

Regular Meeting of the Board of Trustees

6:00 p.m.

September 15, 2015

**Cascade Public Schools
321 Central Avenue West
Cascade, Montana 59421-0529**

Agenda

Call to Order **6:00**

Public Comments on Non-Agenda Items

Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.

Old Business (I) **6:05**

- A. Trustees Report

Informational

- A. Ketochi Presentation

Staff Report (I) **6:10**

- A. Kim DeFries, K-6 Principal
- B. Kevin Sukut, 7-12 Principal
- C. Jeff Grimes, AD
- D. April Pepos, XCELL!

New Business (A) **6:15**

- A. Recommendation of Custodian – Karl Townsend
- B. Request for FFA Nationals Student Travel
- C. Request for Master’s Certification – Jeff Grimes
- D. Consent Agenda
 - 1. Minutes Regular Board Meeting Aug 18, 2015
 - 2. Minutes Special Board Meeting Sept 1, 2015
 - 3. Business Claims
 - 4. Petty Cash Report
 - 5. Student Activity Account
 - 6. Student Attendance Agreements
 - 7. Individual Transportation Contracts
 - 8. Sub List 2015-16
 - 9. Community Key List

Superintendent Report (I)

- A. Opening School Report/Enrollment
- B. District Board Goals
- C. Superintendent Goals
- D. Possible Tractor Purchase
- E. Professional Development
- F. Board Hours

G. General Fund Budget Snapshot

Committee Report

6:30

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Executive Session

6:45

- A. District Clerk Performance Review

Announcements (I)

- A. Back To School Legal Primer, Helena Sept 16, 2015
- B. Strategic Planning Training, September 17, 2015, 6:00pm
- C. MCEL October 14-16
- D. Next Board of Trustees Meeting October 20, 2015

Adjournment (A)

7:30

Old Business (I)

A. Trustees Report

Category: School Board

Presented by: Justin Barnes, Rick Cummings

Attachments: None.

Facts to Consider:

Superintendent Recommendation:

Informational

A. Ketchi Presentation

Presented by Mr. Tait and Journalism Students

New Business (A)

A. Recommendation of Custodian – Karl Townsend

Category: Personnel

Presented by: Justin Barnes

Attachments: None

Facts to Consider: Karl Townsend began his employment with the District earlier this summer as a temporary custodian. With custodian Matthew Eddy pursuing other employment opportunities, a full time position needs to be filled. Mr. Townsend is a very knowledgeable, hard working custodian who will be a great addition to the District's custodial staff.

Superintendent Recommendation: Approve the recommendation to hire Mr. Karl Townsend.

B. Request for FFA Nationals Student Travel

Category: Extra-curricular

Presented by: Mr. Tilleman

Attachments: See attached, next page

Facts to Consider:

Superintendent Recommendation: Approve FFA Nationals Student Travel.

Cascade FFA

321 West End Central
P.O. Box 529
Cascade, MT 59417

Phone: 406-468-2267
Fax: 406-468-2212
e-mail: tilleman@cascade.k12.mt.us

September 4, 2015

Dear Board of Trustees:

The Cascade FFA is planning a trip out of state to go to the National FFA Convention in Louisville, KY during the days of October 27th through November 2nd. We have ten students competing at the convention in the areas of Ag Communications and Marketing Plan. The students that will attend are Savannah Spurzem, Treyton Marquis, Evan McGonigal, Mateo Farrara, Molly McRorie, Rebecca Gerard, Ashtyn Schlotter, Tony Roso, Trent Cox and Raina Blackman. JoAnn Eisenzimer and Roberta Tilleman will also be attending as a chaperones. If there is any other questions please feel free to contact me at school 468-2267 or email me at etilleman@cascade.k12.mt.us. Thank you for your consideration.



Eric Tilleman
Cascade FFA Advisor



C. Request for Master's Certification – Jeff Grimes

Category: Personnel

Presented by: Justin Barnes

Attachments: See attached letter

Facts to Consider: Mr. Grimes will be working on his Master's Certification through the Concordia University Online program.

Superintendent Recommendation: Approve Master's Certification for Mr. Jeff Grimes.

LEARNING NOW TO SUCCEED LATER

321 CENTRAL AVE. WEST
PO BOX 529
CASCADE, MT 59421
E-MAIL: WWW.CASCADE.K12.MT.US



DISTRICT NO. 3 & B

PHONE: 406-468-9383
406-468-2671
406-468-2672
FAX: 406-468-2212

Mr. Barnes and School Board Members,

I would like to begin taking courses to obtain my M. Ed. in Educational Administration through Concordia University and would like to respectfully ask for your approval. Thank you for your consideration.

--

Jeff Grimes

Activities Director

Head Boys Basketball

Physical Education

Cascade Public Schools

"Why Not Us, Why Not Now?"

