

Regular Meeting of the Board of Trustees

6:00 p.m.

April 19, 2016

**Cascade Public Schools
321 Central Avenue West
Cascade, Montana 59421-0529**

Agenda

Call to Order **6:00**

Public Comments on Non-Agenda Items

Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.

Old Business (A) **6:05**

Informational

- A. Insurance Quotes

Staff Report (I) **6:15**

- A. Booster Club
- B. PTSA
- C. Kim DeFries, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

New Business (A) **6:30**

- A. Acceptance of Resignation—Paraprofessional, Carol Wells
- B. Acceptance of Resignation—Early K, Tena Cobb
- C. Acceptance of Resignation—Elementary Principal, Kim DeFries
- D. Recommendation for Salary Lane Change—Crystal Rowe
- E. Recommendation for Elementary Early K
- F. Recommendation Assistant HS Golf Coach, Roberta Tilleman
- G. Recommendation K9 Detection Service Contract
- H. Recommendation Driver's Ed Instructor
- I. Recommendation Golden Triangle Cooperative Agreement 2016-2017SY
- J. Consent Agenda
 - 1. Minutes Regular Board Meeting Mar 15, 2016
 - 2. Minutes Special Meeting Mar 29, 2016
 - 3. Business Claims
 - 4. Petty Cash Report
 - 5. Student Activity Account
 - 6. Student Attendance Agreements
 - 7. Sub List
 - 8. Community Key List

Superintendent Report (I)

- A. Elections Update

- B. Upcoming Levy Presentations
- C. Coffee Corner
- D. Master Schedules & Handbooks for 2016-17SY
- E. Certified Openings
- F. Title 1 Award
- G. Board Hours
- H. General Fund Budget

Committee Report

6:45

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- A. MTSBA Employment Seminars April 15, 2016
- B. Next Regular School Board Meeting May 17, 2016

MTSBA Board Resolutions

Adjournment (A)

7:15

Old Business (I)

Informational

- A. Insurance Quotes

Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Kim DeFries, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

New Business (A)

- A. **Acceptance of Resignation—Paraprofessional, Carol Wells**
Category: Personnel
Presented by: Justin Barnes
Attachments: Letter
Facts to Consider: None
Superintendent Recommendation: Approve the recommendation to accept the resignation of Mrs. Carol Wells.

April 8,2016

Justin Barnes
Cascade Public Schools
321 Central
Cascade, MT 59421

Dear Mr. Barnes,

After a lot of consideration, I am officially submitting my resignation as a Paraprofessional for Cascade Schools. My resignation is effective May 31,2016. I will be available as a substitute if needed in the future.

Sincerely,



Carol Wells

B. Acceptance of Resignation—Early K, Tena Cobb

Category: Personnel

Presented by: Justin Barnes

Attachments: Next page

Facts to Consider: None

Superintendent Recommendation: Approve the recommendation to accept the resignation of Mrs. Tena Cobb.

Tena Cobb
7 Cox Creek Lane
Cascade, MT 59421
406-468-2919
March 16, 2016

Dear Erin,

I am writing to make you aware that I will not be teaching at Cascade school. I resign my position effective immediately. I have found another position. I have been working on my librarian credentials the last number of years and have found my dream job! If I can't teach first grade children then this is what I would truly like to do. I will be the head children's librarian at the Great Falls Public Library. The best part is that I will get to continue working with children and all those books, who wouldn't love that! I have loved working with the kids and their families at Cascade School and I have missed them and will continue to miss them greatly.

I have learned a lot since being sick, a lot of good things and some really bad things and I know now that it is time to move on.

Thank you for volunteering to serve our students and families as a school board member, such a worthy cause! I hope to see you around the community and when you are in the library stop by and say hi I will be in the Kids' Place!

Sincerely,



Tena Cobb

C. Acceptance of Resignation—Elementary Principal, Kim DeFries

Category: Personnel

Presented by: Justin Barnes

Attachments: Letter below

Facts to Consider: None

Superintendent Recommendation: Approve the recommendation to accept the resignation of Ms. Kim DeFries.

March 31, 2016

Dear Mr. Barnes,

I am writing this letter to inform you of my resignation as elementary principal from the Cascade Public Schools per the end on my 2015-2016 contract. It has been a very difficult decision to leave Cascade and want you to know that I am forever in your debt. You gave me opportunities to help build a strong elementary school for our students. You supported my efforts and always encouraged me to do what was best for kids. You were also there for me on a personal level. It was a difficult first year, to say the least, and your kindness and support got me through. Please know that I never intended to leave Cascade, as I felt it would be my home for a long time. However, with my daughter's medical issues, I felt I needed to be as close to her as possible; Great Falls. I have accepted an elementary principal position in town and will be able to get to Emily in a moment's notice.

To my staff and students; you have been my second family over the past two years. You have no idea what a tremendous impact you have made on my life. You will forever be in my heart and thoughts. I will miss you greatly!

Thank you for the opportunity to be a part of your wonderful school and work with the best staff: Rachel, Sharon, Tara, Heather, Michelle, Crystal, Alissa, Elizabeth, Karen, Jeff, Christa, Jay, Jeff, Becky, Dave, April, Liz, Jenny, Carolyn, Kim, Doreen, Angela, Damen, Becky, Tracy, Niki, the JH and HS staff and especially the administration, Justin and Kevin! You are my heros!

With respect and gratitude,

Kim DeFries

D. Recommendation for Salary Lane Change—Crystal Rowe

Category: Personnel

Presented by: Justin Barnes

Attachments: Letter next page

Facts to Consider: None.

Superintendent Recommendation: Approve the recommendation of a salary lane change for Crystal Rowe.

March 21, 2016

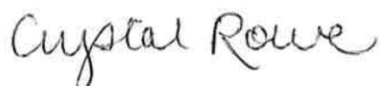
Dear Cascade Public Schools School Board,

I am writing to request approval for salary advancement for the 2016-2017 school year. I graduate from Montana State University with a Master's degree in Educational Leadership on May 7, 2016. With this degree I will be a certified K-12 Administrator. The program is 36 credits with 324 internship hours that I am completing with Ms. DeFries and Mr. Sukut. Along with my Master's degree in Elementary Education that I received from the University of Pittsburgh in 2008 and this degree, I am well about Master +20 on the pay scale.

Ultimately my professional goal is to become an administrator at some point in my career. This degree has prepared me for that however it has also helped me become a stronger teacher as well as leader. I have a much better understanding of the use of data in schools, Montana school law, and special education services and law. My training in school leadership has allowed me to self-reflect as an experienced teacher as well. All of these reasons support that this degree will enhance my ability to plan and implement our district curriculum. I also hope to continue to have a leadership role as a classroom teacher and assist with whatever I can in the future.

I have included an unofficial copy of my transcript to date. Upon graduation, I can get an official copy for you if you would like. Thank you in advance for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Crystal Rowe".

Crystal Rowe

E. Recommendation for Elementary Early K

Category: Personnel

Presented by: Justin Barnes

Attachments: None

Facts to Consider: None

Superintendent Recommendation: Approve the recommendation for the Early K position.

F. Recommendation Assistant HS Golf Coach, Roberta Tilleman

Category: Personnel

Presented by: Justin Barnes

Attachments: None

Facts to Consider: None

Superintendent Recommendation: Approve the recommendation to accept Mrs. Roberta Tilleman for Assistant High School Golf coach.

