79		101 625		101		501
	WALMART			CC Accounting: 101-		-100-1000-610-501		
59	CC-12 10/05/16 BADGERCUBS DEPT	19.98		101 625		101		501
	K-MART			CC Accounting: 101-		-100-1000-610-501		
60	CC-12 10/13/16 FCS DEPT	25.49		201 625		201		509
	TOMS MARKET			CC Accounting: 201-		-300-1000-610-509		
61	CC-12 10/13/16 FCS DEPT	51.40		201 625		201		509
	TOMS MARKET			CC Accounting: 201-		-300-1000-610-509		
62	CC-12 10/15/16 FCS DEPT	54.85		201 625		201		509
	SAMS CLUB			CC Accounting: 201-		-300-1000-610-509		
63	CC-12 10/19/16 FCS DEPT	12.33		201 625		201		509
	TOMS MARKET			CC Accounting: 201-		-300-1000-610-509		
64	CC-12 10/27/16 FCS DEPT	39.69		201 625		201		509
	TOMS MARKET			CC Accounting: 201-		-300-1000-610-509		
65	CC-12 11/01/16 FCS DEPT	81.51		201 625		201		509
	SAMS CLUB			CC Accounting: 201-		-300-1000-610-509		
66	CC-12 10/31/16 FCS DEPT	28.76		201 625		201		509
	TOMS MARKET			CC Accounting: 201-		-300-1000-610-509		
67	CC-12 11/01/16 FCS DEPT	0.96		201 625		201		509
	TOMS MARKET			CC Accounting: 201-		-300-1000-610-509		
68	CC-12 10/26/16 FFA DEPT	128.46		161 625		161		
	LOWES			CC Accounting: 161-		-190-2600-715		
69	CC-12 10/26/16 FFA DEPT	128.46		261 625		261		
	LOWES			CC Accounting: 261-		-190-2600-715		
70	CC-12 10/28/16 FFA DEPT	385.00		215 625		215		317
	ACTE CAREERTECH			CC Accounting: 215-		-451-1000-582-317		
71	CC-12 10/20/16 FFA DEPT	405.54		215 625		215		317
				CC Accounting: 215-		-451-1000-582-317		
72	CC-12 10/18/16 FFA DEPT	205.30		215 625		215		317
	WINGATE			CC Accounting: 215-		-451-1000-582-317		

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
73	CC-12	10/27/16 FFA DEPT	112.96	101	101	625	507
		CC Accounting: 101-		-300-1000-610-507			
74	CC-12	10/29/16 FFA DEPT	2,699.99	228	228	625	
		CC Accounting: 228-		-100-1000-610			
	AMAZON.COM						
75	CC-12	10/18/16 XCELL DEPT	641.96	115	115	625	417
		CC Accounting: 115-		-434-1000-610-417			
76	CC-12	10/21/16 XCELL DEPT	76.64	115	115	625	417
		CC Accounting: 115-		-434-1000-582-417			
77	CC-12	10/17/16 XCELL DEPT	890.00	115	115	625	417
		CC Accounting: 115-		-434-1000-582-417			
	BOOST COLLABORATIVE						
78	CC-12	10/21/16 XCELL DEPT	405.20	115	115	625	417
		CC Accounting: 115-		-434-1000-582-417			
	EXPEDIA						
79	CC-12	10/21/16 XCELL DEPT	595.20	115	115	625	417
		CC Accounting: 115-		-434-1000-582-417			
	EXPEDIA						
80	CC-12	10/22/16 XCELL DEPT	72.00	115	115	625	417
		CC Accounting: 115-		-434-1000-582-417			
	EXPEDIA						
81	CC-12	10/22/16 XCELL DEPT	8.00	115	115	625	417
		CC Accounting: 115-		-434-1000-582-417			
	EXPEDIA						
82	CC-12	11/05/16 XCELL DEPT	8.19	115	115	625	417
		CC Accounting: 115-		-434-1000-610-417			
	MASTERCARD CORPORATE CLIENTS						
83	CC-12	10/05/16 CONCESSIONS	55.96	101	101	625	
		CC Accounting: 101-		-100-2300-610			
	SAMS CLUB						
84	CC-12	10/06/16 TECHNOLOGY DEPT	34.99	128	128	625	
		CC Accounting: 128-		-100-1000-610			
	AMAZON.COM						
85	CC-12	10/06/16 TECHNOLOGY DEPT	149.00	128	128	625	
		CC Accounting: 128-		-100-1000-610			
	VIDEOLLOCKS						
86	CC-12	10/07/16 TECHNOLOGY DEPT	119.94	128	128	625	
		CC Accounting: 128-		-100-1000-610			
	AMAZON.COM						
87	CC-12	10/07/16 TECHNOLOGY DEPT	296.71	215	215	625	217
		CC Accounting: 215-		-329-1000-610-217			
	ANAJET						
88	CC-12	10/10/16 TECHNOLOGY DEPT	139.90	101	101	625	
		CC Accounting: 101-		-100-2300-610			
	OFFICE MAX						
89	CC-12	10/10/16 TECHNOLOGY DEPT	567.86	128	128	625	
		CC Accounting: 128-		-100-1000-610			
	AMAZON.COM						