D. Consent Agenda

1. Minutes Board Meeting August 18, 2015

Regular Meeting

Cascade School District 3B

Board of Trustees

August 18, 2015 - 6:00 pm

Board Members Present –

High School Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Charlie Hawn

Deanna Hastings

Erin Wombold

Terri Bogden

Elementary Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Charlie Hawn

Deanna Hastings

Erin Wombold

Members Not Present -

Others Present – Justin Barnes – Superintendent, Lucinda Woodland - District Clerk, Becky Smith, Kevin Sukut, Kim DeFries, Leona Ober, Felicia O'Brien, April Pepos, Jeff Grimes, David Sewak, Crystal Rowe, David Dobbins, Brie Melton

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:02 pm. Mr. Cummings asked for public comment on **non**-agenda items

Non Agenda Discussion

Old Business

- A. Student Handbook - motion was made and seconded **to approve Student Handbook for SY16. Passed Unanimously**

Informational

- A. Trustees Report

Staff Report

- A. Kim Defries - overview of MAPS testing, gearing up for start of school
- B. Kevin Sukut – PIR days arranged, teachers ready to greet students
- C. Jeff Grimes – fall sports practices underway, explained JHFB coaching situation
- D. April Pepos – summer activities went well, trying something new with PIR Fridays and fieldtrips

New Business

- A. Adopt Final Budget – motion was made and seconded **to approve final budget for SY16. Passed Unanimously**
- B. Recommendations for Coaching - motion was made and seconded **to approve hiring Brie Melton as HS Asst VB Coach, Darcy Schwindt as JH Head VB Coach, Shane Jackson as JH Asst VB Coach, and Casey Park as JH Asst FB Coach pending required background checks. Passed Unanimously**
- C. Procurement Cards - motion was made and seconded **to approve use of procurement cards for all district purchases. Passed Unanimously**
- D. Administrative Salaries - motion was made and seconded **to approve SY16 salaries for administration: \$78,500 for Justin Barnes, \$62,000 for Kevin Sukut, and \$60,000 for Kim DeFries. Passed Unanimously.**
- E. Consent Agenda -
 - 1. Minutes Regular Board Meeting July 21, 2015
 - 2. Business Claims (**6984-7044, 7000 Void**)
 - 3. Petty Cash Report
 - 4. Student Activity Account
 - 5. Student Attendance Agreements
 - 6. Sub List 2015-16

Superintendent Report

1. Renovations Update
2. Student Registration Update
3. PIR Days
4. Back To School Night Aug 24 from 5:00 -7:00 pm
5. Checklist items
6. Back To School BBQ Sept 3 at 5:30 Board Sponsored
7. Board Training Hours
8. General Fund Budget

Committee Report

- A. Finance and Budget
- B. Policy Review
 1. Policy 1111: Elections (First Reading) motion was made and seconded **to approve First Reading of Policy 1111. Passed Unanimously**
 2. Policy 3121P: Enrollment and Attendance Records (First Reading) - motion was made and seconded **to approve First Reading of Policy 3121P. Passed Unanimously**
 3. Policy 3226: Bullying-Harassment-Intimidation-Hazing (First Reading) - motion was made and seconded **to approve First Reading of Policy 3226. Passed Unanimously**
 4. Policy 3310: Student Discipline (First Reading) motion was made and seconded **to approve First Reading of Policy 3310. Passed Unanimously**
 5. Policy 3413: Student Immunization (First Reading) motion was made and seconded **to approve First Reading of Policy 3413. Passed Unanimously**
 6. Policy 4332: Conduct on School Property (First Reading) motion was made and seconded **to approve First Reading of Policy 4332. Passed Unanimously**
 7. Policy 8301: District Safety (First Reading) motion was made and seconded **to approve First Reading of Policy 8301. Passed Unanimously**
 8. Policy 7525: Lease-Purchase Agreement (First Reading) motion was made and seconded **to approve First Reading of Policy 7525. Passed Unanimously**
 9. Policy 3110: Entrance, Placement and Transfer (First Reading) motion was made and seconded **to approve First Reading of Policy 3110. Passed Unanimously**
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements

- A. Next Board of Trustees Meeting September 15, 2015
- B. Strategic Planning Training, September 17, 2015
- C. MCEL October 14-16
- D. Back To School Legal Primer, Helena Sept 16, 2015

Adjournment

7:45 pm Charlie Hawn moved, seconded by Erin Wombold. **to adjourn. Passed Unanimously**

Date Signed _____

2. Minutes Special Board Meeting Sept 1, 2015

Special Meeting

Cascade School District 3B

Board of Trustees

September 1, 2015 - 6:00 pm

Board Members Present –

High School Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Charlie Hawn

Deanna Hastings

Erin Wombold

Terri Bogden

Elementary Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Charlie Hawn

Deanna Hastings

Erin Wombold

Members Not Present -

Others Present – Justin Barnes – Superintendent, Lucinda Woodland - District Clerk, Becky Smith, Mike Cobb

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:02 pm. Mr. Cummings asked for public comment on **non**-agenda items