G. Recommendation K9 Detection Service Contract

Category: Personnel

Presented by: Justin Barnes

Attachments: Following page

Facts to Consider: Contract is attached.

Superintendent Recommendation: Approve the recommendation to approve the K9 Detection Service Contract.

March 18,2016

RE: K-9 DETECTION SERVICES FOR 2016-2017

Dear Client;

As spring approaches we want to thank you for allowing us to provide inspections for you this past year. We have enjoyed our on-going relationships with you, your staff and students. Interquest has been serving clients in this region for 17 years.

Input from our clients indicate that using the k-9 program has served as an effective deterrent, helping limit the presence of contraband on school campuses, prison facilities, businesses and numerous other sites where we provide inspections.

We are aware that the educational value of periodic k-9 demonstrations has created a positive awareness, prompting students and adults to make good choices that further enhance safety.

The enclosed service agreement reflects your current number of inspections. If you would like to increase that number please indicate that on the agreement form.

I have enclosed **suggested school k-9 inspection campus announcement** and a suggested **Student Handbook inclusion**.

Have a safe and productive spring. Thanks again for allowing us to serve you.

Regards,

A handwritten signature in black ink, appearing to read "Keith Chambers", with a long horizontal flourish extending to the right.

Keith Chambers and Bridger Chambers
Montana Interquest Detection Canines

National Headquarters
Houston Texas 77070
1-800-481-7768
21900 Tomball Parkway

Montana Interquest Detection Canines
Keith Chambers
P.O. box 296
Stevensville MT 59870

INTERQUEST DETECTION CANINES

CASCADE PUBLIC SCHOOLS

This shall serve as an agreement by and between INTERQUEST DETECTION CANINES and the DISTRICT for substance awareness and detection services for the period of August 2016 through July 2017.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students/ employees and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety education. It is also recommended that the DISTRICT publicly state that it has a service agreement with Interquest Detection Canines to provide random contraband inspections on its campus.

INTERQUEST shall provide contraband inspection service utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT conducting such inspections. Communal areas, lockers, gym areas, class rooms, parking lots (vehicles), grounds and other selected areas as directed by the DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide presumptive identification of the drug.

INTERQUEST agrees to provide # 2 *half-days /*full-days visits during the contract period. The service rate is \$375.00 per half-day (2.5 hrs + paper work time) – or \$675.00 per full-day (5 hrs + paper work time) inspection during the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. Multiple canine teams will be charged on a per team basis.

INTERQUEST will invoice for service to the DISTRICT'S business office during or end of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The DISTRICT will provide a school calendar indicating dates that are inappropriate for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and regional regulatory agencies as required.

MONTANA INTERQUEST
DETECTION CANINES

Keith Chambers
Franchise owner
(406) 544-1767

FOR THE SCHOOL:



(Administrator Signature)
Date 7-11-16

H. Recommendation Driver's Ed Instructors

Category: Personnel

Presented by: Justin Barnes

Attachments: None

Facts to Consider: Mr. Kevin Sukut and Scott Hartman have previously instructed Driver's Ed students and are being recommended as instructors for the upcoming Driver's Ed instructional classes.

Superintendent Recommendation: Approve the recommendation to accept Mr. Kevin Sukut and Mr. Scott Hartman for Driver's Ed instructors.

I. Recommendation Golden Triangle Cooperative Agreement 2016-2017SY

Category: Curriculum

Presented by: Justin Barnes

Attachments: Next page

Facts to Consider: None

Superintendent Recommendation: Approve the recommendation to accept the Golden Triangle Cooperative Agreement for 2016-17SY.

Golden Triangle Cooperative

1010 Oilfield Ave.
Shelby, MT 59474

Phone: (406) 434-2745
Fax: (406) 434-2751
E-Mail: diana@gtccmt.org
Website: www.gtccmt.org

COOPERATIVE AGREEMENT

2016 – 2017 School Year

- A. The Board of Trustees of Cascade, District No. 3-B (Elementary/High School, Cascade County, in a meeting held _____ 2016, authorize by resolution _____, District Superintendent, Authorized Representative, to file an application for the district(s) to make representations and to make commitments on behalf of the district(s) under the provisions of this Agreement.
- B. The Board of Trustees further agrees that the persons named in Item C be designated the administrators for the project and are authorized to receive and expend for the conduct of this project, funds belonging to the above district(s).
- C. The designated administrators for the project are the Superintendent and the Director of Curriculum, Shelby Public Schools.
- D. The designated fiscal agent for the project is the District Clerk, Shelby Public Schools, 1010 Oilfield Avenue, Shelby, MT 59474.
- E. Annual membership dues are \$3,025.00 plus \$10.00 per student based on February 2016 Student Count (combined K-12) enrollment figures for the district.
- F. The Board of Trustees of Cascade, District No. 3-B has reviewed all information and data contained in this Cooperative Agreement and agrees to pay the host District Six Thousand Five and 00/100 dollars (\$6,005.00) as itemized on the attached statement no later than October 1, 2016.
- G. The original of this Cooperative Agreement must be filed with the administrators of the Project.

Signature/Chairperson of the Board of Trustees

Date

Golden Triangle Cooperative

1010 Oilfield Ave.
Shelby, MT 59474

Phone: (406) 434-2745
Fax: (406) 434-2751
E-Mail: diana@gtccmt.org
Website: www.gtccmt.org

STATEMENT

2016-2017 Membership Dues
For Fiscal Year July 1, 2016 through June 30, 2017
(Payable by October 1, 2016)

TO: Cascade

Annual Membership Dues:	\$3,025.00
Professional Development Dues:	<u>\$2,980.00</u>
<u>TOTAL AMOUNT DUE:</u>	\$6,005.00

PLEASE REMIT PAYMENT TO:

**Golden Triangle Cooperative
c/o Diana Knudson
1010 Oilfield Ave
Shelby, MT 59474**

J. Consent Agenda

1. Minutes Board Meeting March 15, 2016

Regular Meeting

Cascade School District 3B

Board of Trustees

March 15, 2016 - 6:00 pm

Draft

Subject to change upon approval of the board

Board Members Present –

High School Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Charlie Hawn

Deanna Hastings

Erin Wombold

Terri Bogden

Elementary Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Charlie Hawn

Deanna Hastings

Erin Wombold

Members Not Present -

Others Present: Justin Barnes - Superintendent, Becky Smith - Administrative Assistant, Kevin Sukut - Principal, Jeff Grimes - AD, April Pepos - XCELL, Matt Hastings, Ray Castellanos, Blake Standley, Andrea Ethridge, Tracy Taft, Felicia O'Brien, Maureen and David Dachs, Jay Pribyl, Kristin Skasick, Carol Brady, Jodie Campell.

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:00 pm. Mr. Cummings asked for public comment on **non**-agenda items

Non Agenda Discussion - David Dachs: Asked a question on McKinstry item, lock box (student office safety window). Addressed question of certified vs noncertified substitutes.

Old Business

Informational

A. McKinstry DOC Update - Grant was re-submitted with a few small additions. Asked Dan McGee when we'd be notified of receiving, which is likely to be in November. July of 2017 is when work would begin if grant approved.

