

Regular Meeting of the Board of Trustees

6:00 p.m.

August 16, 2016

**Cascade Public Schools
321 Central Avenue West
Cascade, Montana 59421-0529**

Agenda

Call to Order

6:00

Public Comments on Non-Agenda Items

Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.

Old Business (A)

6:05

- A. Superintendent Contract

Informational

Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

New Business (A)

6:15

- A. Review and adopt final Budget SY2016-17
- B. Classified Handbook
- C. Athletic Handbook
- D. Acceptance of Resignation–Matt Driessen
- E. Recommendation for HS Science–Bill Rasmussen
- F. Recommendations for Coaching: XC, HSVB Asst, JHVB, JHVB Asst, JHFB Asst.
- G. Recommendation for Custodial–Andrea Ethridge, Amanda Eike, John Pepos
- H. Recommendation for SpEd Para– Kailee Gondeiro
- I. Recommendation for Salary Lane Change SY17-18–John Wright
- J. Early K Enrollment
- K. Recommendation for New Bus
- L. NorthCentral Learning Resource Center Board Representative
- M. Consent Agenda
 - 1. Minutes Regular Board Meeting July 19, 2016
 - 2. Business Claims
 - 3. Petty Cash Report
 - 4. Student Activity Account
 - 5. Student Attendance Agreements
 - 6. Transportation Contracts
 - 7. Sub List

Superintendent Report (I)

- A. Renovations Update
- B. NW Farm Credit Service Grant
- C. PIR Days
- D. Back to School Night
- E. Check List Items
- F. Staff Back to School BBQ
- G. Board Training Hours

Committee Report

6:45

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- A. Next Regular School Board Meeting September 20, 2016
- B. Back to School Legal Primer, Great Falls, September 7, 2016

Adjournment (A)

7:00

Old Business (A)

A. Superintendent Contract

Category: Negotiations

Presented by: Justin Barnes, Rick Cummings

Attachments: None

Facts to Consider: The Negotiations Committee met June 22, 2016. They agreed upon and are proposing the negotiated superintendent contract for Supt. Justin Barnes which defines an annual salary of \$78,500 with a salary freeze for SY2016-17. Superintendent evaluations are conducted in January of each year.

Superintendent Recommendation: Information is provided for the Superintendent contract for Supt. Justin Barnes.

Informational

Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

New Business (A)

A. Review and adopt final Budget SY2016-17

Category: Finance

Presented by: Justin Barnes, Karsen Drury

Attachments: See attached, next page

Facts to Consider:

Superintendent Recommendation: Approve and adopt final budget for SY2016-17.

CASCADE PUBLIC SCHOOLS

Memo

TO: Board of Trustees

FROM: Justin Barnes, Superintendent

DATE: 8/12/2016

RE: High School Budget Comparison, 2016-2017



High School	2011-2012	FY12 Mills	2012-2013	FY13 Mills	2013-2014	FY14 Mills	2014-2015	FY15 Mills	2015-2016	FY16 Mills	2016-2017	FY17 Mills
General Fund	\$ 1,160,653.66	40.24	\$ 1,125,658.29	41.1	\$ 1,057,765.27	39.29	\$ 1,005,859.39	34.64	\$ 1,000,389.86	35.05	\$ 1,016,540.00	37.7
Transportation	\$ 237,574.00	19.83	\$ 240,774.61	19.82	\$ 240,774.00	18.23	\$ 244,020.00	18.67	\$ 244,218.00	19.48	\$ 272,657.00	23.74
Bus Depreciation	\$ 28,092.40	3.88	\$ 41,792.40	5.91	\$ 95,791.96	5.62	\$ 96,716.47	8.12	\$ 95,889.99	3.9	\$ 178,976.72	14.6
Tuition Fund	\$ 1,243.60	0.08	\$ 1,266.35	0	\$ 1,296.83	0	\$ 2,639.93	0.19	\$ 6,761.50	0.58	\$ 48,922.00	6.02
Retirement fund	\$ 150,000.00	0	\$ 158,000.00	0	\$ 166,000.00	0	\$ 171,000.00	0	\$ 160,000.00	0	\$ 164,800.00	0
Adult Ed	\$ -	0	\$ 16.35	0	\$ 16.35	0	\$ 16.35	0	\$ 16.35	0	\$ -	0
Technology	\$ 9,867.87	0	\$ 1,502.20	0	\$ 2,213.29	0	\$ 103,233.68	14.23	\$ 100,980.49	13.86	\$ 104,975.08	12.93
Flex Fund	\$ 885.35	0	\$ -	0	\$ -	0	\$ -	0	\$ 8,232.98	0	\$ 10,768.70	0
Debt Service	\$ 228,732.50	27.8	\$ 232,332.50	28.89	\$ 225,507.50	31.15	\$ 207,750.00	28.18	\$ 209,650.00	6.46	\$ 335,670.33	43.4
Building Reserve	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ 39,682.97	0	\$ 15,781.13	0
	\$ 1,817,049.38	91.83	\$ 1,801,342.70	95.72	\$ 1,789,365.20	94.29	\$ 1,831,235.82	104.03	\$ 1,865,822.14	79.33	\$ 2,149,090.96	138.39

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B. Classified Handbook

Category: Personnel

Presented by: Justin Barnes

Attachments: Classified Handbook, provided on the District website and available in the District office for public review. The following attached pages are the changes needing approval.

Facts to Consider: The handbooks are thoroughly updated prior to the beginning of each school year due to the ever-changing state and federal laws, and the resulting newly adopted or revised policies. The Board has already approved the handbook in its entirety prior to the start of each school year. *The Board approval being acted upon is for the recommended changes and edits only. Any edits due to staffing changes will be made before final printing.*

Superintendent Recommendation: Approve the Classified Handbook changes for the 2016-17 school year.