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Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
90	CC-12	10/14/16 TECHNOLOGY DEPT	579.00	128-	128	625	
		CC Accounting: 128-			100-1000-610		
TEST							
91	CC-12	10/14/16 TECHNOLOGY DEPT	49.00	128-	128	625	
		CC Accounting: 128-			100-1000-610		
VIDEObLOCKS							
92	CC-12	10/18/16 TECHNOLOGY DEPT	1,301.15	128-	128	625	
		CC Accounting: 128-			100-1000-610		
DVeSTORE INC							
93	CC-12	10/25/16 TECHNOLOGY DEPT	579.00	128-	128	625	
		CC Accounting: 128-			100-1000-610		
94	CC-12	10/25/16 TECHNOLOGY DEPT	270.80	128-	128	625	
		CC Accounting: 128-			100-1000-610		
CDW GOVERNMENT							
95	CC-12	10/25/16 TECHNOLOGY DEPT	589.75	128-	128	625	
		CC Accounting: 128-			100-1000-582		
DELTA AIRLINES							
96	CC-12	10/26/16 TECHNOLOGY DEPT	38.33	128-	128	625	
		CC Accounting: 128-			100-1000-582		
DELTA AIRLINES							
97	CC-12	10/26/16 TECHNOLOGY DEPT	91.45	128-	128	625	
		CC Accounting: 128-			100-1000-610		
OFFICE MAX							
98	CC-12	11/03/16 TECHNOLOGY DEPT	101.96	128-	128	625	
		CC Accounting: 128-			100-1000-610		
AMAZON.COM							
99	CC-12	11/04/16 TECHNOLOGY DEPT	262.50	128-	128	625	
		CC Accounting: 128-			100-1000-610		
TEXTHELP							
100	CC-12	11/04/16 TECHNOLOGY DEPT	262.50	228-	228	625	
		CC Accounting: 228-			100-1000-610		
TEXTHELP							
101	CC-12	11/05/16 TECHNOLOGY DEPT	68.57	128-	128	625	
		CC Accounting: 128-			100-1000-610		
MASTERCARD CORPORATE CLIENTS							
4689	2927 A.T. KLEMENS & SONS		287.50				
1	S69566	11/17/16 Boiler Maintenance	131.25		101	100-2600	340
2	S69566	11/17/16 Boiler Maintenance	131.25		201	100-2600	340
3	S69566	11/17/16 Truck Charge	12.50		101	100-2600	452
4	S69566	11/17/16 Truck Charge	12.50		201	100-2600	452
4690	3734 THE CHEMNET CONSORTIUM		52.50				
1	89767	11/09/16 Drug Screen	26.25		110	100-2700	340
2	89767	11/09/16 Drug Screen	26.25		210	100-2700	340