Staff Report

A. Booster Club - Andrea Ethridge: Honor Roll ice cream was a huge success and largely attended. Missoula Children's Theatre coming up. Please let organization know if any housing is available. Fundraiser has begun in elementary

B. PTSA - Not present

C. Kim DeFries, K-6 Principal - Not present

D. Kevin Sukut, 7-12 Principal - End of 3rd Q coming up. All of K-12 teachers completed portfolios and teacher observations. Organizing teaching schedules for next year. Pursuing increasing science requirements for next year. Researched surrounding schools for their science requirements. Mr. Tilleman and Mrs. Cotton did their job shadowing at COT and can now offer dual credit. Mr. Tilleman is certified in welding, building construction. Mrs. Cotton is looking into increasing financial technology.

E. Jeff Grimes, AD - We will be hosting Jr Hi boys tournament April 8-9, girls are the next week. JRHW concludes this weekend in Conrad. Spring sports started this week, including Golf for the first time. BPA reaped many rewards at the state competition. 7 first place, 19 qualified for nationals, 2 state officers. FFA drew awards as well.

F. April Pepos, XCELL! - A number of new kids added to XCELL. Fit Kids grant has helped add a fitness aspect, hiking, videos, running halls. Working on attendance for the year. Will be hiring a high school student to help with the program (Kennadi Schumaker). Would like to add an element of the program for junior high and high school kids to give a number of kids a place to go after school. PIR day this month is Flippin Family Fun, along with pizza and cupcakes. Next PIR may be at the natatorium for a swim party if all comes together.

New Business

A. Recommendation Cleaning Company contract - Charlie Hawn moved, seconded by Chris Boland to accept the recommendation of the cleaning company contract.

Superintendent Facts: Challenge has been to keep a fully staffed custodial staff. Cleaning company actually saves money compared to custodial staff for remainder of year, and have retained 2 custodians for weekends. Contract is for the remainder of school fiscal year. They currently clean the buildings of others schools as well. Will analyze cost vs service at conclusion of school year.

Public Discussion: What has been done to retain employees, are they background checked, why hire out of district company?

Board Discussion: We advertise like all other positions, short staffing requires subs working full time and taxes the staff. Head custodian was in favor of hiring cleaning company with a lesser cost, and better services, less tax on employees. Their employees are background checked, licensed, bonded, insured. It has been a challenge to retain staff, district still pays unemployment on those who quit. Hard to keep janitors, worth exploring. Nice to see bathrooms clean, our janitors can't keep up. Cleaning company has a much larger crew vs number of our staff. Passed unanimously.

B. McKinstry Pre-Construction Service Contract - Charlie Hawn moved, seconded by Chris Boland to accept McKinstry's Pre-Construction Service Contract, Wellness Center removed..

Superintendent Facts: Contract thus far has been free, approval looks into further maintenance and construction. District has worked with McKinstry since 2008. Believe in hiring local to service the building and construction. They provided scopes for Quality Schools Grant. Have a very knowledgeable staff who have worked with our administrators for a long time, very good with customer service.

Public Discussion and discussion notes: *This is just an overview and synopsis of the discussion held. It is not meant to be a verbatim account of proceedings.*

Public questions/discussion posed: Bids from other places? Answer: If bid is over \$80,000 it's a requirement to get a bid, lesser no. It would be a significant cost to have other companies bid because McKinstry is so familiar with the building and has already done so much work for the District. A large scale construction (over a million for example) must be bid out.

Public questions/discussion posed: Are they responsible for maintenance? Answer: No, they have implemented energy projects and previous grant funding.

Public questions/discussion posed: Before spending money on contract wouldn't it be wise to see if public is in favor? Answer: A special upcoming meeting will determine what's actually on the ballot. McKinstry will still be providing a line item budget for the deferred maintenance. The funds cover scopes, prints, estimating, bidding before anything can be put into place.

Public questions/discussion posed: How much were they paid already? Answer: Planning grant was \$50,00 for HVAC, heating system, boiler. Cummings: The meeting is the day before to have as much information as possible.

Public questions/discussion posed: Proposal in packet says no required funds, is it in the budget? Does school only get \$150,000/yr if levy passes? When does contract go into effect? Answer: Yes, in the general fund. This has happened in the past, applying for a grant but not getting it can cost some funding. It's important to understand that under the Quality Schools funding it only covers certain items. Legislature did not put money back into schools so Quality Schools Grant covers the cost of needed maintenance. Intercap loan explained. Contract will go into effect as soon as approved.

Public questions/discussion posed: What are the additions? Answer: Windows.

Public questions/discussion posed: When will we have numbers? Answer: Before next meeting.

Public questions/discussion posed: Maintenance listed is important, but technology levy was a significant increase for tax payers. Maintenance center needs to be a priority, separated from wellness center. Many issues associated with wellness center that need to be addressed.

Public questions/discussion posed: Preliminary sketch for the wellness center and are there gender identity restrooms.

Board discussion: Terri Bogden questioned size of wellness center. Answer: McKinstry proposed the size. Why move XCELL? Answer: They can't be in classrooms because they're being cleaned. They are currently in the cafeteria because they don't have their own space. Why not get another bid? Answer: McKinstry has already done the work. Getting further bids is going to be costly. McKinstry will bid services to other companies, such as the bleachers. The wellness center started with a community request through the strategic plan and the strategic plan was approved by the board. It's up to the board to make the decision how the contract is approved.

Deanna Hastings: With \$15,000 bid, how much just applies to maintenance, taking the wellness center out? Suggest taking wellness center out of contract. Answer: Dan can get those, but guessing half. Pros and cons. Pro is leaving it on the ballot and the community can speak. Plans and scopes stay on the contract, already paid for. Wellness center can be put on Ulm taxpayers as well, with the board's discretion. Board needs to decide whether it stays just on Cascade's tax base, or shared with Ulm.

Amendment made--see notes, plus public comment.

Board discussion: None. All in favor of removal of wellness center. Passed unanimously.

All in favor of McKinstry contract with amendment...Passed 6-5, Terri Bogden dissented.

- C. Recommendation of District Clerk, Karsen Drury - Charlie Hawn moved, seconded by Deanna Hastings to accept the recommendation of Miss Karsen Drury for District Clerk. Superintendent Facts: Interview committee interviewed 8 of about 20 applicants. Recommendation is only candidate with any school clerk experience.

Public Comment: Concern about experience, yet easier to train a young candidate than retrain an older seasoned employee. Black Mountain Software has excellent service for training.

Board discussion: Chris Boland good experience, energy, well fitted for job, will be easily trainable.

Todd Watkins will provide excellent training. Terri--concern of youth and experience. How long do we keep Todd for training? JB/Rick: Can be month by month, probably less than a year. We are already at stage of preliminary budgets and she is willing to come and learn. Passed Unanimously.