Non Agenda Discussion

New Business

- A. Recommendation Medical Leave of Absence - Chris Boland moved, seconded by Charlie Hawn **to approve recommendation to accept Medical Leave of Absence for Tena Cobb. Passed Unanimously**
- B. Recommendation Early K - Charlie Hawn moved, seconded by Deanna Hastings **to approve hiring Rachel Schaefer as Early Kindergarten Teacher for one year position, pending background check. Passed Unanimously**
- C. Recommendation Paraprofessional - Deanna Hastings moved, seconded by Chris Boland **to approve hiring Brie Melton as elementary paraprofessional. Position was not accepted, motion dies.**
- D. Recommendation JHFB Coach - Terri Bogden moved, seconded by Erin Wombold **to approve hiring Matt Hastings as JHFB head coach. Passed Unanimously. Deanna Hastings abstained.**

Adjournment

6:10 pm Charlie Hawn moved, seconded by Erin Wombold. **to adjourn. Passed Unanimously**

Rick Cummings, Board Chair

ATTEST: Lucinda Woodland, Clerk

Date Signed _____

3. Business Claims

09/11/15
10:50:03

CASCADE PUBLIC SCHOOLS
Claim Approval List
For the Accounting Period: 9/15

Page: 1 of 6
Report ID: AP100

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
3813		1375 APPLE INC.	1,525.00					
		keyboard, trackpad, display port, MAC mini						
1		4348417537 mac mini	1,358.00		228	100-1000	610	
2		4348358400 keyboard, trackpad, display po	167.00		228	100-1000	610	
3814		3994 AWARE INC.	257.49					
		medicaid remittances						
1		657024 medicaid remittance	205.99		115	100-2100	330	555
2		649025	51.50		115	100-2100	330	555
3881		1276 BARNES, JUSTIN	89.70					
		mileage reimb						
1		mileage reimb	89.70		101	100-2300	582	
3815		1374 BLICK ART MATERIALS	40.30					
		paint, smart sticks						
1		4828912 art supplies	40.30		201	100-1000	610	513
3816		3889 BRUCO INC.	4,995.08					
		vacuum sweeper, back pack vacuum						
1		342282 vacuums	2,497.54		101	100-2600	610	
2			2,497.54		201	100-2600	610	
3817		1157 BUG DOCTOR	163.00					
		exterminator services						
1		2608, 2609 exterminator	81.50		101	100-2600	340	
2			81.50		201	100-2600	340	
3818		1214 CASCADE SCHOOL ACTIVITY FUND	513.74					
		reimb for FFA, JMG						
1		harbor freight reimb	87.82		201	300-1000	610	507
2		jmg conference motel	425.92		215	329-1000	582	6
3819		2449 CASCADE SCHOOL LUNCH	179.45					
		admin/duty meals						
1		admin/duty meals	89.73		101	100-2300	610	
2			89.72		201	100-2300	610	
3820		3987 CULLIGAN	229.90					
		solar salt, equipment rental						
1		salt, eqpt rental	114.95		101	100-2600	610	
2			114.95		201	100-2600	610	
3821		1376 DEPARTMENT OF TREASURY	474.63					
		federal tax payment						
1		federal tax payment	474.63		101	100-2300	210	
3822		1268 DIAMOND PRODUCTS INC.	125.50					
		kitchen cleaner, gloves						
1		cleaner, gloves	125.50		112	910-3100	610	
3823		1285 DOBBINS, DAVID	112.65					
		mileage reimb GF, Helena						
1		mileage reimb	112.65		101	100-2300	582	

3825	4398 ELLSWORTH PUBLISHING	502.20				
keyboard for kids						
1	keyboard for kids proram	502.20	128	100-1000	681	
3826	223 EMBARK FEDERAL CREDIT UNION	62.62				
cell phones						
1	cell phones	62.62	101	100-2300	531	
3827	855 ENERGY WEST	1,007.50				
natural gas utility						
1	natural gas utility	251.87	101	100-2600	411	
2		251.87	201	100-2600	411	
3		251.88	110	100-2700	411	
4		251.88	210	100-2700	411	
3824	1377 ENVIRONMENTS	1,213.85				
early kindergarten supplies						
1	P3333046 early K supplies	1,213.85	101	100-1000	610	
3828	3212 FICO	494.18				
actuator and damper						
1	actuator and damper	247.09	101	100-2600	340	
2		247.09	201	100-2600	340	
3829	4421 FOLLETT SOFTWARE CO.	888.17				
library books						
1	library books	443.19	101	100-2220	610	
2		444.98	201	100-2220	610	
3830	2047 FOOD SERVICES OF AM.	2,294.30				
cafeteria food supplies						
1	cafeteria food supplies	2,294.30	112	910-3100	630	
3831	1378 FREDRICKSON, JAY	537.00				
insurance rebate						
1	insurance rebate	537.00	201	100-1000	260	
3832	206 GENERAL DISTRIBUTING CO.	14.72				
oxygen						
1	oxygen	14.72	201	300-1000	610	507
3833	354 GOLDEN TRIANGLE CURRICULUM CO	5,905.00				
15-16 membership dues						
1	15-16 mbrsp dues	2,952.50	101	100-2300	330	
2		2,952.50	201	100-2300	330	
3834	3990 GREAT FALLS ACE 10TH	543.49				
maintenance supplies						
1	maintenance supplies	271.75	101	100-2600	610	
2		271.74	201	100-2600	610	
3845	1379 GREAT FALLS COLLEGE MSU	156.00				
dual credit reg for CW						
1	dual credit reg for CW	156.00	201	100-2100	610	
3835	2080 GREER, RICK	45.50				
wood nameplates						
1	wood nameplates	45.50	101	100-2300	610	
3836	242 HARTLEY'S SCHOOL BUS	64,184.00				
new bus						
1	new bus	32,092.00	111	100-2700	730	
2		32,092.00	211	100-2700	730	
3837	2386 HOBART SALES & SERVICE	545.01				
freezer door service						