2016-2017 Classified Handbook changes

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Updated Staff Organization

Administration

Justin Barnes, Superintendent
 Kevin Sukut, 7-12 Principal/~~Activities Director~~
~~Dave Malley~~, Siobhan Hathhorn, K-6 Principal
 Damon Schrecengost, Transportation Supervisor
 Angela Johnson, Food Service Head
~~Lester Johnson~~, John O'Brien, Maintenance Supervisor
 Dave Dobbins, Technology Director
~~Jennifer Standley~~, April Pepos, XCELL! Director

Certified Staff

Elizabeth Allen	Grade 6
Ray Castellanos ————— J —————	H/HS Spanish
Heather Bricker	Grade 2
Rachael Schafer	Grade 2
Tena Cobb -Tara Halmes	Grade 1
Linda Cotton	High School Business
Matt Driessen	HS Science
Alissa Johnson Crystal Rowe	Grade 5
Mark Juden -Jay Fredrickson	K-12 Physical Education
Frank LaLiberty —————	JH Science, JH/HS Vocational-Technical
Karen Matteson	K-12 Librarian
Nancy McGonigal	JH/HS English/Yearbook/Media Productions
Chuck Mercer	JH/HS Mathematics
Mavis Peterson Alissa Johnson	Grade 4
Cody Davis Michelle Bricker	Grade 3
Becky Satterwhite	K-12 Counselor
Darcy Schwindt Michelle Wolf	7-12 Special Education, JMG
Stormy Schwindt Krista Hardy	K-12 Art
Jeff Skogley	Elem/JH/HS Band, HS Choir, Elem Music
Shantell Wirtzberger Teresa Weems	Title I
Sharon Stevens	Kindergarten
Peggy Strobbe	JH/HS Family Consumer Science, Elem Curricul.
Ashley Tait	JH/HS English
Eric Tilleman	JH/HS Vocational-Technical
Pat VonStein Kelly Rumney	JH Mathematics/Science/Health
Heather Weisman-Coleen McDonald	K-6 Special Education
Estelle Whitman	High School Mathematics/JMG
John Wright	JH/HS Social Sciences

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Updated staff

Classified Staff

Bus Route Drivers:	Jim Adams , Larry Cummings, Steven Dale , David McClain, Eric Mondragon, Donna Nelson, John O'Brien , Doug O'Connell, Skip Reissing, Jack Sanderson, Gayle Manning, Byron Faulkner
Secretaries/Clerk:	Melody Skogley Tracy Taft (Student Main Office), Dena Bennett (Assistant Clerk, Secretary, AD Support), Lucinda Woodland-Karsen Drury (Clerk), Niki Thaut Becky Smith (Administrative Secretary)
Kitchen:	Angela Johnson , Cheryl Stanton , Cindy Wilson , Maggie Safken , JoAnn Vinson, Kelsey Shipp, Shannon Phillips
Custodial:	Sarah Boyd , Betsy Ethridge , Tory Ewing John Obrien
Instructional Support:	Judy Adams Mindy Schrecengost (Title I), Jane Garouette Kandra Ludvigson(Special Ed)
XCELL:	April Pecos, Director
North Central Learning Resource Center (NCLRC) Support:	Lauri Ingebretsen , Director: Jenny Reeves; Speech: Kim McCann, Psychologist: Carolyn Suden; Occupational Therapist/Physical Therapist: ?

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Updated Board Members

Rick Cummings Chair; Chris Boland, Vice-Chair; Deanna Hastings; Erin Wombold, Val Fowler; and Blake Standley

Board committees and their members:

Policy Committee: ~~Terri Bogden~~, Rick Cummings, ~~Niki Thaut~~, ~~Jim Purdy~~, Justin Barnes

Facilities Committee: ~~Justin Barnes~~, ~~Lester Johnson~~, ~~Dave Malloy~~, ~~Brad Newcomb~~, ~~Todd Mortag~~

Transportation: ~~Rick Cummings~~, ~~Justin Barnes~~, ~~Damon Schrecengost~~, ~~Niki Thaut~~

Negotiations Committee: ~~Shelley Crossland~~, ~~Rick Cummings~~, ~~Todd Mortag~~

Finance and Budget: ~~Shelley Crossland~~, ~~Brad Newcomb~~, ~~Justin Barnes~~, ~~Lucinda Woodland~~, ~~Jim Purdy~~

Police Review	Val Fowler, Erin Wombold, Rick Cummings, Justin Barnes, and Becky Smith
Facilities	Rick Cummings, Blake Standley, Chris Boland, Justin Barnes, and John O'Brien
Transportation	Erin Wombold, Deanna Hastings, Justin Barnes, Damon Schrecengost, and Blake Standley
Negotiations	Rick Cummings, Chris Boland, and Deanna Hastings
Finance	Blake Standley, Val Fowler, Chris Boland, Justin Barnes, and Karsen Drury

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Conference Affiliation

District schools include Cascade, Augusta, Belt, Centerville, Fort Benton, Geraldine, Great Falls Central/MSDB, Highwood. Northern Division schools include the District schools and Districts 7, 9, & 10.

The high school participates in the following MHSAA recognized activities: football, girls' volleyball, girls' cross country, wrestling, boys' and girls' basketball, boys' and girls' track, band, choir, boys' and girls' golf, and student council. The junior high provides opportunities for students to participate in the same activities with the exception of golf.

We participate in District 8C with the following sports: Football and Volleyball. Schools include Belt, Cascade, Centerville, Chester-Joplin-Inverness, Chinook, Fort Benton, Great Falls Central/MSDB, Hayes Lodgepole, Power/Dutton-Brady, Simms.