- D. Consent Agenda - Deanna Hastings moved, seconded by Charlie Hawn to approve consent agenda. Passed Unanimously

1. Minutes of Regular Board Meeting Feb 16, 2016
2. Minutes of Special Meeting Feb 23, 2016
3. Business Claims
4. Petty Cash Report
5. Student Activity Account
6. Student Attendance Agreements
7. Sub List
8. Community Key List

Superintendent Report

- A. Z-Space Update (3D learning opportunity)
- a. \$64,000-\$95,000
 - b. Maximizing Use
 - c. But after talking with staff there's not enough interest to justify the price.
- B. MUST Insurance
- . Board approved 5% increase
 - a. Will have final numbers toward the end of the month
- C. Coffee Corner 3/16/16 at the Angus at 9am. Topic: Building Reserve Levy & Wellness Center
- D. March 24th Deadline for new trustee candidacy

- Forms on website
- March 28th candidate may withdraw from election
- April 11th write-in candidate deadline
- April 12th notice of "No Election Required" if no election is required
- May 3rd elections if required

E. Preliminary Budget Projection for FY 17

Committee Report

A. Finance and Budget - Clerical error made at beginning of the year resulted in a potential shortfall of \$60,000, probably due to interfund transfers. Remainder of year simply requires frugality, being conscious of spending decisions. Funding is there for students. Student accounts showing negative balances are under 4 years of reconciling by Todd Watkins. Previous clerical errors were made with those fund transfers. Current reconciling shows a negative balance although balances will be brought to proper funding by end of school year. Will take some time to bring to proper balance.

B. Policy Review

C. Transportation - Not looking to purchase a bus this year, possibly next year. Started the before school program for students who need to be at school early due to transportation issues. Hasn't been a lot of kids, rather inconsistent.

D. Facilities and Grounds - Covered with previous agenda items

E. Negotiations - Met early in year to discuss Mr. Barnes contract. Final decision made at end of school year.

F. Technology - Dobbins went to META conference. Nominated Tech Director of the year.

Announcements

A. MTSBA School Budget Symposium March 23, 2016 in Great Falls

B. MTSBA Employment Seminars April 15, 2016

C. Next Regular School Board Meeting April 19, 2016

Adjournment

8:04 pm Charlie Hawn moved, seconded by Deanna Hastings **to adjourn. Passed Unanimously**

Rick Cummings, Board Chair

Date Signed _____

ATTEST: Justin Barnes, Superintendent

2. Minutes Special Board Meeting March 29, 2016

Special Meeting
Cascade School District 3B
Board of Trustees
March 29, 2016 - 6:00 pm

Draft
Subject to change upon approval of the board

Board Members Present –

High School Board

Rick Cummings - Chair
Chris Boland - Vice Chair
Charlie Hawn
Deanna Hastings
Erin Wombold
Terri Bogden

Elementary Board

Rick Cummings - Chair
Chris Boland - Vice Chair
Charlie Hawn
Deanna Hastings
Erin Wombold

Members Not Present -

Others Present: Justin Barnes - Superintendent, Becky Smith - Administrative Assistant, Dan McGee - McKinstry, Jodie Campbell, Felicia O'Brien, Jay Pribyl, Brian & Cheryl Berg, Loretta Standley, Kristin Skasick, Maureen and David Dachs, Frank Crabtree, Ron Flink.

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:03 pm. Mr. Cummings asked for public comment on **non**-agenda items.

Non Agenda Discussion -

New Business

A. Elementary Building Reserve Levy - Chris Boland moved, seconded by Charlie Hawn to call for an election pertaining to an Elementary Building Reserve Levy on Tuesday, May 3, 2016 for a levy of approximately 21.59 mills each year for five (5) years to authorize the building reserve fund of the Cascade Elementary District No. 3, to raise the sum of One Hundred Twenty-Eight Thousand, Twenty-Four Dollars (\$128,024) per year, for a total amount of Six Hundred Forty Thousand, One Hundred Twenty-One Dollars (\$640,121) for the purpose of repairs, renovations, construction, equipping, enlarging of school building(s), and/or equipment for the elementary district.
Passed unanimously, Bogden abstaining.

B. Elementary Building Reserve Levy - Charlie Hawn moved, seconded by Chris Boland to call for an election pertaining to a High School Building Reserve Levy on Tuesday, May 3, 2016 for a levy of approximately 11.85 mills each year for five (5) years to authorize the building reserve fund of the Cascade High School District No. B, to raise the sum of Eighty-Five Thousand, Three Hundred, Fifty Dollars (\$85,350) per year, for a total amount of Four Hundred Twenty-Six Thousand, Seven Hundred Forty-Seven Dollars (\$426,747) for the purpose of repairs, renovations, construction, equipping, enlarging of school building(s), and/or equipment for the high school district.
Passed unanimously.

Dan McGee presented line item pricing and further scope of details on deferred maintenance items. List is a complete 'wish' list of maintenance that would cover entire building; approved list of items proposed is at the Board's discretion.

This is just an overview and synopsis of the discussion held. It is not meant to be a verbatim account of proceedings.

Public Discussion:

What about the leaking roof issue? Answer: Still looking to see if roof is currently under warranty to fix any leaks. There is only one area that drips after a heavy snowstorm due to a vent.

Board Discussion: Board weighed McKinstry line items to remain or remove.

Football Bleachers:

Current wood maintenance is a minimum of \$8500 to repair. Longevity of aluminum will be far greater with very little maintenance. Possibly replace home side only, and table with grant funding.

Public Discussion: Voiced support of replacing bleachers, suggested removing bleachers and bring in a dirt pile and sod to sit, clarifying ADA access and comfort. Old bleachers will not be salvageable as they were indoor bleachers used outdoors.

Boiler Upgrades:

Board Discussion: Discussion regarding boiler costs and timeline. Items regarding boiler need to be done, without dependency on grant.

Public Discussion: If items are taken off do voters get complete revised list of costs? Answer: List would remain complete so if possibly funded later the funds stay with the Cascade district, as opposed to being transferred elsewhere. Values of each item do not have to be on levy item.

Public Discussion: Will the quoted cost for boilers bring it up to date? Answer: Yes. Maintenance will begin in 2017 and cannot start before then with the grant process. Sewer and boilers are in dire need of fixing so it needs to be done as soon as possible.

Public Discussion: Will sewers get done in summer of 2016? Answer: Yes, depending on what board approves the work could begin in the summer of 2016.

Public Discussion: Boilers are an immediate concern. Dan McGee explained boilers could make it another year, but they are being nursed along. In the past the pipes burst in an elementary room.

Public Discussion: Emphasis needs to be on boilers so voters will approve.

Masonry:

Board Discussion: Discussion regarding masonry repair, in favor of keeping. Sewer repair line item, in favor of keeping.

Public Discussion: How much piping is in need of repair? Answer: 107 feet is what is most needed for repair. Sewer needs to be top priority

Flooring Upgrades:

Board Discussion: Discussion regarding flooring and clarification of estimates. In favor of replacing oldest, high traffic carpeting in corridors but table for now.

Public Discussion: Flooring is an aesthetic issue that can be addressed later. Tile will still be time consuming to clean, running in the halls on tile will be a safety issue.

Playground Upgrades:

Board Discussion: Discussion regarding playground, interest in taking it off the list and deferring later.

Playground is a high impact item for students and is a safety issue due to negligence after being warned it needs to be brought to code. Estimate can be adjusted for desired maintenance.

Public Discussion: Can gradings simply be changed and not the equipment? Answer: possibly. Can the upgrades be made with grants? Answer: Depends on the grant and what's initially awarded to strengthen every grant for the future. Public commentary to fund a lesser amount, such as the base of \$126,000, would be feasible.