1	freezer door service	300.01	101	100-2600	440	
2		245.00	201	100-2600	440	
3838	3647 HOME DEPOT CREDIT SERVICES	3,206.04				
miscellaneous expenses						
1	supplies for media room	2,990.52	228	100-1000	610	
2	shop supplies	215.52	201	300-1000	610	507
3839	3915 INFORMATION TECHNOLOGY CORE	259.00				
UPS network mngmt card						
1	UPS network card	259.00	128	100-1000	610	
3840	3233 KEN'S REFRIGERATION	1,514.54				
freezer door repair						
1	freezer door repair	757.27*	101	100-2600	440	
2		757.27	201	100-2600	440	
3841	897 MASCO	1,371.42				
floor finish and hardware						
1	floor finish, hardware	685.71	101	100-2600	610	
2		685.71	201	100-2600	610	
3878	1310 MASTERCARD CORPORATE CLIENTS	12,255.95				
miscellaneous expenses						
1	Sams common supplies	168.32	101	100-1000	610	550
2		168.32	201	100-1000	610	550
3	Sams ink for JGrimes	81.87	201	720-3500	610	
4	Sams towels for bus barn	32.96	110	100-2700	610	
5	Sams kitchen foods	196.18	112	910-3100	630	
6	Smiths buttermilk for kitchen	14.76	112	910-3100	630	
7	Staples post it notes	11.98	112	910-3100	610	
8	Ryans food	28.52	112	910-3100	630	
9	Nasco geometry supplies	79.74	201	100-1000	610	505
10	TJ lunch for clerk	6.19	101	100-2300	582	
11	School Specialty cum files	26.43	101	100-2400	610	
12	Rochester 100 comm folders	172.50	101	100-2400	610	
13	Nasco algebra rulers	108.84	201	100-1000	610	505
14	Pearson culinary arts text	1,301.83	201	100-1000	640	
15	Barnes and Noble adobe design	827.85	201	100-1000	640	
16	Walmart binders, sht protector	66.91	101	100-1000	610	518
17	Demco library supplies	112.21	101	100-2220	610	
18	World Book online resources	475.60	215	412-2220	610	4
19	Voyagers staff baseball game	289.00	101	100-2300	610	
20	Scholastic K-1 magazines	214.51	101	100-1000	610	500
21	Oriental Trading tote bags	44.98	101	100-1000	610	518
22	Really Good Stuff reader strip	76.34	101	100-1000	610	501
23	Sams early K supplies	24.34	101	100-1000	610	500
24	Office Max file folders	92.95	101	280-1000	610	
25	CDWG cloud server, tablet	296.53	128	100-1000	610	
26		77.80	228	100-1000	610	
27	Home Depot media room supplies	443.60	228	100-1000	610	
28	Apple tv studio equipment	3,205.92	228	100-1000	610	
29	Faronics deep freeze renewal	400.00	228	100-1000	610	
30	DVE store light stand	596.33	228	100-1000	610	
31	Walmarat cable, switch, record	285.97	128	100-1000	610	
32	Flinn Sci weather station	1,869.19	228	100-1000	610	
33	Markertek cb rack	323.20	228	100-1000	610	
34	APA stylebook/guard	81.39	201	300-1000	610	507
35	North 40 shop supplies	52.89	201	300-1000	610	507