We participate in District 10C with the following sports: Basketball and Track. Schools include Augusta, Cascade, Dutton-Brady, Great Falls Central/MSDB, Heart Butte, Power, Simms, Sunburst, Valier.

Wrestling competes in the Class C Southern Division. Districts 8 and 10 C are part of the Northern C.

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Updated

School Closure

All students, parents, and school employees should assume that school will be in session and buses running as scheduled, unless there is official notification from the Superintendent to the contrary. Such notice will be given via public media.

In the event extremely cold temperatures, wind chill factors, snow, wind, or other circumstances require a modification of the normal routine, the Superintendent will make the modification decision prior to 6:00 a.m. and contact the public radio stations for broadcast to the community and will initiate the emergency fan-out communication procedure to all administrators. **The School-Cast automated messaging Infinite Campus Message System will be used to contact all school groups, parents, and employees in the event of an emergency closure.**

In the event of hazardous or emergency conditions, school may be closed or schedules altered to provide delayed openings of school and/or early dismissal of students as appropriate. (Board Policy 2221 and 2221P)

A phone tree will be distributed to all staff for use in the event of delayed openings or school closures **but will only be used if the School-Cast Infinite Campus Message System is not functioning.** In the event that severe weather, fires, power failures, or natural disasters occur during non-working hours, local radio and/or television stations will be asked to broadcast notification of the closing. The following radio stations regularly report delayed openings and school closures:

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Updated

HEALTH INSURANCE

Cascade Schools' health insurance plan provides employees and their dependents access to medical insurance benefits. Regular full-time employees are eligible to participate in the health insurance plan, including dental and vision, subject to all terms and conditions of the agreement between Cascade Schools and the insurance carrier. The insurance carrier is **Montana Unified School Trust, or MUST-Blue Cross Blue Shield**. Information and/or questions can be directed to www.mustbenefits.org or jblockey@swmtfinancial.com.

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Meeting time updated

The 7-12 certified staff meeting has been planned once a month, each to begin promptly at 7:45 a.m. The K-6 staff will meet, separately from the 7-12 staff, once a month and to begin promptly at _____.

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Salary

SALARIES

Salaries have been approved for fiscal year 2012-2013-2016-2017. Longevity increases are given each year of service to the district.

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Updated

SCHOOL DAY HOURS

The length of the school day is from 8:00 a.m. to 3:36 3:31p.m. Monday through Thursday Friday 8:15 a.m. to 1:36 early release Fridays. The work day includes lunch and assigned duties. Classified staff schedules are assigned according to the needs of the district. One Friday per month will typically be a professional development day for staff where there will be no students. This duty day will be from 8:00 am to 12:00 pm.

C. Athletic Handbook

Category: Personnel

Presented by: Jeff Grimes

Attachments: Athletic Handbook, provided separately due to length of document. Changes or additions are highlighted in yellow.

Facts to Consider: The handbooks are thoroughly updated prior to the beginning of each school year due to the ever-changing state and federal laws, and the resulting newly adopted or revised policies. The handbook and accompanying athletic forms were previously reviewed by the Board in October 2015, and legally reviewed by MTSBA and Harry Chef of MSGIA. Handbooks need board approval for SY2016-17.

Superintendent Recommendation: Approve the Athletic Handbook changes for the 2016-17 school year.

D. Acceptance of Resignation–Matt Driessen

Category: Personnel

Presented by: Justin Barnes

Attachments: See following attachment.

Facts to Consider:

Superintendent Recommendation: Accept the resignation of HS Science teacher Matt Driessen.

July 28, 2016

Dear Justin Barnes and the Cascade School Board,

It is with bitter sweet reflection that I tender my resignation as an employee of Cascade Public Schools. My tenure at the school is filled with many wonderful memories of the students and staff. Two years ago with the encouragement and support of Justin Barnes and Kevin Suket I began my studies for administration. I have been offered a position as the k-8 principal of DeSmet School in Missoula for the 2016 school year. I would like to personally thank Mr. Barnes for his support in many of the academic programs I started at Cascade and this career change along the students and staff of Cascade who have been a truly wonderful group to work with over the last 4 years.

Sincerely,

Matthew Driessen



E. Recommendation for HS Science

Category: Personnel

Presented by: Justin Barnes

Attachments: See following attachment.

Facts to Consider:

Superintendent Recommendation: Approve the recommendation for HS Science teacher.

F. Recommendations for Coaching: XC, HSVB Asst, JHVB, JHVB Asst, JHFB Asst.

Category: Personnel

Presented by: Justin Barnes, Jeff Grimes

Attachments: None

Facts to Consider: The following personnel are being recommended for coaching positions:

Cross Country–Jeff Grimes

HSVB Asst–Karsen Drury

JHVB–Shane Jackson

JHVB Asst–Mariah Stockton

JHFB Asst– Jason Balias

Superintendent Recommendation: Approve the recommendations for fall coaching positions.

G. Recommendation for Custodial–Andrea Ethridge, Amanda Eike, John Pepos

Category: Personnel

Presented by: Justin Barnes

Attachments:

Facts to Consider:

Superintendent Recommendation: Approve the recommendation for custodial positions, Andrea Ethridge, Amanda Eike and John Pepos.

H. Recommendation for SpEd Para– Kailee Gondeiro

Category: Personnel

Presented by: Justin Barnes

Attachments:

Facts to Consider:

Superintendent Recommendation: Approve the recommendation for SpEd Para, Kailee Gondeiro.

I. Recommendation for Salary Lane Change SY17-18–John Wright.

Category: Personnel

Presented by: Justin Barnes

Attachments:

Facts to Consider: Mr. Wright has been awarded his Masters degree in Curriculum and Instruction from Concordia University-Portland. He is requesting movement on the salary schedule from BA+10 to MA for SY 2017-18.

Superintendent Recommendation: Approve the recommendation for salary lane change for John Wright.