Gym Floors:

Board Discussion: Gym floors. Could focus on new gym, lesser on old gym. Maintenance has to be done on new gym to maintain the quality.

Public Discussion: When was the last time old gym was stripped? Answer: Don't know. Old gym has much higher foot traffic as new gym due to PE classes.

Windows:

Board Discussion: Discussion on windows. They are mostly original to building and very inefficient. In favor of upgrading the windows.

Public Discussion: Can they be replaced as needed, rather than all at once? Answer: Replacing all at once will be much less than one at a time.

Public Discussion: Can they be paid for with a grant? Answer: Could possibly be paid for with a Dept of Commerce grant.

Weight Room:

Board Discussion: Space is much too small, overcrowded. Dan McGee presented problems and concerns. Board concern is that by adding the item it will defeat the levy, yet is a safety issue especially when the school offers a weight training class. It could be a negligent issue not to improve it. Bid to improve does not include new equipment. Take it off.

Public Discussion: Could it be open to the public? Answer: No, it can not be open to the public due to liability and current set up.

Public Discussion: It's enough of an addition to defeat levy because of dollar amount. Emphasis should be on boiler and sewer.

Public Discussion: Where will funding come from for weight equipment? Answer: District would have to budget for it.

Board Discussion: Board Proposed Revised List: \$1,019,400. Weight room removed. Levy vs Grant: Board decided no grant.

Adjournment

8:40 pm Deanna moved, seconded by Erin Wombold **to adjourn. Passed Unanimously**

Rick Cummings, Board Chair
Date Signed _____

ATTEST: Justin Barnes, Superintendent

3. Business Claims

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4143	1404 ANDERSON, DALE	508.00						
1	701155 03/16/16 Garage Door Panels - Bus Area	254.00*		254.00*		110	100-2700	340
2	701155 03/16/16 Garage Door Panels - Bus Areas	254.00*		254.00*		210	100-2700	340
4144	1207 BLACK MOUNTAIN SOFTWARE	3,584.00						
1	20934 03/18/16 Maint Check Signer Partial Yr	21.00*		21.00*		101	100-2300	680
2	20934 03/18/16 Maint Check Signer Partial Yr	21.00*		21.00*		201	100-2300	680
3	20944 03/28/16 Maint Credit Card Sys Partial	146.00*		146.00*		101	100-2300	680
4	20944 03/28/16 Maint Credit Card Sys Partial	146.00*		146.00*		201	100-2300	680
5	20858 02/25/16 Purchase Check Signer	375.00*		375.00*		101	100-2300	680
6	20858 02/25/16 Purchase Check Signer	375.00*		375.00*		201	100-2300	680
7	20858 02/25/16 Purchase Check Signer	375.00*		375.00*		110	100-2700	680
8	20858 02/25/16 Purchase Check Signer	375.00*		375.00*		210	100-2700	680
9	20857 02/25/16 Purchase Credit Card Manager	437.50*		437.50*		101	100-2300	680
10	20857 02/25/16 Purchase Credit Card Manager	437.50*		437.50*		201	100-2300	680
11	20857 02/25/16 Purchase Credit Card Manager	437.50*		437.50*		110	100-2700	680
12	20857 02/25/16 Purchase Credit Card Manager	437.50*		437.50*		210	100-2700	680
4145	1157 BUG DOCTOR	163.00						
1	6791 03/22/16 Pest Removal Services	81.50*		81.50*		101	100-2600	340
2	6792 03/22/16 Pest Removal Services	81.50*		81.50*		201	100-2600	340
4167	1214 CASCADE SCHOOL ACTIVITY FUND	500.00						
1	VOCREHAB 03/15/16 Wood Shop Transfer from JMG	500.00		500.00		215	329-1000	610 6
4146	407 CENTURY LINK	247.28						
1	212BMar 03/01/16 March Services	61.82		61.82		101	100-2300	531
2	212BMar 03/01/16 March Services	61.82*		61.82*		201	100-2300	531
3	212BMar 03/01/16 March Services	61.82*		61.82*		110	100-2700	531
4	212BMar 03/01/16 March Services	61.82*		61.82*		210	100-2700	531
4147	1405 DISNEY, LEE	164.80						
1	3698 03/21/16 Reimb DOT Physical	82.40*		82.40*		110	100-2700	340
2	3698 03/21/16 Reimb DOT Physical	82.40*		82.40*		210	100-2700	340
4149	1335 FERGUSON ENTERPRISES, INC	1,326.93						
1	4852351 03/11/16 FV Slnd Coil Kit and Elec FV	663.46		663.46		101	100-2600	610
2	4852351 03/11/16 FV Slnd Coil Kit and Elec FV	663.47		663.47		201	100-2600	610
4150	3212 FICO	9,368.16						
1	12531 03/17/16 Re-Key All Doors New System	6,089.31*		6,089.31*		261	190-2600	730
2	12531 03/17/16 Re-Key All Doors New System	3,278.85*		3,278.85*		161	190-2600	730

04/11/16
09:15:02

CASCADE PUBLIC SCHOOLS
Claim Approval List
For the Accounting Period: 4/16

Page: 3 of 8
Report ID: API00

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj Proj
Line #	Invoice #/Inv Date/Description							
10	CC-2 03/08/16 Business Office Card	223.84	223.84	101-	101	625		
	CC Accounting: 101-				-100-2300-	610		
	SAM'S CLUB							
11	CC-2 03/28/16 Business Office Card	133.78	133.78	201	201	625		
	AT&T							
	CC Accounting: 201-				-100-2600-	531		
12	CC-2 04/05/16 Interest on Acct - BO Card	14.55	14.55	101	101	625		
	CC Accounting: 101-				-100-2300-	610		
13	CC-2 04/05/16 Interst on HS Princ Card	0.30	0.30	201	201	625		
	CC Accounting: 201-				-100-2400-	610		
14	CC-2 03/10/16 Elem Principal Card	25.00	25.00	101	101	625		
	CC Accounting: 101-				-100-2400-	610		
	WALGREENS							
15	CC-2 03/07/16 Transportation Card	72.00	72.00	210	210	625		
	CC Accounting: 210-				-100-2700-	610		
	UNIVERSAL ATHLETICS							
16	CC-2 04/05/16 Interest on Acct - Trans	22.19	22.19	110	110	625		
	CC Accounting: 110-				-100-2700-	610		
17	CC-2 03/17/16 Supt Card	4.10	4.10	201	201	625		
	CC Accounting: 201-				-100-2300-	582		
	MCDONALD'S							
18	CC-2 03/23/16 Supt Card	23.80	23.80	201	201	625		
	CC Accounting: 201-				-100-2300-	582		
	BIG MOUTH BARBECUE							
19	CC-2 03/24/16 Supt Card	12.26	12.26	201	201	625		
	CC Accounting: 201-				-100-2300-	582		
	CAFE RIO MEXICAN GRILL							
20	CC-2 04/05/16 Interest on Acct - Supt	6.12	6.12	201	201	625		
	CC Accounting: 201-				-100-2300-	610		
21	CC-2 03/18/16 Maint Card	24.98	24.98	101	101	625		
	CC Accounting: 101-				-100-2600-	610		
	SAM'S CLUB							
22	CC-2 04/05/16 Interest on Acct - Main	10.92	10.92	101	101	625		
	CC Accounting: 101-				-100-2600-	610		
4157	1406 MATTHEWS, PIERCE & LLOYD, INC	66.50	66.50					
1	1975310234 03/22/16 Collection Notice on Uppai	66.50*	66.50*	101	101	100-1000		610
4156	48 MEADOW GOLD GREAT FALLS	3,942.82	3,942.82					
1	10702786 02/02/16 Milk	307.39	307.39	112	112	910-3100		630
2	358176 02/05/16 Milk	341.12	341.12	112	112	910-3100		630
3	358510 02/09/16 Milk	295.75	295.75	112	112	910-3100		630
4	359280 02/16/16 Milk	274.44	274.44	112	112	910-3100		630
5	10700018 02/19/16 Milk	200.84	200.84	112	112	910-3100		630
6	360376 02/23/16 Milk	234.29	234.29	112	112	910-3100		630
7	360796 02/26/16 Milk	276.55	276.55	112	112	910-3100		630
8	361297 03/01/16 Milk	281.09	281.09	112	112	910-3100		630
9	361750 03/04/16 Milk	299.45	299.45	112	112	910-3100		630