3842	4642 MCKINSTRY LOCKBOX	52,665.40				
	safety office construction					
1	safety office construction	26,332.70	101	100-2600	340	
2		26,332.70	201	100-2600	340	
3843	48 MEADOW GOLD GREAT FALLS	1,006.31				
	cafeteria dairy supplies					
1	cafeteria dairy supplies	1,006.31	112	910-3100	630	
3844	3460 MONTANA SCHOOL EQUIP. COMPANY	6,023.00				
	laminating film, whiteboards					
1	laminating film, whiteboards	3,011.50	101	100-1000	610	
2		3,011.50	201	100-1000	610	
3880	224 MONTANA WASTE SYSTEMS	619.28				
	disposal services					
1	disposal services	309.64	101	100-2600	431	
2		309.64	201	100-2600	431	
3876	3712 MSUIP	88.36				
	3rd quarter UI					
1	3rd qtr UI	88.36	101	100-2300	240	
3846	3309 MUST	25,948.00				
	health insurance premiums					
1	retiree health ins prem	2,167.00	183	100-1000	260	
2	staff health ins prem	11,890.50	101	100-1000	260	
3		11,890.50	201	100-1000	260	
3848	2788 NATIONAL LAUNDRY	696.49				
	mat cleaning, laundry services					
1	mat cleaning	115.82	101	100-2600	340	
2		115.82	201	100-2600	340	
3	laundry services, first aid	464.85	112	910-3100	340	
3849	1380 NORTHERN INDUSTRIAL HYGIENE INC	440.97				
	asbestos inspection					
1	asbestos inspection	220.49	101	100-2600	340	
2		220.48	201	100-2600	340	
3850	400 NORTHWESTERN ENERGY	5,179.83				
	electricity utility					
1	electric utility	1,294.96	101	100-2600	412	
2		1,294.95	201	100-2600	412	
3		1,294.96	110	100-2700	412	
4		1,294.96	210	100-2700	412	
3851	4402 OFFICE DEPOT	188.66				
	markers, staplers, ink pads, erasers, cards					
1	common supplies	94.33	101	100-1000	610 550	
2		94.33	201	100-1000	610 550	
3852	3478 PEARSON EDUCATION	744.23				
	science lab books					
1	science lab books	744.23	201	100-1000	640	
3853	3043 PETTY CASH #2	1,100.11				
	ins refund, background check, postage					
1	ins refund MD	989.00	201	100-1000	260	
2	background check CP	27.25	101	100-2300	340	
3	postage for returned cb cases	83.86	228	100-1000	531	
3854	2731 PITNEY BOWES	255.00				
	postal maachine rental					
1	postage machine rental	127.50	101	100-2300	452	
2		127.50	201	100-2300	452	

3855	603 PRO-BUILD	213.99				
	laundry tub, faucet					
1	laundry tub, faucet	107.00	101	100-2600	610	
2		106.99	201	100-2600	610	
3856	3448 RESERVE ACCOUNT	200.00				
	pre paid postage					
1	pre paid postage	100.00	101	100-2300	532	
2		100.00	201	100-2300	532	
3857	1381 ROWE, CRYSTAL	26.48				
	classroom supplies					
1	classroom supplies	26.48	101	100-1000	610	502
3858	2108 SAM'S CLUB MC/SYNCB	1,236.30				
	breakfast stuff, wifi access points					
1	bfast stuff	56.78	101	100-2400	610	
2	wifi access points	1,179.52	228	100-1000	610	
3859	604 SCHOLASTIC CLASSROOM MAGAZINES	375.71				
	4, 5/6 Grade News					
1	magazine subscription	125.23	101	100-1000	610	518
2		250.48	101	100-1000	610	502
3860	4452 SCHOOL MATE	541.00				
	agenda books					
1	agenda books	219.00	201	100-2400	610	
2		322.00	101	100-2400	610	
3861	3236 SCHOOL SPECIALTY INC	92.54				
	dry erase boards, office books					
1	dry erase boards	54.40	101	100-2400	610	
2	office books	38.14	201	100-2400	610	
3862	3876 SUPPLYWORKS	433.31				
	paper towels, bathroom tissue					
1	paper towels, bathroom tissue	216.66	101	100-2600	610	
2		216.65	201	100-2600	610	
3863	616 SYSCO FOOD SERVICES OF MONTANA	4,289.50				
	cafeteria food supplies					
1	cafeteria food supplies	4,289.50	112	910-3100	630	
3864	3922 TEST	1,255.00				
	audio system for sb projectors					
1	audio system	1,255.00	128	100-1000	610	
3865	2026 THE PARTS STORE	274.66				
	cable, lights, trim					
1	cable, lights, trim	137.33	110	100-2700	610	
2		137.33	210	100-2700	610	
3866	4698 THE PRINTERY	72.00				
	corridor passes, bus requests					
1	ocrridor passes	17.00	201	100-2400	610	
2	bus requests	55.00	110	100-2700	610	
3867	3875 TILLEMANN, ERIC	1,340.00				
	labor for media room					
1	construction labor	1,340.00	228	100-1000	340	
3872	1382 TODD WATKINS CONSULTING SERVICES	722.00				
	accounting consulting services					
1	accounting consulting services	361.00	101	100-2300	340	
2		361.00	201	100-2300	340	

3868	944 TOMS MARKET	411.89				
1	food services	197.99	112	910-3100	630	
2	maintenance fuel	213.90	101	100-2600	610	
3869	505 TOWN OF CASCADE	1,519.35				
water utility						
1	water utility	379.84	101	100-2600	421	
2		379.83	201	100-2600	421	
3		379.84	110	100-2700	421	
4		379.84	210	100-2700	421	
3870	2111 UNITED ELECTRIC	1,109.07				
electrical work in cafeteria						
1	electrical work	554.54	101	100-2600	340	
2		554.53	201	100-2600	340	
3871	3120 UNIVERSAL ATHLETICS	491.81				
maintenance crew shirts						
1	shirts	245.91	101	100-2600	610	
2		245.90	201	100-2600	610	
3877	2538 WCRRP	4,737.05				
3rd quarter WC						
1	3rd qtr WC	1,184.27	101	100-2300	250	
2		1,184.26	201	100-2300	250	
3		1,184.26	110	100-2700	250	
4		1,184.26	210	100-2700	250	
3873	1270 WEX BANK	1,432.28				
fuel purchases						
1	xcell fieldtrips	47.67	115	434-1000	582	9
2	transportation travel	54.91	110	100-2700	582	
3	regular routes	560.50	110	100-2700	624	
4		560.50	210	100-2700	624	
5	hs athletics	178.55	201	720-3500	582	
6	admin travel	30.15	101	100-2300	582	
3874	2097 WOODLAND, LUCINDA	589.76				
reimb for charge made to amazon account						
1	reimb for amazon charge	589.76	228	100-1000	610	
	# of Claims	66				
	Total:	222,026.27				