J. Early K Enrollment

Category: Students

Presented by: Justin Barnes

Attachments:

Facts to Consider: According to Policy 3100, Board approval of the Early K Program is required to receive funding for the program, pursuant to the district's calculation of ANB as reported to OPI. At this time there are six students enrolled.

Superintendent Recommendation: Approve student enrollment in Cascade School's Early K Program.

K. Recommendation for new bus

Category: Transportation

Presented by: Justin Barnes

Attachments:

Facts to Consider: District bus transportation is kept up to date and replaced on a rotational basis as needed. The aging bus in need of replacement is a 2000 Bluebird yellow activity bus. It's recommended replacement is a 2017 Bluebird, 42 capacity with upgraded seats, seat belts, and under frame storage for student safety. The quoted price is \$134,000 with a \$2500 trade in, for a total of \$132,350.

Superintendent Recommendation: Approve the recommendation for a new bus.

L. NorthCentral Learning Resource Center Board Representative

Category: Curriculum

Presented by: Justin Barnes

Attachments: See following attachment.

Facts to Consider: Northcentral Learning Resource Center's form completion is necessary for continuing with the District's Special Ed Coop.

Superintendent Recommendation: Approve the NCLRC Board Representative.

**Northcentral Learning Resource Center
2016-2017 Board Representative**

School District: _____

At a regular school board meeting, held on

_____, the _____ **School**
(Date) (District Name)

Board designated _____ **as their**
(Superintendent Name)

**Representative for the Northcentral Learning Resource
Center Advisory Board and designated**

_____ **as their alternative representative.**
(Principal or Other Designee)

School Board Chairman Signature

Date

M. Consent Agenda

1. Minutes Regular Board Meeting July 19, 2016

Regular Meeting

Cascade School District 3B
Board of Trustees

July 19, 2016 – 6:00 pm

Draft

Subject to change upon approval of the board

Board Members Present –

High School Board

Rick Cummings – Chair
Chris Boland – Vice Chair
Deanna Hastings
Erin Wombold
Val Fowler

Elementary Board

Rick Cummings – Chair
Chris Boland – Vice Chair
Deanna Hastings
Erin Wombold

Members Not Present – Blake Standley

Others Present: Justin Barnes – Superintendent, Karsen Drury – District Clerk, Felicia O'Brien,

Rick Cummings – Board Chair, called the Board of Trustees meeting to order at 6:04 pm. Mr. Cummings asked for public comment on **non**-agenda items

Non Agenda Discussion – Question from the public in regards to Booster Club fundraising: Can booster club still sell t-shirts & hats? Yes.

Old Business (I)

A. Superintendent Contract

Informational

Staff Report

New Business

- A. Consent Agenda – Erin Wombold moved, seconded by Chris Boland to approve consent agenda.
1. Minutes of Regular Board Meeting June 28, 2016
 2. Business Claims
 3. Petty Cash Report
 4. Student Activity Account

Passed Unanimously.

Superintendent Report

A. 1. Handbook Update
Finished: Student Handbook
Board Handbook
Classified Handbook

In Progress:

Certified Handbook
Athletic Handbook
Coaches Handbook

- B. Intercap Loan through the MT Board of Investments approved and in the County
 - Elementary - \$103,410
 - HS - \$116,079
- C. E-grants training moved from July 19 to July 28
- D. County Transportation Meeting July 21st at 9:30 am
- E. Preliminary Budget
- F. Board Hours

Committee Report

- A. Finance and Budget –
- B. Policy Review – 7/18 at 11:00am
- C. Transportation – 7/22 at 8:00am
- D. Facilities and Grounds – 7/19 at 8:30am
- E. Negotiations –
- F. Technology -

Announcements

- A. MTSBA Negotiations/Policy Symposium July 20-21, 2016 Helena
- B. Next Regular School Board Meeting August 16, 2016
- C. MTSBA Board/Staff Leadership Symposium Aug 18, 2016 Helena-cancelled

MTSBA Board Resolutions

Adjournment

6:26 pm Deanna Hastings moved, seconded by Erin Wombold **to adjourn. Passed Unanimously**

Rick Cummings, Board Chair
Date Signed _____

ATTEST: Karsen Drury, District Clerk

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4464	7552S	2927 A.T. KLEMENS & SONS	282.50					
1		S67627 07/19/16 Labor		131.25		101	100-2600	340
2		S67627 07/19/16 Labor		131.25		201	100-2600	340
3		S67627 07/19/16 Truck Charge		10.00		101	100-2600	452
4		S67627 07/19/16 Truck Charge		10.00		201	100-2600	452
4465	7553S	1157 BUG DOCTOR	163.00					
1		8084 07/19/16 Supt. House Maintenance		81.50		101	100-2600	340
2		8084 07/19/16 Supt. House Maintenance		81.50		201	100-2600	340
4467	7554S	1327 BURDICK'S LOCKSMITH SERVICES, INC.	24,783.50					
1	BARNES J	133591 06/07/16 Medco Keys		18.75	107	101	100-2600	660
2	BARNES J	133591 06/07/16 Medco Keys		18.75	107	201	100-2600	610
3	BARNES J	133591 06/07/16 Medco Padlock		711.00	107	101	100-2600	660
4	BARNES J	133591 06/07/16 Medco Padlock		711.00	107	201	100-2600	610
5	BARNES J	133591 06/07/16 Freight		7.50	107	201	100-2600	610
6	BARNES J	133593 06/08/16 Medco Padlock		296.25	107	101	100-2600	610
7	BARNES J	133593 06/08/16 Medco Padlock		296.25	107	201	100-2600	610
8	BARNES J	133593 06/08/16 Freight		7.50	107	201	100-2600	610
9	BARNES J	2070A 07/01/16 Medco x4 Rim Cylinder		445.50	107	101	100-2600	610
10	BARNES J	2070A 07/01/16 Medco x4 Rim Cylinder		445.50	107	201	100-2600	610
11	BARNES J	2070A 07/01/16 Medco x4 KIK Cylinder		4,352.00	107	101	100-2600	610
12	BARNES J	2070A 07/01/16 Medco x4 KIK Cylinder		4,352.00	107	201	100-2600	610
13	BARNES J	2070A 07/01/16 Medco x4 5005 KIK Cylinder		96.00	107	101	100-2600	610
14	BARNES J	2070A 07/01/16 Medco x4 5005 KIK Cylinder		96.00	107	201	100-2600	610
15	BARNES J	2070A 07/01/16 Medco x4 Mortise Cylinder		300.00	107	101	100-2600	610
16	BARNES J	2070A 07/01/16 Medco x4 Mortise Cylinder		300.00	107	201	100-2600	610
17	BARNES J	2070A 07/01/16 Arrow M series knob		1,275.00	107	101	100-2600	610
18	BARNES J	2070A 07/01/16 Arrow M series knob		1,275.00	107	201	100-2600	610