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
10	362285 03/08/16 Milk	331.54					112	910-3100	630
11	362750 03/11/16 Milk	295.75					112	910-3100	630
12	363247 03/15/16 Milk	480.44					112	910-3100	630
13	364263 03/22/16 Milk	324.17					112	910-3100	630
4158	1328 MIDAMERICA BOOKS	379.05					101	100-1000	640
1	376425 01/27/16 Books - Karen Mattesson	379.05							
4161	1272 NAPA AUTO PARTS	84.64					110	100-2700	610
1	852776 03/01/16 Arm Bushing	42.32					210	100-2700	610
2	852776 03/01/16 Arm Bushing	42.32							
4162	2788 NATIONAL LAUNDRY	612.28					101	100-2600	610
1	84541 03/31/16 Custodial	34.62					201	100-2600	610
2	84540 03/31/16 Custodial	191.04					101	100-2600	610
3	82749 03/24/16 Custodial	54.58					112	910-3100	610
4	82275 03/23/16 Food Service	22.93					101	100-2600	610
5	80958 03/17/16 Custodial	103.71					112	910-3100	610
6	80984 03/17/16 Food Service	39.80					112	910-3100	610
7	79162 03/10/16 Food Service	38.21					201	100-2600	610
8	79138 03/10/16 Custodial	54.58					112	910-3100	610
9	78679 03/09/16 Food Service	72.81							
4160	1407 NCILS/TRANSITIONS WEB SITE	30.00					215	329-1000	610
1	SCWINDT 03/11/16 Soft Skills Train the Trainer	30.00							
4163	1408 NELSON, MARK	210.53					110	100-2700	340
1	2866 09/25/14 DOT Physical	105.26*					210	100-2700	340
2	2866 09/25/14 DOT Physical	105.27*							
4164	400 NORTHWESTERN ENERGY	6,039.46					101	100-2600	412
1	MAR16SER 04/01/16 March Service	1,509.86					201	100-2600	412
2	MAR16SER 04/01/16 March Service	1,509.86*					110	100-2700	412
3	MAR16SER 04/01/16 March Service	1,509.86*					210	100-2700	412
4	MAR16SER 04/01/16 March Service	1,509.88*							
4165	1409 PIONEER PRODUCTS, INC	400.77					110	100-2700	610
1	SI-86119 02/23/16 Wash and Wax - 6 Gallon	200.38					210	100-2700	610
2	SI-86119 02/23/16 Wash and Wax - 6 Gallon	200.39							
4172	1396 SUPERIOR CLEANING	5,715.40					101	100-2600	340
1	270 04/04/16 Cleaning Service March 2016	2,857.70*					201	100-2600	340
2	270 04/04/16 Cleaning Service March 2016	2,857.70*							

* ... Over spent expenditure

Claim Line #	Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4166		616 SYSCO FOOD SERVICES OF MONTANA		10,697.29					
1		1623713PU 03/04/16 Credit On Account			-184.92		112	910-3100	630
2		1624839PU 03/11/16 Credit On Account			-92.46		112	910-3100	630
3		1624840PU 03/11/16 Credit On Account			-92.46		112	910-3100	630
4		603022032 03/02/16 Food			2,070.78		112	910-3100	630
5		603091395 03/09/16 Food			2,432.62		112	910-3100	630
6		603161508 03/16/16 Food			1,619.82		112	910-3100	630
7		603231404 03/23/16 Food			1,046.66		112	910-3100	630
8		603301427 03/30/16 Food			1,981.23		112	910-3100	630
9		604061419 04/06/16 Food			98.78		112	910-3100	630
10		604061418 04/06/16 Food			1,817.24		112	910-3100	630
4168		4783 TAFT, TRACY		39.71					
1		TAFT 03/15/16 Reimb Purch for Main Office			39.71*		201	100-2400	610
4174		1382 TODD WATKINS CONSULTING SERVICES		6,137.96					
1		030616 03/07/16 Feb 29 to March 4 Services			1,457.15*		101	100-2300	330
2		031116 03/11/16 Mar 7 to March 11 Services			1,300.00		201	100-2300	330
3		031916 03/19/16 March 12 to March 19 Services			625.00*		210	100-2700	330
4		032716 03/27/16 March 21 to March 25 Services			1,656.86*		110	100-2700	330
5		040316 04/03/16 March 28 to April 1 Services			1,098.95*		210	100-2700	330
4170		944 TOMS MARKET		34.24					
1		Statement 04/01/16 Food Service			11.16		112	910-3100	630
2		Statement 04/01/16 FFA Open House			23.08*		201	300-1000	610
4173		505 TOWN OF CASCADE		680.87					
1		MarService 03/24/16 Water and Sewer March 2016			170.21		101	100-2600	421
2		MarService 03/24/16 Water and Sewer March 2016			170.21		201	100-2600	421
3		MarService 03/24/16 Water and Sewer March 2016			170.21*		110	100-2700	421
4		MarService 03/24/16 Water and Sewer March 2016			170.24*		210	100-2700	421
4169		1074 TRACTOR & EQUIPMENT CO.		9.57					
1		GFC032905 03/11/16 Gas Cap			9.57		110	100-2700	610
4177		1270 WEX BANK		2,539.48					
1		44599619 03/31/16 March Fuel Activities			368.59*		201	710-3400	624
2		44599619 03/31/16 March Fuel Buses			1,067.54		110	100-2700	624
3		44599619 03/31/16 March Fuel Buses			1,067.54		210	100-2700	624
4		445499619 03/31/16 March Fuel Maint			35.81*		101	100-2600	624
4175		2726 WHALEN TIRE		1,039.00					
1		457263 03/14/16 Tires for Bus			519.50		110	100-2700	610
2		457263 03/14/16 Tires for Bus			519.50		210	100-2700	610