222,026.27

Fund/Account	Amount
101 General Fund	\$59,728.43
110 Transportation fund	\$3,951.64
111 Bus Depreciation Fund	\$32,092.00
112 Food Services	\$8,629.89
115 Federal Programs	\$305.16
128 State Technology Acquisition Grant	\$2,598.70
183 Health Insurance	\$2,167.00
201 General Fund	\$61,126.46
210 Transportation Fund	\$3,808.77
211 Bus Depreciation Fund	\$32,092.00
215 Federal Programs	\$901.52
228 State Technology Acquisition Grant	\$14,624.70
Total:	\$222,026.27

4. Petty Cash Report

**Cascade School District
#3&B
Balance Sheet - Petty Cash
#2**

Balance	7/31/2015		\$1,847.70
Credits	8/7/2015	cash for copies/faxes	\$6.50
	8/20/2015	GF reimb	\$88.11
	8/26/2015	Mesaros insurance in/out	\$375.00
Debits			
	service charge		-\$2.80
	2359	MT Criminal Records	-\$27.25
	2360	Commodities	-\$14.70
	2361	UNUM life insurance	-\$37.50
	2363	USPS newsletter mailing	-\$35.91
	2364	Matt Driessen ins reimb	-\$989.00
	2365	Sharon Stevens insurance in/out	-\$375.00
	2366	USPS return postge for tech	-\$74.26
	8/31/2015	Bank Statement Balance	\$760.89
		<i>Outstanding Checks & Receipts</i>	
	Check #		
		2367 UNUM life insurance	-\$9.60
		2368 MT Criminal Records	-\$27.25
	outstanding deposit		
		Checkbook Balance	\$724.04

Lucinda Woodland

Lucinda Woodland, District Clerk

9/9/2015

5. Student Activity Account

09/09/15
10:10:22

CASCADE PUBLIC SCHOOLS
Statement of Activity by Account Name for 08/01/15 to 08/31/15

Page: 1 of 2
Report ID: S100

Account	Opening Balance	Receipts				Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
		Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)				
21 3-4-5TH GRADE	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
8 6-7-8TH GRADE	253.36	0.00	0.00	0.00	0.00		0.00	0.00	253.36
1 ANNUAL	-373.87	0.00	0.00	0.00	0.00		0.00	0.00	-373.87
2 ATHLETICS	-3676.55	4188.58	100.00	4368.00	1965.27		0.00	0.00	-1431.86
50 BADGER CUBS	272.44	0.00	0.00	0.00	0.00		0.00	0.00	272.44
5 BAND	1512.49	0.00	0.00	352.00	0.00		0.00	0.00	1864.49
51 BOOK FAIR	1225.55	0.00	0.00	0.00	0.00		0.00	0.00	1225.55
3 BPA	2835.55	215.32	0.00	23.98	0.00		0.00	0.00	2644.21
4 CHEER/PEP CLUB	65.82	0.00	0.00	0.00	0.00		0.00	0.00	65.82
7 CHOIR	61.39	0.00	0.00	0.00	0.00		0.00	0.00	61.39
28 CLASS OF 2014	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
44 CLASS OF 2015	38.06	0.00	0.00	0.00	0.00		0.00	0.00	38.06
49 CLASS OF 2016	671.03	0.00	0.00	0.00	0.00		0.00	0.00	671.03
52 CLASS OF 2017	122.21	0.00	0.00	0.00	0.00		0.00	0.00	122.21
58 CLASS OF 2018	22.94	0.00	0.00	0.00	0.00		0.00	0.00	22.94
13 CONCESSIONS	2965.27	1011.04	0.00	708.50	-1965.27		0.00	0.00	697.46
99 CONVERSION ACCOUNT	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
47 COUNSELING	1857.03	0.00	0.00	0.00	0.00		0.00	0.00	1857.03
22 DEST IMAG	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
14 DRAMA	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
45 ELEM CONCESSION	1656.72	0.00	0.00	0.00	0.00		0.00	0.00	1656.72
18 ELEM EARN & LEARN	1581.31	19.96	0.00	45.67	0.00		0.00	0.00	1607.02
11 FCCLA	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
32 FCS	-37.77	0.00	0.00	0.00	0.00		0.00	0.00	-37.77
15 FFA	51.98	704.08	0.00	520.00	165.00		0.00	0.00	32.90
12 HS BOYS' BB	2761.42	206.96	0.00	0.00	0.00		0.00	0.00	2554.46
46 HS CROSS COUNTRY	653.45	0.00	0.00	0.00	0.00		0.00	0.00	653.45
38 HS FOOTBALL	579.50	567.05	0.00	0.00	0.00		0.00	0.00	12.45
40 HS GIRLS' BB	322.66	0.00	0.00	0.00	0.00		0.00	0.00	322.66
19 HS HONOR SOCIETY	966.44	0.00	0.00	0.00	0.00		0.00	0.00	966.44
29 HS STUDENT COUNCIL	713.61	0.00	0.00	0.00	0.00		0.00	0.00	713.61
37 HS TRACK	214.54	0.00	0.00	0.00	0.00		0.00	0.00	214.54
10 HS VOLLEYBALL	42.46	85.00	0.00	927.54	0.00		0.00	0.00	885.00
34 HS WRESTLING	234.76	0.00	0.00	0.00	0.00		0.00	0.00	234.76
57 JH BOYS BB	47.11	0.00	0.00	0.00	0.00		0.00	0.00	47.11
39 JH FOOTBALL	726.56	0.00	0.00	0.00	0.00		0.00	0.00	726.56
56 JH GIRLS BB	24.02	0.00	0.00	0.00	0.00		0.00	0.00	24.02
35 JH HONOR SOCIETY	203.00	0.00	0.00	0.00	0.00		0.00	0.00	203.00
27 JH STUDENT COUNCIL	-31.24	0.00	0.00	0.00	0.00		0.00	0.00	-31.24
54 JH VOLLEYBALL	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
43 JMG	171.10	425.92	0.00	0.00	0.00		0.00	0.00	-254.82
26 LIVING 2 SERVE	153.89	0.00	0.00	0.00	-147.00		0.00	0.00	6.89
30 PAWS/MBI	1016.21	0.00	0.00	0.00	0.00		0.00	0.00	1016.21
41 POP MACHINE	3067.54	0.00	0.00	0.00	0.00		0.00	0.00	3067.54
25 REVOLVING	8612.92	0.00	0.00	110.30	0.00		0.00	7.12	8716.10
24 ROBOTICS	22.08	0.00	0.00	0.00	0.00		0.00	0.00	22.08
9 SCHOLARSHIP	5018.38	0.00	0.00	0.00	0.00		0.00	0.00	5018.38
33 SHOP FUND	-12.13	0.00	0.00	0.00	0.00		0.00	0.00	-12.13
31 TECHNOLOGY	511.07	0.00	0.00	0.00	0.00		0.00	0.00	511.07
17 XCELL	7811.87	329.14	0.00	0.00	-18.00		0.00	0.00	7464.73
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00