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
19	BARNES J	2070A 07/01/16 Uscan US53 knob		560.00	107	101	100-2600	610
20	BARNES J	2070A 07/01/16 Uscan US53 knob		560.00	107	201	100-2600	610
21	BARNES J	2070A 07/01/16 Medco x4 Keys (set-up)		851.25	107	101	100-2600	440
22	BARNES J	2070A 07/01/16 Medco x4 Keys (set-up)		851.25*	107	201	100-2600	440
23	BARNES J	2070A 07/01/16 Gen Service Call		3,200.00	107	101	100-2600	440
24	BARNES J	2070A 07/01/16 Gen Service Call		3,200.00*	107	201	100-2600	440
25	BARNES J	2070A 07/01/16 Keymark Deadbolt		166.50	107	101	100-2600	610
26	BARNES J	2070A 07/01/16 Keymark Deadbolt		166.50	107	201	100-2600	610
27	BARNES J	2070A 07/01/16 HPC Keycab 330		112.00	107	101	100-2600	610
28	BARNES J	2070A 07/01/16 HPC Keycab 330		112.00	107	201	100-2600	610
468	7556S	62 EAGLE BUSINESS FORMS	479.46					
1		85363 07/13/16 Laser Payroll Checks		121.85		101	100-2300	610
2		85363 07/13/16 Laser Payroll Checks		121.86		201	100-2300	610
3		85364 07/22/16 Laser Claim Checks		117.88		101	100-2300	610
4		85364 07/22/16 Laser Claim Checks		117.87		201	100-2300	610
469	7555S	1470 E-RATE PROGRAM MANAGEMENT, LLC	1,905.06					
1		20161 07/13/16 1699056313		903.00		101	100-2300	340
2		20161 07/13/16 1699056313		903.00*		201	100-2300	340
3		20161 07/13/16 1699056372		49.53		101	100-2300	340
4		20161 07/13/16 1699056372		49.53*		201	100-2300	340
470	7558S	855 ENERGY WEST	1,709.99					
1		07/27/16 June & July		428.00		101	100-2600	411
2		07/27/16 June & July		427.99		201	100-2600	411
3		07/27/16 June & July		427.00		110	100-2700	411
4		07/27/16 June & July		427.00		110	100-2700	411
471	7561S	3915 INFORMATION TECHNOLOGY CORE	149.00					
1		LAB-124019 07/21/16 Dell 8GB DDR4		149.00		228	100-1000	610
472	7557S	1471 ELROY, KAREN M.	108.18					
1		Stage Curtain Repair		54.09		101	100-2600	440
2		Stage Curtain Repair		54.09*		201	100-2600	440

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #	Invoice #/Inv Date/Description	-----	-----				
4473	897 MASCO	15.76					
1	7015 07/25/16 Drain Gate Valve	7.88			101	100-2600	610
2	7015 07/25/16 Drain Gate Valve	7.88			201	100-2600	610
4474	400 NORTHWESTERN ENERGY	10,095.71					
	To make up for late payments of other 2 out of 3 accounts - did not receive statements						
1	7/28/16 Bill	2,523.93					
2	7/28/16 Bill	2,523.93			101	100-2600	412
3	7/28/16 Bill	2,523.93			201	100-2600	412
4	7/28/16 Bill	2,523.92			110	100-2700	412
					210	100-2700	412
4475	603 PRO-BUILD	130.54					
1	2094058 07/07/16 Boiler Parts	65.27			101	100-2600	610
2	2094058 07/07/16 Boiler Parts	65.27			201	100-2600	610
4476	505 TOWN OF CASCADE	1,122.71					
1	07/25/16 July Water/Sewer Services	280.68			101	100-2600	421
2	07/25/16 July Water/Sewer Services	280.68			201	100-2600	421
3	07/25/16 July Water/Sewer Services	280.67			110	100-2700	421
4	07/25/16 July Water/Sewer Services	280.68			210	100-2700	421
4477	737 TYCO/SIMPLEXGRINNELL	314.78					
1	82746560 07/26/16 Truck, Horn, Alarm	157.39			101	100-2600	610
2	82746560 07/26/16 Truck, Horn, Alarm	157.39			201	100-2600	610
4478	3120 UNIVERSAL ATHLETICS	542.72					
1	5020024884 07/15/16 Football Gear	542.72			201	720-3500	610 628
4479	1270 WEX BANK	791.70					
1	07/31/16 July Fuel Purchases	197.92			101	720-3500	624
2	07/31/16 July Fuel Purchases	197.92			201	720-3500	624
3	07/31/16 July Fuel Purchases	197.92			110	100-2700	624
4	07/31/16 July Fuel Purchases	197.94			210	100-2700	624
4480	1160 WORLD BOOK INC	495.00					
1	0001535998 07/11/16 Online Power Pack	495.00			101	100-1000	610 550
4481	1382 TODD WATKINS CONSULTING SERVICES	1,300.00					
1	CSD071716 07/17/16 July 5th - July 17th	337.50			101	100-2300	330
2	CSD071716 07/17/16 July 5th - July 17th	337.50			201	100-2300	330
3	CSD080616 07/17/16 July 21st - Aug 5th	312.50			101	100-2300	330
4	CSD080616 07/17/16 July 21st - Aug 5th	312.50			201	100-2300	330