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4691	1467 FOLLETT SCHOOL SOLUTIONS, INC.	150.96						
1	MATTESON K		491707-3 11/03/16 Animal Farm	30.60	135	201	100-2220	610
2	MATTESON K		491707-3 11/03/16 Watership Down	97.14	135	201	100-2220	610
3	MATTESON K		491707f-2 11/09/16 War of the Worlds	23.22	135	201	100-2220	610
4692	1328 MIDAMERICA BOOKS	152.55						
1			296358 09/28/16 Hello, Nebulon	16.95		101	100-2220	610
2			296358 09/28/16 Journey To Juno	16.95		101	100-2220	610
3			296358 09/28/16 Prehistoric Planet	16.95		101	100-2220	610
4			296358 09/28/16 Monsters in Space	16.95		101	100-2220	610
5			296358 09/28/16 Kat's Maps	16.95		101	100-2220	610
6			296358 09/28/16 Kat's Mystery Gift	16.95		101	100-2220	610
7			296358 09/28/16 Eloise and the Very Secret Roo	16.95		101	100-2220	610
8			296358 09/28/16 Eloise Breaks Some Eggs	16.95		101	100-2220	610
9			296358 09/28/16 Eloise's Summer Vacation	16.95		101	100-2220	610

# of Claims 38 Total: 75,685.68

75,685.68

Fund/Account	Amount
101 General Fund	
101	\$11,557.72
110 Transportation fund	
101	\$4,052.37
112 Food Services	
101	\$11,618.19
115 Federal Programs	
101	\$3,197.19
128 State Technology Acquisition Gra	
101	\$7,851.73
161 Building Reserve	
101	\$12,623.34
201 General Fund	
101	\$11,142.29
210 Transportation Fund	
101	\$4,365.96
215 Federal Programs	
101	\$4,676.43
228 State Technology Acquisition Gra	
101	\$4,472.00
261 Building Reserve	
101	\$128.46

Total: \$75,685.68



Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Transfers (-)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
68 SAM YOUTH ENDORMENT	1001.33	0.00	0.00	0.00	0.00	0.21	0.00	1001.54
9 SCHOLARSHIP	4860.24	0.00	0.00	0.00	0.00	1.00	0.00	4861.24
33 SHOP FUND	724.78	659.25	0.00	0.00	0.00	0.01	0.00	65.54
31 TECHNOLOGY	2620.39	0.00	0.00	0.00	0.00	0.55	0.00	2670.94
17 XCELL	8336.45	94.45	0.00	0.00	0.00	1.75	0.00	8558.75
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total for Student Accounts</b>	<b>82453.52</b>	<b>21740.98</b>	<b>29055.46</b>	<b>0.00</b>	<b>0.00</b>	<b>21.06</b>	<b>25.99</b>	<b>89763.07</b>
<b>Bank Account Totals</b>	<b>82453.52</b>	<b>21740.98</b>	<b>0.00</b>	<b>29055.46</b>	<b>0.00</b>	<b>21.06</b>	<b>25.99</b>	<b>89763.07</b>
						Bank Balance		89763.07
						Plus Outstanding Checks		16620.18
						Minus Outstanding Deposits		0.00
						Balance		106383.25
						Minus Receipts in Transit		0.00
						Statement Balance		106383.25

## 4. Student Attendance Agreements

### Student Attendance Agreements 2016-17 School Year Students attending school in Cascade from out of district

Helena School Dist.				Great Falls Dist.			
	R	BA	Grade		R	BA	Grade
Blackman, Raina "Jean"	x	x	10	Anderson, Colton	x	x	12
Dooley-Cislo, Walker			10	Anderson, Kendra	x	x	10
Jackson, Ryder	x		11	Carpenter, Emilee			12
Jackson, Shelbie	x		9	Carpenter, Jeremy			9
LaFromboise, Cassy			11	Douglas, Zachary			11
Lendrum, Steven			11	Heald, Sarah	x	x	9
Taylor, Jenny	x	x	11	Hersey, Joseph	x	x	11
Vandevender, Dorothy	x	x	9	Johnson, Addisen			1
Vandevender, Madison	x	x	11	Johnson, Braedyn			5
				McGonigal, Evan	x	x	12
				Niebaum, Brodi			6
Wolf Creek School Dist.				Ulm School Dist.			
	R	BA	Grade		R	BA	Grade
Bertelson, Cora	x	x	3	Gould, Grae			8
Bloomquist, Finnah			3	Grismer, Lily			7
Jackson, Harlie	x		6	Jones, Danika	x	x	8
Otheim, Carsyn	x	x	4	Kline, Dylan			8
Otheim, Carter	x	x	6	Kline, Kristene			4
Runstrom, Zackary			5	Lange, Drake	x	x	2
Smith, Alyssa			8	Lynn, Kodiann	x	x	6
Smith, Skye			7	Phillips, Jacob	x	x	8
Tweten, Ty			10	Rippenburg, Karissa			5