04/11/16
09:15:02

CASCADE PUBLIC SCHOOLS
Claim Approval List
For the Accounting Period: 4/16

Page: 6 of 8
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #	Invoice #/Inv Date/Description						
4176	504 WHITE INC.	381.50					
1	45277 09/15/15 September 15 Services		190.75*		101	100-2600	340
2	45277 09/15/15 September 15 Services		190.75*		201	100-2600	340
4178	2097 WOODLAND, LUCINDA	18.50					
1	Refund 03/31/16 Refund Lunch Account Bal		18.50		112	1611	
# of Claims 35		Total:	57,831.16				

57,831.16

04/11/16
09:15:05

CASCADE PUBLIC SCHOOLS
Fund Summary for Claims
For the Accounting Period: 4/16

Page: 7 of 8
Report ID: AP110

Fund/Account	Amount
101 General Fund	
101	\$9,445.69
110 Transportation fund	
101	\$7,201.65
112 Food Services	
101	\$15,137.37
161 BUILDING RESERVE	
101	\$3,278.85
201 General Fund	
101	\$9,154.23
210 Transportation Fund	
101	\$6,994.06
215 Federal Programs	
101	\$530.00
261 Building Reserve	
101	\$6,089.31

Total: \$57,831.16

4. Petty Cash Report

**Cascade School District #3&B
Balance Sheet - Petty Cash #2**

Balance	10/31/2015		\$1,815.57	
Credits				
	11/12/2015	loose change	\$11.50	
	11/18/2015	CHS reimb	\$15.42	
	11/23/2015	Mesaros insurance check in/out	\$375.00	
Debits				
		service charge	-\$2.80	
		2372 USPS newsletter postage	-\$12.20	
		2373 USPS student files mailed	-\$21.35	
		2374 Sharon Stevens insurance reimb in/out	-\$375.00	
		10/31/2013	Bank Statement Balance	\$1,806.14
			<i>Outstanding Checks & Receipts</i>	
		Check #		
	outstanding deposit			
		Checkbook Balance	\$1,806.14	

Lucinda Woodland

Lucinda Woodland, District Clerk

12/9/2015

5. Student Activity Account

Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Deposits (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
21 3-4-5TH GRADE	110.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110.53
8 6-7-8TH GRADE	309.10	32.03	0.00	107.00	0.00	0.00	0.00	0.00	384.07
1 ANNUAL	-134.39	1400.00	0.00	0.00	0.00	0.00	0.00	0.00	-1534.39
2 ATHLETICS	-2507.69	2810.86	94.89	5417.88	1954.20	0.00	0.00	0.00	2148.42
36 BADGER CUB FB	-493.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-493.91
61 BADGER CUB XC	265.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	265.00
50 BADGER CUBS	272.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	272.44
5 BAND	2252.41	148.50	0.00	2018.00	0.00	0.00	0.00	0.00	4121.91
51 BOOK FAIR	1924.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1924.99
3 BPA	10402.18	1339.37	0.00	8145.76	-526.91	0.00	0.00	0.00	16681.66
4 CHEER/PEP CLUB	65.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.82
7 CHOIR	61.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61.39
49 CLASS OF 2016	872.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	872.15
52 CLASS OF 2017	28.71	0.00	0.00	1171.36	0.00	0.00	0.00	0.00	1200.07
58 CLASS OF 2018	118.92	0.00	0.00	0.00	267.00	0.00	0.00	0.00	385.92
48 CLASS OF 2019	258.00	0.00	0.00	533.00	0.00	0.00	0.00	0.00	791.00
13 CONCESIONS	1520.47	2874.15	0.00	1953.00	-17.00	0.00	0.00	0.00	582.32
47 COUNSELLING	1800.70	0.00	1500.00	0.00	0.00	0.00	0.00	0.00	3300.70
65 DRIVERS EDUCATION	578.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	578.00
45 ELEM CONCESSION	1656.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1656.72
18 ELEM EARN & LEARN	2270.65	62.40	169.67	0.00	0.00	0.00	0.00	0.00	2377.92
32 FCS	371.65	680.85	0.00	78.25	0.00	0.00	0.00	0.00	-230.95
15 FFA	1092.15	3139.96	855.00	1116.25	276.91	0.00	0.00	0.00	200.35
12 HS BOYS' BB	3993.70	194.45	0.00	0.00	0.00	0.00	0.00	0.00	3799.25
46 HS CROSS COUNTRY	204.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	204.79
38 HS FOOTBALL	465.39	0.00	0.00	0.00	758.50	0.00	0.00	0.00	1223.89
40 HS GIRLS' BB	1135.66	194.46	0.00	0.00	0.00	0.00	0.00	0.00	941.20
66 HS GOLF	0.00	2465.37	0.00	0.00	0.00	0.00	0.00	0.00	-2465.37
19 HS HONOR SOCIETY	1128.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1128.20
29 HS STUDENT COUNCIL	713.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	713.61
37 HS TRACK	214.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	214.54
10 HS VOLLEYBALL	495.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	495.34
34 HS WRESTLING	3117.70	0.00	0.00	0.00	-2712.70	0.00	0.00	0.00	405.00
63 INTEREST EARNINGS	-63.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-63.17
57 JH BOYS BB	47.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.11
39 JH FOOTBALL	726.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	726.56
56 JH GIRLS BB	24.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.02
35 JH HONOR SOCIETY	203.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	203.00
27 JH STUDENT COUNCIL	-31.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-31.24
54 JH VOLLEYBALL	-206.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-206.88
43 JMG	257.32	154.58	0.00	0.00	0.00	0.00	0.00	0.00	102.74
26 LIVING 2 SERVE	6.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.89
62 LUNCH FUND REVOLVING	302.23	0.00	0.00	6346.70	0.00	0.00	0.00	0.00	6648.93
30 PAWS/MBI	1077.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1077.46
41 POP MACHINE	3323.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3323.37
25 REVOLVING	7750.08	471.18	0.00	471.18	0.00	0.00	0.00	0.00	7750.08
24 ROBOTICS	22.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.08
9 SCHOLARSHIP	5003.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5003.26
33 SHOP FUND	11.87	1332.93	0.00	440.00	0.00	0.00	0.00	0.00	-881.06
31 TECHNOLOGY	1739.20	0.00	0.00	10.00	0.00	0.00	0.00	0.00	1749.20
17 XCELL	4719.03	679.92	1000.00	259.00	0.00	0.00	0.00	0.00	5298.11

Account	Opening Balance	Disbursed (-)	Receipts in Transit Deposits (+)	Transfers (-)	Invest (+)	Misc. Earnings (+)	Misc. Earnings (-)	Closing Balance
Total for Student Accounts	59477.11	17981.01	3619.56	28067.38	0.00	0.00	0.00	73183.04
Bank Account Totals	59477.11	17981.01	3619.56	28067.38	0.00	0.00	0.00	73183.04
					Bank Balance			73183.04
					Plus Outstanding Checks			10087.28
					Minus Outstanding Deposits			0.00
					Balance			83270.32
					Minus Receipts in Transit			3619.56
					Statement Balance			79650.76

6. Student Attendance Agreements

Student Attendance Agreements

2015-16 School Year

Students attending school in Cascade from out of district

Helena School Dist.	R	BA	Grade
Blackman, Raina "Jeannie"	x	x	9
Dooley-Cislo, Walker	x	x	9
Infanger, Merle	x	x	12
Jackson, Ryder	x	x	10
Jackson, Shelbie	x	x	8
LaFromboise, Cassy	x	x	10
Lendrum, Steven	x	x	10
Taylor, Jenny	x	x	11
Vandevender, Dorothy	x	x	8
Vandevender, Madison	x	x	10