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #	Invoice #/Inv Date/Description	-----	-----	-----	-----	-----	-----
4483	7560S 1473 GP&M, Inc.	399.00					
1	1461 08/03/16 SAM Agreement 1yr Renewal FY17	100.00	100.00		101	100-1000	810
2	1461 08/03/16 SAM Agreement 1yr Renewal FY17	299.00	299.00		201	100-1000	810
4485	7563S 1310 MASTERCARD CORPORATE CLIENTS	1,036.50					
1	CC-5 06/07/16 Food Services BMO	17.22	17.22	112-	112	625	
	TOMS MARKET		CC Accounting: 112-		-910-3100-630		
2	CC-5 06/14/16 Food Services BMO	2.59	2.59	112-	112	625	
	TOMS MARKET		CC Accounting: 112-		-910-3100-630		
3	CC-5 06/16/16 Food Services BMO	78.58	78.58	112-	112	625	
	RYAN'S CASH & CARRY		CC Accounting: 112-		-910-3100-630		
4	CC-5 06/17/16 Food Services BMO	6.18	6.18	112-	112	625	
	TOMS MARKET		CC Accounting: 112-		-910-3100-630		
5	CC-5 06/28/16 Food Services BMO	6.78	6.78	112-	112	625	
	TOMS MARKET		CC Accounting: 112-		-910-3100-630		
6	CC-5 06/08/16 HS Principal BMO	71.98	71.98	201-	201	625	
	STAPLES		CC Accounting: 201-		-100-2300-610		
7	CC-5 06/06/16 Business Office BMO	309.64	309.64	101-	101	625	
	MONTANA WASTE SYSTEMS		CC Accounting: 101-		-100-2600-431		
8	CC-5 06/06/16 Business Office BMO	309.64	309.64	201-	201	625	
	MONTANA WASTE SYSTEMS		CC Accounting: 201-		-100-2600-431		
9	CC-5 06/12/16 Business Office BMO	20.91	20.91	201-	201	625	
	DIVIDE BAR & GRILL		CC Accounting: 201-		-100-2300-582		
10	CC-5 06/14/16 Business Office BMO	14.78	14.78	101-	101	625	
	TACO BELL		CC Accounting: 101-		-100-2300-582		
11	CC-5 06/17/16 Business Office BMO	33.11	33.11	201-	201	625	
	THE TRADING POST		CC Accounting: 201-		-100-2300-582		
12	CC-5 06/25/16 Business Office BMO	67.23	67.23	101-	101	625	
	AT&T		CC Accounting: 101-		-100-2300-531		
13	CC-5 06/25/16 Business Office BMO	67.00	67.00	201-	201	625	
	AT&T		CC Accounting: 201-		-100-2300-531		
14	CC-5 06/28/16 Bussiness Office BMO	12.00	12.00	101-	101	625	
	DIAMOND PRODUCTS INC.		CC Accounting: 101-		-100-2600-610		

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #	Invoice #/Inv Date/Description						
15	CC-5 06/29/16 Business Office BMO		18.86	201	201	625	
			CC Accounting: 201-	-100-2300-532			
US POSTAL SERVICE--CASCADE							
4486	7573S 3695 RENAISSANCE LEARNING	3,471.50					
1	1620623 08/01/16 Renaissance Learning Renewal		3,471.50*	115	412-1000	330	
4487	7564S 2788 NATIONAL LAUNDRY	196.61					
1	09552 07/07/16 Supplies		34.62	101	100-2600	610	
2	11272 07/14/16 Supplies		92.75	112	910-3100	610	
3	13059 07/21/16 Supplies		34.62	101	100-2600	610	
4	14857 07/28/16 Supplies		34.62	201	100-2600	610	
4488	7559S 206 GENERAL DISTRIBUTING CO.	29.89					
1	60620 07/31/16 Concessions Supplies		29.89	201	300-1000	610	
4489	7575S 3876 SUPPLYWORKS	991.24					
1	372610394 07/18/16 Renown 1250ML Foam Soap (2)		44.54	101	100-2600	610	
2	372610394 07/18/16		44.53	201	100-2600	610	
3	372864470 07/20/16 Over and Under Plus Floor S		69.56	101	100-2600	610	
4	372864470 07/20/16		69.56	201	100-2600	610	
5	373198449 07/22/16 UHS Floor Finish 5GL		381.52	101	100-2600	610	
6	373198449 07/22/16		381.52	201	100-2600	610	
7	373198431 07/22/16 Renown Foam Dsp Btk		0.01	101	100-2600	610	

of Claims 23 Total: 50,514.35


50,514.35

Fund/Account	Amount
101 General Fund	
101	\$19,727.94
110 Transportation fund	
101	\$3,856.52
112 Food Services	
101	\$204.10
115 Federal Programs	
101	\$3,471.50
201 General Fund	
101	\$20,102.75
210 Transportation Fund	
101	\$3,002.54
228 State Technology Acquisition Gra	
101	\$149.00
Total :	\$50,514.35