### Cascade students attending school in another District

Ulm students attend Cascade School when they are in the 9th grade

All Helena District (Wolf Creek, Craig area) students regardless of grade need agrmt.

"x" student attendance agreement received

R=SAA received

BA=SAA Board Approved

New agreement received since last Bd Mtg

## 5. Transportation Contracts

### Individual Transportation Contracts 2016-2017

Elementary				High School			
	R	BA	# miles Grade		R	BA	# miles Grade
Runstrom, Salina	R	x	5 5	Jackson, Nichole	R	x	8.3 11
Jackson, Nichole	R	x	8.3 6	Jackson, Nichole	R	x	8.3 9
				Vandevender, Becky	R	x	3.5 11
				Vandevender, Becky	R	x	3.5 9
				Lendrum, Karen	R	x	4.5 11

"x" ITC received

R=Received

BA=Board Approved

New contract received since last Bd Mtg

## 6. Sub List

Substitute Teachers	
Name	T.B./PRINTED
<b>CERTIFIED</b>	
Dachs, Maureen	C/TB/FP
Deshner, Hayden	C/FP
LaLiberty, Frank	C/TB
Manning, Diana	C/TB/FP
McKamey, Jeanne	C/pending
Mills, Brett	C/TB/FP
Rollins, Erin	C/TB/FP
Skogley, Melody	C/TB/FP
Workman, Cathy	C/TB/FP
<b>NON-CERTIFIED</b>	
Castellanos, Marie	TB/FP
Grimes, Liz	TB/FP
Jackson, Shane	TB/FP
Mortag, Mary	TB/FP
Randel, Sue	TB/FP
Skelton, Jackie	TB/FP

\*\*\*Need Approval by the Trustees

T.B. APPROVED

C - Some teaching certification

FP - FINGERPRINTED

PH - Physical Approved

Kitchen	
Name	T.B./PRINTED
Baker, Iris	TB/FP/PH
Gottlob, Erin	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Randel, Sue	TB/FP/PH
Sukut, Earl	FP/TB/PH
Custodian	
Name	T.B./PRINTED
Clint, Dale	TB/FP/PH
Grimes, Elizabeth	TB/FP/pending
Hall-Elmore, Roberta	TB/FP/PH
Johnson, Angela	TB/FP/PH
Sukut, Earl	FP/TB/PH
Bus Drivers	
Name	T.B./PRINTED
Disney, Lee	TB/FP
Faulkner, Byron	TB/FP
Hall-Elmore, Roberta	TB/FP/PH
Nelson, Mark	TB/FP
Skogley, Jeff	TB/FP
Tilleman, Eric	TB/FP
Secretarial	
Name	T.B./PRINTED
Thaut, Niki	TB/FP
Volunteers	
Name	T.B./PRINTED
Jones, Duston	TB/FP
Nelsen, Jessica	

## 7. Community Keys

Pickleball Club  
 Cascade Aerobics  
 Lori Marquis

# Superintendent Report (I)

1. Christmas Maintenance Schedule
  - a. Varnishing gym floors
  - b. Bus inspections
2. 21<sup>st</sup> Century Grant suspended (XCELL)
  - a. Extension through next year
  - b. New procedure for 2018-2019 due to ESSA requirements
3. Early Kindergarten Update
4. Board Hours
5. GF Snapshot

12/13/16  
16:03:27

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 11 / 16

Page: 1 of 1  
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 General Fund	100,091.69	394,393.30	1,299,858.00	1,299,858.00	905,464.70	30 %
201 General Fund	72,428.21	301,078.63	1,016,540.00	1,016,540.00	715,461.37	30 %
Grand Total:	172,519.90	695,471.93	2,316,398.00	2,316,398.00	1,620,926.07	30 %