Account	Opening Balance	Disbursed (-)	Receipts		Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
			in Transit (+)	Deposits (+)					
Total for Student Accounts	44936.18	7753.05	100.00	7055.99				7.12	44332.00
Bank Account Totals	44936.18	7753.05	100.00	7055.99	0.00		0.00	7.12	44332.00
							Bank Balance		44332.00
							Plus Outstanding Checks		6726.25
							Minus Outstanding Deposits		0.00

							Balance		51058.25
							Minus Receipts in Transit		100.00

							Statement Balance		50958.25

6. Student Attendance Agreements

Student Attendance Agreements 2015-16 School Year Students attending school in Cascade from out of district

Helena School Dist.	R	B	Grade	Great Falls Dist.	R	B	Grade
		A				A	
Blackman, Raina "Jeannie"	x	x	9	Anderson, Colton	x	x	11
Conner, Claire			9	Anderson, Kendra	x	x	9
Conner, Laila			7	Carpenter, Emilee	x		11
Dooley-Cislo, Walker	x	x	9	Carpenter, Jeremey	x		8
Infanger, Merle	x	x	12	Douglas, Mikayla	x	x	9
Jackson, Ryder			10	Douglas, Zachary	x	x	10
Jackson, Shelbie			8	Johnson, Addisen	x	x	K
LaFromboise, Cassy	x		10	Johnson, Braedyn	x	x	4
Lendrum, Steven	x	x	10	McGonigal, Evan	x	x	11
Taylor, Jenny	x	x	11	Niebaum, Brodi			6
Vandevender, Dorothy	x		8				
Vandevender, Madison	x		10				
				Ulm School Dist.	R	B	Grade
						A	
				Bogden, Ryan	x	x	8
				Brown, Taylor	x		8
				Grismer, Lily			6
				King-Burch, Arielle	x	x	6
				Lange, Drake	x		1
				Lynn, Kodiann	x	x	5
				Phillips, Jacob	x	x	7

Wolf Creek School Dist.

R	B	Grade	
	A		
Bloomquist, Finnah	x	1	
Jackson, Harlie		5	
Runstrom, Zackary	x	x	4

Cascade students attending school in another District

Ulm students attend Cascade School when they are in the 9th grade
All Helena District (Wolf Creek, Craig area) students regardless of grade need agrmt.