3. Petty Cash Report

**Cascade School District #3&B
Balance Sheet – Petty Cash #2**

Balance	10/31/2015		\$1,815.57
Credits			
	11/12/2015	loose change	\$11.50
	11/18/2015	CHS reimb	\$15.42
	11/23/2015	Mesaros insurance check in/out	\$375.00
Debits			
		service charge	-\$2.80
		2372 USPS newsletter postage	-\$12.20
		2373 USPS student files mailed	-\$21.35
		2374 Sharon Stevens insurance reimb in/out	-\$375.00
	10/31/2013	Bank Statement Balance	\$1,806.14
			<i>Outstanding Checks & Receipts</i>
	Check #		
	outstanding deposit		
	Checkbook Balance	\$1,806.14	

 The image part with relationship ID -1422 was not found in the file

Karsen Drury, District Clerk

12/9/2015

4. Student Activity Account

Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
21 3-4-5TH GRADE	110.61	0.00	0.00	0.00	0.00	0.00	0.00	110.61
8 6-7-8TH GRADE	531.94	0.00	0.00	0.00	0.00	0.00	0.00	531.94
1 ANNUAL	-1114.39	0.00	0.00	0.00	0.00	0.00	0.00	-1114.39
2 ATHLETICS	5432.53	103.20	910.00	0.00	0.00	0.00	0.00	6239.33
36 BADGER CUB FB	66.09	0.00	0.00	0.00	0.00	0.00	0.00	66.09
61 BADGER CUB XC	265.18	0.00	0.00	0.00	0.00	0.00	0.00	265.18
50 BADGER CUBS	973.02	0.00	0.00	0.00	0.00	0.00	0.00	973.02
5 BAND	3539.74	105.00	0.00	0.00	0.00	0.00	0.00	3434.74
51 BOOK FAIR	1705.46	0.00	0.00	0.00	0.00	0.00	0.00	1705.46
3 BPA	319.45	406.44	0.00	0.00	0.00	0.00	0.00	-86.99
4 CHEER/PEP CLUB	65.86	0.00	0.00	0.00	0.00	0.00	0.00	65.86
7 CHOIR	61.43	0.00	0.00	0.00	0.00	0.00	0.00	61.43
49 CLASS OF 2016	143.11	0.00	0.00	0.00	0.00	0.00	0.00	143.11
52 CLASS OF 2017	555.84	0.00	0.00	0.00	0.00	0.00	0.00	555.84
58 CLASS OF 2018	386.18	0.00	0.00	0.00	0.00	0.00	0.00	386.18
48 CLASS OF 2019	733.77	0.00	0.00	0.00	0.00	0.00	0.00	733.77
13 CONCESSIONS	1552.20	0.00	0.00	0.00	0.00	0.00	0.00	1552.20
99 CONVERSION ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47 COUNSELING	3302.99	0.00	0.00	0.00	0.00	0.00	0.00	3302.99
65 DRIVERS EDUCATION	578.40	0.00	0.00	0.00	0.00	0.00	0.00	578.40
45 ELEM CONCESSION	1657.88	0.00	0.00	0.00	0.00	0.00	0.00	1657.88
18 ELEM EARN & LEARN	2520.79	0.00	0.00	0.00	0.00	0.00	0.00	2520.79
11 FCCLA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32 FCS	-607.04	0.00	0.00	0.00	0.00	0.00	0.00	-607.04
15 FFA	2746.20	1943.75	0.00	250.00	0.00	0.00	0.00	1052.45
12 HS BOYS' BB	1749.36	0.00	0.00	0.00	0.00	0.00	0.00	1749.36
46 HS CROSS COUNTRY	204.93	0.00	0.00	0.00	0.00	0.00	0.00	204.93
38 HS FOOTBALL	982.86	500.00	0.00	0.00	0.00	0.00	0.00	482.86
40 HS GIRLS' BB	701.85	0.00	317.00	0.00	0.00	0.00	0.00	1018.85
66 HS GOLF	-2932.64	0.00	0.00	0.00	0.00	0.00	0.00	-2932.64
19 HS HONOR SOCIETY	1042.28	0.00	0.00	0.00	0.00	0.00	0.00	1042.28
29 HS STUDENT COUNCIL	770.41	0.00	0.00	0.00	0.00	0.00	0.00	770.41
37 HS TRACK	-1216.24	0.00	0.00	0.00	0.00	0.00	0.00	-1216.24
10 HS VOLLEYBALL	535.68	0.00	0.00	0.00	0.00	0.00	0.00	535.68
34 HS WRESTLING	-449.88	0.00	0.00	0.00	0.00	0.00	0.00	-449.88
63 INTEREST EARNINGS	-63.17	0.00	0.00	0.00	0.00	0.00	0.00	-63.17
57 JH BOYS BB	47.14	0.00	0.00	0.00	0.00	0.00	0.00	47.14
39 JH FOOTBALL	727.07	0.00	0.00	0.00	0.00	0.00	0.00	727.07
56 JH GIRLS BB	24.03	0.00	0.00	0.00	0.00	0.00	0.00	24.03
35 JH HONOR SOCIETY	203.14	0.00	0.00	0.00	0.00	0.00	0.00	203.14
27 JH STUDENT COUNCIL	-31.24	0.00	0.00	0.00	0.00	0.00	0.00	-31.24
54 JH VOLLEYBALL	-206.88	0.00	0.00	0.00	0.00	0.00	0.00	-206.88
43 JMG	-637.38	0.00	0.00	0.00	0.00	0.00	0.00	-637.38
26 LIVING 2 SERVE	6.89	0.00	0.00	0.00	0.00	0.00	0.00	6.89
62 LUNCH FUND REVOLVING	380.76	0.00	0.00	0.00	0.00	0.00	0.00	380.76
30 PAWS/MBI	1088.22	0.00	0.00	0.00	0.00	0.00	0.00	1088.22
41 POP MACHINE	2575.69	0.00	0.00	0.00	0.00	0.00	0.00	2575.69
25 REVOLVING	7337.65	0.00	0.00	0.00	0.00	0.00	0.00	7337.65
24 ROBOTICS	22.09	0.00	0.00	0.00	0.00	0.00	0.00	22.09
68 SAM YOUTH ENDOWMENT	1000.00	0.00	0.00	0.00	0.00	0.00	0.00	1000.00
9 SCHOLARSHIP	5037.63	156.00	0.00	0.00	0.00	0.00	0.00	4881.63
33 SHOP FUND	-383.85	0.00	60.00	0.00	0.00	0.00	0.00	-323.85