Great Falls Dist.	R	BA	Grade
Anderson, Colton	x	x	11
Anderson, Kendra	x	x	9
Carpenter, Emilee	x	x	11
Carpenter, Jeremy	x	x	8
Douglas, Mikayla	x	x	9
Douglas, Zachary	x	x	10
Johnson, Addisen	x	x	K
Johnson, Braedyn	x	x	4
McGonigal, Evan	x	x	11
Niebaum, Brodi	x	x	6
Sunderland, Amara	x		8
Sunderland, Raina	x		6
Sunderland, Troy	x		3

Wolf Creek School Dist.	R	BA	Grade
Bloomquist, Finnah	x	x	1
Jackson, Harlie	x	x	5
Runstrom, Zackary	x	x	4

Ulm School Dist.	R	BA	Grade
Bogden, Ryan	x	x	8
Brown, Taylor	x	x	8
Grismer, Lily	x	x	6
King-Burch, Arielle	x	x	6
Lange, Drake	x	x	1
Lynn, Kodiann	x	x	5
Phillips, Jacob	x	x	7

Cascade students attending school in another District

Grace Standley	x	x	2	Sun River Valley Schools
----------------	---	---	---	--------------------------

Ulm students attend Cascade School when they are in the 9th grade

All Helena District (Wolf Creek, Craig area) students regardless of grade need agrmt.

"x" student attendance agreement received

R=SAA received

BA=SAA Board Approved

New agreement received since last Bd Mtg

7. Sub List 2015-16

Sub Teacher	
Name	T.B./PRINTED
CERTIFIED	
Ahrens, James	C/TB/FP
Castellanos, Ray	C/TB/FP
Christiaens, Jamala	C/TB/FP
Dachs, Maureen	C/TB/FP
Hesler, Chad	C/TB/FP
LaLiberty, Frank	C/TB
O'Brien, John	C/TB/FP
Sewak, Kristin	C/TB/FP
Skogley, Melody	C/TB/FP
Teberg, Lisa	C/TB/FP
NON-CERTIFIED	
Castellanos, Marie	TB/FP
Ethridge, Andrea	TB/FP
Ingram, Amie	TB/FP
Mortag, Mary	FP
Randel, Sue	TB/FP

***Need Approval by the Trustees

T.B. APPROVED

C - Some teaching certification

FP - FINGERPRINTED

**PH - Physical
Approved**

Kitchen	
Name	T.B./PRINTED
Baker, Iris	TB/FP/PH
Gottlob, Erin	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Ingram, Amie	TB/FP
Randel, Sue	TB/FP/PH
Stanton, Cheryl	TB/FP
Sukut, Earl	FP/TB/PH

Custodian	
Name	T.B./PRINTED
Clint, Dale	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Ingram, Amie	TB/FP
Johnson, Angela	TB/FP/PH
O'Brien, John	C/FP/TB/PH
Sukut, Earl	FP/TB/PH

Bus Drivers	
Name	T.B./PRINTED
Disney, Lee	TB/FP
Faulkner, Byron	TB/FP
Hall-Elmore, Roberta	TB/FP/PH
Hessler, Chad	TB/FP
Nelson, Mark	TB/FP
Skogley, Jeff	TB/FP
Tilleman, Eric	TB/FP

Secretarial	
Name	T.B./PRINTED
Thaut, Niki	TB/FP

Volunteers	
Name	T.B./PRINTED
Nelsen, Jessica	

Note: All teacher subs will come from the certified list first.

8. Community Keys

Pickleball Club

Cascade Aerobics

Ray Castellanos, Adult Spanish Class

Superintendent Report (I)

1. Elections Update:
 - a. Notice published in the Courier and Tribune (4/12 & 4/19)
 - b. Notice of Trustee Election Cancellation
 - c. Absentee mail ballots sent out 4/11
 - d. Absentee voting open 4/13-5/3 at noon in Central Office
2. Upcoming Levy Presentations:
 - a. Lions Club guest speaker on 4/18 @ 7:00 pm
 - b. Ulm Community Meeting on 4/21 @ 6:00 pm
 - c. Deep Creek Community Centre Meeting on 4/26 @ 7:00
3. Coffee Corner for 4/20 Cancelled due to GTCC training followed by board meeting
4. Beginning work on 2016/2017 Master Schedule & Student Handbook
5. Certified Openings Update
 - a. Elementary Principal – 8 applications
 - i. Deadlines to Apply – 4/22
 - ii. Interviews to Start – 4/27
6. Title I Award (reallocated funds) :
 - a. \$17,700
 - b. Summer Program
7. Board Hours
8. General Fund Budget

Board Hours

Name	Date	Description	Credit Recieved
Rick Cummings	5/15/15	Spring Symposium	7
	6/5/15	Delegate Assembly	4
	6/6/15	Leadership Symposium	6
	7/16/15	Strategic Planning	3
	7/21/15	Negotiations/Policy Symposium	7
	8/28/15	K-12 Vision Group	6
	9/16/15	Back to School Legal Primer	7
	9/17/15	Strategic Planning	3
	11/30/15	Law and Tech Symposium	12
	2/8/16	HR Symposium	6
	2/16/16	MTSBA Membership Survey	1
3/23/16	MTSBA School Budget Symposium	6	
		Total	68
Erin Wombold	6/6/15	Newly Elected Trustee Symposium	6
	9/17/15	Strategic Planning	3
	2/16/16	MTSBA Membership Survey	1
	4/6/16	Webinars	1
		Total	11
Charlie Hawn	6/6/15	Leadership Symposium	6
	7/16/15	Strategic Planning	3
	7/21/15	Negotiations/Policy Symposium	7
	9/17/15	Strategic Planning	3
	2/16/16	MTSBA Membership Survey	1
		Total	19
Terri Bogden	7/16/15	Strategic Planning	3
	9/17/15	Strategic Planning	3
	2/16/16	MTSBA Membership Survey	1
	3/23/16	MTSBA School Budget Symposium	6
		Total	13
Chris Boland	6/6/15	Leadership Symposium	6
	7/21/15	Negotiations/Policy Symposium	7
	9/17/15	Strategic Planning	3
	11/30/15	Law and Tech Symposium	12
	2/16/16	MTSBA Membership Survey	1
		Total	28
Deanna Hastings	6/5/15	Delegate Assembly	4
	6/6/15	Leadership Symposium	6
	7/16/15	Strategic Planning	3
	9/17/15	Strategic Planning	3
	2/16/16	MTSBA Membership Survey	1
		Total	17

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 General Fund	101,168.08	903,884.59	1,290,979.00	1,290,979.00	387,094.41	70 %
201 General Fund	78,579.74	787,153.56	1,000,389.00	1,000,389.00	213,235.44	79 %
Grand Total:	179,747.82	1,691,038.15	2,291,368.00	2,291,368.00	600,329.85	74 %

Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- I. MTSBA Employment Seminars April 15, 2016
- J. Next Regular School Board Meeting April 19, 2016

MTSBA Board Resolutions

Adjournment (A)