# Board Hours

Name	Date	Description	Credit Recieved
Rick Cummings	6/10/16	Delegate Assembly	6
	6/11/2016	MTSBA 2016 June Leadership Symposium	6
	7/20/2016	Negotiations/Policy Symposium	6
	8/18/2016	K-12 Vision Group	5
	9/28/2016	Back to School Legal Primer	6
	10/24/2016	Strategic Planning	3
	10/19/2016	MCEL	14
	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagment Action Plan Webinar	1
		Total	49
Erin Wombold	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagment Action Plan Webinar	1
			Total
Blake Standley	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagment Action Plan Webinar	1
			Total
Val Fowler	5/11/2016	Spring Workshop	6
	7/20/2016	Negotiations/Policy Symposium	12
	10/14/2016	Strategic Planning	3
	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagment Action Plan Webinar	1
		Total	24
Chris Boland	10/19/2016	MCEL	14
	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagment Action Plan Webinar	1
			Total
Deanna Hastings	6/10/16	Delegate Assembly	6
	6/11/2016	MTSBA 2016 June Leadership Symposium	6
	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagment Action Plan Webinar	1
			Total

## **Committee Report**

- A. Finance and Budget
- B. Policy Review – 1000s, 8000s, 2000s, Flexibility & Efficiency series
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

## **Announcements (I)**

- A. Next Regular School Board Meeting January 17, 2016 at 6:00 pm
- B. MTSBA HR Symposium, February 2, 2017 in Helena
- C. School Causus Day on the Hill, February 13, 2017 at State Capitol
- D. Public Education Day of Advocacy, March 13, 2017 at State Capitol
- E. MTSBA School Budget Workshop, March 22, 2017 in Helena
- F. Board Professional Development: School District Policies That Enhance Student Achievement by Joe Brott  
Immediately following Regular Board Meeting

## **Board Meeting Evaluation (attached on following page)**

## **Adjournment (A)**





## Board Meeting Evaluation

Each member of the board should complete this instrument following each meeting. Comments should apply to the board meeting itself. A single individual should collect the data and it should be shared back with the board in a frequency distribution mode, rather than averages (see the explanation which follows the assessment tool).

FOCUS	Not Satisfied		Satisfied		Not Sure	
	1	2	3	4	NS	
How satisfied are you that:						
We conducted the meeting with an emphasis on outward vision, rather than internal preoccupation?						
We focused our thinking at a strategic level?						
We focused on the future, rather than the past or the present?						

Comments:

RESPECT	Not Satisfied		Satisfied		Not Sure	
	1	2	3	4	NS	
How satisfied are you that:						
We made collective rather than individual decisions?						
We encouraged diversity of viewpoints?						
We were sensitive to our stakeholders' needs?						
We gave adequate emphasis to the ethics of each issue?						

Comments:

INFORMATION		Not Satisfied		Satisfied		Not Sure	
How satisfied are you that:		1	2	3	4	NS	
	We had the right information to make wise decisions?						
	We acknowledged those times when we lacked information or knowledge and made plans to get what we needed?						
	We used the presence of staff appropriately?						

**Comments:**

AGENDA		Not Satisfied		Satisfied		Not Sure	
How satisfied are you that:		1	2	3	4	NS	
	The agenda was structured in a way that enhanced our ability to focus strategically?						
	We spent the right amount of time on most issues?						

**Comments:**

### Analyze the Results

Place the responses for each competency in the appropriate scale below. Use a frequency distribution, not a mean or average numbers. For Example

<b>Rankings</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Frequency Chosen</b>	2	3	2	6

Items rated between 1 and 2: suggests an area of vulnerability that requires purposeful attention.

Items ranked between 2 and 3: suggests an area of competence with opportunity/need for

improvements. Items ranked between 3 and 4: suggests and area of strength to build upon.

Items ranked between 1 and 4: suggests that participants are having very different experiences in the same area and that time should be spent trying to understand differing perceptions of what the board members expect in this area.