Account	Opening Balance		Receipts		Transfers		Invest		Misc. Earnings		Closing Balance	
			Disbursed (-)	in Transit (+)	Deposits (+)	(-)	(+)	(+)	(+)	(-)		
31 TECHNOLOGY	673.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	673.80
17 XCELL	9882.00	510.82	209.50	130.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9710.68
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for Student Accounts	54599.44	3725.21	1436.50	440.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	52750.73
Bank Account Totals	54599.44	3725.21	1436.50	440.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	52750.73
									Bank Balance			52750.73
									Plus Outstanding Checks			36976.46
									Minus Outstanding Deposits			53815.01
									Balance			35912.18
									Minus Receipts in Transit			1436.50
									Statement Balance			34475.68

5. Student Attendance Agreements

A complete list of Student Attendance Agreements will be provided at the regular meeting in Septmeber.

6. Transportation Contracts

Indivudual Transportation Contracts

2016-2017

Elementary	R	BA	# miles	Grade
Jackson, Harlie			8.3	5
Jackson, Shelbie			8.3	8
Runstrom, Zachary			5	4
Vandevender, Dorothy			3.5	8
Weaver, Amy			10	3

High School	R	BA	# miles	Grade
Jackson, Ryder			8.3	10
Lendrum, Steven P.			4.5	10
Vandevender, Madison			3.5	10

"x" ITC received

R=Received

BA=Board Approved

New contract received since last Bd Mtg

7. Sub List

Sub Teacher	
Name	T.B./PRINTED
CERTIFIED	
Ahrens, James	C/TB/FP
Christiaens, Jamala	C/TB/FP
Dachs, Maureen	C/TB/FP
LaLiberty, Frank	C/TB
Manning, Diana	C/TB/FP
Mills, Brett***	C/FP Pending
Sewak, Kristin	C/TB/FP
Skogley, Melody	C/TB/FP
Teberg, Lisa	C/TB/FP
NON-CERTIFIED	
Castellanos, Marie	TB/FP
Ingram, Amie	TB/FP
Mortag, Mary	FP
Randel, Sue	TB/FP

***Need Approval by the Trustees

T.B. APPROVED

C - Some teaching certification

FP - FINGERPRINTED

PH - Physical Approved

Kitchen	
Name	T.B./PRINTED
Baker, Iris	TB/FP/PH
Gottlob, Erin	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Ingram, Amie	TB/FP
Randel, Sue	TB/FP/PH
Sukut, Earl	FP/TB/PH
Custodian	
Name	T.B./PRINTED
Clint, Dale	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Ingram, Amie	TB/FP
Johnson, Angela	TB/FP/PH
Sukut, Earl	FP/TB/PH
Bus Drivers	
Name	T.B./PRINTED
Disney, Lee	TB/FP
Faulkner, Byron	TB/FP
Hall-Elmore, Roberta	TB/FP/PH
Hessler, Chad	TB/FP
Nelson, Mark	TB/FP
Skogley, Jeff	TB/FP
Tilleman, Eric	TB/FP
Secretarial	
Name	T.B./PRINTED
Thaut, Niki	TB/FP
Volunteers	
Name	T.B./PRINTED
Jones, Dustin	Pending
Nelsen, Jessica	

Note: All teacher subs will come from the certified list first.

- 1. Renovations Update**
 - a. Playground Update
 - b. Recognition of John O'Brien and crew
- 2. Northwest Farm Credit Service grant awarded in the amount of \$750**
- 3. PIR Days**
 - a. 8/17 – New Teacher Orientation
 - b. 8/18 – Welcome Back; Staff Meetings
 - c. 8/19 – Continued Staff Meetings
- 4. Back to School Night 8/22 from 5:00-7:00**
 - a. Spaghetti Dinner put on by XCELL
 - b. Casual meeting and greet for parents and students with staff
- 5. Check List Items:**
 - a. All Handbooks Complete
 - b. Certified & Classified Assignments Set
 - c. E-grants Submitted & Accepted
 - d. Transportation Contracts Complete
 - e. Substitute List Completed
 - f. Transportation
 - i. All buses have passed inspection
 - ii. Individual Transportation Contracts Finished
 - g. Taxable Valuation:
 - i. Elementary - \$6,418,179 (City of Cascade & Deep Creek)
 - ii. High School - \$7,733,881 (City of Cascade, Ulm, & Deep Creek)
- 6. Staff & Family Back to School BBQ August 19 at 5:00 – Board Sponsored**
- 7. Board Training Hours**

Board Hours

Name	Date	Description	Credit Received
Rick Cummings	6/11/2016	MTSBA June Leadership Symposium	6
		Total	6
Erin Wombold			
		Total	0
Blake Standley			
		Total	0
Val Fowler	5/4/2016	Spring Workshop	6
		Total	6
Chris Boland			
		Total	0
Deanna Hastings	6/11/2016	MTSBA June Leadership Symposium	6
		Total	6

Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- A. Next Regular School Board Meeting September 20, 2016
- B. Back to School Legal Primer, Great Falls, September 7, 2016

Adjournment (A)