"x" student attendance agreement received

R=SAA received

BA=SAA Board Approved

New agreement received since last Bd Mtg

7. Individual Transportation Contracts

Individual Transportation Contracts

2015-16

Elementary

R B # Grade
A miles e

	R	B	#	Grade
	A		miles	e
Conner, Laila	x	x	3.5	7
Jackson, Harlie	x	x	8.3	5
Jackson, Shelbie	x	x	8.3	8
Runstrom, Zachary	x	x	5	4
Vandevender, Dorothy	x	x	3.5	8
Weaver, Amy	x		10	3

High School

R B # Grade
A miles e

	R	B	#	Grade
	A		miles	e
Infanger, Merle	x	x	6.5	12
Jackson, Ryder	x	x	8.3	10
Lendrum, Steven P.	x	x	4.5	10
Vandevender, Madison	x	x	3.5	10
Conner, Claire	x	x	3.5	9

"x" ITC received

R=Received

BA=Board Approved

New contract received since last Bd
Mtg

8. Sub List 2015-16

Sub Teacher	
Name	T.B./PRINTED
CERTIFIED	
Ahrens, James	C/TB/FP
Castellanos, Ray	C/TB/FP
Dachs, Maureen	C/TB/FP
Hesler, Chad	C/TB/FP
Hickel, Nellene	C/TB/FP
LaLiberty, Frank	C/TB
Manning, Diana	C/TB/FP
O'Brien, John	C/TB/FP
Skogley, Melody	C/TB/FP
Teberg, Lisa	C/TB/FP
NON-CERTIFIED	
Castellanos, Marie	TB/FP
Ethridge, Andrea	TB/FP
Grimes, Liz	TB/FP
Melton, Brie	TB/FP
Randel, Sue	TB/FP

***Need Approval by the Trustees

T.B. APPROVED

C - Some teaching certification

FP - FINGERPRINTED

PH - Physical

Approved

NOTE:

**ALL TEACHER SUBS
WILL COME
FROM THE CERTIFIED
LIST FIRST
(EVEN IF THEY WORK 10
TIMES IN A ROW)**

Kitchen	
Name	T.B./PRINTED
Baker, Iris	TB/FP/PH
Gottlob, Erin	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Ingram, Amie	TB/FP
Randel, Sue	TB/FP/PH
Sukut, Earl	FP/TB/PH

Custodian	
Name	T.B./PRINTED
Clint, Dale	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Ingram, Amie	TB/FP
Johnson, Angela	TB/FP/PH
O'Brien, John	C/FP/TB/PH
Sukut, Earl	FP/TB/PH

Bus Drivers	
Name	T.B./PRINTED
Disney, Lee	TB/FP
Hall-Elmore, Roberta	TB/FP/PH
Hessler, Chad	TB/FP
Nelson, Mark	TB/FP
Skogley, Jeff	TB/FP
Tilleman, Eric	TB/FP

Secretarial	
Name	T.B./PRINTED
Thaut, Niki	TB/FP

Volunteers	
Name	T.B./PRINTED
Nelsen, Jessica	

Nelsen, Jessica

9. Community Keys

Pickleball Club

Cascade Aerobics

Ray Castellanos, Adult Spanish Class

Superintendent Report (I)

A. Opening School Report/Enrollment

- EK-6: 148
- 7-8: 43
- 9-12: 97

B. District Board Goals

C. Superintendent Goals

a. Improved Communication with the Community

i. Budget Meeting (4) – 2 Fall; 2 Spring

1. September 21st - Lions Club @ 6:45 pm
2. September 29th - Senior Center @ 5:00 pm
3. March ? – Lions Club
4. March ? – Senior Center

ii. Coffee Corner Times

1. October 21st - 9:00 am @ Angus
2. February 10th – 9:00 am @ Senior Center
3. June 15th – 9:00 am @ TBD

b. Bi-Monthly Videos posted to website

c. Join a community organization in hopes of promoting the District

d. Weight Room/Wellness Center

D. Possible Tractor Purchase

E. Professional Development – September 18th – 1st Aid/CPR/AED Certifications for all certified staff

F. Board Hours

Board Hours

Name	Date	Description	Credit Recieved
Rick Cummings	5/15/2015	Spring Symposium	7
	6/5/2015	Delegate Assembly	4
	6/6/2015	Leadership Symposium	6
	7/16/2015	Strategic Planning	3
	7/21/2015	Negotiations/Policy Symposium	7
		Total	27
Erin Wombold	6/6/2015	Newly Elected Trustee Symposium	6
		Total	6
Charlie Hawn	6/6/2015	Leadership Symposium	6
	7/16/2015	Strategic Planning	3
	7/21/2015	Negotiations/Policy Symposium	7
		Total	16
Terri Bogden	7/16/2015	Strategic Planning	3
		Total	3

Chris Boland	6/6/2015	Leadership Symposium	6
	7/21/2015	Negotiations/Policy Symposium	7
		Total	13
Deanna Hastings	6/5/2015	Delegate Assembly	4
	6/6/2015	Leadership Symposium	6
	7/16/2015	Strategic Planning	3
		Total	13

G. General Fund Budget Snapshot

Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Executive Session

- A. District Clerk Performance Review

Announcements (I)

- A. Back To School Legal Primer, Helena Sept 16, 2015
- B. Strategic Planning Training, September 17, 2015, 6:00pm
- C. MCEL October 14-16
- D. Next Board of Trustees Meeting October 20, 2015

Adjournment (A)